

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes NVTB Board of Directors

Wednesday, March 17, 2021

1:30 PM

REFER TO COVID-19 SPECIAL NOTICE

1. Call to Order

Chair Pedroza called the meeting to order at 2:00pm.

3. Roll Call

Attendance was confirmed as presented during Roll Call at the NVTB-TA meeting with no absences.

Leon Garcia
Chris Canning
Alfredo Pedroza
Paul Dohring
Mark Joseph
John F. Dunbar
Belia Ramos
Geoff Ellsworth
Liz Alessio
Gary Kraus
Scott Sedgley
Eric Knight
Doug Weir

4. Adoption of the Agenda

Motion MOVED by ALESSIO, SECONDED by CANNING, for approval of adopting the agenda. The motion carried by the following vote:

Aye: 24 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Knight

5. Public Comment

None

6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

ABAG Update

Member Garcia provided an update on recent ABAG activities.

MTC Update

Chair Pedroza provided an update on recent MTC activities.

7. Director's Update

Director Miller reported:

- Commented on the staff effort associated with the Countywide Transportation Plan (CTP), Advancing Mobility 2045
- Overview of NVTA Overall Work Plan
- Announced that public transit workers were included on the State's priority list to receive vaccines
- Announced that Vine Transit is offering free rides to COVID-19 vaccine appointments
- Provided an update on \$800,000 in new Federal Transit Administration funding awarded for reaching Small Transit Intensive City performance metrics.

8. Caltrans' Update

None

9. CONSENT AGENDA ITEMS

Motion MOVED by DUNBAR, SECONDED by ELLSWORTH to APPROVE Consent Items 9.2-9.9.

Motion carried by the following vote:

Aye: 24 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Knight

9.1 Approval of Meeting Minutes of February 17, 2021 (Laura Sanderlin) (Pages 12-15)

Attachments: [Draft Minutes](#)

Motion MOVED by DUNBAR, SECONDED by GARCIA to APPROVE Consent Item 9.1. Motion

carried by the following vote:

Aye: 23 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, and Sedgley

Abstain: 1 - Knight

9.2 Citizens Advisory Committee (CAC) Member Appointments (Laura Sanderlin) (Pages 16-18)

Attachments: [Staff Report](#)

9.3 Resolution No. 21-08 Amending Paratransit Coordinating Council Bylaws (Libby Payan) (Pages 19-41)

Attachments: [Staff Report](#)

9.4 Resolution No. 21-04 Revised Approving Amendment No. 12 to the Napa Valley Transportation Authority (NVTA) Joint Powers Agreement (Antonio Onorato) (Pages 42-71)

Attachments: [Staff Report](#)

- 9.5** Third Amendment to Napa Valley Transportation Authority (NVTA) Agreement No.17-15 with Kimley-Horn Associates Inc. (Rebecca Schenck) (Pages 72-76)
Attachments: [Staff Report](#)
- 9.6** Reimbursement Agreement with and Right of Entry to the City of Napa in order to upgrade its Waterline located at Sheehy Court Vine Maintenance Facility (Sanjay Mishra) (Pages 77-94)
Attachments: [Staff Report](#)
- 9.7** Resolution No. 21-09 Authorization for the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for the following project: Napa Valley Transportation Authority (NVTA) Zero Emission Bus Procurement Project (Antonio Onorato) (pages 95-99)
Attachments: [Staff Report](#)
- 9.8** Transportation Development Act Article 3 (TDA-3) Call for Projects (Diana Meehan) (Pages 100-111)
Attachments: [Staff Report](#)
- 9.9** Napa Valley Transportation Authority (NVTA) Overall Work Program for Fiscal Year (FY) 2020-21 and 2021-22 (Antonio Onorato) (Pages 112-179)
Attachments: [Staff Report](#)

10. REGULAR AGENDA ITEMS

- 10.1** Proposed Organizational Restructure of the Napa Valley Transportation Authority (NVTA) (Laura Sanderlin) (Pages 180-186)
Attachments: [Staff Report](#)
- Motion MOVED by ALESSIO, SECONDED by ELLSWORTH to APPROVE the organizational restructure of the Napa Valley Transportation Agency. Motion carried by the following roll call vote:**
- Aye:** 23 - Garcia, Canning, Pedroza, Dohring, Joseph, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Knight
- Nay:** 1 - Dunbar
- 10.2** Countywide Transportation Plan (CTP): Advancing Mobility 2045: Public Draft Release (Alberto Esqueda) (Pages 187-194)
Attachments: [Staff Report](#)
- Motion MOVED by CANNING, SECONDED by KRAUS to APPROVE the release of the Countywide Transportation Plan draft. Motion carried by the following roll call vote:**

Aye: 24 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Knight

10.3 Project Priorities for the Metropolitan Transportation Commission's (MTC) Safe and Seamless Mobility Quick-Strike Program (Danielle Schmitz) (pages 195-217)

Attachments: [Staff Report](#)

Public comment received by Patrick Band of the Napa Valley Bicycle Coalition.

Motion MOVED by DUNBAR, SECONDED by ALESSIO to APPROVE Resolutions 21-10 and 21-11.

Motion carried by the following roll call vote:

Aye: 23 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Sedgley, and Knight

Nay: 1 - Kraus

10.4 Agreement 21-07 with GMV Synchronatics to Acquire a Computer Aided Dispatch/Automatic Vehicle Location (CAD/AVL) System (Rebecca Schenck) (pages 218-243)

Attachments: [Staff Report](#)

Motion MOVED by GARCIA, SECONDED by DUNBAR to APPROVE the Executive Director to make modifications to the Agreement 21-07 with GMV Synchronatics. Motion carried by the following roll call vote:

Aye: 24 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Knight

10.5 Loan Agreement with the Bank of Marin (Antonio Onorato) (Pages 244-265)

Attachments: [Staff Report](#)

Motion MOVED by DUNBAR, SECONDED by JOSEPH to APPROVE the Loan Agreement with Bank of Marin. Motion carried by the following roll call vote:

Aye: 24 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Knight

10.6 Federal and State Legislative Update (Kate Miller) (Pages 266-279)

Attachments: [Staff Report](#)

Public Comment received by Patrick Band of the Napa Valley Bicycle Coalition.

Motion MOVED by ALESSIO, SECONDED by ELLSWORTH to APPROVE the organizational restructure of the Napa Valley Transportation Agency. Motion carried by the following roll call vote:

Aye: 24 - Garcia, Canning, Pedroza, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Knight

11. FUTURE AGENDA ITEMS

None

CLOSED SESSION**11.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

Pursuant to of Government Code Section 54956.9(d)(2): Claim of Mary Elizabeth Jackson vs. City of Napa et al.
Napa Superior Ct. Case No. 20CV000021

No action reported

11.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(B)(1))

Title: Executive Director

No action reported

12. ADJOURNMENT

Chair Pedroza adjourned the meeting at 4:18pm.

12.1 Approval of the next meeting of April 21, 2021 at 1:30 p.m. and Adjournment

Laura Sanderlin, NVTA Board Secretary