

## Glossary of Acronyms

<b>AB 32</b>	Global Warming Solutions Act	<b>HBRR</b>	Highway Bridge Replacement and Rehabilitation Program
<b>ABAG</b>	Association of Bay Area Governments	<b>HIP</b>	Housing Incentive Program
<b>ADA</b>	American with Disabilities Act	<b>HOT</b>	High Occupancy Toll
<b>ATAC</b>	Active Transportation Advisory Committee	<b>HOV</b>	High Occupancy Vehicle
<b>ATP</b>	Active Transportation Program	<b>HR3</b>	High Risk Rural Roads
<b>BAAQMD</b>	Bay Area Air Quality Management District	<b>HSIP</b>	Highway Safety Improvement Program
<b>BART</b>	Bay Area Rapid Transit District	<b>HTF</b>	Highway Trust Fund
<b>BATA</b>	Bay Area Toll Authority	<b>HUTA</b>	Highway Users Tax Account
<b>BRT</b>	Bus Rapid Transit	<b>IFB</b>	Invitation for Bid
<b>CAC</b>	Citizen Advisory Committee	<b>ITIP</b>	State Interregional Transportation Improvement Program
<b>CAP</b>	Climate Action Plan	<b>ITOC</b>	Independent Taxpayer Oversight Committee
<b>Caltrans</b>	California Department of Transportation	<b>IS/MND</b>	Initial Study/Mitigated Negative Declaration
<b>CEQA</b>	California Environmental Quality Act	<b>JARC</b>	Job Access and Reverse Commute
<b>CIP</b>	Capital Investment Program	<b>LIFT</b>	Low-Income Flexible Transportation
<b>CMA</b>	Congestion Management Agency	<b>LOS</b>	Level of Service
<b>CMAQ</b>	Congestion Mitigation and Air Quality Improvement Program	<b>LS&amp;R</b>	Local Streets & Roads
<b>CMP</b>	Congestion Management Program	<b>MaaS</b>	Mobility as a Service
<b>CalSTA</b>	California Transportation Agency	<b>MAP 21</b>	Moving Ahead for Progress in the 21 <sup>st</sup> Century Act
<b>CTP</b>	Countywide Transportation Plan	<b>MPO</b>	Metropolitan Planning Organization
<b>COC</b>	Communities of Concern	<b>MTC</b>	Metropolitan Transportation Commission
<b>CTC</b>	California Transportation Commission	<b>MTS</b>	Metropolitan Transportation System
<b>DAA</b>	Design Alternative Analyst	<b>ND</b>	Negative Declaration
<b>DBB</b>	Design-Bid-Build	<b>NEPA</b>	National Environmental Policy Act
<b>DBF</b>	Design-Build-Finance	<b>NOAH</b>	Natural Occurring Affordable Housing
<b>DBFOM</b>	Design-Build-Finance-Operate-Maintain	<b>NOC</b>	Notice of Completion
<b>DED</b>	Draft Environmental Document	<b>NOD</b>	Notice of Determination
<b>EIR</b>	Environmental Impact Report	<b>NOP</b>	Notice of Preparation
<b>EJ</b>	Environmental Justice	<b>NVTA</b>	Napa Valley Transportation Authority
<b>FAS</b>	Federal Aid Secondary	<b>NVTA-TA</b>	Napa Valley Transportation Authority-Tax Agency
<b>FAST</b>	Fixing America's Surface Transportation Act	<b>OBAG</b>	One Bay Area Grant
<b>FHWA</b>	Federal Highway Administration	<b>PA&amp;ED</b>	Project Approval Environmental Document
<b>FTA</b>	Federal Transit Administration	<b>P3 or PPP</b>	Public-Private Partnership
<b>FY</b>	Fiscal Year	<b>PCC</b>	Paratransit Coordination Council
<b>GHG</b>	Greenhouse Gas	<b>PCI</b>	Pavement Condition Index
<b>GGRF</b>	Greenhouse Gas Reduction Fund	<b>PCA</b>	Priority Conservation Area
<b>GTFS</b>	General Transit Feed Specification		
<b>HBP</b>	Highway Bridge Program		

