

Glossary of Acronyms

AB 32	Global Warming Solutions Act	HBRR	Highway Bridge Replacement and Rehabilitation Program
ABAG	Association of Bay Area Governments	HIP	Housing Incentive Program
ADA	American with Disabilities Act	HOT	High Occupancy Toll
ATAC	Active Transportation Advisory Committee	HOV	High Occupancy Vehicle
ATP	Active Transportation Program	HR3	High Risk Rural Roads
BAAQMD	Bay Area Air Quality Management District	HSIP	Highway Safety Improvement Program
BART	Bay Area Rapid Transit District	HTF	Highway Trust Fund
BATA	Bay Area Toll Authority	HUTA	Highway Users Tax Account
BRT	Bus Rapid Transit	IFB	Invitation for Bid
CAC	Citizen Advisory Committee	ITIP	State Interregional Transportation Improvement Program
CAP	Climate Action Plan	ITOC	Independent Taxpayer Oversight Committee
Caltrans	California Department of Transportation	IS/MND	Initial Study/Mitigated Negative Declaration
CEQA	California Environmental Quality Act	JARC	Job Access and Reverse Commute
CIP	Capital Investment Program	LIFT	Low-Income Flexible Transportation
CMA	Congestion Management Agency	LOS	Level of Service
CMAQ	Congestion Mitigation and Air Quality Improvement Program	LS&R	Local Streets & Roads
CMP	Congestion Management Program	MaaS	Mobility as a Service
CalSTA	California Transportation Agency	MAP 21	Moving Ahead for Progress in the 21 st Century Act
CTP	Countywide Transportation Plan	MPO	Metropolitan Planning Organization
COC	Communities of Concern	MTC	Metropolitan Transportation Commission
CTC	California Transportation Commission	MTS	Metropolitan Transportation System
DAA	Design Alternative Analyst	ND	Negative Declaration
DBB	Design-Bid-Build	NEPA	National Environmental Policy Act
DBF	Design-Build-Finance	NOAH	Natural Occurring Affordable Housing
DBFOM	Design-Build-Finance-Operate-Maintain	NOC	Notice of Completion
DED	Draft Environmental Document	NOD	Notice of Determination
EIR	Environmental Impact Report	NOP	Notice of Preparation
EJ	Environmental Justice	NVTA	Napa Valley Transportation Authority
FAS	Federal Aid Secondary	NVTA-TA	Napa Valley Transportation Authority-Tax Agency
FAST	Fixing America's Surface Transportation Act	OBAG	One Bay Area Grant
FHWA	Federal Highway Administration	PA&ED	Project Approval Environmental Document
FTA	Federal Transit Administration	P3 or PPP	Public-Private Partnership
FY	Fiscal Year	PCC	Paratransit Coordination Council
GHG	Greenhouse Gas	PCI	Pavement Condition Index
GGRF	Greenhouse Gas Reduction Fund	PCA	Priority Conservation Area
GTFS	General Transit Feed Specification		
HBP	Highway Bridge Program		

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PDA	Priority Development Areas	STIP	State Transportation Improvement Program
PID	Project Initiation Document	STP	Surface Transportation Program
PMS	Pavement Management System	TAC	Technical Advisory Committee
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TCM	Transportation Control Measure
PSE	Plans, Specifications and Estimates	TCRP	Traffic Congestion Relief Program
PSR	Project Study Report	TDA	Transportation Development Act
PTA	Public Transportation Account	TDM	Transportation Demand Management Transportation Demand Model
RACC	Regional Agency Coordinating Committee	TE	Transportation Enhancement
RFP	Request for Proposal	TEA	Transportation Enhancement Activities
RFQ	Request for Qualifications	TEA 21	Transportation Equity Act for the 21 st Century
RHNA	Regional Housing Needs Allocation	TFCA	Transportation Fund for Clean Air
RM2	Regional Measure 2 (Bridge Toll)	TIGER	Transportation Investments Generation Economic Recovery
RM3	Regional Measure 3	TIP	Transportation Improvement Program
RMRP	Road Maintenance and Rehabilitation Program	TLC	Transportation for Livable Communities
ROW	Right of Way	TLU	Transportation and Land Use
RTEP	Regional Transit Expansion Program	TMP	Traffic Management Plan
RTIP	Regional Transportation Improvement Program	TMS	Transportation Management System
RTP	Regional Transportation Plan	TNC	Transportation Network Companies
SAFE	Service Authority for Freeways and Expressways	TOAH	Transit Oriented Affordable Housing
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOD	Transit-Oriented Development
SB 375	Sustainable Communities and Climate Protection Act 2008	TOS	Transportation Operations Systems
SB 1	The Road Repair and Accountability Act of 2017	TPA	Transit Priority Area
SCS	Sustainable Community Strategy	TPI	Transit Performance Initiative
SHA	State Highway Account	TPP	Transit Priority Project Areas
SHOPP	State Highway Operation and Protection Program	VHD	Vehicle Hours of Delay
SNCI	Solano Napa Commuter Information	VMT	Vehicle Miles Traveled
SNTDM	Solano Napa Travel Demand Model		
SR	State Route		
SRTS	Safe Routes to School		
SOV	Single-Occupant Vehicle		
STA	State Transit Assistance		
STIC	Small Transit Intensive Cities		

