Continued From: New

Action Requested: INFORMATION



Board Agenda Letter

NAPA VALLEY TRANSPORTATION AUTHORITY

TO: **Board of Directors**

FROM: Kate Miller, Executive Director

REPORT BY: Justin Paniagua, Senior Finance/Policy Analyst

(707) 259-8781 / Email: jpaniagua@nvta.ca.gov

Napa Valley Transportation Authority (NVTA) Third Quarter (Q3) Fiscal SUBJECT:

Year (FY) 2018-19 Financial Statements, 5-Year Forecast and

Delegated Authority Matrix

RECOMMENDATION

That the Napa Valley Transportation Authority (NVTA) Board receive the financial performance compared to budget (Attachment 1) for the third quarter (Q3) of FY 2018-19 and 5-year financial forecast.

COMMITTEE RECOMMENDATION

None

EXECUTIVE SUMMARY

This report provides NVTA's third quarter update on its financial performance and longterm budget forecast over the next five (5) years. Attachment 1 summarizes the financial performance and includes detailed financial information assessing the agency's performance to budget.

PROCEDURAL REQUIREMENTS

- 1. Staff Report
- 2. Public Comment

FINANCIAL IMPACT

Is there a fiscal impact? No

CEQA REQUIREMENTS

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (California Environmental Quality Act (CEQA) Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The NVTA financial records are comprised of four (4) funds; the Planning fund also known as the Congestion Management Agency (CMA) or the General Fund, the Transit Fund, and two (2) fiduciary funds - the Transportation for Clean Air (TFCA) and the Abandoned Vehicle Abatement Authority (AVAA). Fiduciary funds do not contribute to the agency financial performance and are included for informational purposes only.

Financial Performance:

Congestion Management Agency - Budget vs. Actuals

The General Fund or Planning Fund (CMA) recognized \$1,759,672 in revenues for the quarter. Fiscal year-to-date, the CMA has recognized approximately 56% of its total budgeted revenues. The main source was NVTA's Transportation Development Act (TDA) disbursements of \$1,111,056. Other revenues are salary charge backs to the Public Transit fund, interest, and refunds. Recognized revenues are also trending below budget due to the delay inherent in funding that is paid on a reimbursement basis. The second largest funding source for the CMA fund is NVTA's annual Federal Highway Administration grant for which we request reimbursements quarterly.

Planning fund expenses totaled \$1,009,552. Fiscal year-to-date, approximately 35% of the fiscal year budget has been expended. Personnel costs were \$498,914 for Q3 and 63% of salaries and benefits have been expended to date. The salaries and benefits expenses are trending below budget due to the way paid leave is accounted for during and at the end of the year. Paid leave is accrued by staff throughout the year but at the end of the fiscal year that accrual must be expensed for financial reporting purposes then reaccrued at the beginning of the new fiscal year. The re-accrual of paid leave at the start of Fiscal Year 2018-2019 was \$118,874 this will cause a mismatch between actuals and budget until the end of the year when the accrued paid leave is expensed on June 30, 2019.

Agency administration and consulting services accounted for \$510,638 in expenses. By the end of the quarter 26% of the administration and consulting budget was expended. The low expenditure rate for administrative and consulting expenses is due to the fact NVTA front loads the planning budget in the first year of the biennial budget as it is difficult to predict the timing of expenses for planning projects as they can be impacted by staff work load. Any funds remaining in the consulting services budget will be carried over through NVTA's budget amendment process at the beginning of Fiscal Year 2019-2020.

Public Transit (Transit Fund) - Budget vs. Actuals

Transit operating revenues were \$2,375,324 for the quarter. The fund has received a majority of the annual Transportation Development Act (TDA) operating allocation for the fiscal year. Through the third quarter transit operating revenues are 65% of budget and will remain below budget until the end of the fiscal year when federal funds are accrued for the year. The delay in receipt of State Transit Assistance also contributes to the difference between budget and actuals.

Overall, operating expenses in the Public Transit fund totaled \$2,665,686. The primary expense categories were purchased transportation at \$2,318,410 and fuel at \$216,027. Total public transit expenditures to date amount to 70% of the fiscal year budget. Fuel cost for the fiscal year through the third quarter is on average \$2.97 per gallon, an increase of 8% over the previous fiscal year. Public transit expenses are largely where they should be for the year. The biggest expense is contracted service for transit operations representing roughly 80% of the budget which is currently at 73% of budget. The second highest expense is fuel which at the end of the third quarter is at 55% of budget.

Capital Purchases

There were no capital purchases in the third quarter.

5-Year Forecast:

Staff has updated the 5-year forecast to include the recently approved FY 2018-19 and FY 2019-20 biennial budget. The forecast for expenses is based on inflationary projections of approximately three percent (3%) per year from current budget, pricing from our contract with Transdev for transit service, and current service levels. Revenue forecasts are based largely based on inflationary expectations of three percent (3%) per year as well except in regards to certain funding sources that are expected to remain flat without any legislative or policy changes. NVTA does not anticipate any substantial new revenue sources for operations in the next five (5) years. There are and will be increases to current and new funding sources for capital coming in the next five (5) years, but are not reflected in the forecast as they are discretionary and/or project based.

