

## Glossary of Acronyms

<b>AB 32</b>	Global Warming Solutions Act	<b>HBRR</b>	Highway Bridge Replacement and Rehabilitation Program
<b>ABAG</b>	Association of Bay Area Governments	<b>HIP</b>	Housing Incentive Program
<b>ADA</b>	American with Disabilities Act	<b>HOT</b>	High Occupancy Toll
<b>ATAC</b>	Active Transportation Advisory Committee	<b>HOV</b>	High Occupancy Vehicle
<b>ATP</b>	Active Transportation Program	<b>HR3</b>	High Risk Rural Roads
<b>BAAQMD</b>	Bay Area Air Quality Management District	<b>HSIP</b>	Highway Safety Improvement Program
<b>BART</b>	Bay Area Rapid Transit District	<b>HTF</b>	Highway Trust Fund
<b>BATA</b>	Bay Area Toll Authority	<b>HUTA</b>	Highway Users Tax Account
<b>BRT</b>	Bus Rapid Transit	<b>IFB</b>	Invitation for Bid
<b>CAC</b>	Citizen Advisory Committee	<b>ITIP</b>	State Interregional Transportation Improvement Program
<b>CAP</b>	Climate Action Plan	<b>ITOC</b>	Independent Taxpayer Oversight Committee
<b>Caltrans</b>	California Department of Transportation	<b>IS/MND</b>	Initial Study/Mitigated Negative Declaration
<b>CEQA</b>	California Environmental Quality Act	<b>JARC</b>	Job Access and Reverse Commute
<b>CIP</b>	Capital Investment Program	<b>LIFT</b>	Low-Income Flexible Transportation
<b>CMA</b>	Congestion Management Agency	<b>LOS</b>	Level of Service
<b>CMAQ</b>	Congestion Mitigation and Air Quality Improvement Program	<b>LS&amp;R</b>	Local Streets & Roads
<b>CMP</b>	Congestion Management Program	<b>MaaS</b>	Mobility as a Service
<b>CalSTA</b>	California Transportation Agency	<b>MAP 21</b>	Moving Ahead for Progress in the 21 <sup>st</sup> Century Act
<b>CTP</b>	Countywide Transportation Plan	<b>MPO</b>	Metropolitan Planning Organization
<b>COC</b>	Communities of Concern	<b>MTC</b>	Metropolitan Transportation Commission
<b>CTC</b>	California Transportation Commission	<b>MTS</b>	Metropolitan Transportation System
<b>DAA</b>	Design Alternative Analyst	<b>ND</b>	Negative Declaration
<b>DBB</b>	Design-Bid-Build	<b>NEPA</b>	National Environmental Policy Act
<b>DBF</b>	Design-Build-Finance	<b>NOAH</b>	Natural Occurring Affordable Housing
<b>DBFOM</b>	Design-Build-Finance-Operate-Maintain	<b>NOC</b>	Notice of Completion
<b>DED</b>	Draft Environmental Document	<b>NOD</b>	Notice of Determination
<b>EIR</b>	Environmental Impact Report	<b>NOP</b>	Notice of Preparation
<b>EJ</b>	Environmental Justice	<b>NVTA</b>	Napa Valley Transportation Authority
<b>FAS</b>	Federal Aid Secondary	<b>NVTA-TA</b>	Napa Valley Transportation Authority-Tax Agency
<b>FAST</b>	Fixing America's Surface Transportation Act	<b>OBAG</b>	One Bay Area Grant
<b>FHWA</b>	Federal Highway Administration	<b>PA&amp;ED</b>	Project Approval Environmental Document
<b>FTA</b>	Federal Transit Administration	<b>P3 or PPP</b>	Public-Private Partnership
<b>FY</b>	Fiscal Year	<b>PCC</b>	Paratransit Coordination Council
<b>GHG</b>	Greenhouse Gas	<b>PCI</b>	Pavement Condition Index
<b>GGRF</b>	Greenhouse Gas Reduction Fund	<b>PCA</b>	Priority Conservation Area
<b>GTFS</b>	General Transit Feed Specification		
<b>HBP</b>	Highway Bridge Program		

