

Napa Valley Transportation Authority Meeting Minutes - Final Technical Advisory Committee

625 Burnell Street
Napa, CA 94559

Thursday, April 2, 2020

2:00 PM **MEETING WILL BE HELD VIA WEB CONFERENCE**

1. Call To Order

Chair Arias called the meeting to order at 2:04 p.m.

Present: 10 - Eric Whan
Joe Tagliaboschi
Lorien Clark
Juan Arias
Ahmad Rahimi
Erica Ahmann Smithies
Daniel Gordon
Bobby Lu
Derek Rayner
Rick Kaufman

Absent: 4 - Brent Cooper
Doug Weir
Aaron Hecock
Hamid Heidary

2. Introductions

Public present:
Justin Hole

3. Public Comment

There was no public comment provided.

4. Committee Member and Staff Comments

Joe Tagliaboschi, Town of Yountville - starting a paving project this month as well as replacing asphalt with concrete on a multi-use path.

Eric Whan, City of Napa - final paving on the SR 29/California Blvd/First Street roundabouts project should be completed this month.

Juan Arias, County of Napa - moving forward with storm repair and paving projects.

Erica Ahmann Smithies, City of St. Helena - provided an update on the City's sidewalk and paving projects.

Derek Rayner, City of Calistoga - the City has several projects in the design phase.

Bobby Lu, Metropolitan Transportation Commission (MTC) - the Regional Forecast will be released at the April RWAG meeting.

Kate Miller, NVTa - provided an overview on the CARES Act transit and transportation funding. NVTa submitted a list of shovel ready projects in Napa County for consideration in potential stimulus funding efforts.

Diana Meehan, NVTa - provided an update on the Active Transportation Program (ATP) Cycle 5 (ATP fiscal years 2021/2022 through 2024 2025). The Cycle 5 Call for Projects is now open, applications are due June 15, and \$440 million is available statewide.

Alberto Esqueda, NVTa - provided an update on the Napa Countywide Transportation Plan, noting that the consultant will provide an update on the performance measures in May. Jurisdictions that have not submitted their reports need to do so as soon as possible.

5. STANDING AGENDA ITEMS

5.1 County Transportation Agency (CTA) Report (Danielle Schmitz)

Kate Miller reported the CTA's are working to get updates on program deadline extensions as there are construction moratoriums and the inability to obtain rights of way and permits. Additionally, the State Transportation Improvements Program (STIP) approved the \$20 million programming advance request on the Soscol Junction Project.

5.2 Project Monitoring Funding Programs* (Alberto Esqueda)

Alberto Esqueda reviewed the Caltrans Inactive Obligations Report.

5.3 Caltrans' Report* (Ahmad Rahimi)

Ahmad Rahimi reviewed the Caltrans Report.

5.4 Vine Trail Update (Joe Tagliaboschi)

Member Tagliaboschi reported that there is an online version of the Local Motion fundraiser as the Local Motion event was canceled due to COVID-19.

5.5 Transit Update (Rebecca Schenck)

Rebecca Schenck reviewed the changes to the Vine Transit service in response to the impact the COVID-19 Shelter in Place Order has had on service.

5.6 Measure T Update (Alberto Esqueda)

Alberto Esqueda reminded the jurisdictions that Measure T Progress Reports were due March 31, 2020.

6. CONSENT AGENDA

6.1 Meeting Minutes of March 5, 2020 TAC Meeting (Kathy Alexander) (Pages 6-11)

MOTION by TAGLIABOSCHI, SECOND by WHAN to APPROVE the Minutes of the March 5, 2020 Technical Advisory Committee meeting.

The motion was approved by the following vote:

Aye: 8 - Member Whan, Member Tagliaboschi, Member Clark, Chairperson Arias, Member Ahmann Smithies, Member Gordon, Member Rayner and Vice Chair Kaufman

Absent: 4 - Member Cooper, Member Weir, Member Hecock and Alternate Member Heidary

7. REGULAR AGENDA ITEMS

7.1 Transportation Development Act Article 3 (TDA-3) Fiscal Year (FY) 2020-21 Countywide Claim Annual Review (Diana Meehan) (Pages 12-23)

Diana Meehan provided an overview of the TDA-3 programming

MOTION by WHAN, SECOND by RAYNER to recommend the NVTB Board submit the Transportation Development Act Article 3 (TDA-3) FY 2020-21 Countywide Claim to the Metropolitan Transportation Commission.

The motion was approved with the following vote:

Aye: 8 - Member Whan, Member Tagliaboschi, Member Clark, Chairperson Arias, Member Ahmann Smithies, Member Gordon, Member Rayner and Vice Chair Kaufman

Absent: 4 - Member Cooper, Member Weir, Member Hecock and Alternate Member Heidary

7.2 Request for Letters of Interest for Sub-Housing Incentive Program (HIP) Project (Danielle Schmitz) (Pages 24-30)

Danielle Schmitz provided an overview of the Sub-Housing Incentive Program and request for Letters of Interest.

Member Kaufman noted the City of American Canyon was not eligible for the program.

Member Whan stated the City of Napa had questions and would discuss them with staff after the meeting.

7.3 Measure T Maintenance of Effort (MOE) and Five-Year Project List Templates (Alberto Esqueda) (Pages 31-35)

Alberto Esqueda reviewed the sample Maintenance of Effort and Five-Year Project List templates and encourage the TAC to work with their jurisdiction's finance staff to provide comments and recommend a template format by April 17. Once the templates are finalized, they will be used for reporting going forward.

Member Whan and Member Tagliaboschi stated that due to the COVID-19 crisis they did not think they would be able to meet the deadline and would get comments to staff as soon as possible.

Mr. Esqueda responded that the deadline would be extended due to the crisis.

Antonio Onorato advised the TAC to expect at least a 12% reduction in the projected Measure T Funds for fiscal year (FY) 2019 2020 due to the COVID 9 crisis. Mr. Onorato explained that revenues exceeded budgeted projections during the first eight months of this fiscal year, thereby reducing the impact of the drastic drop in sales tax revenue related to the crisis. He further cautioned that the jurisdictions should expect at least a 25% reduction in the revenue projections for FY2020/2021, emphasizing that was an early estimate as the sales tax revenue reports had not yet been released.

Member Whan stated he would appreciate updated projections as soon as possible.

7.4 Legislative Update* (Kate Miller)

Kate Miller reviewed the Legislative Update.

7.5 April 15, 2020 NVTA Board Meeting and NVTA-TA Board Meeting Draft Agendas* (Kate Miller)

Kate Miller reviewed the April 15, 2020 NVTA Board Meeting Agenda and noted the NVTA-TA Board meeting was canceled.

8. FUTURE AGENDA ITEMS

No future agenda items were requested.

9. ADJOURNMENT**9.1 Approval of Next Regular Meeting Date of May 7, 2020 and Adjournment.**

The meeting adjourned at 3:02 p.m.