



November 7, 2019
TAC Agenda Item 7.4
Continued From: New

Action Requested: INFORMATION

NAPA VALLEY TRANSPORTATION AUTHORITY TAC Agenda Letter

TO: Technical Advisory Committee (TAC)
FROM Kate Miller, Executive Director
REPORT BY: Alberto Esqueda, Senior Program Planner
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SUBJECT: Measure T Discussion

RECOMMENDATION

Information only.

EXECUTIVE SUMMARY

Each jurisdiction must update its Measure T five-year project list by seeking approval from its governing body, holding a public hearing and adopting a resolution with the updated list of projects. The resolution and adopted five-year project list must be submitted to NVRTA by January 1, 2020. The jurisdictions need to submit a draft five-year list of projects to NVRTA by November 22 so that NVRTA can provide the ITOC the draft list for review at their December 4th meeting. The five-year list should cover FYs 2020-21 through FY 2024-2025 and should include proposed 6.67% Measure T Class 1 Equivalent projects that a jurisdiction is funding with general or other eligible discretionary fund sources.

After the initial Maintenance of Effort (MOE) submission which occurred on January 1, 2018 each jurisdiction must submit its annual MOE certification by January 1st of every even year until the Ordinance sunsets. The MOE certification is an adopted Resolution stating that the jurisdiction met its MOE obligation the previous fiscal year by expending at least the MOE amount on local streets and roads maintenance. Jurisdictions MOE certification for FY 2018-19 is due to NVRTA by January 1, 2020.

FISCAL IMPACT

Is there a fiscal impact? No

BACKGROUND AND DISCUSSION

On November 6, 2012, the voters in Napa County approved Measure T, the Napa Countywide Road Maintenance Act. Measure T is a ½% sales tax expected to generate over \$400 million over a 25-year period beginning July 1, 2018, when the Measure A Flood Tax expired. Measure T is to be used for the rehabilitation of local streets and roads.

To receive Measure T funds, the Ordinance requires each jurisdiction to submit its FY 2007-08, FY 2008-09, and FY 2009-10 3-year average MOE documentation when submitting its five-year proposed project list and related materials to validate expenditures. In 2018 all agencies submitted their maintenance of effort amount and supporting documentation for their 3 year MOE requirement. Thereafter, jurisdictions must demonstrate that they have expended at least that amount of general fund revenues on eligible expenses to receive future Measure T allocations.

The Independent Taxpayer Oversight Committee (ITOC) is required by Measure T to review the minimum maintenance of effort, and the Five-year expenditure plan developed by NVTa in coordination with the jurisdictions. The 5-year plan will include proposed projects for each jurisdiction funded by Measure T. The expenditure plan will also include the proposed projects and expenditures to meet the 6.67% Measure T Class 1 Equivalent projects.

The Measure T Ordinance states that each jurisdiction will biennially develop and submit to the Authority a five-year project list to be funded by Measure T revenues. The project list must be approved through resolution by each jurisdiction at a public hearing before being approved by the Authority. The five-year project lists will be updated every other year to include two additional years so there is a continuous five-year list of projects. Jurisdictions can move projects forward or out in their five-year lists but will have to bring any additions or deletions to their project lists to the ITOC for review and the Authority for approval.

The ITOC is also required by Measure T to review the five-year projects list for each jurisdiction for consistency with the Ordinance.

Measure T Ordinance Revenue Distribution Formula:

American Canyon	7.70%
Calistoga	2.70%
Napa	40.35%
Napa County	39.65%
St. Helena	5.90%
Yountville	2.70%
	99.00%
1% Admin	1.00%
TOTAL	100.00%

Next steps:

Municipalities are being asked to submit their MOE Certification and updated five-year project list by January 1, 2020. The draft project lists must be submitted by November 22 so NVTA can take the lists to the December 4 ITOC meeting.

SUPPORTING DOCUMENTS

Attachment(s):

- (1) Measure T Five-Year List of Projects
- (2) NVTA Jurisdiction Resolution for Five-year Project List
- (3) Measure T Progress Report Template

Measure T Napa Countywide Road Maintenance Act Five-Year List of Projects

Project Submittal Form

Jurisdiction Name:					
Primary Contract #1		Email:		Phone:	
Secondary Contract #2		Email:		Phone:	
Staff Member Completing LS&R State Controller		Email:		Phone:	

Maintenance of Effort (MOE)

Please provide the certified MOE amount of the jurisdiction:

Please note: Eligible expenses include local streets and roads maintenance and supporting infrastructure within the public right of way-including, but not limited to pavement, sealing, overlays, reconstruction, associated infrastructure, as required, excluding any local revenues expended for the purpose of storm damage repair as verified by an independent auditor. One time allocations that have been expended for local streets and road maintenance, but which may not be available on an ongoing basis shall not be considered when calculating an Agency's annual maintenance of effort.