Note that the information summarized in this memo and contained in the attached report has not been audited and should be used for informational purposes only.

Executive Director Delegated Authority

The Board authorizes the Executive Director up to \$49,999 in delegated authority for any single purchase and up to \$175,000 for construction expenses. Staff provides quarterly updates on delegated authority expenses over \$5,000. Table 1 presents delegated authority expenditures as of September 30, 2018.

Table 1: Executive Director Delegated Authority

CON NO.	VENDOR	DESCRIPTION	QTR 1 JUL-SEP		QTR 2 OCT-DEC		QTR 3 JAN-MAR		QTR 4 APR-JUN	TOTAL \$	
1841	SHERWOOD	ADA ASSIST (SGTC BOARD RM)	\$	6,200							
181006	PENINSULATORS	OFFICE SHADES	\$	29,988			\$	7,512			
181008	UTA	APCs (3 EA)	\$	15,822							
181011	SMITH's	STORAGE RM CABINETS	\$	24,680							
181012	SIGN DIMENSIONS	BUS STOP SIGNS			\$	8,566					
181014	TOLAR	BUS SHELTERS			\$	49,175					
181015	ABBEY	STORAGE RM CARPET			\$	10,520					
1850	RIDEAMIGOS	TRAVEL DEMAND MGMT SVCS			\$	17,885					
	MOODY INVESTORS	CREDIT RATING ANALYTICS	\$	6,000							
	CHICOBAG	MARKETING MATERIAL			\$	13,976					
	COAST LANDSCAPE	MULCH / WEED ABATEMENT			\$	6,962					
	FLUID NRG	WEBSITE			\$	19,100					
	GRANICUS	LEGISLATIVE SOFTWARE			\$	19,600					
	REMIX	SOFTWARE			\$	41,000					
191002	GENFARE	MEDIA FARE					\$	7,405			
191003	NAPA ELECTRIC	PnR LIGHT POLE RETROFIT (6)					\$	13,964			
191006	OUTFRONT	BULLETINBOARD AD/HWY29					\$	47,460			
	BARTEL ASSOC	OPEB EVALUATION					\$	12,805			
	TRANSDEV	BUS WASH REPAIR					\$	5,261			
		TOTAL	Ś	82,690	\$	186,784	\$	94,407	\$ -	\$ 363,8	

SUPPORTING DOCUMENTS

Attachment: (1) Fiscal Year 2018-19 Third Quarter Financial Statements and 5-Year Forecast

