

Glossary of Acronyms

AB 32	Global Warming Solutions Act	GGRF	Greenhouse Gas Reduction Fund
ABAG	Association of Bay Area Governments	GTFS	General Transit Feed Specification
ADA	American with Disabilities Act	HBP	Highway Bridge Program
ATAC	Active Transportation Advisory Committee	HBRR	Highway Bridge Replacement and Rehabilitation Program
ATP	Active Transportation Program	HIP	Housing Incentive Program
BAAQMD	Bay Area Air Quality Management District	HOT	High Occupancy Toll
BART	Bay Area Rapid Transit District	HOV	High Occupancy Vehicle
BATA	Bay Area Toll Authority	HR3	High Risk Rural Roads
BRT	Bus Rapid Transit	HSIP	Highway Safety Improvement Program
BUILD	Better Utilizing Investments to Leverage Development	HTF	Highway Trust Fund
CAC	Citizen Advisory Committee	HUTA	Highway Users Tax Account
CAP	Climate Action Plan	IFB	Invitation for Bid
Caltrans	California Department of Transportation	ITIP	State Interregional Transportation Improvement Program
CASA	Committee to House the Bay Area	ITOC	Independent Taxpayer Oversight Committee
CEQA	California Environmental Quality Act	IS/MND	Initial Study/Mitigated Negative Declaration
CIP	Capital Investment Program	JARC	Job Access and Reverse Commute
CMA	Congestion Management Agency	LCTOP	Low Carbon Transit Operations Program
CMAQ	Congestion Mitigation and Air Quality Improvement Program	LIFT	Low-Income Flexible Transportation
CMP	Congestion Management Program	LOS	Level of Service
CalSTA	California State Transportation Agency	LS&R	Local Streets & Roads
CTP	Countywide Transportation Plan	MaaS	Mobility as a Service
COC	Communities of Concern	MAP 21	Moving Ahead for Progress in the 21 st Century Act
CTC	California Transportation Commission	MPO	Metropolitan Planning Organization
DAA	Design Alternative Analyst	MTC	Metropolitan Transportation Commission
DBB	Design-Bid-Build	MTS	Metropolitan Transportation System
DBF	Design-Build-Finance	ND	Negative Declaration
DBFOM	Design-Build-Finance-Operate-Maintain	NEPA	National Environmental Policy Act
DED	Draft Environmental Document	NOAH	Natural Occurring Affordable Housing
EIR	Environmental Impact Report	NOC	Notice of Completion
EJ	Environmental Justice	NOD	Notice of Determination
FAS	Federal Aid Secondary	NOP	Notice of Preparation
FAST	Fixing America's Surface Transportation Act	NVTA	Napa Valley Transportation Authority
FHWA	Federal Highway Administration	NVTA-TA	Napa Valley Transportation Authority-Tax Agency
FTA	Federal Transit Administration	OBAG	One Bay Area Grant
FY	Fiscal Year	PA&ED	Project Approval Environmental Document
GHG	Greenhouse Gas		

Glossary of Acronyms

P3 or PPP	Public-Private Partnership	SOV	Single-Occupant Vehicle
PCC	Paratransit Coordination Council	STA	State Transit Assistance
PCI	Pavement Condition Index	STIC	Small Transit Intensive Cities
PCA	Priority Conservation Area	STIP	State Transportation Improvement Program
PDA	Priority Development Areas	STP	Surface Transportation Program
PIR	Project Initiation Report	TAC	Technical Advisory Committee
PMS	Pavement Management System	TCM	Transportation Control Measure
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TCRP	Traffic Congestion Relief Program
PSE	Plans, Specifications and Estimates	TDA	Transportation Development Act
PSR	Project Study Report	TDM	Transportation Demand Management Transportation Demand Model
PTA	Public Transportation Account	TE	Transportation Enhancement
RACC	Regional Agency Coordinating Committee	TEA	Transportation Enhancement Activities
RFP	Request for Proposal	TEA 21	Transportation Equity Act for the 21 st Century
RFQ	Request for Qualifications	TFCA	Transportation Fund for Clean Air
RHNA	Regional Housing Needs Allocation	TIGER	Transportation Investments Generation Economic Recovery
RM2	Regional Measure 2 (Bridge Toll)	TIP	Transportation Improvement Program
RM3	Regional Measure 3	TIRCP	Transit and Intercity Rail Capital Program
RMRP	Road Maintenance and Rehabilitation Program	TLC	Transportation for Livable Communities
ROW	Right of Way	TLU	Transportation and Land Use
RTEP	Regional Transit Expansion Program	TMP	Traffic Management Plan
RTIP	Regional Transportation Improvement Program	TMS	Transportation Management System
RTP	Regional Transportation Plan	TNC	Transportation Network Companies
SAFE	Service Authority for Freeways and Expressways	TOAH	Transit Oriented Affordable Housing
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOD	Transit-Oriented Development
SB 375	Sustainable Communities and Climate Protection Act 2008	TOS	Transportation Operations Systems
SB 1	The Road Repair and Accountability Act of 2017	TPA	Transit Priority Area
SCS	Sustainable Community Strategy	TPI	Transit Performance Initiative
SHA	State Highway Account	TPP	Transit Priority Project Areas
SHOPP	State Highway Operation and Protection Program	VHD	Vehicle Hours of Delay
SNTDM	Solano Napa Travel Demand Model	VMT	Vehicle Miles Traveled
SR	State Route		
SRTS	Safe Routes to School		

