

## Glossary of Acronyms

<b>AB 32</b>	Global Warming Solutions Act	<b>GGRF</b>	Greenhouse Gas Reduction Fund
<b>ABAG</b>	Association of Bay Area Governments	<b>GTFS</b>	General Transit Feed Specification
<b>ADA</b>	American with Disabilities Act	<b>HBP</b>	Highway Bridge Program
<b>ATAC</b>	Active Transportation Advisory Committee	<b>HBRR</b>	Highway Bridge Replacement and Rehabilitation Program
<b>ATP</b>	Active Transportation Program	<b>HIP</b>	Housing Incentive Program
<b>BAAQMD</b>	Bay Area Air Quality Management District	<b>HOT</b>	High Occupancy Toll
<b>BART</b>	Bay Area Rapid Transit District	<b>HOV</b>	High Occupancy Vehicle
<b>BATA</b>	Bay Area Toll Authority	<b>HR3</b>	High Risk Rural Roads
<b>BRT</b>	Bus Rapid Transit	<b>HSIP</b>	Highway Safety Improvement Program
<b>BUILD</b>	Better Utilizing Investments to Leverage Development	<b>HTF</b>	Highway Trust Fund
<b>CAC</b>	Citizen Advisory Committee	<b>HUTA</b>	Highway Users Tax Account
<b>CAP</b>	Climate Action Plan	<b>IFB</b>	Invitation for Bid
<b>Caltrans</b>	California Department of Transportation	<b>ITIP</b>	State Interregional Transportation Improvement Program
<b>CASA</b>	Committee to House the Bay Area	<b>ITOC</b>	Independent Taxpayer Oversight Committee
<b>CEQA</b>	California Environmental Quality Act	<b>IS/MND</b>	Initial Study/Mitigated Negative Declaration
<b>CIP</b>	Capital Investment Program	<b>JARC</b>	Job Access and Reverse Commute
<b>CMA</b>	Congestion Management Agency	<b>LCTOP</b>	Low Carbon Transit Operations Program
<b>CMAQ</b>	Congestion Mitigation and Air Quality Improvement Program	<b>LIFT</b>	Low-Income Flexible Transportation
<b>CMP</b>	Congestion Management Program	<b>LOS</b>	Level of Service
<b>CalSTA</b>	California State Transportation Agency	<b>LS&amp;R</b>	Local Streets & Roads
<b>CTP</b>	Countywide Transportation Plan	<b>MaaS</b>	Mobility as a Service
<b>COC</b>	Communities of Concern	<b>MAP 21</b>	Moving Ahead for Progress in the 21 <sup>st</sup> Century Act
<b>CTC</b>	California Transportation Commission	<b>MPO</b>	Metropolitan Planning Organization
<b>DAA</b>	Design Alternative Analyst	<b>MTC</b>	Metropolitan Transportation Commission
<b>DBB</b>	Design-Bid-Build	<b>MTS</b>	Metropolitan Transportation System
<b>DBF</b>	Design-Build-Finance	<b>ND</b>	Negative Declaration
<b>DBFOM</b>	Design-Build-Finance-Operate-Maintain	<b>NEPA</b>	National Environmental Policy Act
<b>DED</b>	Draft Environmental Document	<b>NOAH</b>	Natural Occurring Affordable Housing
<b>EIR</b>	Environmental Impact Report	<b>NOC</b>	Notice of Completion
<b>EJ</b>	Environmental Justice	<b>NOD</b>	Notice of Determination
<b>FAS</b>	Federal Aid Secondary	<b>NOP</b>	Notice of Preparation
<b>FAST</b>	Fixing America's Surface Transportation Act	<b>NVTA</b>	Napa Valley Transportation Authority
<b>FHWA</b>	Federal Highway Administration	<b>NVTA-TA</b>	Napa Valley Transportation Authority-Tax Agency
<b>FTA</b>	Federal Transit Administration	<b>OBAG</b>	One Bay Area Grant
<b>FY</b>	Fiscal Year	<b>PA&amp;ED</b>	Project Approval Environmental Document
<b>GHG</b>	Greenhouse Gas		

