

## Glossary of Acronyms

<b>AB 32</b>	Global Warming Solutions Act	<b>GGRF</b>	Greenhouse Gas Reduction Fund
<b>ABAG</b>	Association of Bay Area Governments	<b>GTFS</b>	General Transit Feed Specification
<b>ADA</b>	American with Disabilities Act	<b>HBP</b>	Highway Bridge Program
<b>ATAC</b>	Active Transportation Advisory Committee	<b>HBRR</b>	Highway Bridge Replacement and Rehabilitation Program
<b>ATP</b>	Active Transportation Program	<b>HIP</b>	Housing Incentive Program
<b>BAAQMD</b>	Bay Area Air Quality Management District	<b>HOT</b>	High Occupancy Toll
<b>BART</b>	Bay Area Rapid Transit District	<b>HOV</b>	High Occupancy Vehicle
<b>BATA</b>	Bay Area Toll Authority	<b>HR3</b>	High Risk Rural Roads
<b>BRT</b>	Bus Rapid Transit	<b>HSIP</b>	Highway Safety Improvement Program
<b>BUILD</b>	Better Utilizing Investments to Leverage Development	<b>HTF</b>	Highway Trust Fund
<b>CAC</b>	Citizen Advisory Committee	<b>HUTA</b>	Highway Users Tax Account
<b>CAP</b>	Climate Action Plan	<b>IFB</b>	Invitation for Bid
<b>Caltrans</b>	California Department of Transportation	<b>ITIP</b>	State Interregional Transportation Improvement Program
<b>CASA</b>	Committee to House the Bay Area	<b>ITOC</b>	Independent Taxpayer Oversight Committee
<b>CEQA</b>	California Environmental Quality Act	<b>IS/MND</b>	Initial Study/Mitigated Negative Declaration
<b>CIP</b>	Capital Investment Program	<b>JARC</b>	Job Access and Reverse Commute
<b>CMA</b>	Congestion Management Agency	<b>LCTOP</b>	Low Carbon Transit Operations Program
<b>CMAQ</b>	Congestion Mitigation and Air Quality Improvement Program	<b>LIFT</b>	Low-Income Flexible Transportation
<b>CMP</b>	Congestion Management Program	<b>LOS</b>	Level of Service
<b>CalSTA</b>	California State Transportation Agency	<b>LS&amp;R</b>	Local Streets & Roads
<b>CTP</b>	Countywide Transportation Plan	<b>MaaS</b>	Mobility as a Service
<b>COC</b>	Communities of Concern	<b>MAP 21</b>	Moving Ahead for Progress in the 21 <sup>st</sup> Century Act
<b>CTC</b>	California Transportation Commission	<b>MPO</b>	Metropolitan Planning Organization
<b>DAA</b>	Design Alternative Analyst	<b>MTC</b>	Metropolitan Transportation Commission
<b>DBB</b>	Design-Bid-Build	<b>MTS</b>	Metropolitan Transportation System
<b>DBF</b>	Design-Build-Finance	<b>ND</b>	Negative Declaration
<b>DBFOM</b>	Design-Build-Finance-Operate-Maintain	<b>NEPA</b>	National Environmental Policy Act
<b>DED</b>	Draft Environmental Document	<b>NOAH</b>	Natural Occurring Affordable Housing
<b>EIR</b>	Environmental Impact Report	<b>NOC</b>	Notice of Completion
<b>EJ</b>	Environmental Justice	<b>NOD</b>	Notice of Determination
<b>FAS</b>	Federal Aid Secondary	<b>NOP</b>	Notice of Preparation
<b>FAST</b>	Fixing America's Surface Transportation Act	<b>NVTA</b>	Napa Valley Transportation Authority
<b>FHWA</b>	Federal Highway Administration	<b>NVTA-TA</b>	Napa Valley Transportation Authority-Tax Agency
<b>FTA</b>	Federal Transit Administration	<b>OBAG</b>	One Bay Area Grant
<b>FY</b>	Fiscal Year	<b>PA&amp;ED</b>	Project Approval Environmental Document
<b>GHG</b>	Greenhouse Gas		

