

Glossary of Acronyms

AB 32	Global Warming Solutions Act	GGRF	Greenhouse Gas Reduction Fund
ABAG	Association of Bay Area Governments	GTFS	General Transit Feed Specification
ADA	American with Disabilities Act	HBP	Highway Bridge Program
ATAC	Active Transportation Advisory Committee	HBRR	Highway Bridge Replacement and Rehabilitation Program
ATP	Active Transportation Program	HIP	Housing Incentive Program
BAAQMD	Bay Area Air Quality Management District	HOT	High Occupancy Toll
BART	Bay Area Rapid Transit District	HOV	High Occupancy Vehicle
BATA	Bay Area Toll Authority	HR3	High Risk Rural Roads
BRT	Bus Rapid Transit	HSIP	Highway Safety Improvement Program
BUILD	Better Utilizing Investments to Leverage Development	HTF	Highway Trust Fund
CAC	Citizen Advisory Committee	HUTA	Highway Users Tax Account
CAP	Climate Action Plan	IFB	Invitation for Bid
Caltrans	California Department of Transportation	ITIP	State Interregional Transportation Improvement Program
CASA	Committee to House the Bay Area	ITOC	Independent Taxpayer Oversight Committee
CEQA	California Environmental Quality Act	IS/MND	Initial Study/Mitigated Negative Declaration
CIP	Capital Investment Program	JARC	Job Access and Reverse Commute
CMA	Congestion Management Agency	LCTOP	Low Carbon Transit Operations Program
CMAQ	Congestion Mitigation and Air Quality Improvement Program	LIFT	Low-Income Flexible Transportation
CMP	Congestion Management Program	LOS	Level of Service
CalSTA	California State Transportation Agency	LS&R	Local Streets & Roads
CTP	Countywide Transportation Plan	MaaS	Mobility as a Service
COC	Communities of Concern	MAP 21	Moving Ahead for Progress in the 21 st Century Act
CTC	California Transportation Commission	MPO	Metropolitan Planning Organization
DAA	Design Alternative Analyst	MTC	Metropolitan Transportation Commission
DBB	Design-Bid-Build	MTS	Metropolitan Transportation System
DBF	Design-Build-Finance	ND	Negative Declaration
DBFOM	Design-Build-Finance-Operate-Maintain	NEPA	National Environmental Policy Act
DED	Draft Environmental Document	NOAH	Natural Occurring Affordable Housing
EIR	Environmental Impact Report	NOC	Notice of Completion
EJ	Environmental Justice	NOD	Notice of Determination
FAS	Federal Aid Secondary	NOP	Notice of Preparation
FAST	Fixing America's Surface Transportation Act	NVTA	Napa Valley Transportation Authority
FHWA	Federal Highway Administration	NVTA-TA	Napa Valley Transportation Authority-Tax Agency
FTA	Federal Transit Administration	OBAG	One Bay Area Grant
FY	Fiscal Year	PA&ED	Project Approval Environmental Document
GHG	Greenhouse Gas		

Glossary of Acronyms

P3 or PPP	Public-Private Partnership	SOV	Single-Occupant Vehicle
PCC	Paratransit Coordination Council	STA	State Transit Assistance
PCI	Pavement Condition Index	STIC	Small Transit Intensive Cities
PCA	Priority Conservation Area	STIP	State Transportation Improvement Program
PDA	Priority Development Areas	STP	Surface Transportation Program
PIR	Project Initiation Report	TAC	Technical Advisory Committee
PMS	Pavement Management System	TCM	Transportation Control Measure
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TCRP	Traffic Congestion Relief Program
PSE	Plans, Specifications and Estimates	TDA	Transportation Development Act
PSR	Project Study Report	TDM	Transportation Demand Management Transportation Demand Model
PTA	Public Transportation Account	TE	Transportation Enhancement
RACC	Regional Agency Coordinating Committee	TEA	Transportation Enhancement Activities
RFP	Request for Proposal	TEA 21	Transportation Equity Act for the 21 st Century
RFQ	Request for Qualifications	TFCA	Transportation Fund for Clean Air
RHNA	Regional Housing Needs Allocation	TIGER	Transportation Investments Generation Economic Recovery
RM2	Regional Measure 2 (Bridge Toll)	TIP	Transportation Improvement Program
RM3	Regional Measure 3	TIRCP	Transit and Intercity Rail Capital Program
RMRP	Road Maintenance and Rehabilitation Program	TLC	Transportation for Livable Communities
ROW	Right of Way	TLU	Transportation and Land Use
RTEP	Regional Transit Expansion Program	TMP	Traffic Management Plan
RTIP	Regional Transportation Improvement Program	TMS	Transportation Management System
RTP	Regional Transportation Plan	TNC	Transportation Network Companies
SAFE	Service Authority for Freeways and Expressways	TOAH	Transit Oriented Affordable Housing
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOD	Transit-Oriented Development
SB 375	Sustainable Communities and Climate Protection Act 2008	TOS	Transportation Operations Systems
SB 1	The Road Repair and Accountability Act of 2017	TPA	Transit Priority Area
SCS	Sustainable Community Strategy	TPI	Transit Performance Initiative
SHA	State Highway Account	TPP	Transit Priority Project Areas
SHOPP	State Highway Operation and Protection Program	VHD	Vehicle Hours of Delay
SNTDM	Solano Napa Travel Demand Model	VMT	Vehicle Miles Traveled
SR	State Route		
SRTS	Safe Routes to School		

