

**Napa Valley Transportation
Authority
Meeting Minutes - Draft
NVTB Board of Directors**

November 20, 2019
NVTB Agenda Item 9.1
Continues From: New
Action Requested: APPROVE

625 Burnell Street
Napa, CA 94559

Wednesday, October 23, 2019

1:30 PM

JoAnn Busenbark Board Room

*******Special Meeting - AMENDED*******

1. Call to Order

Chair Canning called the meeting to order at 1:36 p.m.

3. Roll Call

Leon Garcia
Chris Canning
Paul Dohring
Mark Joseph
John F. Dunbar
Doris Gentry
Kerri Dorman
Belia Ramos
Geoff Ellsworth
Liz Alessio
Gary Kraus
Beth Kahiga
Alfredo Pedroza

2. Pledge of Allegiance

Chair Canning led the Pledge of Allegiance.

4. Adoption of the Agenda

Motion MOVED by GARCIA, SECONDED by GENTRY to APPROVE adoption of the agenda. Motion carried by the following vote:

Aye: 22 - Garcia, Canning, Dohring, Joseph, Dunbar, Gentry, Dorman, Ramos, Ellsworth, Alessio, and Kraus

Absent: 2 - Pedroza

5. Public Comment

Public comment was provided by Patrick Band, Napa Bike Coalition.

6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

Chairperson's Update

Chair Chris Canning

- Congratulated Director Dunbar on becoming president of the League of California Cities.
- Announced that Danielle Schmitz (Director, Capital Development and Planning) is providing the today's meeting leadership in the absence of Executive Director Kate Miller.

MTC Commissioner's Report

Danielle Schmitz, NVTB Director-Capital Development and Planning, provided the MTC update in Commissioner Pedroza's absence.

ABAG Update

Leon Garcia reported on recent ABAG activities.

John Dunbar reported on recent League of California Cities activities.

7. Director's Update

Danielle Schmitz, Director-Capital Development and Planning, provided the Executive Director report.

8. Caltrans' Update

Kelly Hirschberg, Caltrans, provided an update on the status of various projects located within the county.

9. PUBLIC HEARING (TIME CERTAIN 1:40 PM)

9.1 Public Hearing on the Countywide Bicycle Plan, Approve Resolution 19-16 Certifying the Mitigated Negative Declaration for the Countywide Bicycle Plan and Adopting the Mitigation Monitoring and Reporting Program, and Adopt the Countywide Bicycle Plan (Diana Meehan) (Pages 10-18)

Attachments: [Staff Report](#)

Chair Canning opened the Public Hearing at 2:10 p.m.

Staff and the consultant from Toole Design Group LLC provided a review of the Countywide Bicycle Plan and Environmental document.

Public Comment was provided by:

Chris Benz, Napa Resident, stated she supports the plan.

Patrick Band, Napa Bike Coalition, stated he supports the plan.

Chair Canning closed the Public Hearing at 2:40 p.m.

(1) Motion MOVED by GARCIA, SECONDED by ALESSIO to APPROVE ADOPT the Countywide Bicycle Plan and direct staff to file a Notice of Decision.

(2) Motion MOVED by DUNBAR, SECONDED by ELLSWORTH to APPROVE Resolution No. 19-16 certifying the Mitigated Negative Declaration for the Countywide Bicycle Plan and adopting the Mitigation Monitoring and Reporting Program.

Motions carried by the following vote:

Aye: 22 - Garcia, Canning, Dohring, Joseph, Dunbar, Gentry, Dorman, Ramos, Ellsworth, Alessio, and Kraus

Absent: 2 - Pedroza

10. CONSENT AGENDA ITEMS (10.1 - 10.3)

Consent Item 10.2 was pulled for further discussion.

Motion MOVED by RAMOS, SECONDED by DUNBAR to APPROVE Consent Items 10.1 and 10.3.

Motion carried by the following vote:

10.1 Approval of Meeting Minutes of September 18, 2019 (Karrie Sanderlin) (Pages 19-25)

Attachments: [Draft Minutes](#)

Board action approved the meeting minutes of September 18, 2019.

10.3 Vine Transit Bus 163 Removal from Fixed Assets Portfolio (Antonio Onorato)
(Pages 46-47)

Attachments: [Staff Report](#)

Board action approved the removal of Bus 163 from the fixed asset portfolio.

11. REGULAR AGENDA ITEMS

10.2 Resolution No. 19-17 Amending the Napa Valley Transportation Authority (NVTA) Conflict of Interest Code (Karrie Sanderlin) (Pages 26-45)

Attachments: [Staff Report](#)

Clarification was made that the real property interests to be disclosed, as referenced under the Disclosure Categories, are only the real property interests located within NVTA's jurisdiction, which is the County of Napa.

Motion MOVED DUNBAR, SECONDED by GENTRY to APPROVE Resolution No. 19-17 Amending the Napa Valley Transportation Authority (NVTA) Conflict of Interest in its entirety and direct the Secretary to forward it to the Napa County Board of Supervisors as the code reviewing agency in Napa County. Motion carried by the following vote:

Aye: 22 - Garcia, Canning, Dohring, Joseph, Dunbar, Gentry, Dorman, Ramos, Ellsworth, Alessio, and Kraus

Absent: 2 - Pedroza

11.1 Travel Behavior Study Report (Danielle Schmitz) (Pages 48-51)

Attachments: [Staff Report](#)

Staff and the consultant from Fehr and Peers provided a presentation of the findings of the Travel Behavior Study.