ATTACHMENT 1
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Planned Measure T Expenditures

Please provide 5 year planned streets and road maintenance projects beginning in FY 2018-19 (add more lines as needed). Per the Measure T Expenditure Plan, a *Project* is a single effort with a beginning and an end that would cause the construction or maintenance or reconstruction of some tangible portion of a transportation asset owned or operated by public agency that has independent utility. A *project* is not repeated on an annual basis, it does not appear without a detailed description as to cost and location in a local agency budget, and it must appear in a capital budget. Project numbers will be assigned by NVTA-TA.

[illegible]

Measure T Equivalent	Project Description	Fiscal Year	Total Project Cost	Measure T Equivalent Amount	Other Funds	Location (intersection, mile marker, length of alignment)

Program Definitions:

Surface Treatment includes: slurry seal, fog seal, chip seal, microseal, etc.

Overlay - asphalt resurfacing

Reconstruction - includes in or all components associated with complete reconstruction of the roadway including road bed, widening to meet complete streets requirements, and paving

Concrete work - includes ramps, sidewalks, curbs, gutters, and pavement

Drainage - includes any work required to address water run off and drainage including culverts, etc. associated with a roadway

Safety includes lights, signage, striping, traffic signals and pavement markings

Intelligent Traffic Systems - includes traffic signal interconnects or other systems to improve traffic management/operations and safety on roadways

Note: Final project list to be determined, depending on available revenues and when revenues become available, but distributed proportionately unless otherwise agreed to as part of a funding exchange proportionately as outlined in the Measure T Expenditure Plan. Prior to any allocation, jurisdictions will also be required to submit all of the necessary documentation requested above as well as a Resolution of support of the proposed project list. Requirements associated with the Class 1 Bike Facility expenditures to be agreed upon between the jurisdictions and memorialized in resolutions of support by affected jurisdictions.

Note: The above Program Definitions and listed project types are not all-inclusive. Other project types and/or means and methods may be included in the work plan provided the type of work is consistent with the intent of the Measure T Ordinance language.

RESOLUTION No. X-X

**A RESOLUTION OF THE CITY OF XXX
APPROVING PROJECTS UNDER MEASURE T PROGRAM**

WHEREAS, on November 6, 2012 the voters of Napa County passed the Napa Countywide Road Maintenance Act, also known as Measure T, which imposes a half cent transaction and use (sales) tax to provide supplemental funding for road maintenance as detailed in the Measure T Expenditure Plan; and

WHEREAS, the Napa Valley Transportation Authority-Tax Agency is the designated agency that administers and oversees the Measure T revenues; and

WHEREAS, the [City/Town/County of XX] is an eligible recipient of Measure T funds; and

WHEREAS, the tax proceeds will be used to pay for the projects outlined in the Measure T Expenditure Plan allocated to the County of Napa and the cities and town within Napa County ("Local Agencies") as set forth in Measure T; and

WHEREAS, under the Measure T Expenditure Plan, Measure T funds are provided to the Local Agencies to be used for streets and roads projects as defined in the Measure; and

WHEREAS, the [City/Town/County of XX] has entered into a Master Agreement with NVT-A-TA that outlines procedures for Measure T expenditures, and

WHEREAS, the [City/Town/County of XX] provided a draft five-year project list to NVT-A-TA for the expenditure of Measure T funds as required by the Measure; and

WHEREAS, it has been determined by the NVT-A-TA Board that these expenditures meet the requirements of the Measure T Master Agreement;

WHEREAS, Measure T project(s) will comply with the requirements under the California Environmental Quality Act (California Code Sections 21000 *et seq.*; as implemented through California Regulations Title 14, Chapter 3, Sections 15000 *et seq.*);

NOW, THEREFORE, BE IT RESOLVED by the [City/Town Council of XX/County Board of Supervisors] as follows:

1. The [Council/Board of Supervisors] hereby adopts the five-year project list as set forth in Exhibit "A," and authorizes the Public Works Director to file the list with NVT-A-TA.

Passed and adopted this X day of XXX, 20XX.

Chair

Ayes:

Nays:

Absent:

ATTEST:

Clerk

APPROVED:

Counsel

Measure T: Progress Report
Due March 31st and September 30th

ATTACHMENT 3
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Jurisdiction:

Qtr:

Amount of funds in Special Measure T Revenue Fund:

Measure T Project No.	Project Name	Location	Road Segment Length	Sidewalk Length	Number of Curb ramps installed or replaced	Program	Approved Budget	Measure T Funds	Other Funds	Measure T Amount Spent	Measure T Amount Remaining	Project Status (% Complete)	Project Start Date	Estimated Completion Date	Notes
					surface treatment										
					surface treatment										
					surface treatment										
					surface treatment										
					surface treatment										
					surface treatment										
					surface treatment										
					surface treatment										
					surface treatment										
TOTALS							\$0	\$0	\$0						

Class I Facility Tracking						
Project Name	Project Description	Location	Total Cost	Funding Source	Start Date	Estimated Completion Date

"Recipients must demonstrate that 6.67% equivalent to Measure T funds received has been committed to Class 1 Bike facilities.