

Glossary of Acronyms

AB 32	Global Warming Solutions Act	HBRR	Highway Bridge Replacement and Rehabilitation Program
ABAG	Association of Bay Area Governments	HIP	Housing Incentive Program
ADA	American with Disabilities Act	HOT	High Occupancy Toll
ATAC	Active Transportation Advisory Committee	HOV	High Occupancy Vehicle
ATP	Active Transportation Program	HR3	High Risk Rural Roads
BAAQMD	Bay Area Air Quality Management District	HSIP	Highway Safety Improvement Program
BART	Bay Area Rapid Transit District	HTF	Highway Trust Fund
BATA	Bay Area Toll Authority	HUTA	Highway Users Tax Account
BRT	Bus Rapid Transit	IFB	Invitation for Bid
CAC	Citizen Advisory Committee	ITIP	State Interregional Transportation Improvement Program
CAP	Climate Action Plan	ITOC	Independent Taxpayer Oversight Committee
Caltrans	California Department of Transportation	IS/MND	Initial Study/Mitigated Negative Declaration
CEQA	California Environmental Quality Act	JARC	Job Access and Reverse Commute
CIP	Capital Investment Program	LIFT	Low-Income Flexible Transportation
CMA	Congestion Management Agency	LOS	Level of Service
CMAQ	Congestion Mitigation and Air Quality Improvement Program	LS&R	Local Streets & Roads
CMP	Congestion Management Program	MaaS	Mobility as a Service
CalSTA	California Transportation Agency	MAP 21	Moving Ahead for Progress in the 21 st Century Act
CTP	Countywide Transportation Plan	MPO	Metropolitan Planning Organization
COC	Communities of Concern	MTC	Metropolitan Transportation Commission
CTC	California Transportation Commission	MTS	Metropolitan Transportation System
DAA	Design Alternative Analyst	ND	Negative Declaration
DBB	Design-Bid-Build	NEPA	National Environmental Policy Act
DBF	Design-Build-Finance	NOAH	Natural Occurring Affordable Housing
DBFOM	Design-Build-Finance-Operate-Maintain	NOC	Notice of Completion
DED	Draft Environmental Document	NOD	Notice of Determination
EIR	Environmental Impact Report	NOP	Notice of Preparation
EJ	Environmental Justice	NVTA	Napa Valley Transportation Authority
FAS	Federal Aid Secondary	NVTA-TA	Napa Valley Transportation Authority-Tax Agency
FAST	Fixing America's Surface Transportation Act	OBAG	One Bay Area Grant
FHWA	Federal Highway Administration	PA&ED	Project Approval Environmental Document
FTA	Federal Transit Administration	P3 or PPP	Public-Private Partnership
FY	Fiscal Year	PCC	Paratransit Coordination Council
GHG	Greenhouse Gas	PCI	Pavement Condition Index
GGRF	Greenhouse Gas Reduction Fund	PCA	Priority Conservation Area
GTFS	General Transit Feed Specification		
HBP	Highway Bridge Program		

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PDA	Priority Development Areas	STIP	State Transportation Improvement Program
PID	Project Initiation Document	STP	Surface Transportation Program
PMS	Pavement Management System	TAC	Technical Advisory Committee
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TCM	Transportation Control Measure
PSE	Plans, Specifications and Estimates	TCRP	Traffic Congestion Relief Program
PSR	Project Study Report	TDA	Transportation Development Act
PTA	Public Transportation Account	TDM	Transportation Demand Management Transportation Demand Model
RACC	Regional Agency Coordinating Committee	TE	Transportation Enhancement
RFP	Request for Proposal	TEA	Transportation Enhancement Activities
RFQ	Request for Qualifications	TEA 21	Transportation Equity Act for the 21 st Century
RHNA	Regional Housing Needs Allocation	TFCA	Transportation Fund for Clean Air
RM2	Regional Measure 2 (Bridge Toll)	TIGER	Transportation Investments Generation Economic Recovery
RM3	Regional Measure 3	TIP	Transportation Improvement Program
RMRP	Road Maintenance and Rehabilitation Program	TLC	Transportation for Livable Communities
ROW	Right of Way	TLU	Transportation and Land Use
RTEP	Regional Transit Expansion Program	TMP	Traffic Management Plan
RTIP	Regional Transportation Improvement Program	TMS	Transportation Management System
RTP	Regional Transportation Plan	TNC	Transportation Network Companies
SAFE	Service Authority for Freeways and Expressways	TOAH	Transit Oriented Affordable Housing
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOD	Transit-Oriented Development
SB 375	Sustainable Communities and Climate Protection Act 2008	TOS	Transportation Operations Systems
SB 1	The Road Repair and Accountability Act of 2017	TPA	Transit Priority Area
SCS	Sustainable Community Strategy	TPI	Transit Performance Initiative
SHA	State Highway Account	TPP	Transit Priority Project Areas
SHOPP	State Highway Operation and Protection Program	VHD	Vehicle Hours of Delay
SNCI	Solano Napa Commuter Information	VMT	Vehicle Miles Traveled
SNTDM	Solano Napa Travel Demand Model		
SR	State Route		
SRTS	Safe Routes to School		
SOV	Single-Occupant Vehicle		
STA	State Transit Assistance		
STIC	Small Transit Intensive Cities		