													ΑT	TACHN	IENT 1
Divisio	n: 830 NVTA - Consolidated										5 Year Forecast	NVT		nda Ite	
DIVISIO	II. 850 NV IA - Collsolidated	Adopted	Budget	Adjusted						Percent of	FY 2019-20		_	May ₂ 14	
Reven	iues	Budget	Adjustments	Budget	Q1 Actuals	Q2 Actuals	Q3 Actuals	YTD Total	Budget vs Actual	Budget	Budget	FY 2020-21	FY 2021-22	1941262 y -231	7 fy 20 25-24
41400	Sales and Use Tax	12,304,839	-	12,304,839	2,000,000	4,940,309	2,463,133	9,403,442	2,901,397	76.42%	9,076,495	11,861,300	9,192,400	12,266,100	9,547,800
43790	State-Other Funding	1,806,413 4,459,424		1,806,413 4,459,424		752,634 39,403	417,900 573,729	1,170,534 613,132	635,879 3,846,292	64.80% 13.75%	1,506,600 2,846,600	1,549,700 2,797,700	1,594,100 2,839,700	1,639,900 2,882,500	1,687,000 2,926,200
43890 43950	Federal-Other Funding Other-Governmental Agencies	629,400		629,400		1,411	358,364	359,775	269,625	57.16%	715,400	715,400	715,400	715,400	715,400
45100	Interest	46,400		46,400	8,583	24,606	13,430	46,618	(218)	100.47%	47,000	47,700	48,400	49,100	49,800
46800	Charges for Services (Farebox)	1,187,100	-	1,187,100	268,486	219,220	228,969	716,674	470,426	60.37%	1,271,700	1,309,900	1,349,200	1,389,700	1,431,400
46810	American Canyon Contribution	35,700	-	35,700	13,350	8,000	8,000	29,350	6,350	82.21%	37,700	38,800	40,000	41,200	42,400
46820	Yountville Contribution	38,600	-	38,600	9,800	9,800	9,800	29,400	9,200	76.17%	40,000	41,200	42,400	43,700	45,000
46825	St. Helena Contribution	31,655 65,100		31,655 65,100	9,800 25,000	6,600 15,000	6,600 10,000	23,000 50,000	8,655 15,100	72.66% 76.80%	32,455 65,100	33,400 67,100	34,400 69,100	35,400 71,200	36,500 73,300
46830 49900	Calistoga & CTBID Contribution Intrafund Revenue	243,500		243,500	47,278	50,629	41,387	139,295	104,206	57.21%	253,500	261,100	268,900	277,000	285,300
	Total Revenues	20,848,131	-	20,848,131	2,382,297	6,067,611	4,131,311	12,581,219	8,266,912	60.35%	15,892,550	18,723,300	16,194,000	19,411,200	16,840,100
Expen															<u>.</u>
51100	Salaries and Wages	1,552,700 5,000		1,552,700 5,000	165,449 2.893	422,162	367,282	954,893 2,893	597,807 2,107	61.50% 0.00%	1,614,400 5,000	1,662,800 5,000	1,712,700 5,000	1,764,100 5,000	1,817,000 5,000
51110 51200	Extra Help 401A Employer Contribution	24,500		24,500	750	1,550	13,908	16,208	8,292	66.16%	24,500	24,500	24,500	24,500	24,500
51205	Cell Phone Allowance	3,000		3,000	450	750	900	2,100	900	0.00%	3,000	3,100	3,200	3,300	3,400
51300	Medicare	18,000		18,000	3,987	5,978	5,160	15,125	2,875	84.03%	18,000	18,500	19,100	19,700	20,300
51400	Employee Insurance-Premiums	300,000	-	300,000	67,073	70,102	75,425	212,600	87,400	70.87%	321,600	331,200	341,100	351,300	361,800
51405	Workers Compensation	14,400	-	14,400	-	5,963	2,763	8,726	5,674	60.59%	14,400	14,800	15,200	15,700	16,200
51410	Unemployment Compensation	166,000		100,000	161	161	3,570	3,892	(3,892)	0.00%	100.000	105 100	-	100 700	- 202 600
51600	Retirement Other Post Employment Benefits	166,000 25,000		166,000 25,000	39,683	33,706	29,906	103,294	62,706 25,000	62.23% 0.00%	180,000 25,000	185,400 25,800	191,000 26,600	196,700 27,400	202,600 28,200
51605 51990	Other Employee Benefits	3,000		3,000		2,657		2,657	343	88.56%	3,000	3,200	3,400	3,600	3,800
	Total for: Salaries and Benefits	2,111,600	-	2,111,600	280,444	543,029	498,914	1,322,388	789,212	62.62%	2,208,900	2,274,300	2,341,800	2,411,300	2,482,800
		10.000		10,000	6,195	170	187	6.552	2.440	CE E20/	10.000	10 200	10.400	10.000	10.000
52100 52125	Administration Services Accounting/Auditing Services	10,000 95,700		95,700	4,888	170 3,523	62,791	6,552 71,202	3,448 24,498	65.52% 74.40%	10,000 95,700	10,200 97,400	10,400 99,200	10,600 101,000	10,800 103,000
52123	Information Technology Service	97,490		97,490	24,373	24,373	24,373	73,118	24,373	75.00%	101,400	103,100	104,800	106,600	108,700
52131	ITS-Communication Services	21,741		21,741	5,435	5,435	5,435	16,306	5,435	0.00%	22,400	22,800	23,300	23,800	24,300
52140	Legal Services	85,700	-	85,700	-	-	35,579	35,579	50,121	41.52%	85,700	87,400	89,100	90,900	92,700
52150	Temporary/Contract Help	7,500	-	7,500	-	-	-		7,500	0.00%	7,500	7,500	7,500	7,500	7,500
52310	Consulting Services	5,882,100	-	5,882,100	85,283	766,957	255,094	1,107,334	4,774,766	18.83%	926,300	3,529,300	694,700	3,599,900	708,600
52325	Waste Disposal Services	18,500 42,000		18,500 42,000	1,476 1,559	5,904 7,738	1,476 2,592	8,856 11,890	9,644 30,110	47.87% 28.31%	18,700 42,000	18,800 42,300	18,900 42,600	19,000 42,900	19,100 43,500
52335 52340	Security Services Landscaping Services	5,000		5,000	650	3,800	1,210	5,660	(660)	113.20%	5,200	5,300	5,400	5,500	5,600
