

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes Citizen Advisory Committee (CAC)

JoAnn Busenbark Boardroom

Wednesday, March 1, 2023

5:00 PM

### 1. Call To Order

Chair Baldini called the meeting to order at 5:01pm.

### 2. Roll Call

**Present:** 10 - Michael Baldini  
Hans Korge  
Aisha Nasir  
Alex Crown  
Scott Owens  
Jean Vincent Deale  
Tom Kambe  
Ashley Tenschler  
Gary Woodruff  
Ron Richardson  
**Absent:** 4 - Patricia Lynch  
Sarah Gillihan  
Matthew Schmitz  
Larry Kromann

### 3. Public Comment

None

### 4. Committee Member Comments

Chair Baldini introduced new member Ron Richardson.

Member Owens commented on Clipper operation glitches and staff reported an update in resolving that issue.

Member Crown reported slippery striping on roads during icy conditions on newly striped roads.

### 5. Staff Comments

Executive Director Miller recognized Member Owens as Yountville Resident of the Year.

### 6. CONSENT AGENDA

Motion MOVED by KAMBE, SECONDED by TENSCHER to APPROVE Consent Item 6.1. Motion carried by the following roll call vote:

**Aye:** 5 - Baldini, Owens, Kambe, Tenschler, and Woodruff

**Absent:** 6 - Korve, Nasir, Lynch, Gillihan, Schmitz, and Kromann

**Abstain:** 3 - Crown, Deale, Richardson

**6.1 Meeting Minutes of January 11, 2023 (Laura Sanderlin) (Pages 7-9)**

**Attachments:** [Draft Minutes](#)

**7. REGULAR AGENDA ITEMS**

**7.1 Executive Director Report (Kate Miller) (Pages 10-13)**

**Attachments:** [Staff Report](#)

Information Only/No Action Taken

Member Tenscher commented about improving information that is listed on electronic transit signage.

{Member Nasir and Member Korve joined the meeting}

**7.2 Vine Transit Update (Libby Payan) (Pages 14-20)**

**Attachments:** [Staff Report](#)

Information Only/No Action Taken

**7.3 Scheduling 101: Route 11 (Rebecca Schenck) (Pages 21-25)**

**Attachments:** [Staff Report](#)

Information Only/No Action Taken

Staff showed the current transit scheduling software program, Remix, on the live screen for CAC to view.

Member Korve inquired about timing of transit arrivals to Vallejo Ferry in relation to departing Ferry times. Staff will research and bring an update.

**7.4 Transit Service Safety (Rebecca Schenck) (Pages 26-56)**

**Attachments:** [Staff Report](#)

Information Only/No Action Taken

Member Tenscher recommended clarifying the distinction of Transdev employees versus contracted employees for the next revision. She also reported absences of drivers on the bus during transit driver shift changes.

**7.5 Countywide Vision Zero Plan Progress Update (Diana Meehan) (Pages 57-60)**

**Attachments:** [Staff Report](#)

Information Only/No Action Taken

Members discussed traffic calming strategies.

**7.6** Countywide Accessible Transportation Needs Assessment Progress Update (Diana Meehan) (Pages 61-67)

Attachments: [Staff Report](#)

Information Only/No Action Taken

**8. FUTURE AGENDA ITEMS**

- May 17 NVTB Board Retreat, Reviving the Vine
- Airport connection preview
- Project Update
- Marginal cost per square foot to install speed bumps/tables

**9. ADJOURNMENT**

Chair Baldini adjourned the meeting at 6:53pm.

**9.1 The next Regular Meeting is Wednesday, May 3, 2023.**

*Laura Sanderlin*

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Laura M. Sanderlin, NVTB Board Secretary