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes - Draft Technical Advisory Committee

Thursday, November 1, 2018

2:00 PM

NVTA Conference Room

1. Call To Order

Vice Chair Ahmann Smithies called the meeting to order at 2:05 p.m.

Present: 10 - Brent Cooper
Eric Whan
Joe Tagliaboschi
Dana Ayers
Lorien Clark
Juan Arias
Ahmad Rahimi
Vice Chair Erica Ahmann Smithies
Steve Hartwig
Aaron Hecock

Absent: 3 - Chairperson Nathan Steele
Mike Kirn
Doug Weir

2. Introductions

Vice Chair Ahmann Smithies invited all in attendance to introduce themselves.

Also present:

Dave Vautin, Metropolitan Transportation Commission (MTC)

Steve Lederer, County of Napa

Antonio Onorato, NVTA

Shaveta Sharma, NVTA

Tim Wood, City of Napa

Tim Healy, NapaSan

Philip Sales, Napa Valley Vine Trail

Kerri Dorman, Town of Yountville

Patrick Band, Napa Valley Bicycle Coalition

3. Public Comment

No public comment was received.

4. Committee Member and Staff Comments

Rebecca Schenck, NVTA - asked Ahmad Rahimi to convey her thanks to Vanessa Chuang for adjusting the bike signal at Old Sonoma Road and State Route 121.

Steve Hartwig, City of American Canyon - also asked Mr. Rahimi to convey thanks to Ms. Chuang for correcting signal issues on State Route 29 (SR29).

Joe Tagliaboschi, Town of Yountville - thanked Caltrans for the paving job on SR 29 and on/off

ramps, requested that the related road work signs be removed.

Alberto Esqueda, NVTa - The Measure T Guidelines will be provided at the next TAC meeting. Reminded jurisdictions that they need to request a Measure T Project number prior to starting a Measure T project.

Eric Whan, City of Napa - The California Boulevard/First Street Roundabouts project is out for bid. Bid opening date is December 13th. Expressed thanks to Caltrans for their work on the project.

- Finishing up the Measure T project on Trower. Cautioned TAC members that if they are using CIR to take several corings and have them evaluated to make sure there is no fabric in the existing pavement before starting the project.

Kate Miller, NVTa - introduced NVTa's new civil engineer, Sanjay Mishra.

- Provided an update on the Soscol Junction roundabouts.

5. STANDING AGENDA ITEMS

5.1 Congestion Management Agency (CMA) Report (Danielle Schmitz)

Danielle Schmitz provided an update on the most recent Congestion Management Agency (CMA) meeting.

The CMA executive directors and planning directors met last Friday to work on the linking of housing to transportation funding and discussed ideas of partnering with the Metropolitan Transportation Commission (MTC) and Association of Bay Area Governments (ABAG) on this issue.

5.2 Project Monitoring Funding Programs* (Alberto Esqueda)

Alberto Esqueda reviewed the changes to the Project Monitoring Spreadsheets.