## Glossary of Acronyms

<b>P3 or PPP</b>	Public-Private Partnership	<b>SOV</b>	Single-Occupant Vehicle
<b>PCC</b>	Paratransit Coordination Council	<b>STA</b>	State Transit Assistance
<b>PCI</b>	Pavement Condition Index	<b>STIC</b>	Small Transit Intensive Cities
<b>PCA</b>	Priority Conservation Area	<b>STIP</b>	State Transportation Improvement Program
<b>PDA</b>	Priority Development Areas	<b>STP</b>	Surface Transportation Program
<b>PIR</b>	Project Initiation Report	<b>TAC</b>	Technical Advisory Committee
<b>PMS</b>	Pavement Management System	<b>TCM</b>	Transportation Control Measure
<b>Prop. 42</b>	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	<b>TCRP</b>	Traffic Congestion Relief Program
<b>PSE</b>	Plans, Specifications and Estimates	<b>TDA</b>	Transportation Development Act
<b>PSR</b>	Project Study Report	<b>TDM</b>	Transportation Demand Management Transportation Demand Model
<b>PTA</b>	Public Transportation Account	<b>TE</b>	Transportation Enhancement
<b>RACC</b>	Regional Agency Coordinating Committee	<b>TEA</b>	Transportation Enhancement Activities
<b>RFP</b>	Request for Proposal	<b>TEA 21</b>	Transportation Equity Act for the 21 <sup>st</sup> Century
<b>RFQ</b>	Request for Qualifications	<b>TFCA</b>	Transportation Fund for Clean Air
<b>RHNA</b>	Regional Housing Needs Allocation	<b>TIGER</b>	Transportation Investments Generation Economic Recovery
<b>RM2</b>	Regional Measure 2 (Bridge Toll)	<b>TIP</b>	Transportation Improvement Program
<b>RM3</b>	Regional Measure 3	<b>TIRCP</b>	Transit and Intercity Rail Capital Program
<b>RMRP</b>	Road Maintenance and Rehabilitation Program	<b>TLC</b>	Transportation for Livable Communities
<b>ROW</b>	Right of Way	<b>TLU</b>	Transportation and Land Use
<b>RTEP</b>	Regional Transit Expansion Program	<b>TMP</b>	Traffic Management Plan
<b>RTIP</b>	Regional Transportation Improvement Program	<b>TMS</b>	Transportation Management System
<b>RTP</b>	Regional Transportation Plan	<b>TNC</b>	Transportation Network Companies
<b>SAFE</b>	Service Authority for Freeways and Expressways	<b>TOAH</b>	Transit Oriented Affordable Housing
<b>SAFETEA-LU</b>	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	<b>TOD</b>	Transit-Oriented Development
<b>SB 375</b>	Sustainable Communities and Climate Protection Act 2008	<b>TOS</b>	Transportation Operations Systems
<b>SB 1</b>	The Road Repair and Accountability Act of 2017	<b>TPA</b>	Transit Priority Area
<b>SCS</b>	Sustainable Community Strategy	<b>TPI</b>	Transit Performance Initiative
<b>SHA</b>	State Highway Account	<b>TPP</b>	Transit Priority Project Areas
<b>SHOPP</b>	State Highway Operation and Protection Program	<b>VHD</b>	Vehicle Hours of Delay
<b>SNTDM</b>	Solano Napa Travel Demand Model	<b>VMT</b>	Vehicle Miles Traveled
<b>SR</b>	State Route		
<b>SRTS</b>	Safe Routes to School		

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes - Draft Active Transportation Advisory Committee

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Monday, March 22, 2021

5:30 PM

REFER TO COVID-19 SPECIAL NOTICE

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### 1. Call To Order

The meeting was called to order at 5:33 p.m.

### 2. Roll Call

**Present:** 5 - Frances Knapczyk  
Barry Christian  
Colin Petheram  
Sean Hughes  
Spiro Makras

**Absent:** 1 - Grant Dinsdale

### 3. Introductions

**Public Present:**

Justin Hamilton Hole  
Carlotta Sainato, Napa County Bicycle Coalition  
Lorien Clark, City of Napa  
Philip Sales, Napa Valley Vine Trail Coalition  
Mauricio Hernandez, Alta Planning and Design  
Elliot Goodrich, Caltrans D-4 Bicycle and Pedestrian Branch

**Staff Present:**

Diana Meehan  
Alberto Esqueda  
Sanjay Mishra

### 4. Public Comment

None

### 5. Committee Member and Staff Comments

Staff member Diana Meehan reminded committee members to respond to quorum calling when agendas are distributed. She also provided information regarding votes on meeting minutes for those who were not in attendance. Voting on minutes is allowed even if a committee member was not in attendance since minutes are distributed and can be reviewed in advance. A yes vote indicates the members are "accepting" minutes as written.

Staff member Alberto Esqueda announced that the Draft Countywide Transportation Plan is now available for review and comment. There will be an information and Q&A session on April 8 at 5:30 p.m. Information for registration will be sent out to all committee members.

### 6. STANDING AGENDA ITEMS

## 6.1 Safe Routes to School (SRTS) Update

Carlotta Sainato, Program Manager for the Napa County Bicycle Coalition (NCBC), provided a SRTS program update.

- Safe routes to school education has been put on hold due to COVID-19.
- Walk audits have been completed at most of the schools and the reports are in process.
- Due to COVID-19, the school community engagement segment will consist of a parent survey, which is live on the website.

