

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes - Final Active Transportation Advisory Committee (ATAC)

Monday, April 26, 2021

5:30 PM

REFER TO COVID-19 SPECIAL NOTICE

*****SPECIAL MEETING*****

1. Call To Order

The meeting was called to order at 5:45 p.m.

2. Roll Call

Present: 5 - Frances Knapczyk
Barry Christian
Colin Petheram
Grant Dinsdale
Spiro Makras

Absent: 1 - Sean Hughes

3. Introductions

Public Present:

Patrick Band

Staff Present:

Diana Meehan
Sanjay Mishra

4. Public Comment

Patrick Band announced May is Bike Month and in support, all jurisdictions in Napa County are making proclamations in support of May as Bike Month.

5. Committee Member and Staff Comments

Member Christian announced the Vine Trail is kicking off its Month of Movement campaign in May. There are multiple activities planned throughout the month. Sign up information is on the Vine Trail website.

6. CONSENT AGENDA

6.1 Meeting Minutes of March 22, 2021 Active Transportation Advisory Committee Meeting. (Diana Meehan) (Pages 7-10)

MOTION by CHRISTIAN, SECOND by PETHERAM to accept the March 22, 2021 meeting minutes as submitted. Motion passed unanimously with the following vote:

Aye: Chair Knapczyk, Vice Chair Christian, Member Makras, Member Dinsdale, Member Petheram.

Nay: None

Absent: Member Hughes

7. REGULAR AGENDA ITEMS

7.1 Complete Streets Checklist Review - Safe and Seamless Quick Strike Program - Napa Forward SR 29 Safety and Operational Improvements and Napa County Safe Routes to School Program (Diana Meehan) (Pages 11-27)

Staff member Diana Meehan provided an overview of the MTC Quick Strike program. The committee reviewed complete streets checklists for two Napa County projects being submitted for funding under the program. NVTa Staff Engineer Sanjay Mishra provided information on the SR 29 Safety and Operational Improvements, and Patrick Band, Executive Director of the Napa County Bicycle Coalition provided information on the Napa County Safe Routes to School project.

The following amendments to the SR 29 Safety and Operational Improvements checklist were requested by the committee and are included in the motion for approval:

- a. Include addition of bike, pedestrian and transit improvements under 1.c - show Class I facility
- b. Be certain to identify the Vine Trail connections shown in the Bike and Pedestrian Plan
- c. Include RRFB and high visibility crossings in Roundabout design
- d. Consider pedestrian level lighting improvements when/where feasible

No amendments or changes were requested for the Napa County Safe Routes to School checklist.

A separate vote for each checklist was taken:

MOTION by CHRISTIAN, SECOND by PETHERAM to approve complete streets checklist with recommended amendments for the SR 29 Safety and Operational Improvement project. Motion passed unanimously with the following vote:

Aye: Chair Knapczyk, Vice Chair Christian, Member Makras, Member Dinsdale, Member Petheram.

Nay: None

Absent: Member Hughes

MOTION by PETHERAM, SECOND by CHRISTIAN to approve the complete streets checklist as presented for the Napa County Safe Routes to School project. Motion passed unanimously with the following vote:

Aye: Chair Knapczyk, Vice Chair Christian, Member Makras, Member Dinsdale, Member Petheram.

Nay: None

Absent: Member Hughes

8. FUTURE AGENDA ITEMS

- TDA-3 Three-Year Program Review

- Maintenance - Bicycle and Pedestrian Facilities
- MTC Regional Active Transportation Plan Presentation
- Presentation by the Napa Slow Streets group

9. ADJOURNMENT

9.1 Approval of Next Regular Meeting Date of May 24, 2021 and Adjournment.

Meeting was adjourned at 6:49 p.m.