52490	Other Professional Services	9,985,000		9,985,000	2,307,777	2,458,643	2,318,410	7,084,829	2,900,171	70.95%	9,800,300	9,996,300	10,196,200	10,400,100	10,608,100
52500	Maintenance-Equipment	132,500		132,500	51,502	51,010	33,551	136,064	(3,564)	102.69%	135,000	108,000	108,500	109,000	109,500
52505	Maintenance-Buildings/Improvem	68,778		68,778	16,570	63,829	43,714	124,114	(55,336)	180.46%	90,000	91,500	93,000	94,600	96,200
52515	Maintenance-Software	115,500	-	115,500	21,703	78,764	51,800	152,267	(36,767)	131.83%	115,500	117,000	118,000	119,000	120,600
52520	Maintenance-Vehicles	62,000	-	62,000	-	-	-		62,000	0.00%	62,000	47,000	47,000	47,000	47,000
52600	Rents and Leases - Equipment	7,000		7,000	967	1,995	2,357	5,320	1,680	76.00%	7,000 6,000	7,100	7,200	7,300	7,400
52605 52705	Rents and Leases - Bldg/Land Insurance - Premiums	6,000 75,000		6,000 75,000	709	27,739	13,906	42,354	6,000 32,646	0.00% 56.47%	75,000	76,500	78,000	- 79,500	81,100
52800	Communications/Telephone	21,500		21,500	2,611	9,001	4,443	16,055	5,445	74.67%	21,500	21,700	21,900	22,100	22,300
52810	Advertising/Marketing	172,500		172,500	12,000	64,709	20,585	97,294	75,206	56.40%	172,500	156,100	157,200	158,300	159,500
52820	Printing & Binding	60,000	-	60,000	11,116	7,268	12,470	30,853	29,147	51.42%	60,000	55,300	55,600	55,900	56,200
52825	Bank Charges	14,000	-	14,000	573	990	560	2,124	11,876	15.17%	14,000	14,200	14,400	14,600	14,800
52830	Publications & Legal Notices	17,500	-	17,500	604	2,319	873	3,795	13,705	21.69%	17,500	17,800	18,100	18,400	18,700
52900	Training/Conference Expenses	40,000		40,000	2,786	18,380	4,243	25,409	14,591	63.52%	40,000	40,800	41,600	42,400	43,200
52905 53100	Business Travel/Mileage Office Supplies	15,000 35,000		15,000 35,000	693 926	3,441 15,270	2,761 8,221	6,895 24,417	8,105 10,583	45.97% 69.76%	15,000 35,000	15,300 35,700	15,600 36,400	15,900 37,100	16,200 37,800
53100	Office Supplies Freight/Postage	4,000		4,000	1,798	15,270	2,129	4,805	(805)	120.13%	4,000	3,600	3,700	3,800	3,900
53115	Books/Media/Periodicals/Subscr	6,000		6,000	3,296	815	1,534	5,645	355	94.08%	6,000	6,100	6,200	6,300	6,400
53120	Memberships/Certifications	35,000	-	35,000	3,236	27,267	611	31,114	3,886	88.90%	35,000	35,700	36,400	37,100	37,800
53205	Utilities - Electric	31,000	-	31,000	1,936	15,744	2,886	20,565	10,435	66.34%	31,000	31,500	32,000	32,500	33,000
53220	Utilities - Water	25,000	-	25,000		10,450	4,681	15,132	9,868	60.53%	25,000	25,200	25,400	25,600	25,900
53250	Fuel Total for: Services and Supplies	1,282,800	-	1,282,800 18,476,809	91,161 2,661,826	392,828 4,069,240	216,208 3,134,679	700,198 9,865,744	582,602 8,611,065	54.58%	1,347,950	1,361,400 16,187,900	1,375,000	1,388,700 16,722,900	1,402,600
	Total for. Services and Supplies	10, 0,003		10, 0,003	2,001,020	1,003,240	3,137,073	3,003,744	5,011,003	33.40/0	15,450,150	10,107,500	10,000,000	10,, 22,500	,-,-,-
54315	Interest on Debt (I-Bank; Bank of Marin)		-	-	-	-	-	-	-	0.00%	-		-	-	-
57900	Intrafund Expenditures	243,500	-	243,500	47,277	52,028	41,645	140,949	102,551	57.88%	253,500	261,100	268,900	277,000	285,300
	Total for: Other Expenses	243,500	-	243,500	47,277	52,028	41,645	140,949	102,551	57.88%	253,500	261,100	268,900	277,000	285,300
	Total Expenditures	20,831,909	-	20,831,909	2,989,547	4,664,297	3,675,237	11,329,082	9,502,827	54.38%	15,892,550	18,723,300	16,194,000	19,411,200	16,840,100
	·														
	Net Surplus (Deficit)	16,222	-	16,222	(607,251)	1,403,314	456,074	1,252,137			-	-	-	-	-
54600	Depreciation Expense	2,122,000		2,122,000					2,122,000	0.00%	2,857,900	2,915,100	2,973,400	3,032,900	3,093,600
		. ,							, , ,						
	al Revenues														
41410	Sales and Use Tax - Captial	2,695,657	-	2,695,657	-	- 20.647	-		2,695,657	0.00%	-	933,000	326,000	621,000	606,600
43950	•	1,963,789	-	1,963,789	-	20,647		20,647	923,742	0.00%	-	865,000 1,582,000	609,000	309,000	318,300 175 100
43890	Federal-Other Funding Total Revenues	923,742 5,583,188	-	923,742 5,583,188		20,647	-	20,647	3,619,399	0.00%	-	3,380,000	165,000 1,100,000	170,000 1,100,000	175,100 1,100,000
Capita	al Expenses	.,,200		,,200		,,		,_,	-,-20,000	2.3770		.,,000	,,000	,,000	,,
55200	Construction in Progress	1,075,000	-	1,075,000	-	-	-	-	1,075,000	0.00%	-	100,000	100,000	100,000	100,000
55400	Equipment Total for: Other Expenses	4,508,188 5,583,188	-	4,508,188 5,583,188	-	11,686 11,686	-	11,686 11,686	4,496,502 5,571,502	0.00%	-	3,280,000	1,000,000	1,000,000	1,000,000
	Total for: Other Expenses	۵,505,188	-	3,303,188		11,080	-	11,080	3,3/1,502	0.21%		3,300,000	1,100,000	1,100,000	1,100,000
	Total Expenditures	5,583,188	-	5,583,188	-	11,686	-	11,686	5,571,502	0.21%	-	3,380,000	1,100,000	1,100,000	1,100,000
	•														