## 6.2 Napa Valley Vine Trail Update

Philip Sales, Executive Director of the Napa Valley Vine Trail Coalition (NVVTC), provided the following updates:

- The NVVTC's funding application for the Yountville to St. Helena segment did not score enough points for funding. That particular section does not connect to schools or serve disadvantaged communities.
- A contractor has volunteered to build a 150 foot connector section on Redwood Road between the end of the City of Napa bicycle path and where the Solano to Yountville Vine Trail segment starts.

NVTA staff member Sanjay Mishra added that NVTA has submitted the final plans to Caltrans for review, and the funds authorization request will be submitted to the California Transportation Commission for approval at its May meeting.

## 6.3 Active Transportation Legislative Updates

None

## 7. PRESENTATIONS

### 7.1 Caltrans Bike Highway Study Presentation (Elliot Goodrich, Caltrans) (Pages 6-7)

Elliott Goodrich and Mauricio Hernandez of Alta Planning and Design provided an overview of the Bike Highway Study that included:

- A description and background of bike highways, intended users
- Design principles – higher speed, mobility, dedicated to bicycles, and direct connections
- Alignment – levels of separation, design speeds, width, and slope
- Materials and amenities – surface materials, branding/wayfinding, lighting and support facilities
- Study timeline and next steps

Mr. Hernandez and Mr. Goodrich answered questions regarding:

- Maximum bike speeds
- Inclusion of bike highways in state and federal highway design manuals
- Use of electric scooters
- If Caltrans is willing to grant right of way for building bike highways
- Jurisdiction/agency responsible for maintaining the bike highways
- If there are any efforts to change policies so that bike and pad paths are included in the planning process for new roads and highway

- How long before a bike highway could be built in Napa

Alberto Esqueda noted he needed to leave for another commitment very shortly and requested that Item 9.1 be taken at this time.

MOTION by CHRISTIAN, SECOND by PETHERAM to take Agenda Item 9.1 at this time. The Committee was in consensus.

Agenda Item 9.1 was taken at this time.

## **8. CONSENT AGENDA**

### **8.1 Meeting Minutes of January 25, 2021 ATAC Meeting (Diana Meehan) (Pages 10-13)**

MOTION by CHRISTIAN, SECOND by HUGHES to accept the January 25, 2021 meeting minutes as submitted. Motion passed unanimously with the following vote:

**Aye:** 5 - Chairperson Knapczyk, Vice Chair Christian, Member Petheram, Member Hughes and Member Makras

**Absent:** 1 - Member Dinsdale

## **9. REGULAR AGENDA ITEMS**

### **9.1 Measure T Biennial Report Overview (Alberto Esqueda) (Pages 14-31)**

Alberto Esqueda provided an overview of the first biennial Measure T report draft for Fiscal Years 2018-19 and 2019-20, as required by the ordinance. He noted that during the first two years since Measure T started, the jurisdictions repaired or replaced 22.36 miles of road segments, 23,646 linear feet of sidewalk segments and 238 curb ramps. The report lists all of the projects that were completed or are still in progress and highlights two projects from each jurisdiction.

### **9.2 Transportation For Clean Air (TFCA) Call for Projects and Guidance Review (Diana Meehan) (Pages 32-49)**

NVTA staff member Diana Meehan provided an overview of the TFCA Call for Projects and Guidance that included a background of the program, eligibility requirements. She also reported that Napa County revenues available for Fiscal Year (FY) 2022 are \$205,699, and the estimated revenues for FY 2023 and FY 2024 are \$175,000 per year, with an annual true up each February. One application from the City of Napa or a sidewalk gap close project was received by the March 19, 2021 due date.

Vice Chair Christian asked if there were any comments from the jurisdictions regarding why they didn't submit an application.

Ms. Meehan replied she had not received any comments, but further noted that it's difficult for projects to qualify because they don't meet the level of emissions reductions.

### **9.3 Transportation Development Act Article 3 (TDA-3) Call for Projects and Guidance Review (3-year program) (Diana Meehan) (Pages 50-60)**

NVTA staff member Diana Meehan provided an overview of the TDA-3 program, which funds bicycle and pedestrian projects. She also reported that \$209,745 is available for FY 2021-22, and the fund estimates for FYs 2022-23 and 2023-24 were \$150,000 for each year. Applications are due to NVTA by April 23, 2021. The ATAC will review the applications during the May meeting.

## **10. FUTURE AGENDA ITEMS**

- Active Transportation Annual Report Layout/Content Review
- TDA-3 Three-Year Program Review
- TFCA Three-Year Program Review

## **11. ADJOURNMENT**

### **11.1 Approval of Next Regular Meeting Date of May 24, 2021 and Adjournment.**

Meeting was adjourned at 7:20 p.m.