September 19, 2018 NVTA Agenda Item 8.2 Continued From: New

Action Requested: APPROVE



NAPA VALLEY TRANSPORTATION AUTHORITY **Board Agenda Letter**

TO: NVTA Board of Directors

FROM: Kate Miller, Executive Director

REPORT BY: Karrie Sanderlin, Program Manager-Administration and Human

Resources

(707) 259-8633 / Email: ksanderlin@nvta.ca.gov

SUBJECT: Citizen Advisory Committee (CAC) Member Appointment

RECOMMENDATION

That the Napa Valley Transportation Authority (NVTA) Board approve the appointment of new member Gary Woodruff as the City of Napa representative to the Citizen Advisory Committee (CAC).

COMMITTEE RECOMMENDATION

None

EXECUTIVE SUMMARY

On December 15, 2015 the NVTA Board approved the formation of the Citizen Advisory Committee (CAC). The committee currently has 12 members with on-going recruitment for vacancies. With the appointment of Gary Woodruff as the City of Napa representative, the CAC will have 13 members.

The following CAC vacancies still exist:

- City of St. Helena representative
- City of Calistoga representative
- Chamber of Commerce representative
- Agricultural representative
- Member at-large
- Active Transportation representative

PROCEDURAL REQUIREMENTS

- 1. Staff Report
- 2. Public Comments
- 3. Motion, Second, Discussion and Vote

FISCAL IMPACT

Is there a Fiscal Impact? No

CEQA REQUIREMENTS

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (California Environmental Quality Act (CEQA) Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The CAC was formed by NVTA to replace a number of ad hoc committees that had been convened to advise the NVTA Board and NVTA staff on various projects. A permanent committee was desired to ensure representation from all aspects of the communities in Napa Valley to build expertise among CAC members that was lost under previous committees that had been formed for specific purposes and then disbanded when a project ended.

The NVTA Board has ordained that the committee structure and representation strive to represent a diverse cross-section of the community including members of underrepresented groups in Napa Valley.

City/Town/County members will be appointed by their respective Councils or Board of Supervisors whichever is applicable before being approved by the NVTA Board. If representation of a certain faction or jurisdiction cannot be filled after solicitation for that position the vacancy may be filled with a member at-large.

Ideally, members will serve two years. Terms are staggered to ensure continuity.

SUPPORTING DOCUMENTS

Attachment: (1) Gary Woodruff Application and City of Napa Appointment Letter

ATTACHMENT 1 NVTA Agenda Item 8.2 September 19, 2018

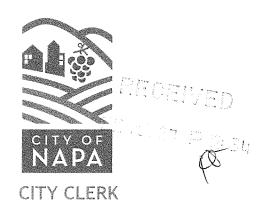
City of Napa Boards & Commissions

Submit Date: Apr 25, 2018

Profile				
Gary First Name	L Middle Initial	Woodruff Last Name	MANAGEMENT (MANAGEMENT) (MANAGEMENT AND	
THS (Name	Middle finial	Last Name		
Email Address	and great of the tree of the same and an extensive out			
Street Address			Suite or Apt	old a printingalisation continues arises are the executive field of the continues of the co
Napa			CA	94558
City	Constitution of the second section and the second	adan sikut kating tang kapatan mula tang ito dalam di kating dalam	State	Postal Code
Mobile: (707)	Business:		A No. or or other	
Primary Phone	Alternate Phone			
30				
Length of Residence in the City of Napa:	**************************************			
65				
Length of Residence in the County of Napa:	registronic file and office.			
Registered to vote in the Cit	y of Napa?			
ç Yes ⊂ No				
Sutter Health	A THE RESIDENCE OF THE PARTY OF	ure Architect	over community	
Employer	Job Title			
Interests & Experiences				
Which Boards would you like	e to apply for?			
Citizen Advisory Committee (CA	C) Napa Valley	Transportation Auth	ority : Submitted	and the second of the second o

Upload a Resume
Community Service Experience:
I was on the committee for Two Years. I have extensive experience in sauté planning for mobile MRI and CT scanning. Hospital planning for many hospitals in the werstern states.
Education:
BA in Hospital Administration, AS in Radiology Technology.
Other relevant experience or expertise:
Have worked as primary coordinator for the Vintage High Band Review for bus parking system overview
Additional Questions
What is your understanding of the role and responsibility of this board?
Long term vision of how we should integrate multiple types of infrastructure for transportation needs of the city and valley
Yes, 6 times Have you ever attended a meeting of this board? If so, how many?
What duties of this board are most interesting to you?
All aspects
What activities of this board are least interesting to you?
What programs or projects would you like to see improved or implemented?
Secondary levels of transportation, bus, bike, communizing issues
How would you approach improving these project(s) or program(s)?
Possible business incentives

Are you involved in any organizations or activities that may result in a conflict of interest if you are appointed to this board?
No ·
Please list two local references and their phone numbers:
Kelli Abernathy city of napa, Ed Moore City of Napa.
How did you learn of this vacancy?
▽ Internet



July 24, 2018

Danielle Schmitz Director, Programs, Projects and Planning Napa Valley Transportation Authority 625 Burnell Street Napa, CA 94558

Dear Mrs. Schmitz:

At their meeting on July 17, 2018, City Council recommended the appointment of Gary Woodruff as the City of Napa Representative to the Napa Valley Transportation Authority (NVTA) Citizen Advisory Committee (CAC) for a term of two years to begin the date appointed by the NVTA Board of Directors. Once available, please email clerk@cityofnapa.org with Gary Woodruff's date of appointment. Thank you.

Sincerely,

Paulette Cooper Office Assistant II

CC: Gary Woodruff

Encl: copy of Gary Woodruff's Application