

## Glossary of Acronyms

<b>AB 32</b>	Global Warming Solutions Act	<b>HBRR</b>	Highway Bridge Replacement and Rehabilitation Program
<b>ABAG</b>	Association of Bay Area Governments	<b>HIP</b>	Housing Incentive Program
<b>ADA</b>	American with Disabilities Act	<b>HOT</b>	High Occupancy Toll
<b>ATAC</b>	Active Transportation Advisory Committee	<b>HOV</b>	High Occupancy Vehicle
<b>ATP</b>	Active Transportation Program	<b>HR3</b>	High Risk Rural Roads
<b>BAAQMD</b>	Bay Area Air Quality Management District	<b>HSIP</b>	Highway Safety Improvement Program
<b>BART</b>	Bay Area Rapid Transit District	<b>HTF</b>	Highway Trust Fund
<b>BATA</b>	Bay Area Toll Authority	<b>HUTA</b>	Highway Users Tax Account
<b>BRT</b>	Bus Rapid Transit	<b>IFB</b>	Invitation for Bid
<b>CAC</b>	Citizen Advisory Committee	<b>ITIP</b>	State Interregional Transportation Improvement Program
<b>CAP</b>	Climate Action Plan	<b>ITOC</b>	Independent Taxpayer Oversight Committee
<b>Caltrans</b>	California Department of Transportation	<b>IS/MND</b>	Initial Study/Mitigated Negative Declaration
<b>CEQA</b>	California Environmental Quality Act	<b>JARC</b>	Job Access and Reverse Commute
<b>CIP</b>	Capital Investment Program	<b>LIFT</b>	Low-Income Flexible Transportation
<b>CMA</b>	Congestion Management Agency	<b>LOS</b>	Level of Service
<b>CMAQ</b>	Congestion Mitigation and Air Quality Improvement Program	<b>LS&amp;R</b>	Local Streets & Roads
<b>CMP</b>	Congestion Management Program	<b>MaaS</b>	Mobility as a Service
<b>CalSTA</b>	California Transportation Agency	<b>MAP 21</b>	Moving Ahead for Progress in the 21 <sup>st</sup> Century Act
<b>CTP</b>	Countywide Transportation Plan	<b>MPO</b>	Metropolitan Planning Organization
<b>COC</b>	Communities of Concern	<b>MTC</b>	Metropolitan Transportation Commission
<b>CTC</b>	California Transportation Commission	<b>MTS</b>	Metropolitan Transportation System
<b>DAA</b>	Design Alternative Analyst	<b>ND</b>	Negative Declaration
<b>DBB</b>	Design-Bid-Build	<b>NEPA</b>	National Environmental Policy Act
<b>DBF</b>	Design-Build-Finance	<b>NOAH</b>	Natural Occurring Affordable Housing
<b>DBFOM</b>	Design-Build-Finance-Operate-Maintain	<b>NOC</b>	Notice of Completion
<b>DED</b>	Draft Environmental Document	<b>NOD</b>	Notice of Determination
<b>EIR</b>	Environmental Impact Report	<b>NOP</b>	Notice of Preparation
<b>EJ</b>	Environmental Justice	<b>NVTA</b>	Napa Valley Transportation Authority
<b>FAS</b>	Federal Aid Secondary	<b>NVTA-TA</b>	Napa Valley Transportation Authority-Tax Agency
<b>FAST</b>	Fixing America's Surface Transportation Act	<b>OBAG</b>	One Bay Area Grant
<b>FHWA</b>	Federal Highway Administration	<b>PA&amp;ED</b>	Project Approval Environmental Document
<b>FTA</b>	Federal Transit Administration	<b>P3 or PPP</b>	Public-Private Partnership
<b>FY</b>	Fiscal Year	<b>PCC</b>	Paratransit Coordination Council
<b>GHG</b>	Greenhouse Gas	<b>PCI</b>	Pavement Condition Index
<b>GGRF</b>	Greenhouse Gas Reduction Fund	<b>PCA</b>	Priority Conservation Area
<b>GTFS</b>	General Transit Feed Specification		
<b>HBP</b>	Highway Bridge Program		