Division: 83010 & 83000 - NVTA-CMA 5 Year Forecast

		Budget Percent of															
		Adopted Budget	Adjustments	Adjusted Budget	Q1 Actuals	Q2 Actuals	Q3 Actuals	YTD Total	Budget vs Actual	Budget	FY 2019-20 Budget	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24		
Reven																	
41400	Sales and Use Tax	6,344,231	-	6,344,231	1,000,000	2,184,935	1,111,056	4,295,991	2,048,240	67.71%	2,481,900	5,247,300	2,487,200	5,468,900	2,656,300		
43790	State-Other Funding	69,000	-	69,000	-	-	-	-	69,000 1,760,868	0.00%	69,000	69,000	69,000	69,000	69,000		
43890	Federal-Other Funding	2,374,000 10,000	-	2,374,000 10,000	-	39,403 1,411	573,729 20,000	613,132 21,411	1,760,868 (11,411)	25.83% 214.11%	790,000	700,000 289.000	700,000	700,000	700,000		
43950	Other-Governmental Agencies	20,000	-	20,000	1,187	7,975	4,581	13,743	6,257	68.71%	289,000		289,000	289,000	289,000		
45100 46800	Interest Charges for Services	20,000		20,000	538	602	8,919	10,059	(10,059)	0.00%	20,000	20,400	20,800	21,200	21,600		
49900	Intrafund Revenue	243,500	_	243,500	47,278	50,629	41,387	139,295	104,206	57.21%	253,500	261.100	268.900	277,000	285,300		
43300	Total Revenues	9,060,731	-	9,060,731	1,049,002	2,284,955	1,759,672	5,093,630	3,967,101	56.22%	3,903,400	6,586,800	3,834,900	6,825,100	4,021,200		
Expen	Į.	2,223,122		0,000,000	_,,,,,,,,	_, ,,	-,:,-: -	5,555,555	5,551,252		2,220,100	3,000,000	-,,	1,020,200	,,,,,,,,,,,		
51100	Salaries and Wages	1,552,700	-	1,552,700	165,449	422,162	367,282	954,893	597,807	61.50%	1,614,400	1,662,800	1,712,700	1,764,100	1,817,000		
51110	Extra Help	5,000	-	5,000	2,893	-	-	2,893	2,107	0.00%	5,000	5,000	5,000	5,000	5,000		
51200	457(b) Employer Contribution	24,500	-	24,500	750	1,550	13,908	16,208	8,292	66.16%	24,500	24,500	24,500	24,500	24,500		
51205	Cell Phone Allowance	3,000	-	3,000	450	750	900	2,100	900	70.00%	3,000	3,100	3,200	3,300	3,400		
51300	Medicare	18,000	-	18,000	3,987	5,978	5,160	15,125	2,875	84.03%	18,000	18,500	19,100	19,700	20,300		
51400	Employee Insurance-Premiums	300,000	-	300,000	67,073	70,102	75,425	212,600	87,400	70.87%	321,600	331,200	341,100	351,300	361,800		
51405	Workers Compensation	14,400	-	14,400	-	5,963	2,763	8,726	5,674	60.59%	14,400	14,800	15,200	15,700	16,200		
51410	Unemployment Compensation	-	-	-	161	161	3,570	3,892	(3,892)	0.00%	-	-	-	-	-		
51600	Retirement	166,000	-	166,000	39,683	33,706	29,906	103,294	62,706	62.23%	180,000	185,400	191,000	196,700	202,600		
51605	Other Post Employment Benefits	25,000	-	25,000	-	-	-	-	25,000	0.00%	25,000	25,800	26,600	27,400	28,200		
51990	Other Employee Benefits	3,000	-	3,000	-	2,657	-	2,657	343	88.56%	3,000	3,200	3,400	3,600	3,800		
	Total for: Salaries and Benefits	2,111,600	-	2,111,600	280,444	543,029	498,914	1,322,388	789,212	62.62%	2,208,900	2,274,300	2,341,800	2,411,300	2,482,800		
52100	Advices on the control of the contro	10,000		10,000	6,195	170	187	6,552	3,448	65.52%	10,000	10,200	10.400	10,600	10,800		
52100	Administration Services	76.000		76.000	4.888	3,062	61,790	69,740	6,260	91.76%	76,000	10,200 77,500	10,400 79,100	10,600 80,700	10,800 82,300		
52125	Accounting/Auditing Services Information Technology Service	68,290		68,290	17,073	17,073	17,073	51,218	17,073	75.00%	76,000	71,800	79,100	74,700	76,200		
52130	ITS-Communication Services	21,741		21,741	5,435	5,435	5,435	16,306	5,435	0.00%	22,400	22,800	23,300	23,800	24,300		
52131	Legal Services	75,000	-	75,000	-	-	35,579	35,579	39,421	47.44%	75,000	76,500	78,000	79,600	81,200		