Meeting Minutes - Draft
Active Transportation Advisory Committee
(ATAC)

Monday, July 26, 2021

5:30 PM

REFER TO COVID-19 SPECIAL NOTICE

1. Call To Order

The meeting was called to order at 5:35 p.m.

2. Roll Call

Present: 6 - Frances Knapczyk
Barry Christian
Colin Petheram
Grant Dinsdale
Spiro Makras
Michael Rabinowitz

Absent: 1 - Sean Hughes

3. Introductions

Public Present:

Patrick Band, Napa County Bicycle Coalition
Lorien Clark, City of Napa
Kara Oberg, Metropolitan Transportation Commission
Rich Collins
Philip Sales, Napa Valley Vine Trail Coalition

Staff Present:

Diana Meehan

4. Public Comment

Member Barry Christian provided information on a new proposal to extend Newell Drive in American Canyon through property that is currently zoned agricultural but is requesting a zoning change to commercial/industrial. Mr. Christian requested the ATAC advocate for a walking/biking path along the proposed road to connect to SR 29 and to Jameson Canyon and the Suscol Ridge hiking area (Bay Area Ridge Trail). The proposal for zoning change is currently under review by the Board of Supervisors.

Member Christian announced a special event called Pedalfest taking place on Sunday September 26 on Mare Island.

5. Committee Member and Staff Comments

None

6. STANDING AGENDA ITEMS

6.1 Safe Routes to School (SRTS) Update

Patrick Band, NCBC Executive Director provided an update on the Safe Routes to School (SRTS) program:

- A comprehensive parent perception survey by EMC Research is now complete and outcomes are being shared with agencies and the public.
- Walk and Roll to School day is on Wednesday October 6
- NCBC will receive some funding through the MTC Quick Strike program that will continue NCBC SRTS activities for one year. NCBC is doing a fundraising ride in November to help secure additional funds for the program.
- Napa County Office of Education (NCOE) is providing some in-person pedestrian safety education in conjunction with their after school program. The current programming will end in September until additional funding can be secured.

6.2 Napa Valley Vine Trail Update

Philip Sales, Executive Director of the Napa Valley Vine Trail Coalition (NVVTC) provided the following updates:

- The NVVTC worked with NVTa and Mike Thompson's office to request funding for pre-construction phases of the Vine trail from St. Helena to Yountville segment of the Vine Trail under the Federal Transportation Infrastructure reauthorization. The project is part of Bay Area priority projects.
- NVVTC has issued a work authorization contract to RSA Consultants to start preliminary easement work for the Vine Trail segment between St. Helena and Yountville. 29 easements are required for this section.
- NVTa may go out for a construction contract in September for the Calistoga to St. Helena segment
- Lorien Clark, City of Napa Transportation Planner, announced the Soscol Gap segment of the Vine Trail between Vallejo Street and Third Street in the City of Napa will begin construction this summer and should be completed by early next year.
 - o Patrick Band asked if bike and pedestrian access will be provided along Soscol Avenue during construction. Ms. Clark said that a traffic control plan is required but did not have specifics and will have the project manager for the Soscol Gap project provide details to the Bicycle Coalition.

6.3 Active Transportation Legislative Updates*

None

7. PRESENTATIONS

7.1 Metropolitan Transportation Commission (MTC) Regional Active Transportation Plan Overview (MTC Staff)

Kara Oberg, MTC Active Transportation Plan project manager, provided ATAC with an update on the Regional Active Transportation Plan (AT Plan).

