

Napa Valley Transportation Authority Meeting Minutes Technical Advisory Committee

625 Burnell Street
Napa, CA 94559

Thursday, December 7, 2017

2:00 PM

NVTA Conference Room

1. Call To Order

Chair Whan called the meeting to order at 2:00 p.m.

Present: 8 - Mike Kirn
Member Eric Whan
Joe Tagliaboschi
Dana Ayers
Lorien Clark
Juan Arias
Doug Weir
Steve Hartwig

Absent: 4 - Chairperson Nathan Steele
Brent Cooper
Ahmad Rahimi
Erica Ahmann Smithies

2. Introductions

Chair Whan asked all in attendance to introduce themselves.

Also present:

Joel King, Active Transportation Advisory Committee (ATAC)
Patrick Band, Napa County Bicycle Coalition

3. Public Comment

No public comment received.

4. Committee Member and Staff Comments

Kate Miller, NVTA – handed out the 2018 Local Partnership Program Guidelines, provided a brief overview, emphasizing that applications are due January 30, 2018.

Mike Kirn, City of Calistoga – the Berry Street bridge replacement should be completed in January. Record attendance of approximately 16,000 people at the December 2nd Calistoga Tractor Parade.

Diana Meehan, NVTA – Caltrans District 4 released a project list for its Bicycle Plan, which she sent to the TAC members prior to the meeting. Comments are due December 22nd, and can be sent either to Ms. Meehan, Caltrans, or their consultant.

[Steve Hartwig joined the meeting at 2:05 p.m.]

Joe Tagliaboschi, Town of Yountville – just completed the 2018 Pavement Management Technical Assistance Program (P-TAP); the pavement condition index (PCI) score was 75, a 3

point increase over last year.

Alberto Esqueda, NVRTA – NVRTA Board adopted the Express Bus Study with the changes from the jurisdictions; the final report is expected to be released by the end of the month.

Juan Arias, County of Napa – making progress on repairing six storm damaged areas.

5. STANDING AGENDA ITEMS

5.1 Congestion Management Agency (CMA) Report (Danielle Schmitz)

Report by Kate Miller.

- Provided an update on the Metropolitan Transportation Commission's proposal to link housing incentives to transportation funding.

- Priority Development Area Call for Applications information is in the handouts which is the same information Danielle Schmitz sent to the TAC members.

- Provided an update on SB 1.

5.2 Project Monitoring Funding Programs* (Alberto Esqueda)

Report by Alberto Esqueda.

- Reviewed the changes to the monitoring spreadsheets, noting there were no projects listed on the STIP at Risk report.

- Additionally, he noted the flyer for the State Route (SR) 37 Survey and encouraged the TAC members to complete the survey as well as share it.

5.3. Caltrans' Report* (Ahmad Rahimi)

No report - Ahmad Rahimi was not present.

Chair Whan noted that Caltrans has scheduled an overlay project that includes drainage improvements, curb ramps, signal improvements and some reconstruction on SR 29 from Napa to St. Helena and will impact traffic. Project will start in 2018; date and time of day the work will be done are unknown at this point.

5.4 Vine Trail Update (Erica Ahmann Smithies)

Herb Fredricksen reported there were no updates on the Vine Trail.

5.5 Transit Update (Matthew Wilcox)

Kate Miller reported the Ride the Vine app for scheduling rides on the community shuttles went live on Monday. Staff will be on the shuttles at various times to teach riders how to use the app.

Rebecca Schenck will send a PowerPoint presentation on the Comprehensive Operational Analysis and a survey to the TAC members.

Ms. Schenck reminded the Committee that the Vine Route 25 service will end on December 29th.

6. CONSENT AGENDA

6.1 Meeting Minutes of October 5, 2017 TAC Meeting (Kathy Alexander) (Pages 5-10)

MOTION by TAGLIABOSCHI, SECOND by KIRN to APPROVE the October 5, 2017 TAC meeting minutes as presented. The motion passed by the following vote:

Aye: 6 - Member Kirn, Member Tagliaboschi, Member Ayers, Member Clark, Member Arias and Member Weir

Absent: 4 - Chairperson Steele, Member Cooper, Member Rahimi and Vice Chair Ahmann Smithies

Abstain: 2 - Member Whan and Member Hartwig

7. REGULAR AGENDA ITEMS**7.1 Nomination and Election of Chairperson and Vice Chairperson of the Technical Advisory Committee (TAC) for Calendar Year 2018 (Danielle Schmitz) (Pages 11-18)**

Kate Miller stated that traditionally each year the vice chair is promoted to chair, and another vice chair is nominated. The Committee was in consensus to continue the practice.

Chair Whan called for nominations for vice chair.

Juan Arias nominated Erica Ahmann Smithies.

There being no other nominations, Chair Whan called for a motion.

MOTION by ARIAS, SECOND by KIRN to ELECT Nathan Steele as TAC Chair and Ahmann Smithies as TAC Vice Chair for 2018. The motion was unanimously passed.

7.2 Draft 2018 Technical Advisory Committee (TAC) Work Plan (Danielle Schmitz) (Pages 19-23)

Kate Miller reviewed the Work Plan and answered questions regarding the Napa/Solano Travel Demand Model.

MOTION by KIRN, SECOND by ARIAS to approve the 2018 TAC Work Plan. The motion was unanimously passed.

