

# **Napa Valley Transportation Authority Meeting Minutes Technical Advisory Committee**

625 Burnell Street  
Napa, CA 94559

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Thursday, June 1, 2017

2:00 PM

NVTA Conference Room

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## **1. Call To Order**

Chair Whan called the meeting to order at 2:00 p.m.

**Present:** 12 - Vice Chair Nathan Steele

Jason Holley  
Mike Kirn  
Brent Cooper  
Chairperson Eric Whan  
Joe Tagliaboschi  
Dana Ayers  
Lorien Clark  
Juan Arias  
Doug Weir  
Ahmad Rahimi  
Erica Ahmann Smithies

## **2. Introductions**

Chair Whan invited all in attendance to introduce themselves.

Also present:

Theresa Rommell, Metropolitan Transportation Commission (MTC)  
Philip Sales, Napa Valley Vine Trail Coalition  
Barry Eberling, Napa Valley Register  
Jean-Vincent Deale, NVTA Citizen Advisory Committee  
John Ferons, City of Napa  
Kerri Dorman, Town of Yountville Council  
Sara Gallegos, City of Napa

## **3. Public Comment**

No public comment received.

## **4. Committee Member and Staff Comments**

Mike Kirn - City of Calistoga

- Washington Street project is almost complete.
- Caltrans started the Lincoln Avenue bridge replacement project this week.

Alberto Esqueda - NVTA

Express Bus Study first administrative draft will be issued shortly - it will be emailed to TAC members.

Jason Holley - City of American Canyon

The second part of the annual 2016/2017 Local Streets Repaving Project will start this month.

Juan Arias - County of Napa

Silverado Trail paving is complete - striping is scheduled for next week.

Herb Fredricksen - NVTa

Vine Trail Oak Knoll segment won the California Transportation Foundation's Pedestrian/Bicycle Project of the Year award.

Danielle Schmitz - NVTa

- SB743 Innovations flier was emailed to TAC members this morning. Metropolitan Transportation Commission is holding a forum June 8th in Oakland.

- Single Point of Contact (SPOC) subregional training was held at NVTa yesterday. All Napa jurisdictions have participated in a subregional SPOC training.

- Regional SPOC training next Tuesday, June 6th, at the Caltrans District 4 office.

- Will present 2018 State Transportation Improvement Program (STIP) Call for Projects at July TAC meeting. California Transportation Commission will issue guidelines in June.

- Reminded the TAC that draft Measure T Maintenance of Effort is due June 30, 2017.

Eric Whan - City of Napa

Napa City Council voted to rebuild City Hall in downtown Napa.

## **5. STANDING AGENDA ITEMS**

### **5.1 Congestion Management Agency (CMA) Report (Kate Miller)**

Report by Kate Miller.

- SB1 was the main topic of discussion at the last Congestion Management Agency directors' meeting.

- The CTC adopted the fund assumptions for the new STIP cycle. Additionally, the funding for projects that were deferred will be returned in 2020.

- The Department of Fish and Wildlife waived the endowment element for the Suscol Headwaters Preserve Phase II - Jameson Canyon Project Mitigation. Additionally, Solano Transportation Authority agreed to fund half of the shortfall. The impact on future STIP funding is still pending.

### **5.2 Project Monitoring Funding Programs (Alberto Esqueda)**

Alberto Esqueda reviewed the changes to the Project Monitoring Funding Programs spreadsheets.

### **5.3 Caltrans' Report (Ahmad Rahimi)**

Ahmad Rahimi reviewed the changes to the Caltrans Report.

### **5.4 Vine Trail Update (Erica Ahmann Smithies)**

No report.

### **5.5 Transit Update (Rebecca Schenck)**

Report by Rebecca Schenck.

- Reviewed the Fiscal Year 2016/2017 3rd Quarter ridership stats.

- The Board deferred the elimination of Route 25 to its September meeting.

- Working through the process to get the Vine transit system online with Google maps.

- Signs were posted for the relocation of the Calistoga and Lincoln bus stop due to construction.

Jean-Vincent Deale commended the Vine and NVTa on the bus service provided during BottleRock.

