

# **Napa Valley Transportation Authority Meeting Minutes - Final Technical Advisory Committee**

625 Burnell Street  
Napa, CA 94559

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Thursday, September 6, 2018

2:00 PM

NVTA Conference Room

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## **1. Call To Order**

Chair Nathan Steele called the meeting to order at 2:00 p.m.

**Present:** 11 - Chairperson Nathan Steele

Mike Kirn  
Joe Tagliaboschi  
Dana Ayers  
Lorien Clark  
Juan Arias  
Doug Weir  
Steve Hartwig  
Aaron Hecock  
Felix Hernandez  
Tim Wood

**Absent:** 1 - Brent Cooper

## **2. Introductions**

Chair Steele invited all in attendance to introduce themselves.

**Also Present:**

Debra Hight, Town of Yountville  
Steve Lederer, County of Napa  
Barry Eberling, Napa Valley Register  
Chris Ganson, Office of Planning and Research  
John Ferons, City of Napa  
Kerri Dorman, Town of Yountville  
Philip Sales, Napa Valley Vine Trail Coalition (NVVTC)

## **3. Public Comment**

No public comment was received.

## **4. Committee Member and Staff Comments**

Mike Kirn, City of Calistoga - Lincoln Avenue will be closed Sunday, September 9th from 2 - 7 pm for an event.

Joe Tagliaboschi, Town of Yountville - Washington Street will be closed Sunday, October 7th from 10 a.m. - 1 p.m. for an event.

Diana Meehan, NVTA - Napa Countywide Bicycle Plan Admin draft will be sent to the TAC for review and comment with a two-week turn around time. The draft Plan will be presented to the NVTA Board meeting at its November 14, 2018 for approval.

- Provided an update on Active Transportation Program (ATP) Funding Cycle Four
- Reported that Caltrans District 4 is providing a workshop on reporting for ATP, SB1, Local Partnership Program, and Congested Corridors projects. The workshop will be held October 9th, 9 a.m. to 4 p.m., let Ms. Meehan know if you wish to carpool.
- There will be a planning grant application workshop on September 25th covering applications for Sustainable Communities.

Tim Wood, City of Napa - Gasser and Kansas will be paved mid-September and should re-open the beginning of October.

Alberto Esqueda, NVT - Invoices for the Metropolitan Transportation Commission's (MTC's) Annual Obligation Plan must be submitted on time. Mr. Esqueda will contact the jurisdictions that need to submit invoices.

- Provided an update on the Napa County Travel Model process.

## **5. STANDING AGENDA ITEMS**

### **5.1 Congestion Management Agency (CMA) Report (Kate Miller/Antonio Onorato)**

Report by Antonio Onorato.

Provided an update on the July meeting (no meeting in August). Marin is proposing a sales tax that includes a "reset" provision after six years that may allow adjustments to the tax rate.

### **5.2 Project Monitoring Funding Programs\* (Alberto Esqueda)**

Alberto Esqueda reviewed the updates to the Project Monitoring Program spreadsheets.

### **5.3 Caltrans' Report\* (Ahmad Rahimi)**

No report, Ahmad Rahimi was unable to attend the meeting.

### **5.4 Vine Trail Update (Erica Ahmann Smithies)**

Report by Philip Sales.

- Reworking the Vine Trail route through St. Helena, on the west side to connect the high school and middle school.
- The final easement on Ehlers Lane should be finalized in early October.

### **5.5 Transit Update (Matthew Wilcox)**

Matthew Wilcox noted that his transit update would be included in agenda item 8.3

## **6. CONSENT AGENDA**

### **6.1 Meeting Minutes of June 7, 2018 TAC Meeting (Kathy Alexander) (Pages 7-10)**

**MOTION by TAGLIABOSCHI, SECOND by HARTWIG to APPROVE the meeting minutes of the June 7, 2018 Technical Advisory Committee meeting. Motion was approved with the following vote:**

**Aye:** 11 - Chairperson Steele, Member Kirn, Member Tagliaboschi, Member Ayers, Member Clark, Member Arias, Member Weir, Member Hartwig, Hecock, Hernandez and Wood