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<b>PDA</b>	Priority Development Areas	<b>STIP</b>	State Transportation Improvement Program
<b>PID</b>	Project Initiation Document	<b>STP</b>	Surface Transportation Program
<b>PMS</b>	Pavement Management System	<b>TAC</b>	Technical Advisory Committee
<b>Prop. 42</b>	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	<b>TCM</b>	Transportation Control Measure
<b>PSE</b>	Plans, Specifications and Estimates	<b>TCRP</b>	Traffic Congestion Relief Program
<b>PSR</b>	Project Study Report	<b>TDA</b>	Transportation Development Act
<b>PTA</b>	Public Transportation Account	<b>TDM</b>	Transportation Demand Management Transportation Demand Model
<b>RACC</b>	Regional Agency Coordinating Committee	<b>TE</b>	Transportation Enhancement
<b>RFP</b>	Request for Proposal	<b>TEA</b>	Transportation Enhancement Activities
<b>RFQ</b>	Request for Qualifications	<b>TEA 21</b>	Transportation Equity Act for the 21 <sup>st</sup> Century
<b>RHNA</b>	Regional Housing Needs Allocation	<b>TFCA</b>	Transportation Fund for Clean Air
<b>RM2</b>	Regional Measure 2 (Bridge Toll)	<b>TIGER</b>	Transportation Investments Generation Economic Recovery
<b>RM3</b>	Regional Measure 3	<b>TIP</b>	Transportation Improvement Program
<b>RMRP</b>	Road Maintenance and Rehabilitation Program	<b>TLC</b>	Transportation for Livable Communities
<b>ROW</b>	Right of Way	<b>TLU</b>	Transportation and Land Use
<b>RTEP</b>	Regional Transit Expansion Program	<b>TMP</b>	Traffic Management Plan
<b>RTIP</b>	Regional Transportation Improvement Program	<b>TMS</b>	Transportation Management System
<b>RTP</b>	Regional Transportation Plan	<b>TNC</b>	Transportation Network Companies
<b>SAFE</b>	Service Authority for Freeways and Expressways	<b>TOAH</b>	Transit Oriented Affordable Housing
<b>SAFETEA-LU</b>	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	<b>TOD</b>	Transit-Oriented Development
<b>SB 375</b>	Sustainable Communities and Climate Protection Act 2008	<b>TOS</b>	Transportation Operations Systems
<b>SB 1</b>	The Road Repair and Accountability Act of 2017	<b>TPA</b>	Transit Priority Area
<b>SCS</b>	Sustainable Community Strategy	<b>TPI</b>	Transit Performance Initiative
<b>SHA</b>	State Highway Account	<b>TPP</b>	Transit Priority Project Areas
<b>SHOPP</b>	State Highway Operation and Protection Program	<b>VHD</b>	Vehicle Hours of Delay
<b>SNCI</b>	Solano Napa Commuter Information	<b>VMT</b>	Vehicle Miles Traveled
<b>SNTDM</b>	Solano Napa Travel Demand Model		
<b>SR</b>	State Route		
<b>SRTS</b>	Safe Routes to School		
<b>SOV</b>	Single-Occupant Vehicle		
<b>STA</b>	State Transit Assistance		
<b>STIC</b>	Small Transit Intensive Cities		

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

April 2, 2020  
TAC Agenda Item 6.1  
Continued From: New  
Action Requested: Approval

## Meeting Minutes - Draft Technical Advisory Committee

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Thursday, March 5, 2020

2:00 PM

JoAnn Busenbark Board Room

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### 1. Call To Order

Chair Arias called the meeting to order at 2:05 p.m.

**Present:** 9 - Eric Whan  
Joe Tagliaboschi  
Lorien Clark  
Juan Arias  
Ahmad Rahimi  
Erica Ahmann Smithies  
Aaron Hecock  
Bobby Lu  
Rick Kaufman

**Absent:** 5 - Brent Cooper  
Doug Weir  
Daniel Gordon  
Derek Rayner  
Hamid Heidary

### 2. Introductions

Chair Arias invited all in attendance to introduce themselves.

