

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes Active Transportation Advisory Committee (ATAC)

Monday, November 27, 2023

5:30 PM

JoAnn Busenbark Board Room

1. Call To Order

In the absence of Chair Christian, Vice Chair Knapczyk called the meeting to order at 5:34pm.

2. Roll Call

Present: 5 - Jonathan Schellin
Majel Arnold
Jeffrey Davis
Frances Knapczyk
Michael Rabinowitz

Absent: 1 - Barry Christian

3. Public Comment

Napa County resident, Justin Hole inquired about what The Vine does with retired buses.

4. Committee Member Comments

Committee members each introduced themselves.

5.1 Staff Comments

Patrick Band requested for volunteers to take photos in each jurisdiction that will be published in an online story map.

Diana Meehan reported current ATAC member vacancies.

5.2 Mark Lucas Remembrance

6. STANDING AGENDA ITEMS

6.1 Safe Routes to School (SRTS) Update

Carlotta Sainato and Kara Vernor reported on recent Napa County Bicycle Coalition activities.

6.2 Active Transportation Legislative Updates*

Staff member Patrick Band reported recent legislative updates affecting active transportation.

Note: Where times are indicated for the agenda items they are approximate and intended as estimates only, and may be shorter or longer, as needed.

7. PRESENTATIONS

7.1 Vine Trail Signage Presentation (Kara Vernor/Shawn Casey-White)

Information only/No action taken

{Member Arnold departed at 6:30pm}

8. CONSENT AGENDA

Motion MOVED by SCHELLIN, SECONDED by DAVIS to APPROVE Consent Item 8.1. Motion passed unanimously.

Aye: 4 - Vice Chair Schellin, Member Davis, Member Knapczyk, and Member Rabinowitz

Absent: 2 - Chairperson Christian, and Member Arnold

8.1 Meeting Minutes of September 26, 2023 Active Transportation Advisory Committee (ATAC) (Laura Sanderlin) (Pages 8-10)

Attachments: [Draft Minutes.pdf](#)

9. REGULAR AGENDA ITEMS

9.1 Active Transportation Advisory Committee (ATAC) Work Plan and Meeting Schedule for Calendar Year 2024 (Diana Meehan) (Pages 11-14)

Attachments: [Staff Report.pdf](#)

Committee requested to move the proposed November 2024 meeting to 18th.

Motion MOVED by RABINOWITZ, SECONDED by SCHELLIN to APPROVE the 2024 ATAC Work plan and meeting calendar. Motion passed unanimously.

Aye: 4 - Vice Chair Schellin, Member Davis, Member Knapczyk, and Member Rabinowitz

Absent: 2 - Chairperson Christian, and Member Arnold

9.2 Federal and State Legislative Advocacy Platform and Project Priorities for Calendar Year 2024 (Danielle Schmitz) (Pages 15-20)

Attachments: [Staff Report.pdf](#)

Information only/No action taken

Public comment by Kara Vernor regarding proposed Transportation Measure updates.

9.3 Active Transportation Network - Existing Facilities Rubric (Patrick Band) (Pages 21-28)

Attachments: [Staff Report.pdf](#)

Information only/No action taken

Public comment made by Shawn Casey White regarding capital plan and social equity of aging trails.

9.4 Napa Valley Vine Trail Coalition (NVVTC) Active Transportation Advisory Committee (ATAC) Appointment (Diana Meehan) (Page 29)

Attachments: [Staff Report.pdf](#)

Motion MOVED by KNAPCZYCK, SECONDED by RABINOWITZ to APPROVE for the appointment of Member Schellin to represent ATAC on the NVVTC Board of Directors. Motion passed unanimously.

Aye: 4 - Vice Chair Schellin, Member Davis, Member Knapczyk, and Member Rabinowitz

Absent: 2 - Chairperson Christian, and Member Arnold

10 FUTURE AGENDA ITEMS

-Vision Zero update

11. ADJOURNMENT

Vice Chair Knapczyk adjourned the meeting at 7:29pm.

11.1 The next regularly scheduled meeting for the NVTAA Active Transportation Advisory Committee is January 22, 2024 at 5:30 p.m.

Laura Sanderlin

Laura Sanderlin, NVTAA Board Secretary