**Absent:** 1 - Member Cooper

## **7. PRESENTATIONS**

### **7.1 SB 743 Presentation (Alberto Esqueda/Chris Ganson, Office of Planning and Research)**

Chris Ganson provided a presentation on SB 743 that included:

- Current status - in rulemaking process which should be completed by the end of the year.
- Implementation is scheduled for 2020.
- A comparison of the previous level of service (LOS) metric to the new vehicle miles traveled (VMT) metric.
- The benefits of using VMT as a measure of transportation impact.
- The Office of Planning and Research's recommendations on methodology for transportation projects.

Mr. Esqueda will forward a copy of Mr. Ganson's presentation to the TAC members.

When the rulemaking process is complete, Mr. Ganson will provide a presentation to the TAC for implementing SB743 during project delivery.

At Mr. Esqueda's request, Mr. Ganson provided several examples of mitigation for travel demand management (TDM) projects, which included reducing amount of parking spaces, an additional fee for parking spaces separate from housing, subsidies for transit passes, transit or active transportation infrastructure, shuttles for frequently travelled areas.

## **8. REGULAR AGENDA ITEMS**

### **8.1 Measure T Update (Alberto Esqueda) (Pages 11-14)**

Report by Alberto Esqueda.

Mr. Esqueda reported that the Measure T website would be going live in the next couple of days.

Mr. Esqueda provided a brief background on utility upgrades/modifications, specifically whether "raising the irons" is an eligible expense under Measure T, as the issue was brought up after the review of the Eligible Expenses list.

Ms. Miller provided a review of NVTa's interpretation of eligible expenses under Measure T. Additionally, staff will provide a draft policy on interpreting, implementing and decision making for Measure T at the November TAC meeting.

A discussion followed with each jurisdiction reporting how their jurisdiction handles raising the irons in their repaving projects, which varied from: a) the jurisdiction always includes it as part of the project cost; b) the municipality/utility is responsible for the cost; or c) who pays is handled on a case by case basis.

The TAC was in consensus that raising the irons should be considered an eligible expense, but let each jurisdiction determine who is going to pay the cost. Additionally, the TAC was in favor of NVTa staff drafting the policy Ms. Miller mentioned.

### **8.2 Community Based Transportation Plan (CBTP) Update (Shaveta Sharma) (Pages 15-16)**

Report by Shaveta Sharma.

- The CBTP Steering Committee met in August.
- Reviewed the next steps, including the calendar of outreach events.
- Noted she is working on scheduling an outreach event at Napa Valley College.

Chair Steele requested that an additional outreach event be held in Yountville.

### **8.3 Vine Vision - Transit Restructure Overview (Matthew Wilcox) (Pages 17-32)**

Report by Matthew Wilcox.

- Reviewed the Comprehensive Operational Analysis process
- Reviewed the proposed transit restructure overview, noting that if the NVTB Board approves the restructure plan, the goal to start phasing in the changes is March 2019, provided all technology systems are updated.

Member Clark asked if jurisdictions are aware of the bus stop changes, and if the usage of the stops is evaluated.

Mr. Wilcox confirmed that staff is in the process of notifying jurisdictions of the changes, and that stops are evaluated at least every two years, more frequently if needed.

### **8.4 September 19, 2018 NVTB Board Meeting and Retreat Agenda\* (Kate Miller)**

Kate Miller reviewed the September 19, 2018 Board Meeting and Retreat Agenda.

### **8.5 Legislative Update\* (Kate Miller)**

Kate Miller reviewed the state and federal legislative updates.

## **9. FUTURE AGENDA ITEMS**

- November meeting - Draft Measure T interpretation, implementation and decision making policy.
- Approach for handling the raising the irons issue.

## **10. ADJOURNMENT**

### **10.1 Approval of Next Regular Meeting Date of October 4, 2018 and Adjournment.**

MOTION by KIRN, SECOND by HARTWIG to ADJOURN the meeting.  
Meeting adjourned at 4:07 p.m.