7.3 Measure T Items - Final review of Maintenance of Effort (MOE) for Each Jurisdiction, Implementation Timeline and Master Agreement (Alberto Esqueda) (Pages 24-66)

Report by Alberto Esqueda.

- Reviewed the updated Measure T Master Agreement that included jurisdictions' comments (provided in the handouts).

- Project list deadline pushed back to March 1, 2018.

- Staff is working on a system to report the mandatory 6.67% Measure T funds equivalent for Class 1 Bike Facility projects.

- Handed out the jurisdictions' Measure T expenses list for additional review.

Kate Miller noted that trash removal and ditch cleaning are not capital expenses and therefore ineligible, however ditch repairs/upgrades are considered capital expenses. She also suggested adding code upgrades to the list.

Chair Whan inquired how much time the jurisdictions will have to present their project list to the Independent Taxpayers Oversight Committee (ITOC), and the format of the presentation.

Mr. Esqueda replied that will be addressed at the next TAC meeting.

Member Arias requested clarification on the signage requirement.

Ms. Miller responded that although signage is only required on projects over \$250,000 staff is recommending signage on all projects when feasible so that the community can see the impact of Measure T.

Mr. Esqueda added that small projects in response to public comments should include signage.

Member Kirn asked if they could combine signage for projects funded by Measure T and SB 1.

Ms. Miller stated that it would be beneficial for the public if projects receiving funding from both were noted on the same sign.

7.4 Napa County Bicycle Plan Update (Diana Meehan) (Pages 67-89)

Report by Diana Meehan.

- Noted the correct title of Item 7.4 should be "Napa Countywide Bicycle Plan Update - Refined Vision, Goals and Policies" (replace "Objectives" with "Policies").

- Active Transportation Advisory Committee (ATAC) reviewed the Plan's Vision, Goals and Policies last week and made suggestions.

- A draft of the Plan's Goals and Policies was sent to the TAC prior to the ATAC meeting, and an updated version with the ATAC's suggestions was sent out after the Agenda and Packet was published.

- The two primary goals of the Plan are connectivity and safety. The ATAC recommended adding an equity goal.

Member Clark requested that this Item be continued to the January TAC meeting so that the City of Napa can take the item to their Bicycle Technical Advisory Committee (BTAC) for review.

Ms. Meehan stated she would adjust the timeline of the plan update to accommodate continuing this item to January.

Chair Whan encouraged the TAC members to provide any comments they currently have during the meeting.

Member Kirn noted the policy to reduce bicycle fatalities to zero by 2035 and requested Napa County's bicycle fatality rate.

Ms. Meehan reported it is approximately one per year.

Chair Whan stated "low-stress" should be removed from the Connectivity Goal which currently

reads "Connected low-stress bicycle network" as it is subjective, not objective.

A discussion followed regarding the term "low stress", and staff suggested they mull over the language and provide an update at the January meeting. Ms. Meehan noted that low-stress bicycle facilities is a technical planning term and she will forward the definition to TAC.

Chair Whan asked the Committee if there were any objections to continuing Item 7.4 Napa Countywide Bicycle Plan Update Refined Vision, Goals and Policies to the January meeting, there being none, the item was continued to the January 11, 2018 TAC meeting.

7.5 State Transportation Improvement Program Update on Future Program and the Commission's Compromise (Danielle Schmitz) (Pages 90-93)

Report by Danielle Schmitz.

NVTA completed the 2018 State Transportation Improvement Program (STIP) Call for Projects review; all projects have been submitted to MTC for approval.

Reviewed the Regional Transportation Improvement Program (RTIP) Compromise Proposal approved by MTC. There are several requirements related to affordable housing production.

Chair Whan asked if the California Environmental Quality Act (CEQA) process will be streamlined if transportation funding is tied to housing requirements.

Member Kirn expressed concern with meeting the new housing goals as the pre-existing shortage of housing labor and materials is now compounded after the housing losses in the October wildfires and asked if an adjustment to the numbers is being considered.

Ms. Schmitz will forward the CEQA and housing requirements requests to MTC.

7.6 Road Rehabilitation and Accountability Act of 2017 (Senate Bill 1 - Beall) (Kate Miller) (Pages 94-101)

In addition to Ms. Miller's brief review at the beginning of the meeting, Danielle Schmitz provided the following updates:

- Working with MTC to obtain Solutions for Congested Corridors funds for the Soscol Junction project, possibly in the first funding round, however, construction must begin by 2021.

- Napa County's eligibility for the Local Partnership Program will not start until the second cycle as the Measure T July 2018 start date falls after the first cycle deadline.

- Regional Measure 3 (RM 3) update, noting it will be on the June 2018 ballot. Staff will provide a presentation on RM 3 and SB 1 at the January TAC meeting.

In response to Member Arias' request, Ms. Schmitz reviewed the Local Partnership Program Guidelines with the TAC.

7.7 Legislative Update* (Kate Miller)

No substantial updates to report.

7.8 NVTA Board Meeting Agenda - no agenda - the December meeting has been canceled.

8. FUTURE AGENDA ITEMS

- City of Napa roundabout project presentation
- Draft ITOC agenda
- SB 1 and RM 3 presentation

9. ADJOURNMENT

9.1 Approval of Next Regular Meeting Date of January 11, 2018 and Adjournment.

Member Kirn thanked Chair Whan for his service as Chair during 2017.

Meeting adjourned at 3:30 p.m.