

Glossary of Acronyms

AB 32	Global Warming Solutions Act	GGRF	Greenhouse Gas Reduction Fund
ABAG	Association of Bay Area Governments	GTFS	General Transit Feed Specification
ADA	American with Disabilities Act	HBP	Highway Bridge Program
ATAC	Active Transportation Advisory Committee	HBRR	Highway Bridge Replacement and Rehabilitation Program
ATP	Active Transportation Program	HIP	Housing Incentive Program
BAAQMD	Bay Area Air Quality Management District	HOT	High Occupancy Toll
BART	Bay Area Rapid Transit District	HOV	High Occupancy Vehicle
BATA	Bay Area Toll Authority	HR3	High Risk Rural Roads
BRT	Bus Rapid Transit	HSIP	Highway Safety Improvement Program
BUILD	Better Utilizing Investments to Leverage Development	HTF	Highway Trust Fund
CAC	Citizen Advisory Committee	HUTA	Highway Users Tax Account
CAP	Climate Action Plan	IFB	Invitation for Bid
Caltrans	California Department of Transportation	ITIP	State Interregional Transportation Improvement Program
CASA	Committee to House the Bay Area	ITOC	Independent Taxpayer Oversight Committee
CEQA	California Environmental Quality Act	IS/MND	Initial Study/Mitigated Negative Declaration
CIP	Capital Investment Program	JARC	Job Access and Reverse Commute
CMA	Congestion Management Agency	LCTOP	Low Carbon Transit Operations Program
CMAQ	Congestion Mitigation and Air Quality Improvement Program	LIFT	Low-Income Flexible Transportation
CMP	Congestion Management Program	LOS	Level of Service
CalSTA	California State Transportation Agency	LS&R	Local Streets & Roads
CTP	Countywide Transportation Plan	MaaS	Mobility as a Service
COC	Communities of Concern	MAP 21	Moving Ahead for Progress in the 21 st Century Act
CTC	California Transportation Commission	MPO	Metropolitan Planning Organization
DAA	Design Alternative Analyst	MTC	Metropolitan Transportation Commission
DBB	Design-Bid-Build	MTS	Metropolitan Transportation System
DBF	Design-Build-Finance	ND	Negative Declaration
DBFOM	Design-Build-Finance-Operate-Maintain	NEPA	National Environmental Policy Act
DED	Draft Environmental Document	NOAH	Natural Occurring Affordable Housing
EIR	Environmental Impact Report	NOC	Notice of Completion
EJ	Environmental Justice	NOD	Notice of Determination
FAS	Federal Aid Secondary	NOP	Notice of Preparation
FAST	Fixing America's Surface Transportation Act	NVTA	Napa Valley Transportation Authority
FHWA	Federal Highway Administration	NVTA-TA	Napa Valley Transportation Authority-Tax Agency
FTA	Federal Transit Administration	OBAG	One Bay Area Grant
FY	Fiscal Year	PA&ED	Project Approval Environmental Document
GHG	Greenhouse Gas		

