



November 1, 2018  
TAC Agenda Item 8.2  
Continued From: New

Action Requested: **INFORMATION/ACTION**

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## NAPA VALLEY TRANSPORTATION AUTHORITY TAC Agenda Letter

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**TO:** Technical Advisory Committee  
**FROM:** Kate Miller, Executive Director  
**REPORT BY:** Danielle Schmitz, Director – Programs, Projects and Planning  
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**SUBJECT:** Draft 2019 Technical Advisory Work Plan and Calendar

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### **RECOMMENDATION**

That the Technical Advisory Committee (TAC) review and provide comment on the Draft 2019 Work Plan and receive the 2019 Calendar.

### **EXECUTIVE SUMMARY**

The draft 2019 TAC Work Plan (Attachment 1) includes regular agenda items, transportation project funding programs and special projects. It is a guideline for developing TAC agendas to keep the committee on track to complete tasks and meet critical deadlines throughout the year. Attachment 2 is the 2019 calendar of NVTA committee and Board meetings.

### **FINANCIAL IMPACT**

Is there a fiscal impact? No

### **BACKGROUND AND DISCUSSION**

The NVTA TAC serves as an advisory committee to the NVTA Board on technical issues relating to transportation planning, projects, and funding. NVTA staff envisions 2019 will include a familiar range of regular program monitoring in addition to work related to Measure T and SB 1 projects and the development of the next Countywide Transportation Plan Call for projects and the Regional Transportation Plan call for projects.

### **SUPPORTING DOCUMENTS**

Attachment(s): (1) Proposed NVTA TAC 2019 Work Plan  
(2) 2019 TAC Meeting Calendar

NVTA Technical Advisory Committee (TAC)  
2019 **DRAFT** Work Plan

Item	Period
· Review monthly agenda for the NVTA Board of Directors	Monthly
· Review and maintain Project Monitoring Reports for Federal and State Programs	<u>bimonthly</u>
· Review monthly Caltrans updates	Monthly
· Review progress on development of the Napa Valley Vine Trail	Monthly
· <u>Partner in the delivery of the Measure T Program</u> <ul style="list-style-type: none"> <li>○ <u>-Keep track of project expenditures</u></li> <li>○ <u>Work with NVTA-TA staff/auditors on project performance and financial audits</u></li> <li>○ <u>Work with NVTA staff on Measure T website and marketing efforts</u></li> <li>○ Provide information and participate, if necessary, in the ITOC meetings</li> </ul>	As needed
· Partner in the delivery of Napa Countywide Transportation Plan (CTP) projects and programs, and provide input into preliminary studies and plans such as the Travel Behavior Study, Technology Study, Short Range Transit Plan, and other related plans and studies that inform the CTP.	Ongoing
· Monitor progress of goals and projects/programs outlined in the NVTA Countywide Pedestrian Master Plan	As needed
· Monitor progress of projects included in the current Regional Transportation Plan (RTP) - Plan Bay Area 2040	Ongoing
· <u>Participate in the Regional Transportation Plan (RTP) – Plan Bay Area 2050 development and Call for Projects</u>	<u>Spring 2019</u>
· <u>Partner in the development of the</u> <u>Monitor progress of goals and projects/programs outlined in the</u> Countywide Bicycle Plan	Ongoing
· Review ATAC findings relative to “complete streets” compliance of state and federally funded projects	As needed
· Review and recommend Transportation Development Act, <u>Article 3 (TDA-3) call for projects and project selection (3-year program with annual review)</u>	January-March
· Review and recommend Transportation Fund for Clean Air (TFCA) call for projects and project selection <u>(3-year program with annual review)</u>	February-June
· Coordinate applying for various “call for projects” including the Active Transportation Program (ATP), SB1 and Cap and Trade funding programs	As needed
· Receive regular briefings on status of the countywide “Vine” transit system and Vine System overview	Monthly
· Receive State and Federal legislative and regulatory updates and recommend legislative platforms and positions to the NVTA Board.	Monthly

<ul style="list-style-type: none"> <li>Receive updates on major highway projects including but not limited to <u>south county SR 29</u> projects and SR 37 <u>project(s)</u>.</li> </ul>	Ongoing
<ul style="list-style-type: none"> <li>Review and provide data for the purpose of updating the <u>Solano</u>-Napa Travel Demand Model specifically as it relates to land use data and VMT metrics.</li> </ul>	As needed
<ul style="list-style-type: none"> <li>Participate in the 2020 STIP Call for Projects</li> </ul>	July-October 2019
<ul style="list-style-type: none"> <li><u>Review and Provide input on housing policies/programs as they relate to transportation funding and other Bay Area Metro programs.</u></li> </ul>	<u>As needed</u>
<ul style="list-style-type: none"> <li>Review and Provide input on the PDA Investment and Growth Strategy Update</li> </ul>	January – May 2019
<ul style="list-style-type: none"> <li>Review and recommend consultant contracts as necessary</li> </ul>	As needed
<ul style="list-style-type: none"> <li>Review work products of studies</li> </ul>	As needed
<ul style="list-style-type: none"> <li>Other items as required</li> </ul>	-As needed
<ul style="list-style-type: none"> <li>Appoint chair and vice-chair for 2020</li> </ul>	December 2019

#### Other topics and issues of interest for the TAC in 2019

- Regional Measure 3 (SB 595)
- The Road Rehabilitation and Accountability Act (SB 1)
- The Napa Travel Demand Model
- Soscol Junction Intersection Improvements
- SR 29 multimodal and operational improvements
- Imola Corridor Complete Streets Improvement Plan
- SPOC trainings and programming development working group trainings
- Passenger Rail – east/west connection along SMART corridor and the north/south connection along the Wine Train corridor.
- Receive updates and provide recommendations regarding the Community Based Transportation Plan.
- Measure T program and policy considerations

2019

NVTA/NVTA-TA Board of Directors and Committee Meeting Calendar

January

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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March

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31						

April

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May

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June

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July

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August

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September

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October

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November

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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December

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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22	23	24	25	26	27	28
29	30	31				

NVTA 1:30 PM
 NVTA-TA 1:30 PM
 TAC 2:00 PM
 PCC 10:00 AM
 ATAC 5:00 PM
 CAC 5:00 PM
 ITOC 2:00 PM
 HOLIDAY