

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes - Final Technical Advisory Committee (TAC)

---

Thursday, October 7, 2021

2:00 PM

JoAnn Busenbark Boardroom

---

### 1. Call To Order

Chair Hecock called the meeting to order at 2:02 p.m.

### 2. Roll Call

**Present:** 11 - Hecock  
Ranada  
Clark  
Lucido  
Arias  
Hawkes  
Feron  
Rayner  
Weir  
Rincon-Ibarra  
Levine

**Non-Voting:** 3 - Ramirez  
Lederer  
Chang

**Absent:** 2 - Cooper  
Ahmann Smithies

### 3. Introductions

Chair Hecock invited all in attendance to introduce themselves.

Also present:

Steve Lederer, County of Napa

Rosalba Ramirez, Town of Yountville

Samantha Thomas, City of Calistoga

Patrick Band, Napa County Bicycle Coalition

James Choe, Association of Bay Area Governments/Metropolitan Transportation Commission  
(ABAG/MTC)

Daniel Chang, Caltrans

Ricky Gao, Caltrans

Amani Meligy, Caltrans

Justin Hole, General Public

NVTA staff: Kate Miller, Danielle Schmitz, Antonio Onorato, Sanjay Mishra, Rebecca Schenck,  
Alberto Esqueda, Roxanna Moradi, Libby Payan, Victoria Ortiz, Kathy Alexander

### 4. Public Comment

Public comment was provided by Justin Hole.

## 5. Committee Member and Staff Comments

None

## 6. STANDING AGENDA ITEMS

### 6.1 County Transportation Agency Report (Danielle Schmitz)

Danielle Schmitz provided the following updates from the September County Transportation Agency (CTA) Executive Directors meeting:

- The California Transportation Commission (CTC) is holding workshops and formulating guidelines for the SB 1 competitive programs
- Other program calls for next year are Solutions for Congested Corridors, Local Partnership Program and Trade Corridor Enhancement Program
- The CTC will hold office hours between January - April 2022 for potential project sponsors to vet their SB 1 competitive program project with CTC staff
- The CTC is preparing for the Active Transportation Program (ATP) Cycle 6 and will include a quick strike element
- Caltrans provided an update on the Clean California initiative, which includes bolstering the Adopt-a-Highway program, free dump days in cities across the state, increased litter removal service, and creating the Clean California local grant program in addition to current clean up efforts.
- The Blue Ribbon Task Force has completed its Bay Area Transit Transformation Action Plan, which includes three priorities: Fare Integration and Policy; Mapping and Wayfinding and Bus Transit Priority on Roadways, included as part of the twenty-seven total actions.
- The CTAs have been tasked with updating the Priority Development Area Investment and Growth Strategy. Staff will be asking jurisdictions to complete some housing and transportation project worksheets.

### 6.2 Project Monitoring Funding Programs\* (Alberto Esqueda)

Alberto Esqueda reviewed the Inactive Project spreadsheet.

### 6.3 Caltrans' Report\* (Daniel Chang)

Amani Meligy reviewed the Caltrans Report.

### 6.4 Vine Trail Update (Trevor Hawkes)

Sanjay Mishra provided an update on the St. Helena to Calistoga segment of the Vine Trail.

Patrick Band reported that Napa Valley Vine Trail Coalition Executive Director, Philip Sales, announced he is stepping down at the end of the year.

### 6.5 Transit Update (Rebecca Schenck)

Rebecca Schenck provided an update on the Vine Transit system.

### 6.6 Measure T Update (Alberto Esqueda)

Report by Alberto Esqueda

- Thanked the jurisdictions that submitted their progress reports on time
- Maintenance of Effort (MOE) certifications and adopted resolutions are due December 31

- Measure T Fiscal Year 22-23 through 26-27 5-year project lists are due December 31
- Completed Measure T projects need an official closeout - please review all projects and update as appropriate
- As there has been a lot of jurisdiction staff turnover, NVTa will schedule a Measure T Workshop

## **7. PRESENTATIONS**

### **7.1 ABAG-MTC Parking Policy Technical Assistance (Diana Meehan) (Page 8)**

James Choe, Climate Program Manager, ABAG/MTC provided a presentation on the parking policy guidebook. The guidebook is intended to provide technical assistance to Bay Area jurisdictions on local parking policy.

