

Napa Valley Transportation Authority Meeting Minutes - Final Technical Advisory Committee

625 Burnell Street
Napa, CA 94559

Thursday, November 7, 2019

2:00 PM

JoAnn Busenbark Board Room

1. Call To Order

Chair Ahmann Smithies called the meeting to order at 2:02 p.m.

Present: 10 - Eric Whan
Joe Tagliaboschi
Lorien Clark
Juan Arias
Doug Weir
Erica Ahmann Smithies
Aaron Hecock
Daniel Gordon
Bobby Lu
Jason Holley

Absent: 3 - Brent Cooper
Ahmad Rahimi
Derek Rayner

2. Introductions

Chair Ahmann Smithies invited all in attendance to introduce themselves.

Also present:
Sonja El-Wakil
Justin Hole
Patrick Band

3. Public Comment

Justin Hole provided public comment.

4. Committee Member and Staff Comments

Jason Holley, City of American Canyon - the City is conducting interviews for the public works director position.

Rebecca Schenck, NVT - noted Countywide Transportation Plan (CTP) bookmarks and SR 29 Comprehensive Multimodal Corridor Plan (CMCP) info "business cards" were at each member's seat. The first SR 29 CMCP public meeting is November 12 at the Boys and Girls Club in American Canyon.

Joe Tagliaboschi, Town of Yountville - the Town has an opening for Management Analyst and also will be announcing new deputy director soon. Additionally, he provided an update on the Hopper Creek Path.

Diana Meehan, NVTa - provided an update on the Napa Countywide Bicycle Plan. She also announced there is an ATP workshop on November 12 in Sacramento; online participation is also being provided.

Alberto Esqueda, NVTa - explained how the Countywide Transportation Plan (CTP) text tool works so that the public can provide comments on the CTP.

Eric Whan, City of Napa - announced that the first of three roundabouts of the SR 29/First Street/California Boulevard Roundabouts Project will open in couple of weeks and the second may open in late December.

Matthew Wilcox, NVTa - NVTa staffed the Emergency Operations Center (EOC) for the first time during the Kincadee fire and the Public Safety Power Shutoff (PSPS).

Erica Ahmann Smithies, City of St. Helena - the Hunt Avenue project is almost complete. Measure T projects for this year are also wrapping up.

Bobby Lu, Metropolitan Transportation Commission (MTC) - Napa County's and the City of American Canyon's Priority Production Area (PPA) proposal has been accepted. He also provided a Horizon Futures project update and invited the TAC to the Super Regional Advisory Working Group (RAWG) Tuesday, November 12.

5. STANDING AGENDA ITEMS

5.1 County Transportation Agency (CTA) Report (Danielle Schmitz)

Report by Danielle Schmitz.

- MTC is currently performing large project assessments - Highway 37 has a benefit cost of 0.7 overall - the SR37 planning group is working with MTC to resolve project challenges in order to ensure the project is included in Plan Bay Area.
- The draft final 2020 State Highway Operation and Protection Program (SHOPP) list will be provided by the end of November and will be forwarded to the TAC.
- Future SHOPP funding may be diverted for Caltrans asset management and to cover District 4's costs of the cleanup related to the Bay Area Water Quality Board's Cease and Desist Order. District 4's cost of the cleanup is disproportionate to the rest of the state, and NVTa staff is working with Caltrans to have the cost dispersed more equitably.

5.2 Project Monitoring Funding Programs (Alberto Esqueda)

Alberto Esqueda reviewed the changes to the Project Monitoring spreadsheets.

5.3 Caltrans' Report (Ahmad Rahimi)

No report - Ahmad Rahimi was unable to attend the meeting.

5.4 Vine Trail Update (Erica Ahmann Smithies)

Report by Sanjay Mishra.

- Yesterday's meeting with Caltrans' Environmental Department was very productive.
- Environmental Impact Report should be completed in April 2020.
- 65% design should be completed by the end of November 2019.

5.5 Transit Update (Matthew Wilcox)

Report by Matthew Wilcox.

- City of Napa has approved the new bus stops, improvements to and removal of existing bus stops related to the upcoming local routes revision.
- Start date of the new schedule is pending the completion of all the bus stop work.
- The four buses donated by Monterey Salinas Transit should be in service by the end of November.

5.6 Measure T Update (Alberto Esqueda)

Report by Alberto Esqueda.

- NVTa staff is working on updating the Measure T projects on the website. He requested that the TAC provide photos of complete projects.
- The next Independent Taxpayer Oversight Committee is December 4. The City of American Canyon is scheduled to provide a project presentation.

6. CONSENT AGENDA

6.1 Meeting Minutes of October 3, 2019 TAC Meeting (Kathy Alexander) (Pages 9-13)

MOTION by ARIAS, SECOND by HECOCK to APPROVE the October 3, 2019 TAC Meeting Minutes as presented. Motion was unanimously approved.