52310	Consulting Services	5,882,100	-	5,882,100	85,283	766,957	255,094	1,107,334	4,774,766	18.83%	926,300	3,529,300	694,700	3,599,900	708,600		
52325	Waste Disposal Services	3,500	-	3,500	276	1,105	276	1,658	1,842	0.00%	3,700	3,800	3,900	4,000	4,100		
52335	Security Services	12,000	-	12,000	-	1,700		1,700	10,300	14.17%	12,000	12,000	12,000	12,000	12,000		
52340	Landscaping Services	5,000	-	5,000	650	3,800	1,210	5,660	(660)	113.20%	5,200	5,300	5,400	5,500	5,600		
52500	Maintenance-Equipment	25,000	-	25,000	2,417	4,335	3,908	10,659	14,341	0.00%	25,000	25,500	26,000	26,500	27,000		
52505	Maintenance-Buildings/Improvem	53,778	-	53,778	16,570	62,183	43,714	122,468	(68,690)	227.73%	75,000	76,500	78,000	79,600	81,200		
52515	Maintenance-Software	50,000	-	50,000	21,703	37,764	41,300	100,767	(50,767)	201.53%	50,000	51,000	52,000	53,000	54,100		
52520	Maintenance-Vehicles	2,000	-	2,000	-	-	-	-	2,000	0.00%	2,000	2,000	2,000	2,000	2,000		
52600	Rents and Leases - Equipment	7,000	-	7,000	967	1,995	2,357	5,320	1,680	76.00%	7,000	7,100	7,200	7,300	7,400		
52705	Insurance - Premiums	60,000	-	60,000	709	20,542	9,987	31,237	28,763	52.06%	60,000	61,200	62,400	63,600	64,900		
52800	Communications/Telephone	7,500	-	7,500	595	3,626	2,278	6,498	1,002	86.64%	7,500	7,700	7,900	8,100	8,300		
52810	Advertising/Marketing	55,000	-	55,000	12,000	32,105	4,776	48,881	6,119	88.87%	55,000	56,100	57,200	58,300	59,500		
52820	Printing & Binding	15,000	-	15,000	1,268	2,900	1,920	6,088	8,912	40.59%	15,000	15,300	15,600	15,900	16,200		
52825	Bank Charges	10,000	-	10,000	-	431	-	431	9,569	4.31%	10,000	10,200	10,400	10,600	10,800		
52830	Publications & Legal Notices	15,000	-	15,000	604	2,319	873	3,795	11,205	25.30%	15,000	15,300	15,600	15,900	16,200		
52900	Training/Conference Expenses	40,000	-	40,000	2,786	18,380	4,243	25,409	14,591	63.52%	40,000	40,800	41,600	42,400	43,200		
52905	Business Travel/Mileage	15,000	-	15,000	693 926	3,441	2,761	6,895 24,417	8,105	45.97% 69.76%	15,000	15,300	15,600	15,900	16,200		
53100	Office Supplies	35,000	-	35,000 3,000	926 1,798	15,270 878	8,221 2,129	24,417 4,805	10,583 (1,805)	69.76% 160.17%	35,000	35,700	36,400	37,100	37,800		
53110 53115	Freight/Postage	3,000 6,000	-	6,000	1,798 3,296	878 815	2,129 1,534	4,805 5,645	(1,805)	160.17% 94.08%	3,000 6,000	3,100 6.100	3,200 6,200	3,300 6.300	3,400 6,400		
53115	Books/Media/Periodicals/Subscr Memberships/Certifications	35,000	-	35.000	3,296	27.267	611	31.114	3.886	94.08% 88.90%	35,000	35,700	36,400	37,100	37,800		
53205	Utilities - Electric	25,000	-	25,000	1,545	13,902	1,695	17,142	7,858	68.57%	25,000	25,500	26,000	26,500	27,000		
53220	Utilities - Water	12,000	-	12,000	-,	3,679	1,506	5,185	6,815	43.21%	12.000	12.200	12.400	12,600	12.900		
53250	Fuel	1,000	-	1,000	105	281	181	567	433	56.70%	1,000	1,000	1,000	1,000	1,000		
	Total for: Services and Supplies	6,625,909	-	6,625,909	191,019	1,051,413	510,638	1,753,070	4,872,839	26.46%	1,694,500	4,312,500	1,493,100	4,413,800	1,538,400		
										-	-				-		
54315	Interest on Debt	-	-	-	-	-	-	-	-	0.00%							
	Total for: Other Expenses	-	-	-	-	-	-	-	-	0.00%							
	ı										1						
	Total Expenditures	8,737,509	-	8,737,509	471,464	1,594,443	1,009,552	3,075,458	5,662,051	35.20%	3,903,400	6,586,800	3,834,900	6,825,100	4,021,200		
	Net Surplus (Deficit)	323,222	-	323,222	577,539	690,512	750,121	2,018,172			-	-	-	-	-		
54600	Depreciation Expense	-	-	-	-			-	-	0.00%	-	-	-	-	-		

