



NAPA VALLEY TRANSPORTATION AUTHORITY Board Agenda Letter

TO: Board of Directors
FROM: Kate Miller, Executive Director
REPORT BY: Antonio Onorato, Director of Administration, Finance and Policy
(707) 259-8779 / Email: aonorato@nvta.ca.gov
SUBJECT: Public Hearing and Resolution No. 19-13 Approval to Submit the Federal Transit Administration (FTA) Section 5310 Grant Application

RECOMMENDATION

That the Napa Valley Transportation Authority (NVRTA) Board:

- (1) Hold a Public Hearing; and
- (2) Approve Resolution No. 19-13 (Attachment 1) finding that no non-profit agency or organization present or in writing expressed an interest in providing transportation services as indicated in NVRTA's FTA Section 5310 grant application for transportation of elderly and disabled services in Napa County; and
- (3) Authorize the Executive Director or designee to submit a FTA Section 5310 grant application to Caltrans seeking grant funding.

OTHER OPTIONS FOR CONSIDERATION

Alternate #1: That the Board forego the submission to replace five paratransit vehicles and continue to use the existing vehicles beyond their useful life.

Alternative #2: Direct staff to identify other fund sources to replace the vehicles.

COMMITTEE RECOMMENDATION

The Paratransit Coordinating Council (PCC) approved this project and recommends the application be submitted to California Department of Transportation (Caltrans).

EXECUTIVE SUMMARY

The California Department of Transportation (Caltrans) released a Call for Projects on July 1, 2019 for the FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program. Approximately \$14 million dollars is available for small urban and rural areas statewide with applications due to Caltrans by September 6, 2019. Eligible project sponsors are non-profit organizations and under certain circumstances, government agencies. Eligible projects include capital projects, including vehicle and other dispatch equipment, and mobility management services for elderly and disabled populations.

NVRTA is requesting FTA Section 5310 funds to replace five (5) Vine Go ADA paratransit vehicles that have outlived their useful lives with new vehicles. If successful, the grant will provide \$76,700 per vehicle or \$383,500 in new funding.

PROCEDURAL REQUIREMENTS

1. Open Public Hearing
2. Staff Report
3. Public Comment
4. Close Public Hearing
5. Motion, Second, Discussion and Vote

FISCAL IMPACT

Is there a Fiscal Impact? Yes, the estimated cost to replace five (5) paratransit vehicles can be as high as \$450,000. If successful, the grant will provide funding of \$76,700 per vehicle or \$383,500. A contingency amount been added to the project cost to allow for variations in the purchase order if needed.

Expenditure Plan

Vehicle Cost Estimate	\$450,000
<u>Contingency:</u>	<u>\$ 50,000</u>
Total Project Budget:	\$500,000

Financing Plan

FTA Section 5310:	\$ 383,500
<u>TDA:</u>	<u>\$ 66,500</u>
Total	\$ 550,000

Is it currently budgeted? No. The expenditure will be budgeted in the year of delivery, which will occur in FY 2020 or 2021.

Consequences if not approved: NVRTA's Short Range Transit Plan FY 2016-2026 calls for the replacement of paratransit vehicles that have outlived their useful lives. If the grant

application for the FTA Section 5310 program is not approved, it will result in delayed replacement of the vehicles until new funding has been identified.

STRATEGIC GOALS MET BY THIS PROPOSAL

Goal 1 – Serve the transportation needs of the entire community regardless of age, income or ability. This proposed grant application approval would acquire five paratransit vehicles that serve the elderly and disabled populations in Napa County.

Goal 6 – Prioritize the maintenance and rehabilitation of the existing system. The proposed vehicle acquisition will replace five vehicles that are at the end of their useful life. Replacing the vehicles now meets the maintenance thresholds established by both the Short Range Transit Plan and the Vision 2040 Countywide Transportation Plan.

CEQA REQUIREMENTS

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (California Environmental Quality Act (CEQA) Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The FTA Section 5310 competitive grant program provides funding for capital and mobility management projects to non-profit agencies for transportation services, seniors, and persons with disabilities. These funds are available to non-profit organizations serving the elderly and/or people with disabilities.

When there is no non-profit agency willing, able or eligible to provide the proposed grant funded services, a public agency becomes eligible to seek FTA Section 5310 grant funding. NVTAG has been the recipient of FTA Section 5310 funds in the past, most recently for the purchase of three (3) paratransit vehicles. NVTAG also uses grant specific Section 5310 funds for mobility management programs for seniors and disabled populations.

Shortly after Caltrans announced the notice of funding availability, NVTAG posted the call for projects on its website and sent an email communication to local non-profits and social services agency with instructions on how to file an application directly to Caltrans. Caltrans did not receive any grant applications from local non-profits in Napa County.

The NVTAG Board will hold a public hearing to accept and find that no non-profit agency expressed interest in applying for the FTA 5310 funds and authorize the Executive Director to submit a FTA Section 5310 grant application to Caltrans for \$383,500 to fund the paratransit vehicle replacement.

