

Glossary of Acronyms

AB 32	Global Warming Solutions Act	HBRR	Highway Bridge Replacement and Rehabilitation Program
ABAG	Association of Bay Area Governments	HIP	Housing Incentive Program
ADA	American with Disabilities Act	HOT	High Occupancy Toll
ATAC	Active Transportation Advisory Committee	HOV	High Occupancy Vehicle
ATP	Active Transportation Program	HR3	High Risk Rural Roads
BAAQMD	Bay Area Air Quality Management District	HSIP	Highway Safety Improvement Program
BART	Bay Area Rapid Transit District	HTF	Highway Trust Fund
BATA	Bay Area Toll Authority	HUTA	Highway Users Tax Account
BRT	Bus Rapid Transit	IFB	Invitation for Bid
CAC	Citizen Advisory Committee	ITIP	State Interregional Transportation Improvement Program
CAP	Climate Action Plan	ITOC	Independent Taxpayer Oversight Committee
Caltrans	California Department of Transportation	IS/MND	Initial Study/Mitigated Negative Declaration
CEQA	California Environmental Quality Act	JARC	Job Access and Reverse Commute
CIP	Capital Investment Program	LIFT	Low-Income Flexible Transportation
CMA	Congestion Management Agency	LOS	Level of Service
CMAQ	Congestion Mitigation and Air Quality Improvement Program	LS&R	Local Streets & Roads
CMP	Congestion Management Program	MaaS	Mobility as a Service
CalSTA	California Transportation Agency	MAP 21	Moving Ahead for Progress in the 21 st Century Act
CTP	Countywide Transportation Plan	MPO	Metropolitan Planning Organization
COC	Communities of Concern	MTC	Metropolitan Transportation Commission
CTC	California Transportation Commission	MTS	Metropolitan Transportation System
DAA	Design Alternative Analyst	ND	Negative Declaration
DBB	Design-Bid-Build	NEPA	National Environmental Policy Act
DBF	Design-Build-Finance	NOAH	Natural Occurring Affordable Housing
DBFOM	Design-Build-Finance-Operate-Maintain	NOC	Notice of Completion
DED	Draft Environmental Document	NOD	Notice of Determination
EIR	Environmental Impact Report	NOP	Notice of Preparation
EJ	Environmental Justice	NVTA	Napa Valley Transportation Authority
FAS	Federal Aid Secondary	NVTA-TA	Napa Valley Transportation Authority-Tax Agency
FAST	Fixing America's Surface Transportation Act	OBAG	One Bay Area Grant
FHWA	Federal Highway Administration	PA&ED	Project Approval Environmental Document
FTA	Federal Transit Administration	P3 or PPP	Public-Private Partnership
FY	Fiscal Year	PCC	Paratransit Coordination Council
GHG	Greenhouse Gas	PCI	Pavement Condition Index
GGRF	Greenhouse Gas Reduction Fund	PCA	Priority Conservation Area
GTFS	General Transit Feed Specification		
HBP	Highway Bridge Program		

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PDA	Priority Development Areas	STIP	State Transportation Improvement Program
PID	Project Initiation Document	STP	Surface Transportation Program
PMS	Pavement Management System	TAC	Technical Advisory Committee
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TCM	Transportation Control Measure
PSE	Plans, Specifications and Estimates	TCRP	Traffic Congestion Relief Program
PSR	Project Study Report	TDA	Transportation Development Act
PTA	Public Transportation Account	TDM	Transportation Demand Management Transportation Demand Model
RACC	Regional Agency Coordinating Committee	TE	Transportation Enhancement
RFP	Request for Proposal	TEA	Transportation Enhancement Activities
RFQ	Request for Qualifications	TEA 21	Transportation Equity Act for the 21 st Century
RHNA	Regional Housing Needs Allocation	TFCA	Transportation Fund for Clean Air
RM2	Regional Measure 2 (Bridge Toll)	TIGER	Transportation Investments Generation Economic Recovery
RM3	Regional Measure 3	TIP	Transportation Improvement Program
RMRP	Road Maintenance and Rehabilitation Program	TLC	Transportation for Livable Communities
ROW	Right of Way	TLU	Transportation and Land Use
RTEP	Regional Transit Expansion Program	TMP	Traffic Management Plan
RTIP	Regional Transportation Improvement Program	TMS	Transportation Management System
RTP	Regional Transportation Plan	TNC	Transportation Network Companies
SAFE	Service Authority for Freeways and Expressways	TOAH	Transit Oriented Affordable Housing
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOD	Transit-Oriented Development
SB 375	Sustainable Communities and Climate Protection Act 2008	TOS	Transportation Operations Systems
SB 1	The Road Repair and Accountability Act of 2017	TPA	Transit Priority Area
SCS	Sustainable Community Strategy	TPI	Transit Performance Initiative
SHA	State Highway Account	TPP	Transit Priority Project Areas
SHOPP	State Highway Operation and Protection Program	VHD	Vehicle Hours of Delay
SNCI	Solano Napa Commuter Information	VMT	Vehicle Miles Traveled
SNTDM	Solano Napa Travel Demand Model		
SR	State Route		
SRTS	Safe Routes to School		
SOV	Single-Occupant Vehicle		
STA	State Transit Assistance		
STIC	Small Transit Intensive Cities		

Meeting Minutes - Draft Technical Advisory Committee

Thursday, October 3, 2019

2:00 PM

JoAnn Busenbark Board Room

1. Call To Order

Chair Ahmann Smithies called the meeting to order at 2:01 p.m.