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

January 10, 2019
PCC Agenda Item 5.1
Continued From: New
Action Requested: APPROVE

Meeting Minutes - Draft Paratransit Coordinating Council

Thursday, November 1, 2018

10:00 AM

NVTA Conference Room

1. Call To Order

Chair Weir called the meeting to order.

Present: 4 - Chairperson Doug Weir
Vice Chair Beth Kahiga
Julie Spencer
Tom Collette

Absent: 2 - Randy Kitch
Jo Ann Busenbark

2. Introductions

Tobias Weir was in attendance and introduced himself to the Council.

3. Public Comment

No public comment was received.

4. Committee Member and Staff Comments

Member Kahiga was excited to hear about the curb painting being completed on Soscol.
Member Spencer was happy to announce the increased parking adjacent to Rianda House in St Helena.

5. CONSENT AGENDA

- 5.1 Meeting Minutes of the September 6, 2018 Paratransit Coordinating Council Meeting (Matthew Wilcox) (Pages 7-9)

MOTION by KAHIGA, SECOND by SPENCER to ACCEPT the November 1, 2018 PCC minutes as presented. Motion was unanimously approved.

6. REGULAR AGENDA ITEMS

- 6.1 Transit Manager's Update (Matthew Wilcox) (Pages 10-11)

Transit Manager Matthew Wilcox gave a summary of the following items: the NVTA Board retreat, the Vine Vision process, an update on the Vine Maintenance Facility, and Proposition 6.

- 6.2 NVTA Commuter Programs - Ride Amigos Platform (Diana Meehan) (Pages 12-18)

NVTA staff member Diana Meehan provided an overview the capabilities of the Ride Amigos Platform. Ride Amigos would be integral in the V-Commute program facilitating ride sharing among commuters.

6.3 Community Based Transportation Plan Outreach Update (Shaveta Sharma) (Pages 19-21)

NVTA staff member Shaveta Sharma provided and update on the outreach conducted so far for the Community Based Transportation Plan.

6.4 Nomination and Election of Chairperson, Vice Chairperson, and the Representative to the NVTA Board for the 2019 Calendar Year (Matthew Wilcox) (Page 22)

Member Weir was the only nomination to chair. Member Kahiga was the only member nominated for Vine Chair.

MOTION by SPENCER, SECOND by KAHIGA to ACCEPT member Doug Weir as the 2019 Chair to the PCC. Motion was unanimously approved.

MOTION by SPENCER, SECOND by COLLETTE to ACCEPT member Beth Kahiga as the 2019 Vice Chair to the PCC. Motion was unanimously approved.

6.5 Draft 2019 Paratransit Coordinating Council (PCC) Work Plan (Matthew Wilcox) (Pages 23-24)

The work plan was adopted as written.

MOTION by KAHIGA, SECOND by SPENCER to ACCEPT the 2019 Paratransit Coordinating Council (PCC) Work Plan as written. Motion was unanimously approved.

7. FUTURE AGENDA ITEMS

The Council requested an update the Vine Vision implementation process and the CBTP.

8. ADJOURNMENT

8.1 Approval of Next Regular Meeting Date of January 10, 2019 and Adjournment

The meeting was adjourned. The next regular meeting date is January 10, 2019.