## **8. CONSENT AGENDA**

### **8.1 Meeting Minutes of September 2, 2021 Technical Advisory Committee Meeting (Kathy Alexander) (Pages 9-12)**

**MOTION by ARIAS, SECOND by CLARK to APPROVE the September 2, 2021 meeting minutes.**  
Motion was approved with the following vote:

**Aye:** 10 - Vice Chair Hecock, Member Clark, Member Lucido, Member Arias, Alternate Member Hawkes, Member Ferons, Member Rayner, Member Weir, Member Rincon-Ibarra, and Member Levine

**Absent:** 2 - Member Cooper, and Member Ahmann Smithies

**Abstain:** 1 - Alternate Member Ranada

## **9. REGULAR AGENDA ITEMS**

### **9.1 AB 361 Requirements for Remote Public Meetings (Kathy Alexander) (Pages 13-15)**

Kathy Alexander reviewed the AB 361 requirements for continuing to hold meetings remotely during the pandemic.

**MOTION by LUCIDO, SECOND by FERONS to APPROVE holding the November 4, 2021 TAC meeting via teleconference. Motion was approved with the following vote:**

**Aye:** 11 - Vice Chair Hecock, Alternate Member Ranada, Member Clark, Member Lucido, Member Arias, Alternate Member Hawkes, Member Ferons, Member Rayner, Member Weir, Member Rincon-Ibarra, and Member Levine

**Absent:** 2 - Member Cooper, and Member Ahmann Smithies

### **9.2 Transportation Fund for Clean Air (TFCA) Program Manager Fund Project List for Fiscal Year Ending (FYE) in 2022 (Diana Meehan) (Pages 16-28)**

Danielle Schmitz reviewed staff's recommendations for the proposed Fiscal Year Ending (FYE) in 2022 TFCA Program Manager Fund Project List.

**MOTION by LUCIDO, SECOND by FERONS to RECOMMEND the NVTa Board of Directors approve**

the TFCA Program Manager Project List for FYE in 2022. Motion was approved with the following vote:

**Aye:** 11 - Vice Chair Hecock, Alternate Member Ranada, Member Clark, Member Lucido, Member Arias, Alternate Member Hawkes, Member Ferons, Member Rayner, Member Weir, Member Rincon-Ibarra, and Member Levine

**Absent:** 2 - Member Cooper, and Member Ahmann Smithies

### **9.3 Approval of 2022 Regional Transportation Improvement Program (RTIP) and Approach to Fund Soscol Junction Shortfall (Danielle Schmitz) (Pages 29-33)**

Danielle Schmitz reviewed the current RTIP programming, reminding the TAC that in 2019 the NVTB Board approved advancing \$20 million of RTIP funds to Soscol Junction which has resulted in a negative RTIP balance with no new funds.

Ms. Schmitz reported that Soscol Junction is ready to list and is going to the October California Transportation Commission (CTC) meeting for construction allocation, however, Caltrans recently identified unexpected costs that were not included in 100% design at about \$3-5 million in the following areas: 1) Temporary Shoring; 2) CHP Enforcement; 3) Imported Borrow; 4) Roadway Excavation; 5) Contingency. Staff is working with Caltrans to mitigate funding shortfalls as a result of these costs. Additionally she reviewed the action options staff is recommending to cover any shortfalls.

**MOTION** by RINCON, **SECOND** by ARIAS to recommend to the Napa Valley Transportation Authority (NVTB) Board staff's approach to fill any shortfall on Soscol Junction through the following methods in priority order:

- 1) G-12 - Delegation Authority to Adjust Project Allocations
- 2) Advancement of Additional Regional Transportation Improvement Program (RTIP)
- 3) Letter of No Prejudice (LONP) against Future Regional Measure (RM) 3 funds

Motion passed with the following vote:

**Aye:** 10 - Vice Chair Hecock, Member Clark, Member Lucido, Member Arias, Alternate Member Hawkes, Member Ferons, Member Rayner, Member Weir, Member Rincon-Ibarra, and Member Levine

**Absent:** 2 - Member Cooper, and Member Ahmann Smithies

**Abstain:** 1 - Alternate Member Ranada

### **9.4 One Bay Area Grant Cycle 3 (OBAG 3) (Danielle Schmitz) (Pages 34-36)**

Danielle Schmitz provided an update on the current OBAG 3 draft program framework discussions and noted she would inform the TAC when decisions are made.

### **9.5 Legislative Update\* (Kate Miller)**

Kate Miller reviewed the state legislative update. Additionally she reported the staff is working on the 2022 Legislative Agenda and will review it with the TAC at its November meeting.

### **9.6 October 20, 2021 NVTB Board Meeting and NVTB-TA Board Meeting Draft Agendas\* (Kate Miller)**

Kate Miller reviewed the draft October 20, 2021 NVTB and NVTB-TA Board agendas.

## **10. FUTURE AGENDA ITEMS**

2022 NVTa Legislative Agenda

## **11. ADJOURNMENT**

### **11.1 Approval of Next Regular Meeting Date of November 4, 2021 and Adjournment.**

Meeting was adjourned at 3:24 p.m.

---

Kathy Alexander, Deputy Board Secretary