## Glossary of Acronyms

<b>PDA</b>	Priority Development Areas	<b>STIP</b>	State Transportation Improvement Program
<b>PID</b>	Project Initiation Document	<b>STP</b>	Surface Transportation Program
<b>PMS</b>	Pavement Management System	<b>TAC</b>	Technical Advisory Committee
<b>Prop. 42</b>	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	<b>TCM</b>	Transportation Control Measure
<b>PSE</b>	Plans, Specifications and Estimates	<b>TCRP</b>	Traffic Congestion Relief Program
<b>PSR</b>	Project Study Report	<b>TDA</b>	Transportation Development Act
<b>PTA</b>	Public Transportation Account	<b>TDM</b>	Transportation Demand Management Transportation Demand Model
<b>RACC</b>	Regional Agency Coordinating Committee	<b>TE</b>	Transportation Enhancement
<b>RFP</b>	Request for Proposal	<b>TEA</b>	Transportation Enhancement Activities
<b>RFQ</b>	Request for Qualifications	<b>TEA 21</b>	Transportation Equity Act for the 21 <sup>st</sup> Century
<b>RHNA</b>	Regional Housing Needs Allocation	<b>TFCA</b>	Transportation Fund for Clean Air
<b>RM2</b>	Regional Measure 2 (Bridge Toll)	<b>TIGER</b>	Transportation Investments Generation Economic Recovery
<b>RM3</b>	Regional Measure 3	<b>TIP</b>	Transportation Improvement Program
<b>RMRP</b>	Road Maintenance and Rehabilitation Program	<b>TLC</b>	Transportation for Livable Communities
<b>ROW</b>	Right of Way	<b>TLU</b>	Transportation and Land Use
<b>RTEP</b>	Regional Transit Expansion Program	<b>TMP</b>	Traffic Management Plan
<b>RTIP</b>	Regional Transportation Improvement Program	<b>TMS</b>	Transportation Management System
<b>RTP</b>	Regional Transportation Plan	<b>TNC</b>	Transportation Network Companies
<b>SAFE</b>	Service Authority for Freeways and Expressways	<b>TOAH</b>	Transit Oriented Affordable Housing
<b>SAFETEA-LU</b>	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	<b>TOD</b>	Transit-Oriented Development
<b>SB 375</b>	Sustainable Communities and Climate Protection Act 2008	<b>TOS</b>	Transportation Operations Systems
<b>SB 1</b>	The Road Repair and Accountability Act of 2017	<b>TPA</b>	Transit Priority Area
<b>SCS</b>	Sustainable Community Strategy	<b>TPI</b>	Transit Performance Initiative
<b>SHA</b>	State Highway Account	<b>TPP</b>	Transit Priority Project Areas
<b>SHOPP</b>	State Highway Operation and Protection Program	<b>VHD</b>	Vehicle Hours of Delay
<b>SNCI</b>	Solano Napa Commuter Information	<b>VMT</b>	Vehicle Miles Traveled
<b>SNTDM</b>	Solano Napa Travel Demand Model		
<b>SR</b>	State Route		
<b>SRTS</b>	Safe Routes to School		
<b>SOV</b>	Single-Occupant Vehicle		
<b>STA</b>	State Transit Assistance		
<b>STIC</b>	Small Transit Intensive Cities		

**Meeting Minutes - Draft**  
**Technical Advisory Committee**

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Thursday, November 5, 2020

2:00 PM

REFER TO COVID-19 SPECIAL NOTICE

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**1. Call To Order**

Chair Arias called the meeting to order at 2:00 p.m.

**Present:** 10 - Juan Arias  
Rick Kaufman  
Erica Ahmann Smithies  
Lorien Clark  
Daniel Gordon  
Aaron Hecock  
Steve Lederer  
Derek Rayner  
Emily Hedge  
Rosalba Ramirez

**Absent:** 3 - Brent Cooper  
Joe Tagliaboschi  
Doug Weir

**2. Introductions**

Chair Arias invited all in attendance to introduce themselves.

