

Napa Valley Transportation Authority Meeting Minutes - Final Technical Advisory Committee

625 Burnell Street
Napa, CA 94559

Thursday, July 9, 2020

2:00 PM MEETING LOCATION: REFER TO COVID-19 SPECIAL NOTICE

1. Call To Order

Chair Arias called the meeting to order at 2:02 p.m.

2. Introductions

Chair Arias invited all participants to introduce themselves.

Also present:

Julie Lucido (appointment to TAC pending)
Patrick Band, Napa Valley Bicycle Coalition
Philip Sales, Napa Valley Vine Trail Coalition

3. Public Comment

None.

4. Committee Member and Staff Comments

Aaron Hecock, City of St. Helena - Requested an update on the vehicle miles traveled (VMT) thresholds.

Alberto Esqueda, NVTA Responded that NVTA is working with TJKM to develop a VMT mitigation tool, and that each jurisdiction would need to establish their own VMT threshold. TJKM will provide jurisdictions technical assistance and they may work with NVTA's consultant to develop their VMT thresholds.

Kate Miller, NVTA - Provided an update on the status of Regional Measure 3.

5. STANDING AGENDA ITEMS

5.1 County Transportation Agency (CTA) Report (Danielle Schmitz)

Danielle Schmitz reported on the following items covered at the June Bay Area County Transportation Agencies (BACTA) meeting:

- Metropolitan Transportation Commission (MTC) staff provided a presentation on its Plan Bay Area (PBA) 2050 draft blueprint, noting that the Plan may be released in the fall.
- MTC's efforts to ensure California Air Resources Board's (CARB's) greenhouse gas (GHG) reduction requirements have not yet been met by mitigations proposed in the PBA 2050 planning horizon.
- MTC staff issued a request for proposals for its Vision Zero planning process. The plan will include policy initiatives, a data repository, technical assistance to jurisdictions and a regional safety data mapping system.
- Several SB-1 grant applications are due soon including the Trade Corridor Enhancement Program (TCEP), Solutions for Congested Corridors Program (SCCP) and the Local Partnership

Program (LPP).

- Caltrans announced that Sergio Ruiz is the new Caltrans Complete Streets Branch Chief Coordinator.

5.2 Project Monitoring Funding Programs (Alberto Esqueda)

Alberto Esqueda reviewed the updates to the Project Monitoring Spreadsheets.

5.3 Caltrans' Report (Ahmad Rahimi)

Ahmad Rahimi reviewed the updates to the Caltrans Report.

Kate Miller requested whether the SHOPP funds can be advanced for City of Napa Silverado Five-way Intersection project for pre-construction phases.

Mr. Rahimi indicated he would research for discussion at the next Caltrans/NVTA monthly meeting.

5.4 Vine Trail Update (Joe Tagliaboschi)

Rebecca Schenck noted the Vine Trail update would be addressed in Items 7.2 and 7.4.

5.5 Transit Update (Alan Budde)

Alan Budde provided an update on the Vine transit service.

5.6 Measure T Update (Alberto Esqueda)

Alberto Esqueda reminded the jurisdictions to request a project number when starting a new project, and to be sure to post Measure T signs at project sites. The County of Napa is scheduled to present their projects at the September 2 Independent Taxpayer Oversight Committee (ITOC).

Antonio Onorato provided an update on Measure T revenues, noting there is a two-month lag time in receiving reports from the state.

The ITOC selected the City of Napa and the Town of Yountville for the first round of Measure T performance audits on specific projects. Mr. Onorato will send an email next week with additional information. Mr. Onorato also requested that semi-annual reports be submitted by August 15, as the auditors will need them during their examination of Fiscal Year 2019-2020 records.

6. CONSENT AGENDA

6.1 Meeting Minutes of June 4, 2020 Technical Advisory Committee Meeting (Kathy Alexander) (Pages 9-12)

MOTION by HECOCK, SECOND by CLARK to APPROVE the June 4, 2020 TAC Meeting Minutes as presented. Motion passed with the following vote:

Ayes: Member Clark, Chair Arias, Member Hecock, Member Gordon, Vice Chair Kaufman, Member Lederer

[Member Weir was unable to respond during the vote.]