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P3 or PPP	Public-Private Partnership	SOV	Single-Occupant Vehicle
PCC	Paratransit Coordination Council	STA	State Transit Assistance
PCI	Pavement Condition Index	STIC	Small Transit Intensive Cities
PCA	Priority Conservation Area	STIP	State Transportation Improvement Program
PDA	Priority Development Areas	STP	Surface Transportation Program
PIR	Project Initiation Report	TAC	Technical Advisory Committee
PMS	Pavement Management System	TCM	Transportation Control Measure
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TCRP	Traffic Congestion Relief Program
PSE	Plans, Specifications and Estimates	TDA	Transportation Development Act
PSR	Project Study Report	TDM	Transportation Demand Management Transportation Demand Model
PTA	Public Transportation Account	TE	Transportation Enhancement
RACC	Regional Agency Coordinating Committee	TEA	Transportation Enhancement Activities
RFP	Request for Proposal	TEA 21	Transportation Equity Act for the 21 st Century
RFQ	Request for Qualifications	TFCA	Transportation Fund for Clean Air
RHNA	Regional Housing Needs Allocation	TIGER	Transportation Investments Generation Economic Recovery
RM2	Regional Measure 2 (Bridge Toll)	TIP	Transportation Improvement Program
RM3	Regional Measure 3	TIRCP	Transit and Intercity Rail Capital Program
RMRP	Road Maintenance and Rehabilitation Program	TLC	Transportation for Livable Communities
ROW	Right of Way	TLU	Transportation and Land Use
RTEP	Regional Transit Expansion Program	TMP	Traffic Management Plan
RTIP	Regional Transportation Improvement Program	TMS	Transportation Management System
RTP	Regional Transportation Plan	TNC	Transportation Network Companies
SAFE	Service Authority for Freeways and Expressways	TOAH	Transit Oriented Affordable Housing
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOD	Transit-Oriented Development
SB 375	Sustainable Communities and Climate Protection Act 2008	TOS	Transportation Operations Systems
SB 1	The Road Repair and Accountability Act of 2017	TPA	Transit Priority Area
SCS	Sustainable Community Strategy	TPI	Transit Performance Initiative
SHA	State Highway Account	TPP	Transit Priority Project Areas
SHOPP	State Highway Operation and Protection Program	VHD	Vehicle Hours of Delay
SNTDM	Solano Napa Travel Demand Model	VMT	Vehicle Miles Traveled
SR	State Route		
SRTS	Safe Routes to School		

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes - Draft Active Transportation Advisory Committee

Monday, March 22, 2021

5:30 PM

REFER TO COVID-19 SPECIAL NOTICE

1. Call To Order

The meeting was called to order at 5:33 p.m.

2. Roll Call

Present: 5 - Frances Knapczyk
Barry Christian
Colin Petheram
Sean Hughes
Spiro Makras

Absent: 1 - Grant Dinsdale

3. Introductions

Public Present:

Justin Hamilton Hole
Carlotta Sainato, Napa County Bicycle Coalition
Lorien Clark, City of Napa
Philip Sales, Napa Valley Vine Trail Coalition
Mauricio Hernandez, Alta Planning and Design
Elliot Goodrich, Caltrans D-4 Bicycle and Pedestrian Branch

Staff Present:

Diana Meehan
Alberto Esqueda
Sanjay Mishra

4. Public Comment

None

5. Committee Member and Staff Comments

Staff member Diana Meehan reminded committee members to respond to quorum calling when agendas are distributed. She also provided information regarding votes on meeting minutes for those who were not in attendance. Voting on minutes is allowed even if a committee member was not in attendance since minutes are distributed and can be reviewed in advance. A yes vote indicates the members are “accepting” minutes as written.

Staff member Alberto Esqueda announced that the Draft Countywide Transportation Plan is now available for review and comment. There will be an information and Q&A session on April 8 at 5:30 p.m. Information for registration will be sent out to all committee members.

6. STANDING AGENDA ITEMS

6.1 Safe Routes to School (SRTS) Update

Carlotta Sainato, Program Manager for the Napa County Bicycle Coalition (NCBC), provided a SRTS program update.

- Safe routes to school education has been put on hold due to COVID-19.
- Walk audits have been completed at most of the schools and the reports are in process.
- Due to COVID-19, the school community engagement segment will consist of a parent survey, which is live on the website.

6.2 Napa Valley Vine Trail Update

Philip Sales, Executive Director of the Napa Valley Vine Trail Coalition (NVVTC), provided the following updates:

- The NVVTC's funding application for the Yountville to St. Helena segment did not score enough points for funding. That particular section does not connect to schools or serve disadvantaged communities.
- A contractor has volunteered to build a 150 foot connector section on Redwood Road between the end of the City of Napa bicycle path and where the Solano to Yountville Vine Trail segment starts.

NVTA staff member Sanjay Mishra added that NVTA has submitted the final plans to Caltrans for review, and the funds authorization request will be submitted to the California Transportation Commission for approval at its May meeting.