**Also present:**  
Mark Leong, Caltrans  
Yunsheng Luo, Caltrans  
Vamsee Modugula, TJKM  
Philip Sales, Napa Valley Vine Trail Coalition (NVVTC)  
Justin Hole  
Patrick Band, Napa County Bicycle Coalition (NCBC)

**3. Public Comment**

Public comment received from Justin Hole.

**4. Committee Member and Staff Comments**

Kate Miller, NVT – Provided an update on Regional Measure 3 (RM 3), recalling that the lower court and appellate court rejected Howard Jarvis Taxpayer Association's (HJTA's) lawsuit against the Bay Area Toll Authority with the argument that RM 3 is a tax and not a fee. HJTA subsequently filed a petition with the Supreme Court. The Supreme Court hearing is scheduled to start in November, and the RM 3 case will be heard in conjunction with another case. Expect at least a year for the Supreme Court decision. This will impact funding and/or delay the Vine Maintenance Facility and any State Route 29 projects.

Rick Kaufman, City of American Canyon – Announced that this is his last TAC meeting as he is leaving the City of American Canyon in November.

Danielle Schmitz, NVTa – Introduced NVTa's newest staff members, Senior Program Planner/Administrator, Libby Payan, and Office Manager/Board Secretary, Laura Sanderlin.

Steve Lederer, County of Napa – Provided an update on the road damage from the LNU and Glass fires: ten miles of guardrail; several hundred signs; thousands of trees; numerous tons of debris. Additionally he thanked the Cities of American Canyon, Napa, St. Helena, Calistoga, and Lakeport, and the County of Lake for deploying mutual aid work crews to assist in clearing the roads of trees and debris.

## **5. STANDING AGENDA ITEMS**

### **5.1 County Transportation Agency (CTA) Report (Danielle Schmitz)**

Report by Danielle Schmitz.

Ms. Schmitz provided the following updates from the October 30, 2020 Bay Area County Transportation Authority (BACTA) Executive Directors meeting:

- Caltrans provided an update on the trash removal efforts along the highways that was mandated in the State Water Board's Cease and Desist order on District 4. In 2018 Caltrans District 4 programmed \$9 million in State Highway Operation and Protection Program (SHOPP) funds for highway trash removal, in 2020, Caltrans programmed \$85 million, and for 2022 has programmed \$70 million. Caltrans has developed a Maintenance Fund Investment Plan. Ms. Schmitz noted that the BACTA and Metropolitan Transportation Commission (MTC) are requesting that SHOPP funds for highway trash removal be allocated on a statewide level before allocating funds to each district.

- Caltrans District 4 Director, Tony Tavares, has been appointed as Director of District 7, however, he will stay on at District 4 as interim director until a replacement is appointed.

- MTC provided an overview of its 2021 Legislative Advocacy Program, which includes transit operating funding, a regional transportation revenue ballot measure, Blue Ribbon Transit Task Force recommendations, homelessness and housing, Regional Housing Needs Assessments (RHNA), SB 375 reform, wildfire mitigation, climate adaptation, Vision Zero, and changes to the Brown Act in response to COVID 19. Ms. Schmitz will forward the draft program to the TAC members following the meeting.

- MTC adopted the final Bay Area 2050 Blueprint Strategy. The next step is the implementation plan and draft environmental impact report.

- The Blue Ribbon Task Force has transitioned from CARES Act funding distribution to adopting goals for recovery, network, management, equity, governance, and current initiatives. The task force is also working on a roadmap to outline the remainder of the task force meetings.

- NVTa is participating in the Healthy Transit Plan, and reports Vine Transit's COVID 19 safety metrics such as drivers and riders practicing social distancing and the proper wearing of face masks on the [healthytransitplan.org](https://healthytransitplan.org) website.

- In response to the Supreme Court hearing the RM 3 appeal, MTC is working on letter of no prejudice for project sponsors that used RM 3 funds as a match. Additionally, MTC is working with California Transportation Commission staff to see if SB 1 project applications identifying RM 3 funds as a source will be impacted by the delay.

## 5.2 Project Monitoring Funding Programs (Alberto Esqueda)

Alberto Esqueda reviewed the updates to the Project Monitoring Spreadsheets.