7. REGULAR AGENDA ITEMS

7.1 Draft Community Based Transportation Plan (CBTP) (Danielle Schmitz) (Pages 13-16)

Danielle Schmitz provided a presentation on the Community Based Transportation Plan that included a review of the:

- Four Communities of Concern (COCs) identified by MTC, and the specific demographics or criteria that classify them as a COC
- NVTa-identified locally significant COCs
- CBTP Outreach efforts
- COC identified project list
- Implementation and monitoring

MOTION by WEIR, SECOND by CLARK to RECOMMEND the NVTa Board approve the Napa Valley Community Based Transportation Plan. Motion passed with the following vote:

Ayes: Vice Chair Kaufman, Member Clark, Member Hecock, Member Gordon, Chair Arias, Member Lederer, Member Weir.

7.2 Amend the OBAG 2 Program and Proposal to Address the Calistoga to St. Helena Vine Trail Funding Shortfall (Kate Miller) (Pages 17-19)

Kate Miller provided a status on the Vine Trail Calistoga to St. Helena Segment Project funding shortfall and reviewed a proposal to backfill the shortfall by moving One Bay Area Grant Cycle 2 (OBAG 2) funds from the City of Napa's Silverado Five-way Project to the Vine Maintenance Facility, which would free up Transportation Development Act (TDA) funds banked for the Vine Maintenance Facility to backfill the Vine Trail Calistoga to St. Helena Segment Project shortfall. Included in the proposal is prioritizing the Silverado Five-way project for OBAG 3 or other future funding.

The presentation included a comprehensive list of factors involved for this proposal and the pros and cons of moving the funds. The City of Napa and MTC support this proposal.

Chair Arias asked if staff had considered options if the project cost came in above or below projected costs.

Ms. Miller answered that adjustments would be made accordingly, noting that the project would be going out to bid by the end of this year and she anticipates bids will come in under the projected costs.

Member Kaufman asked if this proposal would impact funds committed to existing Vine Trail projects prior to this proposal, i.e., the Green Island Road segment.

Ms. Miller replied that it does not affect existing fund commitments not included in the proposal.

Member Gordon asked if staff considered asking involved jurisdictions for additional funding contributions.

Ms. Miller responded that staff had, however, all jurisdictions have experienced reduced revenues due to COVID-19 which have required budget reductions.

MOTION by LEDERER, SECOND by HECOCK to recommend the NVT Board approve:

1) Amending the One Bay Area Grant Cycle 2 (OBAG 2) Program to move \$2 million Congestion Mitigation and Air Quality (CMAQ) funds currently programmed to the Silverado Five-Way Intersection to the Vine Maintenance Facility in order to free up Transportation Development Act (TDA) funds for the Vine Trail; 2) Commit \$2 million in funding from the One Bay Area Grant Cycle 3 (OBAG 3) or other future OBAG cycle to the Silverado Five-Way Project.

Motion passed with the following vote:

Ayes:

Member Clark, Member Hecock, Member Gordon, Chair Arias, Member Lederer, Member Weir.

Vice Chair Kaufman had to leave the meeting prior to the vote, however he requested that the record show he was in favor of the proposal.

7.3 Lifeline Transportation Program Cycle 6 (Diana Meehan) (Pages 20-23)

Diana Meehan provided an overview of the Lifeline Transportation Program Cycle 6 that included local matching fund requirements, an updated time schedule, and types of projects allowed in the program.

7.4 Draft Environmental Document for the Napa Valley Vine Trail Project - St. Helena to Calistoga Segment (Rebecca Schenck) (Pages 24-28)

Rebecca Schenck provided a report on the Draft Environmental Document for the Napa Valley Vine Trail Project - St. Helena to Calistoga that included details on when the document was released to the public for comment and noted that comments are due to NVT by July 27, 2020.

7.5 Legislative Update (Kate Miller) (Pages 29-38)

Kate Miller reviewed the Legislative Update.

7.6 July 15, 2020 NVT Board Meeting and NVT-TA Board Meeting Draft Agendas* (Kate Miller)

Kate Miller reviewed the July 15, 2020 NVT-TA and NVT Board meeting agendas.

8. FUTURE AGENDA ITEMS

No future agenda items were requested.

9. ADJOURNMENT

9.1 Approval of Next Regular Meeting Date of September 3, 2020 and Adjournment

Chair Arias adjourned the meeting at 3:16 p.m.