**Public present:**  
Patrick Band  
Justin Hole

### 3. Public Comment

Justin Hole thanked staff for the new bus stop signs in American Canyon.

### 4. Committee Member and Staff Comments

Erica Ahmann Smithies, City of St. Helena - Special meeting on March 18 regarding Spring Street bike lanes.

Eric Whan, City of Napa - Roundabouts project Ribbon Cutting Ceremony scheduled for April 17.

Joe Tagliaboschi, Town of Yountville - Oak Circle paving project was awarded and under budget.

Juan Arias, County of Napa - Devlin Road Segment E opened on Monday, March 2.

### 5. STANDING AGENDA ITEMS

## 5.1 County Transportation Agency (CTA) Report (Danielle Schmitz)

- Provided an update on the Partnership Board Subcommittee on Connected Bay Area efforts to better link transit systems focusing operations in major Bay Area corridors to make it easier for riders, especially when using more than one system.
- Provided an update on MTC's travel demand management programs.
- MTC staff also provided an update on SB 1 deadlines and NVTA staff will send an updated list of SB 1 deadlines to the TAC.

## 5.2 Caltrans' Report\* (Ahmad Rahimi)

Ahmad Rahimi reviewed the Caltrans report.

Patrick Band requested that construction crews make every effort to not block or remove a bike lane and/or sidewalk on project sites, or provide some type of safer bicycle/pedestrian access, noting the safety hazards resulting from building project on the north side of Soscol Avenue as an example.

## 5.3 Vine Trail Update (Joe Tagliaboschi)

Rebecca Schenck provided an update on the draft California Environmental Quality Act (CEQA) document as well as the status of the pending easements in the Ehlers Lane section.

## 5.4 Transit Update (Rebecca Schenck)

Rebecca Schenck noted her report would be included in Item 7.2, Vine Transit Update.

## 5.5 Measure T Update (Alberto Esqueda)

Report by Alberto Esqueda.

- The Independent Taxpayer Oversight Committee (ITOC) requested all jurisdictions use the same template for the Maintenance of Effort (MOE) certifications, preferably similar to the City of Napa's MOE certification. Staff will create a template and send it to the TAC for comment.
- The ITOC requested a revision to the 5-year project list so that it is easier to read. The SB 1 template was suggested as a potential model. Staff will modify the template and send it to the TAC for comment.
- The July 1, 2018 - December 31, 2019 progress report was due March 1, 2020.
- The next ITOC meeting is June 3; the City of Napa is scheduled to present their projects.

Member Whan requested clarification for listing projects on the project list that would allow the jurisdictions flexibility on project delivery, for example, including adjacent areas that may not be programmed in that same year when delivering projects. There are times when adding an area to a project is more cost effective.

Danielle Schmitz replied that the revised project list will allow flexibility in project funding and delivery.

## **6. CONSENT AGENDA**

### 6.1 Meeting Minutes of February 6, 2020 TAC Meeting (Kathy Alexander) (Pages 6-11)

MOTION by HECOCK, SECOND by KAUFMAN to APPROVE the February 6, 2020 Technical Advisory Committee Meeting Minutes as presented. Motion passed unanimously.

## **7. REGULAR AGENDA ITEMS**

### **7.1 On Call Planning Contract (Danielle Schmitz) (Pages 12-28)**

Danielle Schmitz reviewed the proposed on-call planning contract setup which is similar to the Architect and Engineering contract and asked TAC members if they would be interested in participating in the contract and invited input on disciplines that they may need.

Several members indicated they were interested in participating in the contract.

### **7.2 Vine Transit Update (Rebecca Schenck) (Pages 29-32)**

Rebecca Schenck provided operations performance statistics for the Vine local and regional routes, VineGo and the community shuttles covering the period of October-December 2019.