## Glossary of Acronyms

<b>P3 or PPP</b>	Public-Private Partnership	<b>SOV</b>	Single-Occupant Vehicle
<b>PCC</b>	Paratransit Coordination Council	<b>STA</b>	State Transit Assistance
<b>PCI</b>	Pavement Condition Index	<b>STIC</b>	Small Transit Intensive Cities
<b>PCA</b>	Priority Conservation Area	<b>STIP</b>	State Transportation Improvement Program
<b>PDA</b>	Priority Development Areas	<b>STP</b>	Surface Transportation Program
<b>PIR</b>	Project Initiation Report	<b>TAC</b>	Technical Advisory Committee
<b>PMS</b>	Pavement Management System	<b>TCM</b>	Transportation Control Measure
<b>Prop. 42</b>	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	<b>TCRP</b>	Traffic Congestion Relief Program
<b>PSE</b>	Plans, Specifications and Estimates	<b>TDA</b>	Transportation Development Act
<b>PSR</b>	Project Study Report	<b>TDM</b>	Transportation Demand Management Transportation Demand Model
<b>PTA</b>	Public Transportation Account	<b>TE</b>	Transportation Enhancement
<b>RACC</b>	Regional Agency Coordinating Committee	<b>TEA</b>	Transportation Enhancement Activities
<b>RFP</b>	Request for Proposal	<b>TEA 21</b>	Transportation Equity Act for the 21 <sup>st</sup> Century
<b>RFQ</b>	Request for Qualifications	<b>TFCA</b>	Transportation Fund for Clean Air
<b>RHNA</b>	Regional Housing Needs Allocation	<b>TIGER</b>	Transportation Investments Generation Economic Recovery
<b>RM2</b>	Regional Measure 2 (Bridge Toll)	<b>TIP</b>	Transportation Improvement Program
<b>RM3</b>	Regional Measure 3	<b>TIRCP</b>	Transit and Intercity Rail Capital Program
<b>RMRP</b>	Road Maintenance and Rehabilitation Program	<b>TLC</b>	Transportation for Livable Communities
<b>ROW</b>	Right of Way	<b>TLU</b>	Transportation and Land Use
<b>RTEP</b>	Regional Transit Expansion Program	<b>TMP</b>	Traffic Management Plan
<b>RTIP</b>	Regional Transportation Improvement Program	<b>TMS</b>	Transportation Management System
<b>RTP</b>	Regional Transportation Plan	<b>TNC</b>	Transportation Network Companies
<b>SAFE</b>	Service Authority for Freeways and Expressways	<b>TOAH</b>	Transit Oriented Affordable Housing
<b>SAFETEA-LU</b>	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	<b>TOD</b>	Transit-Oriented Development
<b>SB 375</b>	Sustainable Communities and Climate Protection Act 2008	<b>TOS</b>	Transportation Operations Systems
<b>SB 1</b>	The Road Repair and Accountability Act of 2017	<b>TPA</b>	Transit Priority Area
<b>SCS</b>	Sustainable Community Strategy	<b>TPI</b>	Transit Performance Initiative
<b>SHA</b>	State Highway Account	<b>TPP</b>	Transit Priority Project Areas
<b>SHOPP</b>	State Highway Operation and Protection Program	<b>VHD</b>	Vehicle Hours of Delay
<b>SNTDM</b>	Solano Napa Travel Demand Model	<b>VMT</b>	Vehicle Miles Traveled
<b>SR</b>	State Route		
<b>SRTS</b>	Safe Routes to School		

# Napa Valley Transportation Authority

625 Burnell St.  
Napa, CA 94559

March 4, 2021  
TAC Agenda Item 7.1  
Continued From: New  
Action Requested: Approval

## Meeting Minutes - Draft Technical Advisory Committee

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Thursday, February 4, 2021

2:00 PM

REFER TO COVID-19 SPECIAL NOTICE

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### 1. Call To Order

Vice Chair Hecock called the meeting to order at 2:03 p.m.

