

Glossary of Acronyms

AB 32	Global Warming Solutions Act	HBRR	Highway Bridge Replacement and Rehabilitation Program
ABAG	Association of Bay Area Governments	HIP	Housing Incentive Program
ADA	American with Disabilities Act	HOT	High Occupancy Toll
ATAC	Active Transportation Advisory Committee	HOV	High Occupancy Vehicle
ATP	Active Transportation Program	HR3	High Risk Rural Roads
BAAQMD	Bay Area Air Quality Management District	HSIP	Highway Safety Improvement Program
BART	Bay Area Rapid Transit District	HTF	Highway Trust Fund
BATA	Bay Area Toll Authority	HUTA	Highway Users Tax Account
BRT	Bus Rapid Transit	IFB	Invitation for Bid
CAC	Citizen Advisory Committee	ITIP	State Interregional Transportation Improvement Program
CAP	Climate Action Plan	ITOC	Independent Taxpayer Oversight Committee
Caltrans	California Department of Transportation	IS/MND	Initial Study/Mitigated Negative Declaration
CEQA	California Environmental Quality Act	JARC	Job Access and Reverse Commute
CIP	Capital Investment Program	LIFT	Low-Income Flexible Transportation
CMA	Congestion Management Agency	LOS	Level of Service
CMAQ	Congestion Mitigation and Air Quality Improvement Program	LS&R	Local Streets & Roads
CMP	Congestion Management Program	MaaS	Mobility as a Service
CalSTA	California Transportation Agency	MAP 21	Moving Ahead for Progress in the 21 st Century Act
CTP	Countywide Transportation Plan	MPO	Metropolitan Planning Organization
COC	Communities of Concern	MTC	Metropolitan Transportation Commission
CTC	California Transportation Commission	MTS	Metropolitan Transportation System
DAA	Design Alternative Analyst	ND	Negative Declaration
DBB	Design-Bid-Build	NEPA	National Environmental Policy Act
DBF	Design-Build-Finance	NOAH	Natural Occurring Affordable Housing
DBFOM	Design-Build-Finance-Operate-Maintain	NOC	Notice of Completion
DED	Draft Environmental Document	NOD	Notice of Determination
EIR	Environmental Impact Report	NOP	Notice of Preparation
EJ	Environmental Justice	NVTA	Napa Valley Transportation Authority
FAS	Federal Aid Secondary	NVTA-TA	Napa Valley Transportation Authority-Tax Agency
FAST	Fixing America's Surface Transportation Act	OBAG	One Bay Area Grant
FHWA	Federal Highway Administration	PA&ED	Project Approval Environmental Document
FTA	Federal Transit Administration	P3 or PPP	Public-Private Partnership
FY	Fiscal Year	PCC	Paratransit Coordination Council
GHG	Greenhouse Gas	PCI	Pavement Condition Index
GGRF	Greenhouse Gas Reduction Fund	PCA	Priority Conservation Area
GTFS	General Transit Feed Specification		
HBP	Highway Bridge Program		

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PDA	Priority Development Areas	STIP	State Transportation Improvement Program
PID	Project Initiation Document	STP	Surface Transportation Program
PMS	Pavement Management System	TAC	Technical Advisory Committee
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TCM	Transportation Control Measure
PSE	Plans, Specifications and Estimates	TCRP	Traffic Congestion Relief Program
PSR	Project Study Report	TDA	Transportation Development Act
PTA	Public Transportation Account	TDM	Transportation Demand Management Transportation Demand Model
RACC	Regional Agency Coordinating Committee	TE	Transportation Enhancement
RFP	Request for Proposal	TEA	Transportation Enhancement Activities
RFQ	Request for Qualifications	TEA 21	Transportation Equity Act for the 21 st Century
RHNA	Regional Housing Needs Allocation	TFCA	Transportation Fund for Clean Air
RM2	Regional Measure 2 (Bridge Toll)	TIGER	Transportation Investments Generation Economic Recovery
RM3	Regional Measure 3	TIP	Transportation Improvement Program
RMRP	Road Maintenance and Rehabilitation Program	TLC	Transportation for Livable Communities
ROW	Right of Way	TLU	Transportation and Land Use
RTEP	Regional Transit Expansion Program	TMP	Traffic Management Plan
RTIP	Regional Transportation Improvement Program	TMS	Transportation Management System
RTP	Regional Transportation Plan	TNC	Transportation Network Companies
SAFE	Service Authority for Freeways and Expressways	TOAH	Transit Oriented Affordable Housing
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOD	Transit-Oriented Development
SB 375	Sustainable Communities and Climate Protection Act 2008	TOS	Transportation Operations Systems
SB 1	The Road Repair and Accountability Act of 2017	TPA	Transit Priority Area
SCS	Sustainable Community Strategy	TPI	Transit Performance Initiative
SHA	State Highway Account	TPP	Transit Priority Project Areas
SHOPP	State Highway Operation and Protection Program	VHD	Vehicle Hours of Delay
SNCI	Solano Napa Commuter Information	VMT	Vehicle Miles Traveled
SNTDM	Solano Napa Travel Demand Model		
SR	State Route		
SRTS	Safe Routes to School		
SOV	Single-Occupant Vehicle		
STA	State Transit Assistance		
STIC	Small Transit Intensive Cities		