### **7.3 Regional Transportation Plan 2050 (RTP) Napa County Target Budget Project List Approval (Danielle Schmitz) (Pages 33-40)**

Danielle Schmitz thanked the Public Works staff who participated in the Regional Transportation Plan (RTP) Project List ad hoc committee. Ms. Schmitz noted that there is one change to the revised list that was included in the agenda packet - the City of Calistoga requested the Dunaweal Bypass project to be added back in at \$5 million during the outer years of the plan. NVTAs projects on lines 42 and 45 will be reduced by \$5 million. An aggregated list will be presented to the NVTAs Board for approval.

The following changes were requested by TAC members:

City of Napa - Oxbow District Bicycle/Pedestrian Bridge, River Trail to Third Street (further to the east) - \$1.25 million, Bin 2, offset by the project on line 15, Salvador Avenue Complete Streets. The projects on lines 5, 9, 14, 16, 18, 21, 25, which involve highways, will be listed as NVTAs projects

MOTION by WHAN, SECOND by TAGLIABOSCHI to RECOMMEND the NVTAs Board approve the RTP 2050 Target Budget Project list with the following amendments:

Add the Dunaweal Bypass project (\$5 million) to the list, offset by reducing NVTAs projects #42, Enhance Regional Routes Frequency and #45, New Shelters and Stops Amenities (Expansion); Add Oxbow District Bicycle/Pedestrian Bridge, River Trail to Third Street (further to the east) - \$1.25 million, Bin 2, offset by the project on line 15, Salvador Avenue Complete Streets; Salvador Avenue Complete Streets, Line 15, change the notation of "Partial Local Funds" to \$1.25 million Local Streets and Roads, and change the \$100,00 in Committed Funding to \$100,000 in Local Funding;

Change the jurisdiction from City of American Canyon to NVTAs for Line #5, Highway 29 Pedestrian Safety Overcrossings;

Change the jurisdiction from City of American Canyon to NVTAs for Line #9, SR 29 Gateway Improvements Phase 2;

Change the jurisdiction from City of Napa to NVTAs on Line #14, Lincoln Avenue at California Blvd and SR 29 Off-Ramp;

Change the jurisdiction from City of Napa to NVTAs on Line #16, SR 29 over Trower Avenue;

Change the jurisdiction from City of Napa to NVTAs on Line #18, Widen Soscol Avenue-SR 221-SR 121;

Change the jurisdiction from City of Napa to NVTAs on Line 21, Silverado Trail/Third

Street/Coombsville Road/East Avenue intersection improvements;  
Change the jurisdiction from County of Napa to NVRTA on Line 24, Silverado Trail intersection safety and operations improvements at Oak Knoll Avenue, Yountville Crossroad, Oakville Crossroad, Deer Park Road, Dunaweal Lane and Trancas/Monticello;  
Change the jurisdiction from County of Napa to NVRTA on Line 25, Route 221 corridor operations improvements.

Member Tagliaboschi reported the projects on lines #114 - South Veteran's Park Parking Improvements and #115 - Washington Park Sidewalk Project, have been completed and can be deleted from the list. Additionally, Line #117 - Future Parking Garage Facility, should be deleted as the Town of Yountville prohibits parking structures.

Motion was approved unanimously.

**7.4** Countywide Transportation Plan - Advancing Mobility 2045: Performance Measures and Evaluation Criteria (Alberto Esqueda) (Pages 41-57)

Alberto Esqueda reviewed the Countywide Transportation Plan draft project list, performance measures, evaluation criteria and evaluation process. NVRTA's consultant is in the process of establishing the baselines for the performance metrics. Comments are due March 13, 2020.

**7.5** Legislative Update\* (Kate Miller)

Kate Miller reviewed the Legislative Update and provided a recap of the most current election results.

**7.6** March 18, 2020 NVRTA Board Meeting and NVRTA-TA Board Meeting Draft Agendas\* (Kate Miller)

Kate Miller reviewed the draft March 18, 2020 NVRTA Board and NVRTA-TA Board agendas.

## **8. FUTURE AGENDA ITEMS**

Transportation Development Act Article 3 (TDA-3) fund estimate update and review.

## **9. ADJOURNMENT**

**9.1** Approval of Next Regular Meeting Date of April 2, 2020 and Adjournment.

The next Regular Meeting is April 2, 2020

The meeting was adjourned at 3:37 p.m.