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

July 9, 2020
TAC Agenda Item 6.1
Continued From: New
Action Requested: Approval

Meeting Minutes - Draft Technical Advisory Committee

Thursday, June 4, 2020

2:00 PM

MEETING LOCATION: REFER TO COVID-19 SPECIAL NOTICE

1. Call To Order

Chair Arias called the meeting to order at 2:02 p.m.

Quorum was confirmed by Roll Call

Present: 10 - Eric Whan
Joe Tagliaboschi
Lorien Clark
Juan Arias
Ahmad Rahimi
Erica Ahmann Smithies
Aaron Hecock
Bobby Lu
Derek Rayner
Rick Kaufman

Absent: 4 - Brent Cooper
Doug Weir
Daniel Gordon
Hamid Heidary

2. Introductions

[Member Ahmann Smithies in attendance at 2:03 p.m.]

3. Public Comment

No Public Comment was received.

4. Committee Member and Staff Comments

Eric Whan, City of Napa - reported the SR 29/First Street/California Boulevard roundabouts are complete except for a few minor tasks. Additionally, Member Whan announced he is retiring in August and that this is his last TAC meeting.

Kate Miller, NVTa - congratulated Member Whan on his retirement and thanked him for his contributions to the NVTa TAC and the City of Napa during his service.

Chair Arias and the rest of the TAC members echoed Ms. Miller's sentiments.

Joe Tagliaboschi, Town of Yountville - provided an update Oak Circle paving project.

Rick Kaufman, City of American Canyon - the City has started its 2020 paving project.

Derek Rayner, City of Calistoga - provided updates on projects going out to bid and the Petrified Forest Road traffic signal project.

Chair Arias, County of Napa - provided an update on the County's storm repair projects.

Erica Ahmann Smithies, City of St. Helena - reported the City is saving Measure T funds for its downtown streetscapes project. She also provided an update on the York Creek project.

Kate Miller, NVTa - announced NVTa hired Roxanna Moradi for the Senior Financial Analyst position and Robin Craig as Communications Officer.

Bobby Lu, Metropolitan Transportation Commission (MTC) - provided updates on CARES Act funding, Blue Ribbon Task Force, and the Plan Bay Area 2050 Draft Blueprint.

5. STANDING AGENDA ITEMS

5.1 County Transportation Agency (CTA) Report (Danielle Schmitz)

Report by Danielle Schmitz.

- MTC is planning on releasing their recommendations for regionally significant projects in June.
- Provided an update on the SR 37 project.
- Provided an update on the 2020 State Highway Operation and Protection Program (SHOPP).
- Provided an update on the San Francisco Bay Area Water Quality Control Board Cease and Desist Order that it served on Caltrans District 4.
- Provided an overview of the responsibilities of the Blue Ribbon Task Force.

5.2 Project Monitoring Funding Programs (Alberto Esqueda)

Alberto Esqueda informed the TAC that an updated report will be provided next month.

Chair Arias asked for information on an email sent shortly before the meeting regarding the Transportation Improvement Program (TIP).

Ms. Schmitz explained the Fiscal Year 2020/2021 TIP is being updated - jurisdictions need to verify their project funding amount and years are up to date in the reporting system by July 1.

5.3 Caltrans' Report (Ahmad Rahimi)

Ahmad Rahimi started the Caltrans Report by expressing his appreciation and gratitude to Member Whan for the valuable working relationship the past twelve years and congratulating Member Whan on his retirement.

Kate Miller recommended a strong public outreach effort to address the shutdown of Highway 128 for the Hopper Slough bridge replacement.

Mr. Rahimi responded that one public outreach event was already held.

5.4 Vine Trail Update (Joe Tagliaboschi)

Joe Tagliaboschi provided an update on the alignments.