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<b>PDA</b>	Priority Development Areas	<b>STIP</b>	State Transportation Improvement Program
<b>PID</b>	Project Initiation Document	<b>STP</b>	Surface Transportation Program
<b>PMS</b>	Pavement Management System	<b>TAC</b>	Technical Advisory Committee
<b>Prop. 42</b>	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	<b>TCM</b>	Transportation Control Measure
<b>PSE</b>	Plans, Specifications and Estimates	<b>TCRP</b>	Traffic Congestion Relief Program
<b>PSR</b>	Project Study Report	<b>TDA</b>	Transportation Development Act
<b>PTA</b>	Public Transportation Account	<b>TDM</b>	Transportation Demand Management Transportation Demand Model
<b>RACC</b>	Regional Agency Coordinating Committee	<b>TE</b>	Transportation Enhancement
<b>RFP</b>	Request for Proposal	<b>TEA</b>	Transportation Enhancement Activities
<b>RFQ</b>	Request for Qualifications	<b>TEA 21</b>	Transportation Equity Act for the 21 <sup>st</sup> Century
<b>RHNA</b>	Regional Housing Needs Allocation	<b>TFCA</b>	Transportation Fund for Clean Air
<b>RM2</b>	Regional Measure 2 (Bridge Toll)	<b>TIGER</b>	Transportation Investments Generation Economic Recovery
<b>RM3</b>	Regional Measure 3	<b>TIP</b>	Transportation Improvement Program
<b>RMRP</b>	Road Maintenance and Rehabilitation Program	<b>TLC</b>	Transportation for Livable Communities
<b>ROW</b>	Right of Way	<b>TLU</b>	Transportation and Land Use
<b>RTEP</b>	Regional Transit Expansion Program	<b>TMP</b>	Traffic Management Plan
<b>RTIP</b>	Regional Transportation Improvement Program	<b>TMS</b>	Transportation Management System
<b>RTP</b>	Regional Transportation Plan	<b>TNC</b>	Transportation Network Companies
<b>SAFE</b>	Service Authority for Freeways and Expressways	<b>TOAH</b>	Transit Oriented Affordable Housing
<b>SAFETEA-LU</b>	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	<b>TOD</b>	Transit-Oriented Development
<b>SB 375</b>	Sustainable Communities and Climate Protection Act 2008	<b>TOS</b>	Transportation Operations Systems
<b>SB 1</b>	The Road Repair and Accountability Act of 2017	<b>TPA</b>	Transit Priority Area
<b>SCS</b>	Sustainable Community Strategy	<b>TPI</b>	Transit Performance Initiative
<b>SHA</b>	State Highway Account	<b>TPP</b>	Transit Priority Project Areas
<b>SHOPP</b>	State Highway Operation and Protection Program	<b>VHD</b>	Vehicle Hours of Delay
<b>SNCI</b>	Solano Napa Commuter Information	<b>VMT</b>	Vehicle Miles Traveled
<b>SNTDM</b>	Solano Napa Travel Demand Model		
<b>SR</b>	State Route		
<b>SRTS</b>	Safe Routes to School		
<b>SOV</b>	Single-Occupant Vehicle		
<b>STA</b>	State Transit Assistance		
<b>STIC</b>	Small Transit Intensive Cities		

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

October 3, 2019  
TAC Agenda Item 6.1  
Continued From: New  
Requested Action: Approval

## Meeting Minutes - Draft

### Technical Advisory Committee

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Thursday, September 5, 2019

2:00 PM

JoAnn Busenbark Board Room

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#### 1. Call To Order

Chair Ahmann Smithies called the meeting to order at 2:01 p.m.

#### 2. Introductions

Kate Miller introduced Jonathan Spencer, NVTa's new Transportation Planner.

Also present:

Steve Lederer, County of Napa

Kevin Johnson, Fehr & Peers

Barry Eberling, Napa Valley Register

**Present:** 8 - Eric Whan  
Joe Tagliaboschi  
Doug Weir  
Ahmad Rahimi  
Chairperson Erica Ahmann Smithies  
Aaron Hecock  
Steve Hartwig  
Derek Rayner

**Absent:** 6 - Brent Cooper  
Dana Ayers  
Lorien Clark  
Juan Arias  
Daniel Gordon  
Bobby Lu

#### 3. Public Comment

No public comment was received.

