

Napa Valley Transportation Authority Meeting Minutes - Final Technical Advisory Committee

625 Burnell Street
Napa, CA 94559

Thursday, January 9, 2020

2:00 PM

JoAnn Busenbark Board Room

1. Call To Order

Chair Arias called the meeting to order at 2:00 p.m.

Present: 7 - Joe Tagliaboschi
Lorien Clark
Juan Arias
Aaron Hecock
Jason Holley
Hamid Heidary
Emily Hedge

Absent: 6 - Brent Cooper
Eric Whan
Doug Weir
Erica Ahmann Smithies
Daniel Gordon
Derek Rayner

2. Introductions

Chair Arias invited all in attendance to introduce themselves.

Also present:

Kerri Dohrman, Town of Yountville
Philip Sales, Napa Valley Vine Trail Coalition
Justin Hole

3. Public Comment

No public comment was received.

4. Committee Member and Staff Comments

Joe Tagliaboschi, Town of Yountville - the Town's spring paving overlay project is going out for bid.

Alberto Esqueda, NVT - invited the TAC to the last two Countywide Transportation Plan (CTP) outreach events are January 13 at the Napa Senior Center and January 16 at the Carnegie Building in St. Helena. The CTP comment period closes January 17.

Diana Meehan, NVT - asked the TAC to provide a status update on the adoption their jurisdiction's bicycle plan. She also noted the Transportation Fund for Clean Air (TFCA) Cycle 3 Call for Projects (CFP) will be released in February and the Transportation Development Act (TDA) CFP will be released in March.

Jason Holley, City of American Canyon - announced the City's new Public Works Director, Rick Kaufman, will start January 21, 2020.

Jonathan Spencer, NVT - the Community Based Transportation Plan is wrapping up.

Hamid Heidary, City of Calistoga - The City submitted the encroachment permit to Caltrans for its

Highway 128/Petrified Forest Road signalization project.

Juan Arias, County of Napa - the Devlin Road project is close to completion and may open in February.

5. STANDING AGENDA ITEMS

5.1 County Transportation Agency (CTA) Report (Danielle Schmitz)

Report by Danielle Schmitz.

The Metropolitan Transportation Commission (MTC) released the draft budget for Regional Transportation Plan (RTP) CFP. Alberto Esqueda will organize an ad hoc committee to review the project list for the RTP CFP.

MTC is working on the project performance element for its Plan Bay Area 2050 effort. The draft blueprint for Plan Bay Area 2050 is scheduled to be released in the spring.

5.2 Project Monitoring Funding Programs* (Alberto Esqueda)

Alberto Esqueda report there was no update this month.

5.3 Caltrans' Report* (Ahmad Rahimi)

No report - Ahmad Rahimi was unable to attend.

5.4 Vine Trail Update (Erica Ahmann Smithies)

Rebecca Schenck reported that she has received the draft Natural Environment Study, Historic Resources Evaluation Report (HRER), Architectural Report, for the Environmental Impact Report (EIR) and expects the EIR to be finalized the end of this month. The draft California Environmental Quality Act (CEQA) Report should be released February 17.

Danielle Schmitz noted that a TAC representative and alternate need to be selected for the NVVTC Board. Erica Ahmann Smithies served as the TAC representative on the board the past two years during her service as TAC Vice Chair and Chair, respectively. Debby Hight was the alternate, however she retired in November. The designation of a TAC representative and alternate for the NVVTA Board will be on the February TAC meeting agenda.

5.5 Transit Update (Rebecca Schenck)

Ms. Schenck provided an update on the Local Route changes that started January 5.

Kate Miller noted that staff frequently receive requests from the public asking to have the curbs at the bus stops painted red.

Mr. Esqueda added that he has received requests for the curb at the Route 10 stop on the bridge in Calistoga to be painted red.

5.6 Measure T Update (Alberto Esqueda)

Report by Alberto Esqueda.

Mr. Esqueda reported that:

- The 5-Year Project Lists were due December 31st, a few jurisdiction's lists are still outstanding.
- Resolutions are due, including resolutions verifying the Maintenance of Effort (MOE) amounts

were met for FY 18-19.

- The next Independent Taxpayer Oversight Committee (ITOC) meeting is March 4. The City of Calistoga, City of St. Helena and the Town of Yountville are scheduled to provide a brief presentation on their Measure T projects.