Napa Valley Transportation Authority DRAFT Minutes

625 Burnell Street
Napa, CA 94559

Technical Advisory Committee

May 2, 2019
TAC Agenda Item 6.1
Continued From: New
Recommended Action: Approval

Thursday, April 4, 2019

2:00 PM

NVTA Conference Room

1. Call To Order

Vice Chair Juan Arias called the meeting to order at 2:01 p.m.

2. Introductions

Vice Chair Arias invited all in attendance to introduce themselves.

Also present: Kerri Dorman, Town of Yountville.

3. Public Comment

No public comments were provided.

4. Committee Member and Staff Comments

Eric Whan, City of Napa - Construction on California roundabouts should start in May.

Alberto Esqueda, NVTA - SB1 Reports are due April 15th for the period of March 31 - August 31, 2018. Active Transportation Program (ATP) reports are due April 5th.

Diana Meehan - Encouraged the TAC members to visit Vcommute.org and sign up for the Commute Challenge.

Mike Kirn, City of Calistoga - Napa River Bridge at Lincoln Avenue ribbon cutting will be held at 10 am on April 18th. The City received the American Public Works Association (APWA) Small Commerce Project of the Year Award for the Berry Street Bridge Project

Rebecca Schenck, NVTA - Recommended that jurisdictions who do not have a CalSMART account for ATP reporting start the process today in order to submit their report by the April 5th deadline because account activation takes several hours.

Debby Hight, Town of Yountville - Provided an update on the Town's paving projects.

5. STANDING AGENDA ITEMS

5.1 Congestion Management Agency (CMA) Report (Danielle Schmitz)

Report by Danielle Schmitz.

- Napa representatives on the CASA Housing and Legislative Working Group are County Supervisor Ryan Gregory, City of Napa Councilmember Mary Luros and City of St. Helena Councilmember Anna Chouteau.

- NVTA staff attended the SB1 Competitive Programs workshop. Watch for workshops on the Solutions for Congested Corridors, Local Partnership and Trade Corridor Enhancement programs through June.

- SB1 Program draft Guidelines should be released in June with plans to release the final Guidelines in October 2019, Call for Projects issued in Fall 2019 and submittals due between January - March 2020 with project awards in June 2020.
- Provided an update on SB 152 (Beall) regarding Active Transportation funding.
- Metropolitan Transportation Commission (MTC) will hold a multi-modal mobility summit with a focus on senior mobility in late May or June.
- MTC is conducting Regional Safety Plan in response to an increase in vehicle collisions and deaths despite numerous jurisdictions adopting Vision Zero campaigns.
- Provided an update on the draft Priority Development Area (PDA) and Priority Conservation Area (PCA) Program Assessments results. MTC will be reopening the call for additional PDAs and PCAs in May - June timeframe.

5.2 Project Monitoring Funding Programs (Alberto Esqueda)

Vice Chair Arias noted that the Project Monitoring Spreadsheets will be reviewed at the May meeting.

5.3 Caltrans' Report (Ahmad Rahimi)

No report. Ahmad Rahimi was unable to attend the meeting.

5.4 Vine Trail Update (Erica Ahmann Smithies)

Rebecca Schenck provided an update on the Calistoga to St. Helena segment easements. Additionally, she noted that the Napa Valley Vine Trail Coalition worked diligently to bring the design to 35% completion and NVTAWill manage the remainder of the design process.

5.5 Transit Update (Matthew Wilcox)

Matthew Wilcox reported that the Vine Vision Phase 1 service changes will start April 28th. The new schedule should be posted online next week, the printed schedules will follow. Staff is working with the City of Napa on stops impacted by the Phase 2 changes.