#### 4. Committee Member and Staff Comments

Erica Ahmann Smithies, City of St. Helena - noted a multiple-street Measure T paving project is underway and a sidewalk improvement project will start next week.

Danielle Schmitz, NVTa - stated the Soscol Junction Environmental Impact Report will be released September 20; a Public Open House will be held Tuesday, October 8. Reminded the TAC of the Transportation Summit on September 18, at CIA Copia, 500 1st Street, Lower Level in Napa. The Summit starts with an open house from 4:00 - 5:15 p.m., followed by an open question and answer session with the NVTa Board from 5:15 - 6:00 p.m.

Steve Hartwig, City of American Canyon - announced this was his last TAC meeting as he accepted a position with the County of Sacramento. Member Hartwig also provided an update

on the City's Measure T grinding and paving project.

Eric Whan, City of Napa - Roundabouts Project update - First and California Streets will be closed starting next week. Paving on Trancas from State Route 29 to Jefferson Street is underway and the second phase of Trower paving will start very soon, both are Measure T projects.

Steve Lederer, County of Napa - provided updates on the following projects: Measure T paving project in the County's sections of the Imola/Shetler area; a retaining wall on Silverado Trail at Pratt Avenue; paving on Devlin Road; and storm repair projects.

Ahmad Rahimi, Caltrans - Governor Newsom appointed Toks Omishakin as Caltrans' Director; Jim Davis was appointed as the Chief Deputy Director.

Diana Meehan, NVT - the Napa Countywide Bicycle Plan environmental document has been released, comments are due by Monday, September 9, 2019.

Joe Tagliaboschi, Town of Yountville - provided updates on Measure T micro-surfacing project and an SB 1 curb and gutter project. Additionally, the Town is using its Measure T 6.67% Equivalent Funds to pave Phase 2 of a multi-use path behind a school; replace a section of the Vine Trail by California Street with concrete; and slurry and restripe a segment of the Vine Trail from Town limits to Madison Street.

## **5. STANDING AGENDA ITEMS**

### **5.1 County Transportation Agency (CTA) Report (Danielle Schmitz)**

No report - the CTA did not meet in August.

### **5.2 Project Monitoring Funding Programs\* (Alberto Esqueda)**

Alberto Esqueda reviewed the updates to the Project Monitoring spreadsheets.

### **5.3 Caltrans' Report (Ahmad Rahimi)**

Ahmad Rahimi reviewed the monthly report.

Several TAC members reported there have been several Caltrans projects that they were not aware of prior to the work starting nor were the projects listed in the monthly report. It was determined that the projects are maintenance projects and Mr. Rahimi will include maintenance projects on the monthly report.

Mr. Rahimi also provided presentations on the Sulphur Creek Bridge, York Bridge, and Hopper Slough projects in St. Helena that included proposed alternatives, traffic impacts, and time estimates. Mr. Rahimi requested the TAC's input on the project alternatives.

### **5.4 Vine Trail Update (Erica Ahmann Smithies)**

Report by Sanjay Mishra.

Mr. Mishra provided the following updates:

- The Vine Trail is in the design and environmental phase, 65% design should be completed in November 2019.
- PG&E is planning a gas line project on the Vine Trail alignment a few months before construction starts on the trail and will coordinate with staff.

- Status of easements on Ehlers Lane and Vine Avenue.

## **5.5 Transit Update (Matthew Wilcox)**

Report by Kate Miller.

At their July meeting, the NVTB Board approved changes to the Vine local routes in the City of Napa. Staff will start an informational outreach program this month.

The City of American Canyon has requested adding a second shuttle to their service - the contract will be presented to the NVTB Board for approval at its September meeting.

## **5.6 Measure T Update (Alberto Esqueda)**

Report by Alberto Esqueda.

Mr. Esqueda provided a summary of the September 4, 2019 Independent Taxpayer Oversight Committee meeting that included:

- The jurisdictions are on track to meet the 6.67% Equivalent requirement.
- The ITOC requested that each requirement of the ordinance be posted on the website.
- One member requested verification that signs are being posted on projects as required by the ordinance.
- The County of Napa presented its projects in place of the City of American Canyon.
- The City of American Canyon will present its projects at the December 4, 2019 meeting.