Division: 83020 - NVTA-Public Transit 5 Year Forecast

Division: 83020 - NVTA-Public Transit Budget Percent of												5 Year Forecast							
		Adopted Budget	Adjustments	Adjusted Budget	Q1 Actuals	Q2 Actuals	Q3 Actuals	YTD Total	Budget vs Actual	Budget	FY 2019-20 Budget	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24				
Revenu	ies	/taoptea baaget	Aujustinents	rajusteu buuget	Q17icidais	QL Metadio	Q3 / totadis		Dauget 157 tetaa.	Dauger	Lois Lo bauget								
41400	Sales and Use Tax (TDA)	5,960,608		5,960,608	1,000,000	2,755,374	1,352,077	5,107,451	853,157	85.69%	6,594,595	6,614,000	6,705,200	6,797,200	6,891,500				
43790	State-Other Funding	1,737,413		1,737,413		752,634	417,900	1,170,534	566,879	67.37%	1,437,600	1,480,700	1,525,100	1,570,900	1,618,000				
43890	Federal-Other Funding	2,085,424	-	2,085,424		-			2,085,424	0.00%	2,056,600	2,097,700	2,139,700	2,182,500	2,226,200				
43950	Other-Governmental Agencies	426,400	-	426,400		-	338,364	338,364	88,036	79.35%	426,400	426,400	426,400	426,400	426,400				
45100	Interest	26,400	-	26,400	4,700	12,998	8,849	26,546	(146)	100.55%	27,000	27,300	27,600	27,900	28,200				
46800	Farebox Revenue	1,187,100	-	1,187,100	267,948	218,618	220,049	706,615	480,485	59.52%	1,271,700	1,309,900	1,349,200	1,389,700	1,431,400				
46810	American Canyon Contribution	35,700	-	35,700	13,350	8,000	8,000	29,350	6,350	82.21%	37,700	38,800	40,000	41,200	42,400				
46820	Yountville Contribution	38,600	-	38,600	9,800	9,800	9,800	29,400	9,200	76.17%	40,000	41,200	42,400	43,700	45,000				
46825	St. Helena Contribution	31,655	-	31,655	9,800	6,600	6,600	23,000	8,655	72.66%	32,455	33,400	34,400	35,400	36,500				
46830	Calistoga & CTBID Contribution	65,100	-	65,100	25,000	15,000	10,000	50,000	15,100	76.80%	65,100	67,100	69,100	71,200	73,300				
	Total Revenues	11,594,400	-	11,594,400	1,330,597	3,779,024	2,375,324	7,484,945	4,109,455	64.56%	11,989,150	12,136,500	12,359,100	12,586,100	12,818,900				
Expens	es														<u>.</u>				
52125	Accounting/Auditing Services	19,700	-	19,700	-	462	1,000	1,462	18,238	7.42%	19,700	19,900	20,100	20,300	20,700				
52130	Information Technology Service	29,200	-	29,200	7,300	7,300	7,300	21,900	7,300	75.00%	31,000	31,300	31,600	31,900	32,500				
52140	Legal Services	10,700	-	10,700		-		-	10,700	0.00%	10,700	10,900	11,100	11,300	11,500				
52150	Temporary/Contract Help	7,500	-	7,500	-	-		-	7,500	0.00%	7,500	7,500	7,500	7,500	7,500				
52325	Waste Disposal Services	15,000	-	15,000	1,200	4,798	1,200	7,198	7,802	47.98%	15,000	15,000	15,000	15,000	15,000				
52335	Security Services	30,000	-	30,000	1,559	6,038	2,592	10,190	19,810	33.97%	30,000	30,300	30,600	30,900	31,500				
52490	Other Professional Services	9,485,000	-	9,485,000	2,307,777	2,318,582	2,318,410	6,944,768	2,540,232	73.22%	9,800,300	9,996,300	10,196,200	10,400,100	10,608,100				
52500	Maintenance-Equipment	107,500	-	107,500	49,085	46,675	29,644	125,405	(17,905)	116.66%	110,000	82,500	82,500	82,500	82,500				
52505	Maintenance-Buildings/Improvem	15,000	-	15,000		1,646		1,646	13,354	0.00%	15,000	15,000	15,000	15,000	15,000				
52515	Maintenance-Software	65,500	-	65,500	-	41,000	10,500	51,500	14,000	0.00%	65,500	66,000	66,000	66,000	66,500				
52520	Maintenance-Vehicles	60,000	-	60,000		-			60,000	0.00%	60,000	45,000	45,000	45,000	45,000				
52605	Rents and Leases - Bldg/Land	6,000	-	6,000		-			6,000	0.00%	6,000	-		-					
52705	Insurance - Premiums	15,000	-	15,000	-	7,197	3,919	11,116	3,884	74.11%	15,000	15,300	15,600	15,900	16,200				
52800	Communications/Telephone	14,000	-	14,000	2,017	5,375	2,165	9,557	4,443	68.26%	14,000	14,000	14,000	14,000	14,000				