5.6 Measure T Update (Alberto Esqueda)

Alberto Esqueda announced that most of the jurisdictions submitted their semi-annual reports by the March 31st due date. Additionally, staff noted that reports from some of the smaller jurisdictions had combined projects into one report but should have disaggregated the reports for all projects with discrete project numbers.

6. CONSENT AGENDA

6.1 Meeting Minutes of February 7, 2019 Technical Advisory Committee (TAC) Meeting (Kathy Alexander) (Pages 7-10)

Vice Chair Arias asked if there were any changes to the February 7, 2019 TAC meeting minutes. There being none, he called for a motion to approve the minutes.

MOTION by KIRN, SECOND by CLARK to APPROVE the February 7, 2019 TAC Meeting Minutes as presented. The motion was unanimously approved.

7. REGULAR AGENDA ITEMS

7.1 Community Based Transportation Plan (CBTP) Update (Danielle Schmitz) (Pages 11-28)

Report by Danielle Schmitz.

- Provided an overview of the CBTP, and review of process to date.
- Reviewed the draft identified needs and ranking of projects documents.
- Additional projects that are not on the list will be sent to the TAC, along with programmatic categories.
- TAC members should submit comments on listed projects or project suggestions by April 18th.

Member Whan requested that in the future NVTa staff invite jurisdictions to the public outreach meetings. He is concerned that the public may have high expectations for projects that may not be deliverable.

Ms. Schmitz noted the TAC was provided the schedule of public outreach meetings and thought the jurisdictions had also been invited to attend the meetings. In the future, jurisdiction staff will be specifically invited to the public outreach events.

7.2 Transportation Development Act Article 3 (TDA-3) 2019-20 Countywide Claim Review (Diana Meehan) (Pages 29-39)

Report by Diana Meehan.

- Reviewed the three-year TDA call for projects process
- Reviewed the programmed projects for the 2018-2021 three-year cycle
- There is an additional \$17,778 available, staff is recommending rolling it over to next year's allocation.
- Reminded the TAC that NVTa has to submit Napa County's projects each year.
- Reminded the TAC that if they started a project in Fiscal Year (FY) 2018-2019, an audit report will be due on December 31, 2019.

Member Clark asked Member Kirn if the additional \$17,778 would help the City of Calistoga complete its project.

Member Kirn responded that at this point he doesn't have the complete project cost, and that he is in favor of rolling the funds over to the next fiscal year.

There was no further discussion or public comment, therefore Vice Chair Arias called for a motion and vote.

MOTION by WHAN, SECOND by HECOCK to recommend that the NVTa Board of Directors approve submitting the FY2019-20 TDA-3 Countywide Claim to MTC as presented. The motion was unanimously approved.

7.3 Plan Bay Area 2050: Request for Regionally-Significant Projects (Alberto Esqueda) (Pages 40-64)

Report by Alberto Esqueda.

- Provided an overview of the Plan Bay Area 2050 Regionally Significant Projects Call for Projects
- Requested TAC members review the 2015 Napa Countywide Transportation Plan Project List, update project cost estimates, and submit project applications to be considered for the RTP whether it be updated projects from the previous CTP or new projects by April 26, 2019.

7.4 Independent Taxpayer Oversight Committee (ITOC) Presentation Schedule (Alberto Esqueda) (Pages 65-68)

Report by Alberto Esqueda.

Staff is recommending the jurisdictions provide presentations on their Measure T projects to the

Independent Taxpayer Oversight Committee (ITOC) per the attached schedule which showed the City of Napa, the County of Napa, and the City of American Canyon presenting in consecutive quarterly meetings with the final meeting used for City of Calistoga, City of St. Helena and Town of Yountville project presentations.

Kate Miller suggested providing a general overview on all the phases and processes required to deliver a public sector project might be helpful to the ITOC. Sanjay Mishra will be working on a presentation for the next ITOC meeting.

Member Kirn added that each jurisdiction has its own nuances for project delivery that should be included in the presentation.

7.5 Legislative Update (Kate Miller)

Kate Miller reviewed the Legislative Update.

7.6 April 17, 2019 NVTB Board Meeting Draft Agenda (Kate Miller)

Kate Miller reviewed the Draft April 17, 2019 NVTB Board Meeting Agenda.

8. FUTURE AGENDA ITEMS

There were no future items requested.

9. ADJOURNMENT

9.1 Approval of Next Regular Meeting Date of May 2, 2019 and Adjournment.

Vice Chair Arias adjourned the meeting at 3:20 p.m. The next Regular Meeting is Thursday, May 2, 2019.