Present: 9 - Joe Tagliaboschi
Lorien Clark
Juan Arias
Doug Weir
Chairperson Erica Ahmann Smithies
Aaron Hecock
Daniel Gordon
Derek Rayner
Jason Holley

Absent: 5 - Brent Cooper
Eric Whan
Dana Ayers
Ahmad Rahimi
Bobby Lu

2. Introductions

Public present:
Philip Sales, Napa Valley Vine Trail Coalition (NVVTC)
Patrick Band, Napa County Bicycle Coalition (NCBC)

3. Public Comment

No public comment was received.

4. Committee Member and Staff Comments

Danielle Schmitz, NVTa:

- Thanked the jurisdictions for participating in the Transportation Summit - the public provided a lot of positive feedback including appreciation for having all the jurisdiction representatives in one place.
- Soscol Junction Public meeting, October 8 at NVTa, 5:30 p.m.
- A presentation on the Regional Housing Needs Allocation (RHNA) process will be provided at the October 10 Napa County League of Governments (NCLOG) meeting.
- The Association of Bay Area Governments (ABAG) and Metropolitan Transportation Commission (MTC) are requesting jurisdiction input on the land use information that was previously provided.

Jason Holley, City of American Canyon:

- The City is accepting applications for the Public Works Director position.
- American Canyon Road Measure T project scheduled to start the last week in October.

Alberto Esqueda, NVTa:

- Reminded the TAC to create a login for BASIS at Basis.bayareametro.gov.
- Most jurisdictions have a surplus on the Local Streets and Roads (LSR) Needs Assessment - please review and provide comments by October 18.
- Mandatory Single Point of Contact (SPOC) training on November 4 - must sign up by October 31.
- Travel Demand Model maps will be sent to the planning and public works directors - please check the Transportation Analysis Zone (TAZ) for consistency.
- Countywide Transportation Plan outreach events will be held in each jurisdiction starting with the Napa Farmers' Market on October 12.

Joe Tagliaboschi, Town of Yountville:

- Measure T microsurfacing/stripping project almost finished.
- Provided update on the SB1 curb and gutter project.
- Provided update on ADA projects.
- Debby Hight is retiring in November, the Town is recruiting for a Deputy Director of Public Works.

Derek Rayner, City of Calistoga:

- The City is also recruiting a Public Works Director.
- Provided updates on several projects currently in the design phase.

Juan Arias, County of Napa:

- Wrapping up Measure T/SB1 the southeast area City of Napa pavement projects.
- Starting Devlin Road paving from Soscol Ferry Road to Tower Road.

Erica Ahmann Smithies, City of St. Helena:

- Provided updates on Measure T projects, including Spring Street and slurry seal microsurfacing projects
- Provided update on Measure T/TDA Hunt Avenue sidewalk gap closure project
- Multiple curb, ramp and sidewalk projects
- Working with Caltrans on downtown streetscape project

5. STANDING AGENDA ITEMS

5.1 County Transportation Agency (CTA) Report (Danielle Schmitz)

Danielle Schmitz, NVTa staff, provided the following updates:

- Future reductions in State Highway Operation and Protection Program (SHOPP) funding.
- SHOPP list will be mailed to the TAC in mid October.
- California Waterboard's Cease and Desist Order on District 4, requiring garbage cleanup of 8800 acres in the Bay Area region. Caltrans estimates the annual cost is between \$500 million to \$1 billion and will use SHOPP funds for the mitigation, resulting in delays to \$5 billion in PID completed projects.
- SB 127 Complete Streets addressing highway corridors running through main streets of towns.

5.2 Project Monitoring Funding Programs* (Alberto Esqueda)

The project monitoring report will be provided next month.

5.3 Caltrans' Report* (Ahmad Rahimi)

No report - Ahmad Rahimi was not at the meeting.

5.4 Vine Trail Update (Erica Ahmann Smithies)

Philip Sales, NVVTC, provided the following updates:

- Caltrans field review went very well
- Finalizing Ehlers Lane alignments
- PG&E's plans to install pipe on the Vine Trail alignment from Bothe to Pratt prior to paving the trail.

5.5 Transit Update (Matthew Wilcox)

Matthew Wilcox, NVT staff, provided the following updates:

- Outreach efforts on the local routes changes occurring in winter 2020
- The Vine bus shortage - Monterey-Salinas Transit is donating four used buses.