Motion MOVED by DUNBAR, SECONDED by CANNING to ACCEPT and FILE the Travel Behavior Study Report and authorize staff to make minor modifications. Motion carried by the following vote:

Aye: 22 - Garcia, Canning, Dohring, Joseph, Dunbar, Gentry, Dorman, Ramos, Ellsworth, Alessio, and Kraus

Absent: 2 - Pedroza

11.2 2020 Regional Transportation Improvement Program (RTIP) Update (Danielle Schmitz) (Pages 52-82)

Attachments: [Staff Report](#)

Staff reviewed the 2020 RTIP projects as provided in Attachment 1.

Motion MOVED by GARCIA, SECONDED by DOHRING, with DORMAN OPPOSED, to APPROVE the 2020 Regional Transportation Improvement Program (RTIP) list of projects as provided in Attachment 1. The list included committing all new funding capacity to Soscol Junction including advancing \$20 million in future funds. Motion carried by the following vote:

Aye: 21 - Garcia, Canning, Dohring, Joseph, Dunbar, Gentry, Ramos, Ellsworth, Alessio, and Kraus

Nay: 1 - Dorman

Absent: 2 - Pedroza

11.3 Countywide Transportation Plan (CTP): Advancing Mobility 2045 Goals and Objectives (Alberto Esqueda) (Pages 83-88)

Attachments: [Staff Report](#)

After much discussion, Chair Canning requested that this item be tabled until a future meeting and that a sub-committee be established to discuss and refine the proposed goals and objectives. Chair Canning appointed members Joseph, Dorman, Ellsworth, Alessio and Ramos to the committee.

11.4 Draft Rider Behavior and Suspendable Offenses Policy (Matthew Wilcox) (Pages 89-140)

Attachments: [Staff Report](#)

Staff reviewed the revised Rider Behavior and Suspendable Offenses Policy.

Board action recommended that the following changes be made to the policies:

- Section 9.2.H Animals - clean up language regarding non-service animals as they are permitted on bus in a secured cage
- Section 9.2.Q Oxygen Units - add that drivers "may" assist with oxygen tank if requested by the passenger
- Section 9.2.1.A Suspendable Offenses - replace "will" with "may"

Motion MOVED by GARCIA, SECONDED by DORMAN to APPROVE, with DOHRING and KRAUS OPPOSED, the Rider Behavior and Suspendable Offenses Policy as amended incorporating the recommended changes. Motion carried by the following vote:

Aye: 20 - Garcia, Canning, Joseph, Dunbar, Gentry, Dorman, Ramos, Ellsworth, and Alessio

Nay: 2 - Dohring, and Kraus

Absent: 2 - Pedroza

11.5 Freedom Affordability Speed Transparency Equity Reliability (FASTER) Bay Area Initiative (Gwen Litvak, Bay Area Council / Danielle Schmitz) (Pages 141-143)

Attachments: [Staff Report](#)

Gwen Litvak, Bay Area Council, provided a presentation on the FASTER initiative.

Director Dunbar stated that as the initiative is in the early phase; more information on the initiative is needed before he is comfortable with the Board approving the NVTA priority project list as recommended

Chair Canning directed that the [priority] projects be submitted by [NVTA] staff and the item be a point of information only with no action taken.

11.6 State Legislative Update and State Bill Matrix (Danielle Schmitz) (Pages 144-162)

Attachments: [Staff Report](#)

Due to time constraints, item was tabled until the November meeting.

12. FUTURE AGENDA ITEMS

- Presentation by Area on Aging
- American Canyon Transit Service Hour Expansion (tabled at the September 18th meeting)
- Recognition of Molly's Angels

13. PRESENTATIONS**13.1 Molly's Angels (Robert Wallin)**

Julia Orr, Executive Director, provided an informational presentation on the services provided by Molly's Angels.

14. CLOSED SESSION

Chair Canning announced that the Board would be adjourning to closed session for the item noted on the agenda and that no reportable action is expected.

Adjourned to Close Session at 5:00 p.m.

14.1**CONFERENCE WITH REAL PROPERTY NEGOTIATOR** (Government Code Section 54956.8)

Property: APN 057-250-037

Agency Negotiator: Antonio Onorato, Director, Administration, Finance and Policy

Negotiating Parties: Sonoma Valley Transportation

Under Negotiation: Price and Terms

Re-Convened to Open Session at 5:20 p.m.

Chair Canning reported that there was no reportable action associated with the closed session item.

15. ADJOURNMENT**15.1 Approval of Next Regular Meeting of Wednesday, November 20, 2019 and Adjournment**

The next regular meeting will be held Wednesday, November 20, 2019 at 1:30 p.m.

Chair Canning adjourned the meeting at 5:23 p.m.

Karalyn E. Sanderlin, NVTA Board Secretary