## **6. PRESENTATIONS**

### **6.1 Draft Travel Behavior Study (Kevin Johnson) (Pages 8-11)**

Kevin Johnson of Fehr and Peers provided a presentation on the draft Travel Behavior Study that included:

- A description of the data collected and the collection process
- Trip types: Napa County pass through; in to Napa County; out of Napa County; and intra-Napa County
- Peak travel time characteristics
- Trip purpose
- Vehicle miles travelled (VMT)
- Explanation of seasonal variation allowances

## **7. CONSENT AGENDA**

### **7.1 Meeting Minutes of July 11, 2019 TAC Meeting (Kathy Alexander) (Pages 12-15)**

MOTION by HECOCK, SECOND by HARTWIG to APPROVE the Meeting Minutes of the July 11, 2019 TAC meeting. Motion was unanimously approved.

## **8. REGULAR AGENDA ITEMS**

### **8.1 State Transportation Improvement Program (STIP) Project List (Danielle Schmitz) (Pages 16-79)**

Report by Danielle Schmitz.

Ms. Schmitz provided an update on the 2020 Regional Transportation Improvement Program (RTIP) funding and reported that staff's recommendation includes:

- County of Napa's request to move \$98,000 from Silverado Trail Phase L to Napa Vine Trail, St. Helena to Calistoga segment
- New RTIP capacity - \$2.045 million to be programmed to Soscol Junction PS&E for a total of \$5.045 million in PS&E

Additionally, Ms. Schmitz reported that revised PPR forms are required for all RTIP projects and requested that the following project sponsors provide her with revised PPR forms: City of Napa, City of St. Helena, and City of American Canyon.

**MOTION by TAGLIABOSCHI, SECOND by RAYNER to recommend the NVTB Board approve programming all 2020 Regional Transportation Improvement Program (RTIP) fund capacity to Soscol Junction. Motion was unanimously approved.**

## **8.2 Napa Countywide Transportation Plan Goals and Objectives (Alberto Esqueda) (Pages 80-84)**

**Report by Alberto Esqueda.**

Mr. Esqueda provided an overview of the Draft Countywide Transportation Plan (CTP) Goals and Objectives. Staff is working on a measurable economic vitality goal. The public can find information, take a survey and provide comments at [nvtatransportationplan.org](http://nvtatransportationplan.org). TAC members need to provide comments as soon as possible.

Mr. Esqueda will provide an updated CTP Goals and Objectives at the October TAC meeting for the TAC to review and provide a recommendation to the NVTB Board at its October meeting.

Member Whan will provide comments for Goal 3, Objective 4, regarding working with local legislators and funding agencies.

## **8.3 Metropolitan Transportation Commission's (MTC's) Regional Growth Framework (Danielle Schmitz) (Pages 86-108)**

**Report by Danielle Schmitz.**

Ms. Schmitz provided an update on the Regional Growth Framework that included Letter of Interest requirements for Priority Development Areas (PDAs), Priority Conservation Areas (PCAs) and Priority Production Areas (PPAs). She also noted that Napa County will receive \$2.1 million in One Bay Area Grant (OBAG) PCA funding.

## **8.4 Community Based Transportation Plan (CBTP) Update (Danielle Schmitz) (Pages 109-121)**

**Report by Danielle Schmitz.**

Ms. Schmitz provided an update on the Community Based Transportation Plan (CBTP). Jonathan Spencer has been working on the CBTP data and emailed the TAC requesting input on the CBTP identified project list and CBTP identified program needs spreadsheets. Projects identified on list will be eligible for Lifeline funding. TAC members need to submit information to Mr. Spencer by September 13, 2019.

## **8.5 Legislative Update\* (Kate Miller)**

**Kate Miller reviewed the Legislative Update.**

**8.6** September 18, 2019 NVTB Board Meeting Draft Agenda\* (Kate Miller)

Kate Miller reviewed the September 18, 2019 NVTB Board Meeting Draft Agenda.

**9. FUTURE AGENDA ITEMS**

No future agenda items were requested.

**10. ADJOURNMENT****10.1 Approval of Next Regular Meeting Date of October 3, 2019 and Adjournment**

The next Regular Meeting will be October 3, 2019.

Chair Ahmann Smithies adjourned the meeting at 4:14 p.m.