### 2. Roll Call

**Present:** 9 - Aaron Hecock  
Jason Holley  
Juan Arias  
Julie Lucido  
Lorien Clark  
Erica Ahmann Smithies  
Steve Lederer  
John Ferons  
Trevor Hawkes

**Non-Voting:** 1 - Bobby Lu

**Absent:** 5 - Joe Tagliaboschi  
Brent Cooper  
Derek Rayner  
Daniel Gordon  
Doug Weir

### 3. Introductions

Vice Chair Hecock invited the members to introduce themselves. Also present:  
Patrick Band, Napa Valley Bicycle Coalition  
Erin Huang  
Justin Hole

### 4. Public Comment

None

### 5. Committee Member and Staff Comments

Danielle Schmitz, NVT - Encouraged the Public Works directors to participate in the Local Streets and Roads/Programming and Delivery Working Group (LSRPDWG) meetings, especially the February 11th meeting as County of Napa staff will provide an update on their experience with FEMA and delivering projects in light of natural disasters.

She also reminded the jurisdictions to respond to requests from staff on Measure T information in a timely manner. Staff is working to complete the biennial report this month.

Diana Meehan, NVT - Reminded the TAC that bicycle facilities updates (all facilities built after the Bicycle Plan was adopted or will be completed by August 2021) are due by February 19.

## **6. STANDING AGENDA ITEMS**

### **6.1 Bay Area County Transportation Agency (BACTA) Report (Danielle Schmitz)**

Report by Danielle Schmitz.

- The Metropolitan Transportation Commission (MTC) and the Association of Bay Area Governments (ABAG) approved the Final Blueprint for Plan Bay Area (PBA) and the Regional Housing Needs Allocation Draft Methodology and Allocations in January.
- The next steps are the implementation phase of and the Environmental Impact Report (EIR) for the Plan.
- MTC has moved the Safe and Seamless Mobility Quick Strike Program allocation deadline back to September 2022 (from March 2022). Letters of interest remain due by March 30, 2021. NVTa is working with MTC on a north county intersection project and will be submitting an application to MTC in March for Safe and Seamless Quickstrike funds. Staff will keep the TAC updated.
- MTC is applying for an All Lane Freeway Tolling study – this was prompted by one of the PBA strategies that includes demonstrating progress in reducing vehicle miles traveled (VMT) and greenhouse gas (GHG) emissions. NVTa will work with MTC on local engagement if MTC is successful in getting the grant. The study will focus on what it would take for public acceptance of all lane freeway tolling and evaluate options for operations deployment and alternative pricing strategies. Each PBA strategy must be linked to an action; the action plan will be prioritized based on each strategy's success to reduce greenhouse gases. Completing this study meets the requirements set by state legislation and the California Air Resources Board (CARB).

### **6.2 Project Monitoring Funding Programs (Alberto Esqueda)**

Danielle Schmitz reviewed the Project Monitoring spreadsheets.

### **6.3 Caltrans' Report (Kelly Hirschberg)**

Vice Chair Hecock noted that Kelly Hirschberg from Caltrans would be joining the meeting after 2:30 pm and would provide the report at that time.

Following the staff presentation on 8.2, Vice Chair Hecock informed the TAC that Kelly Hirschberg was in attendance and invited Ms. Hirschberg to provide her report for Item 6.3, Caltrans Report.

Ms. Hirschberg provided an overview of the monthly Caltrans report. She also noted that a project manager would be assigned soon to replace Ahmad Rahimi, who was promoted to Regional Project Manager of Sonoma County.

### **6.4 Vine Trail Update (Joe Tagliaboschi)**

John Ferons reported that there were no updates.

### **6.5 Measure T Update (Alberto Esqueda)**

Danielle Schmitz reiterated the importance of responding to staff requests for information for the biennial report and noted the next Independent Taxpayer Oversight Committee (ITOC) meeting is March 3 at 2 p.m.