## 5.3 Caltrans' Report (Ahmad Rahimi)

No report - Ahmad Rahimi was unable to attend the meeting.

## 5.4 Vine Trail Update (Joe Tagliaboschi)

Report by Sanjay Mishra.

- The 100% design was sent to Caltrans along with responses to Caltrans' comments.
- Working with the County of Napa on the responses to its comments.
- Still working with Cal Fire on an alternative option for crossing SR 29 from its property, as well as finalizing alignments with a couple of property owners.
- The design is still on schedule and will be presented to the Board in November or December.
- The goal is to start construction in Calistoga in June 2021.

## 5.5 Transit Update (Danielle Schmitz)

Danielle Schmitz provided Vine Transit ridership statistics for the first quarter of Fiscal Year 2020/2021.

Public comment was received from Justin Hole.

## 5.6 Measure T Update (Alberto Esqueda)

Report provided by Alberto Esqueda.

Staff is currently working on the Measure T 2018/2019 and 2019/2020 bi-annual report - all projects will be listed in the report, however, the jurisdictions have been requested to select two projects that will be highlighted in the report and provide expanded information. This information is needed as soon as possible as the goal is to publish the report mid-January 2021.

Mr. Esqueda reminded the TAC that Maintenance of Effort (MOE) certifications are due December 31, 2020.

The next Independent Taxpayer Oversight Committee (ITOC) meeting is December 2, the County of Napa and the City of American Canyon will provide project presentations.

Antonio Onorato reported that Measure T revenues for the first quarter of Fiscal Year 20/21 are higher than the downsized projections. Final numbers will be provided at the December 2 ITOC meeting.

## **6. CONSENT AGENDA**

### **6.1 Meeting Minutes of September 3, 2020 TAC Meeting (Kathy Alexander) (Pages 9-12)**

MOTION by CLARK, SECOND by LEDERER to APPROVE the September 3, 2020 Technical Advisory Committee Meeting Minutes as presented. Motion passed with the following vote:

Aye: 8 Chairperson Arias

Vice Chair Kaufman  
Member Ahmann Smithies  
Member Clark  
Member Gordon  
Alternate Member Lederer  
Member Rayner  
Member Ramirez

Absent: 3    Member Cooper  
              Member Tagliaboschi  
              Member Weir

Abstain: 2    Member Hecock  
               Member Hedge

## **7. PRESENTATIONS**

### **7.1     Caltrans CEQA Review Updates - SB 743 Implementation Presentation (Yunsheng Liu, Caltrans Staff) *(Pages 13-20)***

Mark Leong and Yunsheng Luo, Caltrans staff, provided a presentation on SB 743 that included an overview of the following:

- SB 743 implementation website and resources
- Local Developmental Intergovernmental Review Branch
- Transportation Impact Study Guide
- Vehicle Miles Traveled (VMT) classifications
- Interim Safety Guidance
- Transportation Demand Management Toolbox

### **7.2     NVTa Travel Model Update (Alberto Esqueda) *(Pages 21-22)***

Vamsee Modugula provided an update on the NVTa Travel Model that included:

- A background of the previous model, improvements and additional features
- A comparison of traffic counts and the inclusion of transit ridership counts in the new model
- Land use projections
- Traffic volume growth
- Model uses
- VMT analysis tool being set up for jurisdictions

Chair Arias asked how the model was tailored for Napa County.

Ms. Modugula responded that they added several traffic analysis zones inside Napa County, utilized highway network details coded in all of the transit bus lines in the county, and tripled the amount of sample rates for more accuracy in the analysis of highway and transit counts for the model.

## **8. REGULAR AGENDA ITEMS**

### **8.1     Quick Build Program (Diana Meehan) *(Pages 23-53)***

Report by Diana Meehan.

Ms. Meehan provided an overview of the Quick Build program that included:

- The purpose of the program
- Types of projects
- The benefits of developing a Quick Build program
- An example of program goals
- Funding sources that may be used for Quick Build projects

Ms. Meehan asked the TAC members to review the information with their staff and let her know if they were interested in developing a Quick Build program.

Member Rayner expressed interest as Calistoga recently installed some parklets and have more projects that would be a good fit under the Quick Build program.