5.6 Measure T Update (Alberto Esqueda)

Alberto Esqueda, NVT staff, provided the following:

- Draft Five-Year Expenditure Plan Biennial Update is due to staff on November 22 in order to present a draft version to the ITOC at its December 4 meeting.

The following items are due January 1, 2020:

- The Maintenance of Effort (MOE) Certification - jurisdictions must hold a public hearing and adopt a resolution
- The approved Five-Year Expenditure Plan Biennial Update
- The updated 6.67% Measure T Equivalent Program List

Mr. Esqueda will email a list of due dates to the TAC.

6. CONSENT AGENDA

6.1 Meeting Minutes of September 5, 2019 TAC Meeting (Kathy Alexander) (Pages 8-12)

MOTION by TAGLIABOSCHI, SECOND by RAYNER to APPROVE the Meeting Minutes of the September 5, 2019 Technical Advisory Committee Meeting as presented. Motion was unanimously approved.

7. REGULAR AGENDA ITEMS

7.1 Napa Countywide Bicycle Plan Draft (Diana Meehan) (Pages 13-15)

Report by Diana Meehan, NVT staff.

Ms. Meehan provided an overview of the enhancements to the Napa Countywide Bicycle Plan draft, including 450 miles of new bicycle facilities, a new set of policies, objectives, performance measures and evaluations and a toolkit. Additionally, there is now a GIS bicycle layer and a pedestrian layer on the Napa County GIS map.

Ms. Meehan reviewed a list of incorrect items in the draft and requested the jurisdictions double check their map and facilities list and provide corrections to her by October 7 to ensure all the corrections are included in the final document.

Public comment was received by Patrick Band.

MOTION by ARIAS, SECOND by HECOCK to recommend the NVT Board adopt the Napa

Countywide Bicycle Plan with modifications discussed by the TAC. Motion was unanimously approved.

7.2 Napa Countywide Transportation Plan Goals and Objectives (Alberto Esqueda) (Pages 16-20)

Report by Alberto Esqueda, NVTA staff.

Mr. Esqueda reviewed the updated goals and objectives for the Countywide Transportation Plan.

Public comments:

Patrick Band commented on Goal 5, Objective 2, mode share.

Member Holley suggested amending the specific Vision Zero reference to general language referencing similar strategies.

MOTION by HECOCK, **SECOND** by GORDON to **RECOMMEND** the NVTA Board adopt the Countywide Transportation Plan Goals and Objectives as amended. Motion was unanimously approved.

7.3 Faster Bay Area Overview (Danielle Schmitz) (Pages 21-22)

Report by Danielle Schmitz, NVTA staff.

Ms. Schmitz provided an overview of the proposed FASTER initiative.

Public comment was received from Philip Sales requesting that NVTA consider using FASTER funds to complete the Vine Trail.

7.4 Community Based Transportation Plan Draft (Jonathan Spencer) (Pages 23-36)

Report by Jonathan Spencer, NVTA staff.

Mr. Spencer reviewed of the Community Based Transportation Plan (CBTP) Project List and requested the TAC provide comments by October 16, 2019.

7.5 Soscol Junction Update (Rebecca Schenck) (Pages 37-38)

Report by Rebecca Schenck, NVTA staff.

Ms. Schenck provided an update on the Soscol Junction project, noting the initial Study with Proposed Mitigated Negative Declaration/Environmental Assessment was released to the public on September 20, 2019 and a public meeting will be held on Tuesday, October 8, 2019 at 5:30 pm at NVTA.

7.6 State Route 29 (SR 29) Comprehensive Multimodal Corridor Plan (CMCP) Update (Rebecca Schenck) (Pages 39-40)

Report by Rebecca Schenck, NVTA staff.

Ms. Schenck provided an update on the State Route (SR 29) Comprehensive Multimodal Corridor Plan (CMCP) and Project Initiation Document for SR 29 through American Canyon. GHD has completed the Stakeholder and Community Outreach Plan and the first outreach meeting is scheduled for November 13, 2019 in American Canyon.

7.7 Legislative Update (Danielle Schmitz) (Pages 40-59)

Danielle Schmitz, NVTA staff, reviewed the Legislative Update.

7.8 October 16, 2019 NVTA Board Meeting and NVTA-TA Board Meeting Draft Agendas* (Danielle Schmitz)

Danielle Schmitz, NVTA staff, reviewed the October 2019 NVTA Board meeting agenda, pointing out that the meeting will be held on October 23, 2019 instead of October 16, 2019.

8. FUTURE AGENDA ITEMS

- CBTP Project List
- Election of 2020 Chair and Vice Chair
- 2020 Work Plan
- 2020 Meeting Calendar
- CTP Call for Projects
- Updated Measure T list

9. ADJOURNMENT**9.1 Approval of Next Regular Meeting Date of November 7, 2019 and Adjournment.**

The next Regular Meeting is Thursday, November 7, 2019.

The meeting was adjourned at 3:42. p.m.