6.3 Active Transportation Legislative Updates

None

7. PRESENTATIONS

7.1 Caltrans Bike Highway Study Presentation (Elliot Goodrich, Caltrans) (Pages 6-7)

Elliott Goodrich and Mauricio Hernandez of Alta Planning and Design provided an overview of the Bike Highway Study that included:

- A description and background of bike highways, intended users
- Design principles – higher speed, mobility, dedicated to bicycles, and direct connections
- Alignment – levels of separation, design speeds, width, and slope
- Materials and amenities – surface materials, branding/wayfinding, lighting and support facilities
- Study timeline and next steps

Mr. Hernandez and Mr. Goodrich answered questions regarding:

- Maximum bike speeds
- Inclusion of bike highways in state and federal highway design manuals
- Use of electric scooters
- If Caltrans is willing to grant right of way for building bike highways
- Jurisdiction/agency responsible for maintaining the bike highways
- If there are any efforts to change policies so that bike and pad paths are included in the planning process for new roads and highway

- How long before a bike highway could be built in Napa

Alberto Esqueda noted he needed to leave for another commitment very shortly and requested that Item 9.1 be taken at this time.

MOTION by CHRISTIAN, SECOND by PETHERAM to take Agenda Item 9.1 at this time. The Committee was in consensus.

Agenda Item 9.1 was taken at this time.

8. CONSENT AGENDA

8.1 Meeting Minutes of January 25, 2021 ATAC Meeting (Diana Meehan) (Pages 10-13)

MOTION by CHRISTIAN, SECOND by HUGHES to accept the January 25, 2021 meeting minutes as submitted. Motion passed unanimously with the following vote:

Aye: 5 - Chairperson Knapczyk, Vice Chair Christian, Member Petheram, Member Hughes and Member Makras

Absent: 1 - Member Dinsdale

9. REGULAR AGENDA ITEMS

9.1 Measure T Biennial Report Overview (Alberto Esqueda) (Pages 14-31)

Alberto Esqueda provided an overview of the first biennial Measure T report draft for Fiscal Years 2018-19 and 2019-20, as required by the ordinance. He noted that during the first two years since Measure T started, the jurisdictions repaired or replaced 22.36 miles of road segments, 23,646 linear feet of sidewalk segments and 238 curb ramps. The report lists all of the projects that were completed or are still in progress and highlights two projects from each jurisdiction.

9.2 Transportation For Clean Air (TFCA) Call for Projects and Guidance Review (Diana Meehan) (Pages 32-49)

NVTA staff member Diana Meehan provided an overview of the TFCA Call for Projects and Guidance that included a background of the program, eligibility requirements. She also reported that Napa County revenues available for Fiscal Year (FY) 2022 are \$205,699, and the estimated revenues for FY 2023 and FY 2024 are \$175,000 per year, with an annual true up each February. One application from the City of Napa or a sidewalk gap close project was received by the March 19, 2021 due date.

Vice Chair Christian asked if there were any comments from the jurisdictions regarding why they didn't submit an application.

Ms. Meehan replied she had not received any comments, but further noted that it's difficult for projects to qualify because they don't meet the level of emissions reductions.

9.3 Transportation Development Act Article 3 (TDA-3) Call for Projects and Guidance Review (3-year program) (Diana Meehan) (Pages 50-60)

NVTA staff member Diana Meehan provided an overview of the TDA-3 program, which funds bicycle and pedestrian projects. She also reported that \$209,745 is available for FY 2021-22, and the fund estimates for FYs 2022-23 and 2023-24 were \$150,000 for each year. Applications are due to NVTA by April 23, 2021. The ATAC will review the applications during the May meeting.

10. FUTURE AGENDA ITEMS

- Active Transportation Annual Report Layout/Content Review
- TDA-3 Three-Year Program Review
- TFCA Three-Year Program Review

11. ADJOURNMENT

11.1 Approval of Next Regular Meeting Date of May 24, 2021 and Adjournment.

Meeting was adjourned at 7:20 p.m.