



September 19, 2018
NVTA Agenda Item 8.2

Continued From: New
Action Requested: APPROVE

NAPA VALLEY TRANSPORTATION AUTHORITY Board Agenda Letter

TO: NVTA Board of Directors
FROM: Kate Miller, Executive Director
REPORT BY: Karrie Sanderlin, Program Manager-Administration and Human Resources
(707) 259-8633 / Email: ksanderlin@nvta.ca.gov
SUBJECT: Citizen Advisory Committee (CAC) Member Appointment

RECOMMENDATION

That the Napa Valley Transportation Authority (NVTA) Board approve the appointment of new member Gary Woodruff as the City of Napa representative to the Citizen Advisory Committee (CAC).

COMMITTEE RECOMMENDATION

None

EXECUTIVE SUMMARY

On December 15, 2015 the NVTA Board approved the formation of the Citizen Advisory Committee (CAC). The committee currently has 12 members with on-going recruitment for vacancies. With the appointment of Gary Woodruff as the City of Napa representative, the CAC will have 13 members.

The following CAC vacancies still exist:

- City of St. Helena representative
- City of Calistoga representative
- Chamber of Commerce representative
- Agricultural representative
- Member at-large
- Active Transportation representative

PROCEDURAL REQUIREMENTS

1. Staff Report
2. Public Comments
3. Motion, Second, Discussion and Vote

FISCAL IMPACT

Is there a Fiscal Impact? No

CEQA REQUIREMENTS

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (California Environmental Quality Act (CEQA) Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The CAC was formed by NVTA to replace a number of ad hoc committees that had been convened to advise the NVTA Board and NVTA staff on various projects. A permanent committee was desired to ensure representation from all aspects of the communities in Napa Valley to build expertise among CAC members that was lost under previous committees that had been formed for specific purposes and then disbanded when a project ended.

The NVTA Board has ordained that the committee structure and representation strive to represent a diverse cross-section of the community including members of underrepresented groups in Napa Valley.

City/Town/County members will be appointed by their respective Councils or Board of Supervisors whichever is applicable before being approved by the NVTA Board. If representation of a certain faction or jurisdiction cannot be filled after solicitation for that position the vacancy may be filled with a member at-large.

Ideally, members will serve two years. Terms are staggered to ensure continuity.

SUPPORTING DOCUMENTS

Attachment: (1) Gary Woodruff Application and City of Napa Appointment Letter

City of Napa Boards & Commissions

Profile

Gary

First Name

L

Middle Initial

Woodruff

Last Name

Email Address

Street Address

Suite or Apt

Napa

City

CA

State

94558

Postal Code

Mailing Address (if different than Resident Address above)

Mobile: (707)

Primary Phone

Business:

Alternate Phone

30

Length of Residence in the City of Napa:

65

Length of Residence in the County of Napa:

Registered to vote in the City of Napa?

☒ Yes ☐ No

Sutter Health

Employer

Infrastructure Architect

Job Title

Interests & Experiences

Which Boards would you like to apply for?

Citizen Advisory Committee (CAC) Napa Valley Transportation Authority : Submitted

Upload a Resume

Community Service Experience:

I was on the committee for Two Years. I have extensive experience in sauté planning for mobile MRI and CT scanning. Hospital planning for many hospitals in the werstern states.

Education:

BA in Hospital Administration, AS in Radiology Technology.

Other relevant experience or expertise:

Have worked as primary coordinator for the Vintage High Band Review for bus parking system overview

Additional Questions

What is your understanding of the role and responsibility of this board?

Long term vision of how we should integrate multiple types of infrastructure for transportation needs of the city and valley

Yes , 6 times

Have you ever attended a meeting of this board? If so, how many?

What duties of this board are most interesting to you?

All aspects

What activities of this board are least interesting to you?

What programs or projects would you like to see improved or implemented?

Secondary levels of transportation, bus, bike, communizing issues

How would you approach improving these project(s) or program(s)?

Possible business incentives

Are you involved in any organizations or activities that may result in a conflict of interest if you are appointed to this board?

No

Please list two local references and their phone numbers:

Kelli Abernathy city of napa, Ed Moore City of Napa.

How did you learn of this vacancy?

☒ Internet



CITY CLERK

RECEIVED

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[Handwritten initials]

July 24, 2018

Danielle Schmitz
Director, Programs, Projects and Planning
Napa Valley Transportation Authority
625 Burnell Street
Napa, CA 94558

Dear Mrs. Schmitz:

At their meeting on July 17, 2018, City Council recommended the appointment of Gary Woodruff as the City of Napa Representative to the Napa Valley Transportation Authority (NVTa) Citizen Advisory Committee (CAC) for a term of two years to begin the date appointed by the NVTa Board of Directors. Once available, please email clerk@cityofnapa.org with Gary Woodruff's date of appointment. Thank you.

Sincerely,

Paulette Cooper
Office Assistant II

CC: Gary Woodruff
Encl: copy of Gary Woodruff's Application