5.3 Caltrans' Report* (Ahmad Rahimi)

Ahmad Rahimi reviewed the updates to the Caltrans Report, reporting that the Hopper Slough Creek Bridge replacement will require either completely closing that section of State Route 128 (SR 128) for four to five months to remove and replace the bridge or keep one lane open in that section, which would result in delays of approximately fifteen minutes, however the work would take approximately two years to complete. Mr. Rahimi asked the jurisdictions for their input on the options and their support of closing that section of SR 128 completely in order to replace the bridge more quickly.

Steve Lederer clarified that the above section of SR 128 is one mile West of Silverado on Rutherford Crossroad and noted closing SR 128 would require a lot of coordination with the jurisdictions and Caltrans. Mr. Lederer also noted they appreciate when Caltrans informs the County when highway work will be done, however, in the past month there were three times that the County was not informed of highway work that caused major traffic issues, specifically on State Route 29 (SR 29), reduced to one lane each direction, and the closing of State Route 121 (SR 121) on October 20 and 21.

Several jurisdictions reported that they also did not receive advance notice of highway work.

Mr. Rahimi apologized and stated they would try to notify jurisdictions ahead of time, and explained that in the case of the SR 121 closure involved work requiring a helicopter, they had been waiting since August, and the helicopter became available on very short notice. The

Public Information Office is short-staffed due to the open Public Information Officer position for this region.

Erica Ahmann Smithies noted that Caltrans provided notice for some of the work they did, but was unable to publish a press release and invited them to issue the press release, which the City did.

All the jurisdictions indicated they would be happy to issue a press release if the information is provided to them prior to work being done.

Kate Miller informed Mr. Rahimi that bicycle signs and pavement markings still need to be placed on SR 29.

Diana Meehan noted that the pavement has been marked at the entrances of each intersection, however, not in the areas between intersections.

Philip Sales informed Mr. Rahimi that the post miles from Pratt to Lincoln Vine Trail Project are not correct in the report.

Patrick Band asked for an update on his email to Kelly Hirschberg requesting "No Parking" signs on sections of SR 29 where the bike lane is a Class II, and there is not enough room for bikes to safely pass cars parked on the shoulder.

Vice Chair Ahmann Smithies thanked Caltrans for installing two audible pedestrian crossing signals at Mitchell/Pope and Adams.

5.4 Vine Trail Update (Erica Ahmann Smithies)

Vice Chair Ahmann Smithies reported that they are working on a feasibility study on the route through St. Helena.

Philip Sales reported on the following:

- Ehlers Lane site visit;
- Meeting with City of Napa regarding temporary access to the Trail on Redwood Road during the construction on the gas station which has resulted in the area being fenced off;
- Meeting with City of Napa Police Chief and the Parks and Recreation Department regarding installing security cameras and lighting on the commuter bike path;
- Plans for the Vallejo to American Canyon segment are 35% complete;
- Solano Transportation Authority has provided \$200,000 for the project.

5.5 Transit Update (Matthew Wilcox)

Report by Matthew Wilcox.

- Working on the service redesign, first phase to be implemented during the first quarter of 2019;
- Second phase consists of long-term goals;
- Will be working with the City of Napa regarding stop upgrades and changes.

Mr. Wilcox also requested that jurisdictions have contractors contact him prior to any and all road work.

6. CONSENT AGENDA

- 6.1** Meeting Minutes of the September 6, 2018 Technical Advisory Committee Meeting (Kathy Alexander) (Pages 7-10)

MOTION by HECOCK, SECOND by HARTWIG, to APPROVE the meeting minutes of the September 6, 2018 Technical Advisory Committee meeting. The motion passed with the following vote:

Aye: 8 - Member Cooper, Member Tagliaboschi, Member Ayers, Member Clark, Member Arias, Vice Chair Ahmann Smithies, Member Hartwig and Member Hecock

Absent: 3 - Chairperson Steele, Member Kim and Member Weir

Abstain: 1 - Member Whan and Member Rahimi

7. PRESENTATION

7.1 Horizon Presentation (Metropolitan Transportation Commission Staff)

Dave Vautin, Horizon Initiative Project Manager at Metropolitan Transportation Commission (MTC), provided a presentation on Horizon that included:

- An overview of the project, the process and progress to date
- Futures - the "what if" scenarios, including disaster impacts and population changes
- Developing a potential strategy that may generally work with all the scenarios
- There will be a Call for Projects in June 2019 for projects below \$250 million

Kate Miller cautioned that the jurisdictions may not be ready to provide detailed information about projects by then as the Napa Countywide Transportation Plan process will not be launched until Spring 2019.