Philip Sales provided an update on Napa Valley Vine Trail Coalition efforts to balance its budget. Additionally, he reported that the May 2020 Vine Trail counts are double the amount of the May 2019 counts.

5.5 Transit Update (Alan Budde)

Mr. Budde noted that the report will be covered in Item 7.3.

5.6 Measure T Update (Alberto Esqueda)

Report by Alberto Esqueda.

At its March meeting the Independent Taxpayer Oversight Committee (ITOC) requested that staff create a uniform template for jurisdictions to report their Maintenance of Effort (MOE). Staff worked with the jurisdictions to create the template, however, while jurisdictions use the same Generally Accepted Accounting Principles (GAAP), jurisdictions use different accounting methodologies and accounting software in how they track their revenues and expenditures that makes a uniform template impractical. The ITOC accepted Mr. Esqueda's proposal of a cover memo attached to the MOE resolution and back up documentation that provides the following:

- A brief explanation (one or two paragraphs) at how they arrived at their MOE amount.
- Their established MOE amount.
- The MOE amount being reported for that year.
- The difference between the established amount and the amount being reported.

Mr. Esqueda reported the other items covered during the meeting. He also noted the next meeting is September 2, 2020 and the County of Napa is scheduled to provide a presentation.

6. CONSENT AGENDA

6.1 Meeting Minutes of April 2, 2020 TAC Meeting (Kathy Alexander) (Pages 8-11)

MOTION by TAGLIABOSCHI, SECOND by RAYNER, to APPROVE the April 2, 2020 Technical Advisory Committee Meeting Minutes. The minutes were approved by the following vote:

Aye: 7 - Member Whan, Member Tagliaboschi, Member Clark, Chairperson Arias, Rahimi, Member Ahmann Smithies, Lu, Member Rayner and Vice Chair Kaufman

Absent: 4 - Member Cooper, Member Weir, Member Gordon and Alternate Member Heidary

Abstain: 1 - Member Hecock

7. REGULAR AGENDA ITEMS

7.1 Countywide Transportation Plan (CTP) - Advancing Mobility 2045: Performance Measures (Alberto Esqueda) (Pages 12-38)

Alberto Esqueda reviewed the process to date for the Countywide Transportation Plan Performance Metrics and noted that the baseline data was gathered from multiple public data sources.

Erin Vaca of DKS Associates provided a presentation on the following performance measures:

- Equity (one measure)
- Safety (one measure)
- Congestion relief (four measures)
- Economic sustainability (two measures)
- Sustainability (five measures)

- Maintenance and preservation (two measures)

MOTION by RAYNER, SECOND by KAUFMAN to RECOMMEND the NVTB Board approve the Countywide Transportation Plan Performance Metrics. The motion was unanimously approved with the following vote:

Aye: 8 - Member Whan, Member Tagliaboschi, Member Clark, Chairperson Arias, Rahimi, Member Ahmann Smithies, Member Hecock, Lu, Member Rayner and Vice Chair Kaufman

Absent: 4 - Member Cooper, Member Weir, Member Gordon and Alternate Member Heidary

7.2 Information on Napa Valley Transportation Authority's Applications for Local Partnership Program (LPP) and Solutions for Congested Corridor Program (SCCP) for Soscol Junction and the Vine Transit Maintenance Facility (Danielle Schmitz) (Pages 39-45)

Danielle Schmitz provided an overview of the Local Partnership Program (LPP) and Solutions for Congested Corridor Program (SCCP) NVTB's intention to submit applications to fund Soscol Junctions improvements and the Vine Transit Maintenance Facility.

7.3 Vine Transit Update (Alan Budde) (Pages 46-50)

Alan Budde provided an update on the transit changes in March and April due to COVID-19, that included:

- Reduction in service schedules/service hours for the fixed routes and the community shuttles.
- The transition of City of Napa local routes to on demand service.
- The suspension of the 10x and 11x routes.
- Sanitation measures.
- Face covering requirements.

7.4 Legislative Update* (Kate Miller)

Kate Miller reviewed the Legislative Report.

7.5 June 17, 2020 NVTB Board Meeting and NVTB-TA Board Meeting Draft Agendas* (Kate Miller)

Kate Miller reviewed the June 17, 2020 NVTB Board Agenda.

8. FUTURE AGENDA ITEMS

Draft Community Based Transportation Plan

9. ADJOURNMENT

9.1 Approval of Next Regular Meeting Date of July 9, 2020 and Adjournment.

Chair Arias adjourned the meeting at 3:27 p.m.

Kathy Alexander (e-sign)

Kathy Alexander, Deputy Board Secretary