

**Napa Valley Transportation  
Authority  
Meeting Minutes - Draft  
Citizen Advisory Committee**

January 9, 2019  
CAC Agenda Item 6.1  
Continued From: New  
**Action Requested: APPROVE**

625 Burnell Street  
Napa, CA 94559

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Wednesday, November 7, 2018

5:00 PM

NVTA Conference Room

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**1. Call To Order**

Chair Baldini called the meeting to order at 5:04 p.m.

**2. Roll Call**

**Present:** 9 - Jean Vincent Deale  
Chairperson Michael Baldini  
Christina Benz  
Matthew Schmitz  
Larry Kromann  
Vice Chair Aisha Nasir  
Patricia Lynch  
Scott Owens  
Gary Woodruff

**Absent:** 4 - Doug Weir  
Nicole Cummings  
Jennifer Palmer  
Catherine Heywood

**3. Introductions**

CAC members introduced themselves.

**4. Public Comment**

None

## 5. Committee Member and Staff Comments

Member Kromann broached the subject that Calistoga residents do not want to move forward with building more housing until traffic congestion is relieved. The primary sources of congestion are the two main entrances to Calistoga. The stop sign at Highway 29 and Lincoln Ave appear to be a primary cause of congestion. NVTA Executive Director, Kate Miller, stated that traffic and housing are very much interconnected and building more housing may actually relieve congestion as most traffic is caused by people coming into the area for work. At this time there are no planned improvements for the intersection in question. A study was completed regarding the feasibility of a roundabout at the intersection of Highway 29 and Lincoln. The study concluded it was not feasible.

The suggestion was given by NVTA staff that projects proposed by the City of Calistoga could be given a higher priority in the Countywide Transportation Plan.

Member Owens stated that there needs to be better warning to riders about changes to schedules, especially as they related to Route 29.

Member Nasir stated that she felt the intersections around New Tech High warranted a four way stop. NVTA staff member Schmitz stated there is a link on the City of Napa website that allows citizens to make requests regarding this matter.

## 6. CONSENT AGENDA ITEMS (6.1)

Motion **MOVED** by OWENS, **SECONDED** by WOODRUFF to **APPROVE** the meeting minutes of September 5, 2018. Motion carried by the following vote:

**Aye:** 9 - Member Deale, Chairperson Baldini, Member Benz, Member Schmitz, Member Kromann, Vice Chair Nasir, Member Lynch, Member Owens and Member Woodruff

**Absent:** 4 - Member Weir, Member Cummings, Member Palmer and Member Heywood

### 6.1 Meeting Minutes of September 5, 2018 (Matthew Wilcox) (Pages 7-9)

**Attachments:** [Draft Minutes](#)

CAC action approved the meeting minutes of September 5, 2018.

## 7. REGULAR AGENDA ITEMS

**7.1 Executive Director's Report (Kate Miller) (Pages 10-14)**

Attachments: [Staff Report](#)

Kate Miller, NVTa Executive Director, provided an update on the following:

- The NVTa Board Retreat
- Vine Vision
- Soscol Junction
- The Vine bus maintenance facility
- The Vine Trail segment between St Helena and Calistoga
- SR [State Route] 37 Corridor Improvements
- SR [State Route] 29 Repaving
- Proposition 6

**7.2 Community Based Transportation Plan (CBTP) Outreach Update (Shaveta Sharma) (Pages 15-17)**

Attachments: [Staff Report](#)

Staff provided an overview of the outreach efforts for the CBTP completed so far. She also provided information on upcoming events.

**7.3 Napa Countywide Bicycle Plan Update Outreach Schedule (Diana Meehan) (Pages 18-19)**

Attachments: [Staff Report](#)

Staff provided a brief summary of the plan. CAC members were asked for suggestions about where to host outreach events. CAC member Benz suggested tabling at the Day of Action even on January 21st. CAC member Lynch suggested speaking with the Eagle Cycling Club. Clif Winery was also a suggested location.

**7.4 Napa Valley Transportation Authority (NVTa) Vine Transit Operating Contract (Matthew Wilcox) (Pages 20-23)**

Attachments: [Staff Report](#)

Staff provided an overview of the relationship between NVTa and its transit operations contractor, Transdev.

## 7.5 2019 Citizen Advisory Committee (CAC) Work Plan and Meeting Calendar (Matthew Wilcox) (Pages 24-28)

Attachments: [Staff Report](#)

The 2019 CAC work plan and meeting calendar were presented to the CAC for review and approval.

Motion MOVED by LYNCH, SECONDED by SCHMITZ to APPROVE the 2019 CAC Work Plan and the 2019 meeting calendar. Motion carried by the following vote:

**Aye:** 9 - Member Deale, Chairperson Baldini, Member Benz, Member Schmitz, Member Kromann, Vice Chair Nasir, Member Lynch, Member Owens and Member Woodruff

**Absent:** 4 - Member Weir, Member Cummings, Member Palmer and Member Heywood

## 7.6 Nomination and Election of Chair and Vice Chair for Calendar Year (CY) 2019 (Matthew Wilcox) (Pages 29-30)

Attachments: [Staff Report](#)

Member Baldini was nominated for chair and member Nasir was nominated for vice chair for calendar year 2019.

Motion MOVED by Kromann, SECONDED by OWNES to APPROVE member Baldini as Chair and member Nasir as Vice Chair for 2019. Motion carried by the following vote:

**Aye:** 9 - Member Deale, Chairperson Baldini, Member Benz, Member Schmitz, Member Kromann, Vice Chair Nasir, Member Lynch, Member Owens and Member Woodruff

**Absent:** 4 - Member Weir, Member Cummings, Member Palmer and Member Heywood

## 8. FUTURE AGENDA ITEMS

- Traffic Housing Nexus
- Website changes

## 9. ADJOURNMENT

### 9.1 Approval of Next Regular Meeting Date of January 9, 2019 and Adjournment

The next regular meeting will be held on Wednesday, January 9, 2019 at 5:00p.m.

The meeting was adjourned by Chair Baldini at 6:25 p.m.