## **6. CONSENT AGENDA**

### **6.1 Meeting Minutes of May 4, 2017 TAC Meeting (Kathy Alexander) (Pages 5-11)**

**Motion: MOVED by Member Holley SECONDED by Member Tagliaboschi, that the May 4, 2017 meeting minutes be approved as amended. The motion was carried by the following vote:**

**Aye:** 12 - Vice Chair Steele, Member Holley, Member Kirn, Member Cooper, Chairperson Whan, Member Tagliaboschi, Member Ayers, Member Clark, Member Arias, Member Weir, Member Rahimi and Member Ahmann Smithies

## **7. REGULAR AGENDA ITEMS**

### **7.1 Metropolitan Transportation Commission (MTC) Local Streets and Roads Discussion (Theresa Rommell) (Pages 12-13)**

Theresa Rommel from MTC provided a background on the Local Streets and Roads (LSR) Regional Initiative Work Plan outreach and invited TAC members to participate in the Local Streets and Roads Working Group and to also provide input on MTC's LSR programs.

Kate Miller asked if there are any efforts to develop a Pavement Condition Index that is consistent for the regions, or an intra-regional index.

Ms. Rommel responded that she was not aware of any such effort.

Ms. Miller noted smaller jurisdictions are often able to maintain their roads better as they have a lower volume of road miles than larger jurisdictions. She suggested a funding incentive that would allow a broader use of funds for jurisdictions with a Pavement Condition score over 80 as it may provide parity for smaller jurisdictions that are able to keep their roads maintained. Ms. Miller further noted that in addition to LSR and SB1 funding, Napa County also has Measure T road maintenance funds starting in 2018, which may result in an over saturation of maintenance funds for smaller jurisdictions when there may be other transportation needs the funds could be utilized.

Ms. Rommel noted they have received requests for presentations on new road technology and methods, however there are concerns that having a vendor provide information may give an unfair advantage to that vendor.

Eric Whan suggested compiling a database of unique methods or cost-savings projects utilized by jurisdictions.

Mike Kirn reported that the California Water Resources Board has a 3:1 equal or better habitat mitigation requirement to culvert ditches for sidewalk and curb/gutter projects which is very cost prohibitive. There are areas in town that do not have sidewalks for that reason. The City of Calistoga would need has approximately 6 miles of roads with open ditches that are 5-10 feet wide, in order to add sidewalks, they would need approximately 20 acres of the right type of habitat land to meet the mitigation requirement.

Ms. Miller suggested the jurisdictions work with Land Trust and Open Space for mitigation space

requirements.

Mr. Whan also stated that less restrictions on funds would be helpful. Additionally, he requested for the next One Bay Area Grant Fund Cycle, that if the planning funds could be deducted from the fund first, and then allocate the funds to the counties the allocation would be more fair to the smaller counties.

Ms. Miller noted video conference capability for participating in meetings remotely would be very helpful as attending a meeting in person at MTC takes up a full day.

Juan Arias noted any efforts to expedite the environmental process would be helpful.

**7.2 Measure T Maintenance of Effort (MOE) Reporting Requirements (Alberto Esqueda) (Pages 14-29)**

Staff will review:

- Reporting requirements for the Measure T MOE
- Measure T logo
- Tracking of Measure T Equivalent Expenditures

Alberto Esqueda reviewed the MOE reporting requirements and reminded the TAC that if their jurisdiction spent general fund money during the reporting period on any type of road repair or maintenance, it must be reported. Expenses must be defined as either recurring or one-time expense (i.e. major emergency repairs).

Mr. Esqueda reported that Mike Blasky met with all the jurisdictions' public information officers regarding the Measure T logo (included in the packet), they in turn presented it to their staff for approval. All jurisdictions are in favor of the Measure T logo.

Jason Holley reported he used the logo in a report to his city council.

**7.3 Vine Trail Update: St. Helena to Calistoga Project (Danielle Schmitz) (Pages 30-64)**

Danielle Schmitz and Philip Sales provided an overview of the Vine Trail - St. Helena to Calistoga segment, and provided an update on the current funding status, right of way issues, easements and alignments.

**7.4 Legislative Update - Including SB 1 Update\* (Kate Miller)**

Kate Miller reviewed the Legislative Update report and included an overview of the SB1 implementation plan.

**7.5 NVTB June 21, 2017 Board Meeting Draft Agenda\* (Kate Miller)**

Kate Miller reviewed the June 21, 2017 NVTB Board meeting agenda.

Eric Whan conveyed a request from the City of Napa mayor that action items be scheduled before informational items as she has another regularly scheduled meeting the same day as the

board meeting.

## **8. FUTURE AGENDA ITEMS**

- Eric Whan suggested the TAC have a Measure T MOE discussion.
- State Transportation Improvement Program Call for Projects
- SB1 Update when appropriate.

## **9. ADJOURNMENT**

### **9.1 Approval of Next Regular Meeting Date of July 13, 2017 and Adjournment.**

Meeting adjourned at 4:03 p.m.