NVTA posted the public hearing notice for the FTA Section 5310 grant application on August 18, 2019. The public has 30 days to comment on the grant submittal.

SUPPORTING DOCUMENTS

Attachments: (1) Resolution No. 19-13
 (2) Proof of Public Hearing Notice

RESOLUTION No. 19-13

**A RESOLUTION OF THE
NAPA VALLEY TRANSPORTATION AUTHORITY (NVTa)
CERTIFYING THAT NO NONPROFIT ORGANIZATIONS ARE READILY
AVAILABLE TO PROVIDE SENIOR TRANSPORTATION SERVICES
IN NAPA COUNTY**

WHEREAS, the Federal Transit Administration has made funding available for transit services for elderly and disabled persons; and

WHEREAS, the funds, allocated by the California Department of Transportation (Caltrans), fund operating costs and mobility management programs to serve elderly and disabled individuals with special needs provided by non-profit organizations or government agencies; and

WHEREAS, the NVTa is applying for funding to replace paratransit vehicles that have outlived their useful life; and

WHEREAS, NVTa conducted a Public Hearing on September 18, 2019, at 1:30 PM at 625 Burnell Street, Napa CA, to determine if any non-profit agencies are available to provide transportation services to elderly and disabled populations in Napa County jurisdictions where public transportation services are otherwise unavailable, insufficient or inappropriate; and

WHEREAS, no non-profit agency or organization present or in writing expressed an interest to apply for Section 5310 funding for transportation for elderly and disabled individuals.

NOW, THEREFORE, BE IT RESOLVED, that

1. The foregoing recitals are true and correct.
2. There are no nonprofit agencies that have expressed an interest in applying for Section 5310 funding to provide transportation services to meet the needs of the elderly and disabled populations before or at the public hearing.
3. The Executive Director or designee is authorized to submit the application for Section 5310 funding, and the Executive Director is authorized to file and execute applications on behalf of NVTa;

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Passed and adopted this 18th day of September, 2019.

Chris Canning, NVTA Chair

Ayes:

Nays:

Absent:

ATTEST:

Karalyn E. Sanderlin, NVTA Board Secretary

APPROVED:

DeeAnne Gillick, NVTA Legal Counsel

60001221

NVTA

Attn: Kathy A

Customer Ad Proof

ATTACHMENT 2
NVTA Agenda Item 9.1
September 18, 2019
Order Nbr 117734

Publication Napa Valley Register

RECEIVED
SEP 24 2019

Contact NVTA
Address 1 625 BURNELL
Address 2
City St Zip NAPA CA 94559
Phone 7072598631
Fax
Section Legals
SubSection
Category 901 Public Notices
Ad Key 117734-1
Keywords PUBLIC NOTICE NAPA VALLEY TRAN

PO Number
Rate Legal Open
Order Price 286.87
Amount Paid 0.00
Amount Due 286.87
Start/End Dates 08/18/2019 - 09/03/2019
Insertions 2
Size 48
Salesperson(s) Gracie Solano
Taken By Maria Solano

Notes

Ad Proof

PUBLIC NOTICE

NAPA VALLEY
TRANSPORTATION AUTHORITY
NOTICE OF PUBLIC HEARING
ON FEDERAL TRANSIT
ADMINISTRATION SECTION 5310
GRANT APPLICATION

NOTICE IS HEREBY GIVEN, that on September 18, 2019 at 1:30 pm at the NVTA Board Room, 625 Burnell Street Napa, CA, a public hearing will be conducted by the Napa Valley Transportation Authority (NVTA) to consider the matter described below.

NVTA is considering applying for a grant from the State pursuant to Title 49 U.S.C. Section 5310(a)(2) for the purpose of funding up to six (6) replacement Americans with Disabilities Act (ADA) paratransit compliant vehicles. Title 49 U.S.C. Section 5310(a)(2) provides that the State may allocate grant funds to a local governmental authority that: (1) is approved by the State to coordinate services for elderly individuals and individuals with disabilities; or (2) has certified that there are no non-profit organizations readily available in the area to provide this special service.

All interested persons are invited to attend the hearing and comment on the proposal. Any questions regarding this hearing and the Federal Transit Administration Section 5310 program may be directed to Antonio Onorato, Director of Finance, at 707-259-8779 or NVTA at 625 Burnell Street Napa, California.

Dated: July 22, 2019

Antonio Onorato,
Director of Finance
Napa Valley Transportation
Authority

Publication Dates: August 18, 2019
September 3, 2019 #117734

APPROVED FOR PAYMENT

286.87

Date	Vendor #	Contract #	Authorized Signature
8-14-19	878		[Signature]
Fund	Sub Division	Account	Program
8300	8300001	52830	
PCBU	Project	Activity	Res Cat
8300	Com Multi Mobility	Shared Vehicle	FED
Description (30 characters)			Res Sub-Cat
FTA 5310 Public Notice			83016
fund 6 ADA vehicles			

8/18 & 9/3/19