

**Napa Valley Transportation  
Authority  
Meeting Minutes - Final  
Paratransit Coordinating Council**

625 Burnell Street  
Napa, CA 94559

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Thursday, January 10, 2019

10:00 AM

NVTA Conference Room

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## 1. Call To Order

Chair Weir called the meeting to order.

## 2. Introductions

**Present:** 4 - Chairperson Doug Weir  
Vice Chair Beth Kahiga  
Jo Ann Busenbark  
Tom Collette

**Absent:** 2 - Randy Kitch  
Julie Spencer

## 3. Public Comment

No public comment was received.

## 4. Committee Member and Staff Comments

No members provided comments on items not on the agenda.

## 5. CONSENT AGENDA

### 5.1 Meeting Minutes of the November 1, 2018 Paratransit Coordinating Council Meeting (Matthew Wilcox) (Pages 6-7)

**MOTION** by KAHIGA, **SECOND** by COLLETTE to **ACCEPT** the November 1, 2018 PCC minutes with the edit of changing of "Vine Chair" to "Vice Chair" in the summary of item 6.4. Motion was unanimously approved.

## 6. REGULAR AGENDA ITEMS

### 6.1 Transit Manager's Report (Matthew Wilcox) (Pages 8-17)

Transit Manager Matthew Wilcox gave a summary of the following items:

- Status of the Vine Maintenance Facility
- Soscol Junction Project
- Napa Valley Vine Trail
- State Route 37
- Multimodal improvements on State Route 29
- Imola Park and Ride project
- Complete streets project on the Imola Corridor
- Autonomous Vehicle Demonstration Project
- Countywide Transportation Plan

The Council was also informed of the idea to do a joint summit with the Consumer Advisory Committee (CAC) and the Active Transportation Advisory Committee (ATAC) in March. The summit will allow the cross pollination of ideas and strategies to address transportation issues facing each committee.

**6.2 Vine Vision Update (Matthew Wilcox) (Pages 18-37)**

Transit Manager Matthew Wilcox provided an update on the operational performance of the Vine for the first quarter of Fiscal Year 2018-19. He also provided an update on the state of the Vine Vision service restructuring. The new service will be deployed in two phases. The first phase will restructure regional service starting in April 2019. The second phase will restructure the local service starting in July of 2019. The suggested changes and schedule will be presented to the NVRTA Board at their March 20 meeting for approval.

**7. FUTURE AGENDA ITEMS**

The Council requested an update on the CBTP.

**8. ADJOURNMENT**

**8.1 Approval of Next Regular Meeting Date of March 7, 2019 and Adjournment.**

The meeting was adjourned. The next regular meeting date is March 7, 2019.