52810	Advertising/Marketing	117,500	-	117,500	-	32,605	15,809	48,413	69,087	41.20%	117,500	100,000	100,000	100,000	100,000				
52820	Printing & Binding	45,000	-	45,000	9,848	4,368	10,550	24,765	20,235	55.03%	45,000	40,000	40,000	40,000	40,000				
52825	Bank Charges	4,000	-	4,000	573	559	560	1,693	2,307	42.32%	4,000	4,000	4,000	4,000	4,000				
52830	Publications & Legal Notices	2,500	-	2,500					2,500	0.00%	2,500	2,500	2,500	2,500	2,500				
53110	Freight/Postage	1,000	-	1,000					1,000	0.00%	1,000	500	500	500	500				
53205	Utilities - Electric	6,000	-	6,000	392	1,841	1,191	3,424	2,576	57.06%	6,000	6,000	6,000	6,000	6,000				
53220	Utilities - Water	13,000	-	13,000		6,771	3,175	9,946	3,054	76.51%	13,000	13,000	13,000	13,000	13,000				
53250	Fuel	1,281,800	-	1,281,800	91,056	392,547	216,027	699,631	582,169	54.58%	1,346,950	1,360,400	1,374,000	1,387,700	1,401,600				
	Total for: Services and Supplies	11,350,900	-	11,350,900	2,470,807	2,877,765	2,624,041	7,972,613	3,378,287	70.24%	11,735,650	11,875,400	12,090,200	12,309,100	12,533,600				
										0.000/									
54315	Interest on Debt (I-Bank)	-	-	-	-	-		-		0.00%									
57900	Intrafund Expenditures	243,500 243,500		243,500 243,500	47,277 47,277	52,028 52,028	41,645 41,645	140,949 140,949	102,551 102,551	57.88% 57.88%	253,500 253,500	261,100 261,100	268,900 268,900	277,000 277,000	285,300 285,300				
	Total for: Other Expenses	243,500	-	243,500	47,277	52,028	41,645	140,949	102,551	57.88%	253,500	261,100	268,900	277,000	285,300				
	Total Evnanditures	11,594,400		11,594,400	2,518,083	2,929,794	2,665,686	8,113,563	3,480,837	69.98%	11,989,150	12,136,500	12,359,100	12,586,100	12,818,900				
	Total Expenditures	11,594,400	-	11,594,400	2,518,083	2,929,794	2,665,686	8,113,563	3,480,837	69.98%	11,989,150	12,136,500	12,359,100	12,586,100	12,818,900				
	Nat Complete (Dafinit)			_	(1,187,486)	849,230	(200.264)	(620,647)	620.647										
	Net Surplus (Deficit)	•	-	-	(1,187,486)	849,230	(290,361)	(628,617)	628,617		_	•	•	-					
F 4 COO		2,852,000		2,852,000					2,852,000.00	0.00%	2.057.000	2 245 402	2.072.400	2 222 222	2 222 522				
54600	Depreciation Expense	2,832,000		2,832,000					2,832,000.00	0.00%	2,857,900	2,915,100	2,973,400	3,032,900	3,093,600				
Capital 41410	Revenues	2,695,657		2,695,657					2,695,657	0.00%		022.022	226.600	C24 C22	coc coo				
	Sales and Use Tax - Captial							•				933,000	326,000	621,000	606,600				
43950	State-Other Funding	923,742 1.963,789		923,742 1.963.789	-	20.647	•	20.647	923,742 1.943.142	0.00% 1.05%	-	865,000 1.582,000	609,000	309,000 170,000	318,300				
43890	Federal-Other Funding	-,,		5,583,188		20,647		20,647	5,562,541	0.37%		3,380,000	165,000		175,100 1,100,000				
Camital	Total Revenues	5,583,188	-	5,583,188	-	20,647	-	20,647	5,502,541	0.37%		3,380,000	1,100,000	1,100,000	1,100,000				
	Expenses									0.000									
55100	Land	1,075,000	-	1,075,000	-	-			1,075,000	0.00%	•	-	-	-	-				
55200 55400	Construction in Progress	1,075,000 4,508,188		1,075,000 4,508,188	-	11,686		11,686	1,075,000 4,496,502	0.00%		100,000 3,280,000	100,000 1.000.000	100,000	100,000				
55400	Equipment Total for: Other Expenses			4,508,188 5,583,188	-	11,686	-	11,686	5,571,502	0.21%	-	3,280,000	1,000,000	1,100,000	1,100,000				
	Total for: Other Expenses	3,583,188	-	5,583,188	-	11,080	-	11,086	5,5/1,502	0.21%	-	3,380,000	1,100,000	1,100,000	1,100,000				
	Total Expenditures	5,583,188		5,583,188		11,686		11,686	5,571,502	0.21%	l	3,380,000	1,100,000	1,100,000	1,100,000				
	i otai Expenditures	5,583,188	-	5,583,188	•	11,686	-	11,686	5,5/1,502	0.21%		3,380,000	1,100,000	1,100,000	1,100,000				
	New Country (D. C. 11)							2.22											
	Net Surplus (Deficit)	-	-	-	-	8,961	-	8,961			-	-	-	-	-				