Chair Arias added that the County of Napa is interested in the Quick Build program.

## **8.2 Countywide Transportation Plan: Advancing Mobility 2045 Project List Update (Alberto Esqueda) (Pages 54-61)**

Report by Alberto Esqueda.

Mr. Esqueda reported that staff took a qualitative approach while developing the scoring system which is based on the plan's six goals and all of the objectives for each goal. Staff used each project's description summary for the analysis which may not have included all of the information applicable to goals and objectives and therefore potentially impact some of the scoring. He asked the jurisdictions to provide additional input for scoring by November 13.

Philip Sales noted that the Vine Trail projects were condensed and asked if the projects could be expanded as some of the projects would significantly increase safety for cyclists and pedestrians and would like the scoring to reflect the safety improvements.

Mr. Esqueda explained that the CTP Project list is too far along in the process to make significant changes such as separating the Vine Trail projects on the list and encouraged Mr. Sales to contact the jurisdictions with any additional information so that they can include it on their project list.

## **8.3 2021 Draft Federal and State Legislative Advocacy Program (Kate Miller) (Pages 62-68)**

Kate Miller reviewed the 2021 Draft Federal and State Legislative Advocacy Program and invited input from the TAC.

Chair Arias asked that streamlining the approval process be added to the streamlining the FEMA reimbursement process item, noting that there are often delays in the approval process.

## **8.4 Legislative Update\* (Kate Miller)**

Kate Miller reviewed the Legislative Update and State Matrix.

## 8.5 Draft 2021 Technical Advisory Work Plan and Calendar (Danielle Schmitz) (Pages 69-72)

Danielle Schmitz reviewed the Draft 2021 TAC Work Plan and invited the TAC to provide input. She also encouraged the TAC to review the Draft 2021 NVTA Meeting calendar that will be presented to the NVTA Board at the November meeting.

Hearing no input from the TAC members, Chair Arias called for a motion to approve the Work Plan.

**MOTION by GORDON, SECOND by HECOCK, to APPROVE the 2021 Technical Advisory Committee Work Plan as presented. Motion passed with the following vote:**

**Aye: 10** Chairperson Arias  
Vice Chair Kaufman  
Member Ahmann Smithies  
Member Clark  
Member Gordon  
Member Hecock  
Alternate Member Lederer  
Member Rayner  
Member Hedge  
Member Ramirez

**Absent: 3** Member Cooper  
Member Tagliaboschi  
Member Weir

## 8.6 Nomination and Election of Chairperson and Vice Chairperson of the Technical Advisory Committee (TAC) (Danielle Schmitz) (Pages 73-74)

Danielle Schmitz reviewed the duties of the chair and vice chair, provided a brief history of past chairs and vice chairs. Ms. Schmitz noted that the practice has been to nominate the vice chair to serve as chair for the following year, however, Rick Kaufman announced that he is leaving the City of American Canyon in November, therefore the TAC would need to nominate a chair and vice chair.

**MOTION by AHMANN SMITHIES, SECOND by GORDON to ELECT TAGLIABOSCHI as CHAIR and HECOCK as VICE CHAIR for calendar year 2021. Motion passed with the following vote:**

**Aye: 10** Chairperson Arias  
Vice Chair Kaufman  
Member Ahmann Smithies  
Member Clark  
Member Gordon  
Member Hecock  
Alternate Member Lederer  
Member Rayner  
Member Hedge  
Member Ramirez

**Absent: 3** Member Cooper  
Member Tagliaboschi



Member Weir

**8.7 November 18, 2020 NVTA Board Meeting and NVTA-TA Board Meeting Draft Agendas\* (Kate Miller)**

Kate Miller reviewed the draft agenda for the November 18, 2020 NVTA Board meeting and reported that the November 18, 2020 NVTA-TA meeting had been canceled.

**8. FUTURE AGENDA ITEMS**

No future agenda items requested.

**9. ADJOURNMENT**

**9.1 Approval of Next Regular Meeting Date of December 3, 2020 and Adjournment**

Chair Arias adjourned the meeting at 4:03 p.m.