

**Napa Valley Transportation  
Authority  
Meeting Minutes - Final  
NVTB Board of Directors**

625 Burnell Street  
Napa, CA 94559

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Wednesday, March 15, 2017

10:00 AM

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**\*\*\*\*\*SPECIAL BOARD RETREAT MEETING\*\*\*\*\***

**Christian Brothers Retreat & Conference Center  
4401 Redwood Road, Napa CA 94558**

**1. Call to Order**

Chair White called the meeting to order at 10:10 a.m.

**2. Pledge of Allegiance**

Chair White led the Pledge of Allegiance.

**3. Roll Call**

Leon Garcia  
Alan Galbraith  
Chris Canning  
Jill Techel  
Alfredo Pedroza  
Beth Kahiga  
Mark Joseph  
John F. Dunbar  
Peter White  
Kerri Dorman  
Belia Ramos  
James Barnes  
Doris Gentry

**4. Adoption of the Agenda**

Motion MOVED by PEDROZA, SECONDED by GARCIA to APPROVE adoption of the agenda.

Motion carried by the following vote:

**5. Public Comment**

None

**6. Chairperson's, Board Members' and Metropolitan Transportation  
Commissioner's Update**

Metropolitan Transportation Commissioner's (MTC) Update:  
Board Member Pedroza reported on MTC activities to date.

## 7. Director's Update

Kate Miller, Executive Director

- Reported that Vine Transit is offering free rides on all routes from April 20-22 in celebration of Earth Day on April 22. In addition, NVTB also sponsored the Environmental Education Coalition of Napa County (EECNC)'s April 22 Earth Day celebration at Oxbow by providing discounted advertisements on Vine Transit buses.
- Announced that Matt and Cassandra Wilcox welcomed the most recent NVTB family member into the world at 12:17 a.m. this morning (3/15). Kate James Wilcox weighed in at 9.6 lbs and both mother and baby are healthy.

## 8. Caltrans' Update

No oral report was given by Caltrans, however, the March 15, 2017 Caltrans Reporting memo was provided for review.

## 9. CONSENT AGENDA ITEMS (9.1 - 9.4)

Consent Item 9.4 was pulled by Member Dunbar for further review.

Motion **MOVED** by PEDROZA, **SECONDED** by GARCIA to **APPROVE** Consent Items 9.1-9.3.

Motion carried by the following vote:

**Aye:** 18 - Garcia, Galbraith, Canning, Techel, Pedroza, Kahiga, Joseph, Dunbar, White, Dorman, and Ramos

**Absent:** 6 - Barnes, and Gentry

### 9.1 Approval of Meeting Minutes of February 15, 2017 (Karrie Sanderlin) (Pages 8-13)

**Attachments:** [Draft Minutes](#)

Board action approved the meeting minutes of February 15, 2017.

### 9.2 Rescind Resolution No. 16-24 Adopting the Final Mitigated Negative Declaration for the Vine Transit Maintenance Bus Facility and Approve Amendment No. 3 to Project Work Order No. 01 Agreement 15-27 with Rincon Consultants Commissioning an Environmental Impact Report (EIR) for the Vine Transit Bus Maintenance Facility Project (Antonio Onorato) (Pages 14-28)

**Attachments:** [Staff Report](#)

Board Action approved (1) Rescinding Resolution No. 16-24 approving the Initial Study/Mitigated Negative Declaration (IS/MND) for the Vine Transit Bus Maintenance Facility project ("the Project") pursuant to the California Environment Quality Act (CEQA); and (2) Authorizing Amendment #3 of NVTB Agreement No. 15-27 Project Work Order No. 01 with Rincon Consultants to commission an Environmental Impact Report for \$47,972 plus 10% contingency to allow for minor variations within the project scope.

**9.3** Citizen Advisory Committee (CAC) Member Appointment (Danielle Schmitz) (Pages 29-35)

Attachments: [Staff Report](#)

Board action approved the appointment of new member, Catherine Heywood, and the re-appointment of Michael Baldini and Matthew Schmitz, to the Citizen Advisory Committee (CAC).

**9.4** Americans with Disabilities Act (ADA) Administration Contract Award (Matthew Wilcox) (Pages 36-170)

Attachments: [Staff Report](#)

Staff reviewed the scope of services and financial impact associated with three year contract.

**Motion MOVED by CANNING, SECONDED by JOSEPH to APPROVE awarding the ADA Administration contract to C.A.R.E Evaluations Inc. in an amount not to exceed \$279,633. Motion carried by the following vote:**

**Aye:** 18 - Garcia, Galbraith, Canning, Techel, Pedroza, Kahiga, Joseph, Dunbar, White, Dorman, and Ramos

**Absent:** 6 - Barnes, and Gentry

## **10. REGULAR AGENDA ITEMS**

**10.1** Federal and State Legislative Updates and State Bill Matrix (Kate Miller) (Pages 171-184)

Attachments: [Staff Report](#)

The Board received the monthly Federal and State Legislative updates and took action on the proposed legislation included on the State Bill Matrix.

**Motion MOVED by PEDROZA, SECONDED by GALBRAITH to APPROVE staff recommendations on state bills as provided in the State Bill Matrix (AB 317, SB 2, SB 240, SCA 2, AND SCA 6).**

**Motion carried by the following vote:**

**Aye:** 18 - Garcia, Galbraith, Canning, Techel, Pedroza, Kahiga, Joseph, Dunbar, White, Dorman, and Ramos

**Absent:** 6 - Barnes, and Gentry

## **11. RETREAT AGENDA ITEMS - WEARING YOUR NVTA HAT**

**11.1a** Transit as a Viable Means for Reducing Congestion (Kate Miller)

**Information Only / No Reportable Action**

Board members engaged in a discussion on using transit as a solution for reducing traffic congestion.

**11.1b State Route 29 - What Project Best Serves the Entire Community (Kate Miller)****Information and Discussion Only / No Reportable Action**

The Board reviewed and discussed the best approach for improving the State Route 29 Corridor while balancing the interests of the Napa Valley Communities.

Lunch Break Recess at 12:20 - 1:10 p.m.

**LUNCH BREAK 12:00 - 1:00 PM****11. RETREAT AGENDA ITEMS (CONT)****11.1c Regional Measure 3 (RM 3) Program (Kate Miller) (Pages 185-189)**

**Attachments:** [Staff Report](#)

The retreat presentations provided during Items 11.1a & 11.1b focused on traffic congestion and two specific proposals for reducing congestion - Expanded Express Bus Service and Strategic State Route 29 (SR 29) Improvements. The Regional Measure 3 Program proposal, as outlined in the revised Attachment 1 provided in Handout #2 will help fund portions of these improvements and improvements on State Route 37 (SR 37).

Motion MOVED by DUNBAR, SECONDED by GARCIA to APPROVE, with DORMAN ABSTAINING, the proposed Regional Measure 3 Program as outlined in the Revised Attachment 1 (Handout #2) as provided in the meeting handout packet. Motion carried by the following vote:

**Aye:** 17 - Garcia, Galbraith, Canning, Techel, Pedroza, Kahiga, Joseph, Dunbar, White, and Ramos

**Absent:** 6 - Barnes, and Gentry

**Abstain:** 1 - Dorman

**12. ADJOURNMENT****12.1 Approval of Next Regular Meeting Date of April 19, 2017 at 1:30 p.m. and Adjournment**

The next regular meeting will be held on Wednesday, April 19, 2017.

The meeting was adjourned by Chair White at 1:55 p.m.

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Karalyn E. Sanderlin, NVTA Board Secretary