7. REGULAR AGENDA ITEMS

7.1 Nomination and Election of Chairperson and Vice Chairperson of the Technical Advisory Committee (TAC) (Danielle Schmitz) (Pages 14-15)

Danielle Schmitz provided a brief overview of the Chair and Vice Chair nomination and election process.

Chair Ahmann Smithies made a motion to nominate Member Arias as Chair, Member Whan seconded the nomination. Member Arias accepted the nomination.

Member Tagliaboschi made a motion to nominate Member Rayner as Vice Chair, Chair Ahmann Smithies seconded the nomination.

Member Rayner was not present at the meeting.

Chair Ahmann Smithies called for the vote. Both nominations were unanimously approved.

7.2 Draft 2020 Technical Advisory Work Plan and Calendar (Danielle Schmitz) (Pages 16-19)

Danielle Schmitz provided an overview of the 2020 TAC Work Plan and 2020 Calendar and invited comments from the TAC. The 2020 Work Plan will be presented to the TAC at the January 2020 meeting for approval.

7.3 Countywide Transportation Plan (CTP) Project and Program List Update (Alberto Esqueda) (Pages 20-41)

Report by Alberto Esqueda.

- Requested TAC to review the Draft Evaluation Criteria and submit comments by December 1.
- Requested jurisdictions to provide an updated project list and program by December 20.
- The CTP Goals and Objectives were presented to the NVTa Board for approval in October, however, the Board decided to form an ad hoc committee to further discuss the CTP Goals and

Objectives, as well as possibly add a climate action goal and a congestion reduction goal.

Member Whan stated the evaluation criteria scoring method recommended by the consultant may result in a negative score for viable and worthwhile projects and encouraged a more flexible scoring method.

Danielle Schmitz provided an overview of the purpose of the project list and the evaluation process and noted that the process will help demonstrate how the projects meet the CTP Goals and Objectives. Ms. Schmitz requested the TAC to review their existing project list, add any updates and submit to NVTa by December 31.

Mr. Esqueda requested the TAC include Measure T Projects under Programming in the Local Streets and Roads Section. Mr. Esqueda will send the link to the TAC members.

7.4 Measure T 5-Year Project List Biennial Update (Alberto Esqueda) (Pages 42-49)

Report by Alberto Esqueda.

- Requested TAC submit updated 5 year Measure T Project list that includes the 6.67% Measure T Equivalent list by November 22 in order to present it to the Independent Taxpayer Oversight Committee (ITOC) at its December 4 meeting.

- Reminded the jurisdictions that the certified Maintenance of Effort (MOE) is due January 1 and that the jurisdictions must hold a publicly noticed public hearing for the MOE prior to adopting a resolution certifying they spent the minimum established MOE amount on road maintenance projects.

7.5 First Mile/Last Mile Connections to Transit-Pilot Discussion (Diana Meehan) (Pages 50-60)

Diana Meehan provided an overview of the First Mile/Last Mile Connections to Transit, a shared micromobility pilot program.

Patrick Band provided information on safety issues related to loaner bicycle programs in Napa County.

The jurisdictions collectively were not supportive of participating in the pilot program due to lack of resources needed to manage issues related to shared micromobility devices.

7.6 Local Road Safety Plan (Alberto Esqueda) (Pages 61-62)

Report by Alberto Esqueda.

- Provided an overview of Caltrans' upcoming Local Road Safety Plan (LRSP) requirements (recommended for 2020; required in 2022) for Highway Safety Improvement Program applications (HSIP).

- Reported on Caltrans' LRSP assistance program, available on a "first-come, first serve" basis; encouraged each jurisdiction to apply, noting there is a 10% match requirement.

- NVTa is willing to lead the development of a countywide LRSP, however, it is not in NVTa's budget.

The jurisdictions were interested in applying for the grants individually and creating one countywide plan with a section specific to each jurisdiction.

Mr. Esqueda will provide a link to the application, a sample plan, and research if NVTa could

develop a plan for multiple jurisdictions.

7.7 Legislative Update* (Kate Miller) (Pages 63-84)

Kate Miller reviewed the Legislative Update and the Draft 2020 Federal and State Legislative Advocacy Program and Project Priorities.

The TAC would like to meet with the new Caltrans Director, Adetokunbo “Toks” Omishakin.

7.8 November 20, 2019 NVTA Board Meeting and NVTA-TA Board Meeting Draft Agendas* (Kate Miller)

Kate Miller reviewed the November 20, 2019 NVTA Board Meeting agenda.

8. FUTURE AGENDA ITEMS

- 2020 Work Plan and meeting calendar
- Vehicle Miles Traveled Estimation Tool (SB743) workshop in December.

9. ADJOURNMENT

9.1 Approval of Next Regular Meeting Date of December 5, 2019 and Adjournment.

The TAC discussed canceling the December 5, 2019.

MOTION by WHAN, SECOND by TAGLIABOSCHI to CANCEL the December 5, 2019 meeting, and hold the next Regularly Scheduled Meeting on January 9, 2020. Motion was unanimously approved.

Meeting adjourned at 3:55 p.m.