- The AT Plan will guide transportation policy, funding and implementation for Active Transportation in the Region.
- MTC is working with Toole Design Group on the plan
- Two main strategies under Plan Bay Area (PBA) that fall under creating healthy and safe streets are:
 - o Building a Complete Streets Network
 - o Vision Zero
- The AT Plan will be the implementation plan for those two components of Plan Bay Area
- The plan will include five tasks:
 - o Stakeholder engagement - supplemented by Technical Advisory Committee and paid community based organization outreach
 - o Policy and program analysis with a focus on Vision Zero and equity
 - o Development of the Regional Active Transportation network
 - o 5-year Implementation Plan – in coordination with the 5-year PBA implementation plan
 - o Funding assessment to understand funding constraints and potential funding scenarios
- The Complete Streets Policy, adopted in 2006 will also be updated - including the Complete Streets Checklist, which helps implement complete streets policies in the region. Caltrans is also updating its Complete Streets policy and both will coordinate.
- The program timeline is:
 - o Plan Kick-off April 2021
 - o June-Aug. 2021 - Policy Analysis/Data Assembly
 - o Sept.-Dec 2021 - Network Development & Implementation Plan
 - o Jan-June 2022 - Finalize Implementation Plan & Develop AT Plan
- ATAC members provided feedback on the AT Plan Draft Vision and Mission statements
- MTC and NVTA staff will bring periodic updates and requests for comment throughout the process

8. CONSENT AGENDA

8.1 Meeting Minutes of May 24, 2021 Active Transportation Advisory Committee (ATAC) (Diana Meehan) (Pages 7-10)

MOTION by CHRISTIAN, SECOND by MAKRAS to accept the May 24, 2021 meeting minutes as submitted. Motion passed unanimously with the following vote:

Aye: 6 - Chairperson Knapczyk, Vice Chair Christian, Member Petheram, Member Dinsdale, Member Makras, and Member Rabinowitz

Absent: 1 - Member Hughes

9. REGULAR AGENDA ITEMS

9.1 Bicycle and Pedestrian Path Maintenance (Diana Meehan) *(Pages 11-13)*

Staff member Diana Meehan reviewed a bicycle and pedestrian road maintenance matrix with the ATAC. The information in the matrix was provided to NVTa by jurisdiction public works and road maintenance staff and Caltrans staff as related to the state highway system. The following six questions were asked of each jurisdiction:

1. Is there a regular sweeping/basic maintenance schedule for city streets? If yes, how often?
2. Does maintenance take place on all roads or just primary roads?
3. Does the city/county/town have a system for reporting hazards/debris? If yes, how is it accessed?
4. How are reported issues prioritized?
5. What is the turnaround time for managing a reported issue?

ATAC members discussed jurisdiction responses and challenges to daily and long term maintenance of bicycle and pedestrian facilities. Follow-up items include but are not limited to:

- Request county join the dialog and discuss ways to improve response for managing hazards more readily to improve safety, especially rock/gravel and debris on highly traveled corridors
- Potential for creating action plans for maintenance (daily and long term) on roadways
- What, if any funding mechanisms exist at the local, regional or state level to address maintenance needs for bicycle and pedestrian infrastructure?
- Could the Complete Streets policies address long-term maintenance?
- What best practice systems exist for communicating problems and issues?
- Goal should be consistency, especially on the Vine Trail since it crosses multiple jurisdictions

9.2 Vision Zero Program Overview (Diana Meehan) *(Pages 14-17)*

Staff member Diana Meehan provided an overview of Vision Zero from a State, Regional and Local level. The goal of Vision Zero is to reduce severe and fatal crashes on roadways to Zero across all modes.

- State-AB 2363 required establishment of a multi-sector Zero-fatality task force. One significant component of the task force was to review how speed limits are set and to find ways to change how this is done with the overall goal of speed reduction.
- Legislation (AB 550 Chiu) to create a pilot program using cameras to enforce speed limits was suspended by joint rule, and will likely be reintroduced next year.
- Regional - MTC adopted a vision zero policy (Resolution 4400) in June 2020. The MTC Active Transportation Plan will serve as an implementation plan for Vision Zero in the region.
- MTC is required to adopt safety performance measures and targets which will help implement regional Vision Zero policies.
- Local - NVTa completed the update of the Countywide Transportation Plan, Advancing Mobility 2045, which includes a goal of reducing severe/fatal roadway injuries by 2035.
- Next step locally will be to develop a Countywide Vision Zero Plan.

ATAC member Rabinowitz commented with concerns about enforcement and how it can be a deterrent to an effective program and suggested making sure to involve law enforcement in the planning effort.

He also suggested addressing the issues with intoxicated driving which is a severe issue in Napa County.

9.3 Bicycle Friendly Communities Overview (Diana Meehan) *(Pages 18-24)*

Staff member Diana Meehan provided an overview of the League of American Bicyclists Bicycle Friendly Community (BFC) Program. The BFC program requires submission of a comprehensive application that assesses the level of commitment to bicycling in a community and provides a Platinum, Gold, Silver, Bronze or Honorable Mention designation along with a report card to evaluate what is needed in the community to advance better bicycling infrastructure and riding conditions. The City of Napa is the only community in Napa County with BFC status and has achieved the Bronze designation since 2012.

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

11.1 Approval of Next Regular Meeting Date of September 27, 2021 and Adjournment.

Meeting was adjourned at 7:35 p.m.