## **7. CONSENT AGENDA**

**7.1 Meeting Minutes of January 7, 2021 TAC Meeting (Kathy Alexander) (Pages 8-11)**

**MOTION** by LUCIDO, **SECOND** by HOLLEY, to **APPROVE** the January 7, 2021 TAC Meeting minutes. Motion passed with the following vote:

**Aye:** 6 - Vice Chair Hecock, Member Arias, Member Clark, Alternate Member Lederer, Member Lucido and Member Holley

**Absent:** 5 - Chairperson Tagliaboschi, Member Cooper, Member Gordon, Member Rayner and Member Weir

**Abstain:** 2 - Member Ahmann Smithies and Member Hawkes

**8. REGULAR AGENDA ITEMS**

**8.1 Transportation Fund for Clean Air (TFCA) Program Manager Expenditure Plan for Fiscal Year End (FYE) 2022 and Authorizing Issuance of a Call for Projects for FYE 2022-24 (Diana Meehan) (Pages 12-28)**

Diana Meehan provided an overview of the TFCA expenditure plan for FYE 2022 and noted that the final expenditure plan was released after the agenda and packet were sent, Napa County's available fund balance was increased to \$189,659, an addition of \$1,441 as noted on Handout 3.

**MOTION** by HOLLEY, **SECOND** by AHMANN SMITHIES to **RECOMMEND** that the NVTA Board approve the Transportation Fund for Clean Air (TFCA) County Program Manager Draft Expenditure Plan for Fiscal Year Ending (FYE) 2022 and open the three-year program Call for Projects for Fiscal Years (FYs) 2022-24. Motion passed with the following vote:

**Aye:** 8 - Vice Chair Hecock, Member Arias, Member Clark, Member Ahmann Smithies, Member Hawkes, Member Ferons, Member Lucido and Member Holley

**Absent:** 5 - Chairperson Tagliaboschi, Member Cooper, Member Gordon, Member Rayner and Member Weir

**8.2 Vehicle Miles Traveled (VMT) Analysis and Mitigation Tool Update (Alberto Esqueda) (Pages 29-30)**

Danielle Schmitz provided an overview of the Napa County Vehicle Miles Traveled (VMT) Tool that is being developed by NVTA's consultant, TJKM that included the evaluation process for CEQA purposes and how VMT is calculated. She noted the VMT Tool will include a special trip generator for hotels and wineries, specific to Napa County as well as a mitigation worksheet.

Member Holley asked how agricultural project/vineyard development and restaurants will be coded.

Ms. Schmitz will verify and let Member Holley know.

Member Arias asked if this information had been provided to the jurisdictions' planning departments.

Ms. Schmitz confirmed that Alberto Esqueda provided the information during a meeting the jurisdictions' planners.

**8.3 Housing Incentive Pool (HIP) Program Progress Report (Danielle Schmitz)**  
*(Pages 31-41)*

Danielle provided an overview of the HIP Program progress for the 201-2022 cycle, which will distribute \$71 million in transportation funds on a per-unit basis to the top fifteen jurisdictions that produce or preserve housing units for very low, low, and moderate income households. She further noted that the City of American Canyon is currently at number twelve. Additionally she encouraged the jurisdictions to review the HIP status report and certificate of occupancy for discrepancies in MTC's data.

**8.4 Vine Transit Update (Rebecca Schenck) *(Pages 42-46)***

Rebecca Schenck provided a summary of the Vine's operational performance during the second quarter of Fiscal Year (FY) 2020-21 that included a comparison with the first quarter of FY 2020-21 and the second quarter of FY 2019-20.

Kate Miller thanked Danielle Schmitz and Rebecca Schenck for their diligent monitoring of and responding to the constant changes to Vine Transit.

**8.5 Legislative Update\* (Kate Miller)**

Kate Miller reviewed the Legislative Update.

**8.6 February 17, 2021 NVTB Board and NVTB-TA Board Meeting Draft Agendas\* (Kate Miller)**

Kate Miller reviewed the draft February 17, 2021 NVTB and NVTB-TA Board agendas.

**9. FUTURE AGENDA ITEMS**

None

**10. ADJOURNMENT**

**10.1 Approval of Next Regular Meeting Date of March 4, 2021 and Adjournment.**

Vice Chair Hecock adjourned the meeting at 3:10 p.m.

Kathy Alexander (e-sign)

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Kathy Alexander, Deputy Board Secretary