TAC members expressed concerns that the Horizon planning process will favor the densely populated counties making it very difficult for the smaller North Bay counties' projects to qualify for funding, as it has in past plans.

Mr. Vautin invited the TAC members to participate in the monthly working group meetings which are held via the web.

8. REGULAR AGENDA ITEMS

8.1 Regional Measure 3 Project Priorities for State Route 29 and Competitive Programs (Danielle Schmitz) (Pages 11-15)

Danielle Schmitz reviewed the projected Regional Measure 3 (RM 3) funding and scenarios, and invited questions and comments from the TAC.

Ms. Miller and Ms. Schmitz provided additional updates on the status of the pending lawsuit on RM 3 funding/projects and Highway 37, including near-term projects.

8.2 Draft 2019 Technical Advisory Work Plan and Calendar (Danielle Schmitz) (Pages 16-19)

Danielle Schmitz reviewed the Draft 2019 Work Plan and invited comments from the TAC.

Member Whan suggested change "as needed" on the Measure T Item to "ongoing".

Additionally Ms. Schmitz reported that the Independent Taxpayer's Oversight Committee requested that jurisdictions provide them an overview of their Measure T funded projects, during the planning/design phase and when they start construction. Information should include an

overview of the planning/thought process, issues encountered, how engineering was approached, and the development of project cost.

8.3 Napa Countywide Bicycle Plan Draft Outreach Schedule (Diana Meehan) (Pages 20-21)

Diana Meehan provided a status on the Napa Countywide Bike Plan Admin Draft. The consultants should be providing the admin draft by Friday. Ms. Meehan will review it, and then forward the draft to the TAC member next week.

After the Draft is reviewed by the Technical Advisory Committee and Active Transportation Advisory Committee it will be presented to the NVTB Board for approval to release of the draft for public comment. Open house meetings will be held in the City of Napa, American Canyon, and one of the up-valley cities. The open house meetings will also be streamed live through Facebook, and comments can be submitted through Facebook. Staff will also participate in community events to invite the public to make comments.

Vice Chair Ahmann Smithies requested the open house be held in St. Helena.

After the draft goes through the public comment process, it will then be submitted for environmental review.

Ms. Meehan stated that any significant changes to the projects listed in the plan must be submitted before the environmental process starts.

Vice Chair Ahmann Smithies asked if their Planning Commission could review the draft now.

Ms. Meehan encouraged all members to have their Planning Commissions and Councils review the document if possible. Ms. Meehan reminded the TAC that it currently is an administrative draft, for staff review only - this draft should not be released to the public.

8.4 Soscol Junction Update and Alternatives (Rebecca Schenck) (Pages 22-25)

Rebecca Schenck provided an update on the Soscol Junction project, noting that since the meeting packet was sent, there has been a change - only one roundabout alternative, the double roundabout will be submitted to Caltrans and for environmental review.

8.5 Legislative Update* (Kate Miller)

Kate Miller reviewed the state legislative update, which included the impact if Proposition 6 passes in the November election, and the Wayfair decision that will affect how sales tax revenues are generated.

8.6 November 14, 2018 NVTB Board Meeting Draft Agenda* (Kate Miller)

Kate Miller reviewed the November 14, 2018 NVTB Board meeting agenda.

8. FUTURE AGENDA ITEMS

- Measure T Guidelines
- Raising iron issue
- County of Napa Strategic Plan presentation
- Chair/Vice Chair elections

9. ADJOURNMENT**9.1 Approval of Next Regular Meeting Date of December 6, 2018 and Adjournment.**

Staff reported that there were not any time sensitive items that needed to be addressed in December. The TAC members were in agreement to cancel the December 6, 2018 meeting. The next meeting will be January 10, 2019 at 2 p.m.

Meeting was adjourned at 3:56 p.m.