6. CONSENT AGENDA

MOTION by TAGLIABOSCHI, SECOND by CLARK to APPROVE Consent Agenda Items 6.1 - 6.2 as presented. Motion was unanimously approved.

6.1 Meeting Minutes of November 7, 2019 TAC Meeting (Kathy Alexander) (Pages 8-12)

TAC action approved the November 7, 2019 minutes.

6.2 Draft 2020 Technical Advisory Committee (TAC) Work Plan and 2020 Calendar (Danielle Schmitz) (Pages 13-16)

TAC action approved the 2020 Technical Advisory Committee Work Plan and 2020 Calendar.

7. REGULAR AGENDA ITEMS

7.1 Nominations and Election of Vice Chairperson of the Technical Advisory Committee (TAC) (Danielle Schmitz) (Page 17-18)

Danielle Schmitz reported that Member Rayner who was elected as Vice Chair at the November 2019 meeting but was not in attendance declined the appointment.

Ms. Schmitz reviewed the list of Chairs and Vice Chairs for the past 5 years and noted that the City of American Canyon had not recently served.

MOTION by HOLLEY, SECOND by HECOCK to nominate/elect Rick Kaufman, the City of American Canyon's newly hired Public Works Director as Vice Chair. Motion was unanimously approved.

7.2 Community Based Transportation Plan (CBTP) Community of Concern (COC) Profiles Presentation (Jonathan Spencer) (Pages 19-20)

Jonathan Spencer provided a PowerPoint presentation on the CBTP Communities of Concern profiles that included the definition of a COC, a review of the eight COCs in Napa County and the criteria that warrants each COC's designation.

7.3 Countywide Transportation Plan (CTP): Advancing Mobility 2045 Goals and Objectives (Alberto Esqueda) (Pages 21-26)

Alberto Esqueda reviewed the CTP Goals and Objectives and Performance Metrics process to date as well as the updates to the Goals and Objectives and Performance Metrics.

Member Holley requested clarification on the the Equity Performance Measure and subsequently suggested rewording it to clarify the measure is the number of bus stops in relation to low-income household locations.

Chair Arias requested the timeline for the Performance Metrics.

Mr. Esqueda responded that if the NVTB Board approves the Goals and Objectives and Performance Measures at its January meeting, staff will bring specific targets for the

Performance Metrics back to the TAC in March.

MOTION by HOLLEY, SECOND by TAGLIABOSCHI to RECOMMEND that the NVTA Board approve the CTP Goals and Objectives and Performance Metrics. Motion was unanimously approved.

7.4 Countywide Transportation Plan (CTP): Advancing Mobility 2045 Draft Projects List (Alberto Esqueda) (Pages 27-28)

Alberto Esqueda provided a review of the CTP Project List process to date and requested that the TAC review the list, specifically project start/end dates and verify the project costs. He requested all changes and edits be submitted to him by January 24, 2020.

Member Clark requested an electronic version of the list for editing.

7.5 Legislative Update* (Kate Miller)

Kate Miller reviewed the Legislative Update, noting that the following changes were made after the memo was sent out:

- AB 1350 - recommending the Board change its position from "Watch" to "Oppose" as recent Bill revisions would result in additional cost of approximately \$50,000 per year to Vine operations.

- A last minute request from a Golden Gate Bridge District Board member that the NVTA Board provide a letter of support for Measure I which would extend the Sonoma-Marín Area Rail Transit quarter-cent sales tax for an additional 30 years.

7.6 January 15, 2020 NVTA Board Meeting and NVTA-TA Board Meeting Draft Agendas* (Kate Miller)

Kate Miller reviewed the NVTA and NVTA-TA January 15, 2020 Board Meeting Agendas.

8. FUTURE AGENDA ITEMS

TAC representative and alternate for the Napa Valley Vine Trail Coalition Board
Transportation Fund for Clean Air (TFCA) Cycle 3 Call for Projects (CFP)
Regional Transportation Plan (RTP) CFP

9. ADJOURNMENT

Chair Arias adjourned the meeting at 3:12 p.m.

9.1 Approval of Next Regular Meeting Date of Thursday, February 6, 2020 and Adjournment.

This was approved.