

**Napa Valley Transportation  
Authority  
Meeting Minutes - Final  
NVTB Board of Directors**

625 Burnell Street  
Napa, CA 94559

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Wednesday, September 19, 2018

10:00 AM

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**\*\*\*\*\*SPECIAL BOARD RETREAT MEETING\*\*\*\*\***

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**641 Main Street, St. Helena, CA 94574**

**1. Call to Order**

Chair Canning called the meeting to order at 10:09 a.m.

**2. Pledge of Allegiance**

Chair Canning led the Pledge of Allegiance.

**3. Roll Call**

Leon Garcia  
Alan Galbraith  
James Barnes  
Chris Canning  
Jill Techel  
Peter White  
Alfredo Pedroza  
Mark Joseph  
John F. Dunbar  
Doris Gentry  
Kerri Dorman  
Belia Ramos  
Beth Kahiga

**4. Adoption of the Agenda**

**Motion MOVED by WHITE, SECONDED by BARNES to APPROVE adoption of the agenda. Motion carried by the following vote:**

**Aye:** 15 - Galbraith, Barnes, Canning, Techel, White, Pedroza, Dunbar, Dorman, and Ramos

**Absent:** 9 - Garcia, Joseph, and Gentry

**5. Public Comment**

**Public comment was provided by:**

**David Cade, Napa Resident, who spoke in regards to the recent and proposed schedule changed to the Vine transit commuter services to BART.**

## 6. Chairperson's, Board Members' and Metropolitan Transportation Commissioner's Update

[Member Joseph in attendance]

### MTC Commissioner's Update

Alfredo Pedroza reported on recent MTC activities.

Board Member Dunbar praised Caltrans on the excellent work resurfacing State Route 29 as it has decreased vehicle noise within the Town of Yountville.

## 7. Director's Update

## 8. CONSENT AGENDA ITEMS (8.1 - 8.3)

[Member Gentry in attendance]

Motion MOVED by TECHEL, SECONDED by WHITE to APPROVE Consent Agenda Items 8.1-8.3.

Motion carried by the following vote:

**Aye:** 22 - Galbraith, Barnes, Canning, Techel, White, Pedroza, Joseph, Dunbar, Gentry, Dorman, and Ramos

**Absent:** 2 - Garcia

### 8.1 Meeting Minutes of July 18, 2018 (Karrie Sanderlin) *(Pages 8-15)*

Attachments: [Draft Minutes](#)

Board action approved the meeting minutes of July 18, 2018.

### 8.2 Citizens Advisory Committee (CAC) Member Appointment (Karrie Sanderlin) *(Pages 16-21)*

Attachments: [Staff Report](#)

Board action approved the appointment of Gary Woodruff to the CAC as a City of Napa representative.

### 8.3 Resolution No. 18-20 Authorizing the Executive Director to Execute Agreements with the California Department of Transportation (Caltrans) (Rebecca Schenck) *(Pages 22-25)*

Attachments: [Staff Report](#)

Board action authorized the Executive Director, or Designee, to execute agreements with Caltrans.

## 9. REGULAR AGENDA ITEMS

**9.1 First Amendment to Napa Valley Transportation Authority (NVTA) Agreement No. 18-42 with Project Finance Advisory Limited (PFAL) (Rebecca Schenck) (Pages 26-53)**

Attachments: [Staff Report](#)

[Member Garcia in attendance]

Board action approved the revised First Amendment to NVTA Agreement 18-42 with PFAL for financing services for the Vine Transit Maintenance Facility Project, as provided in the meeting handout packet.

Motion MOVED by JOSEPH, SECONDED by PEDROZA to APPROVE the revised First Amendment to NVTA Agreement 18-42 (provided in the meeting handout packet) for an expanded scope of work in an amount not to exceed \$90,000 and authorize the Executive Director to execute contract documents for the completion of the work. Motion carried by the following vote:

**Aye:** 24 - Garcia, Galbraith, Barnes, Canning, Techel, White, Pedroza, Joseph, Dunbar, Gentry, Dorman, and Ramos

**9.2 State Legislative Update and State Bill Matrix (Kate Miller) (Pages 54-80)**

Attachments: [Staff Report](#)

The Board received the monthly State Legislative update and Bill Matrix and took an oppose position on Proposition 6, which will be on the November ballot. Proposition 6, if passed, will eliminate transportation revenues passed by the legislature and signed into law by Governor Brown as Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017. SB 1 provides jurisdictions in Napa County with over \$5 million annually in new revenues for road maintenance, provides over \$600,000 to NVTA for transit operating and capital improvements, and provides \$300,000 to match Measure T funds as part of the Local Partnership Program.

Motion MOVED by DUNBAR, SECONDED by GARCIA, to APPROVE, with GENTRY OPPOSED, taking an opposed position on Proposition 6. Motion carried by the following vote:

**Aye:** 19 - Garcia, Galbraith, Barnes, Canning, Techel, White, Pedroza, Joseph, Dunbar, Dorman, and Ramos

**Nay:** 5 - Gentry

**10. RETREAT AGENDA ITEMS - ADVANCING MOBILITY IN NAPA VALLEY**

**10.1 Retreat Framework (Kate Miller)**

The Board received an overview of the retreat purpose and framework.

**10.2 Vine Vision: Transit Restructuring Overview (Rebecca Schenck)**

Information Only / No Action Taken

The Board received a presentation on Vine Vision: Transit Restructuring Overview.

**LUNCH BREAK 11:30 AM - 12:15 PM**

Lunch Break Recess 11:41 a.m. - 12:16 p.m.

**10.3 Travel Demand Technologies (Diana Meehan/Victor Fani, Ride Amigos)**

Information Only / No Action Taken

The Board received presentations from NVTA and Ride Amigos staff on travel demand technologies.

**10.4 Autonomous Vehicle Demonstration (Shaveta Sharma/Andrew Chatham, Transdev)**

Information Only / No Action Taken

The Board received presentations from NVTA and Transdev staff on the Autonomous Vehicles and the proposed pilot program for Napa.

**10.5 Engaging the Community (Christina Lee)**

Information Only / No Action Taken

The Board received a presentation on NVTA's plan to engage the community in the activities of the agency.

**11. FUTURE AGENDA ITEMS**

Chair Canning requested a Vine Customer Complaint Process item be placed on the October agenda.

Member Ramos requested an item be placed on the October agenda authorizing the Chair to sign a letter directed to Senator Feinstein in support of CEQA/NEPA [California Environmental Quality Act/National Environmental Policy Act] reciprocity at the Federal level.

**12. ADJOURNMENT****12.1 Approval of Next Meeting Date of October 17, 2018 at 1:30 p.m. and Adjournment**

The next regular meeting is scheduled for Wednesday, October 17, 2018 at 1:30 p.m.

Chair Canning adjourned the meeting at 1:53 p.m.

**Karalyn E. Sanderlin (e-sign) November 9, 2018**

Karalyn E. Sanderlin, NVTA Board Secretary