

Glossary of Acronyms

AB 32	Global Warming Solutions Act	HBRR	Highway Bridge Replacement and Rehabilitation Program
ABAG	Association of Bay Area Governments	HIP	Housing Incentive Program
ADA	American with Disabilities Act	HOT	High Occupancy Toll
ATAC	Active Transportation Advisory Committee	HOV	High Occupancy Vehicle
ATP	Active Transportation Program	HR3	High Risk Rural Roads
BAAQMD	Bay Area Air Quality Management District	HSIP	Highway Safety Improvement Program
BART	Bay Area Rapid Transit District	HTF	Highway Trust Fund
BATA	Bay Area Toll Authority	HUTA	Highway Users Tax Account
BRT	Bus Rapid Transit	IFB	Invitation for Bid
CAC	Citizen Advisory Committee	ITIP	State Interregional Transportation Improvement Program
CAP	Climate Action Plan	ITOC	Independent Taxpayer Oversight Committee
Caltrans	California Department of Transportation	IS/MND	Initial Study/Mitigated Negative Declaration
CEQA	California Environmental Quality Act	JARC	Job Access and Reverse Commute
CIP	Capital Investment Program	LIFT	Low-Income Flexible Transportation
CMA	Congestion Management Agency	LOS	Level of Service
CMAQ	Congestion Mitigation and Air Quality Improvement Program	LS&R	Local Streets & Roads
CMP	Congestion Management Program	MaaS	Mobility as a Service
CalSTA	California Transportation Agency	MAP 21	Moving Ahead for Progress in the 21 st Century Act
CTP	Countywide Transportation Plan	MPO	Metropolitan Planning Organization
COC	Communities of Concern	MTC	Metropolitan Transportation Commission
CTC	California Transportation Commission	MTS	Metropolitan Transportation System
DAA	Design Alternative Analyst	ND	Negative Declaration
DBB	Design-Bid-Build	NEPA	National Environmental Policy Act
DBF	Design-Build-Finance	NOAH	Natural Occurring Affordable Housing
DBFOM	Design-Build-Finance-Operate-Maintain	NOC	Notice of Completion
DED	Draft Environmental Document	NOD	Notice of Determination
EIR	Environmental Impact Report	NOP	Notice of Preparation
EJ	Environmental Justice	NVTA	Napa Valley Transportation Authority
FAS	Federal Aid Secondary	NVTA-TA	Napa Valley Transportation Authority-Tax Agency
FAST	Fixing America's Surface Transportation Act	OBAG	One Bay Area Grant
FHWA	Federal Highway Administration	PA&ED	Project Approval Environmental Document
FTA	Federal Transit Administration	P3 or PPP	Public-Private Partnership
FY	Fiscal Year	PCC	Paratransit Coordination Council
GHG	Greenhouse Gas	PCI	Pavement Condition Index
GGRF	Greenhouse Gas Reduction Fund	PCA	Priority Conservation Area
GTFS	General Transit Feed Specification		
HBP	Highway Bridge Program		

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PDA	Priority Development Areas	STIP	State Transportation Improvement Program
PID	Project Initiation Document	STP	Surface Transportation Program
PMS	Pavement Management System	TAC	Technical Advisory Committee
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TCM	Transportation Control Measure
PSE	Plans, Specifications and Estimates	TCRP	Traffic Congestion Relief Program
PSR	Project Study Report	TDA	Transportation Development Act
PTA	Public Transportation Account	TDM	Transportation Demand Management Transportation Demand Model
RACC	Regional Agency Coordinating Committee	TE	Transportation Enhancement
RFP	Request for Proposal	TEA	Transportation Enhancement Activities
RFQ	Request for Qualifications	TEA 21	Transportation Equity Act for the 21 st Century
RHNA	Regional Housing Needs Allocation	TFCA	Transportation Fund for Clean Air
RM2	Regional Measure 2 (Bridge Toll)	TIGER	Transportation Investments Generation Economic Recovery
RM3	Regional Measure 3	TIP	Transportation Improvement Program
RMRP	Road Maintenance and Rehabilitation Program	TLC	Transportation for Livable Communities
ROW	Right of Way	TLU	Transportation and Land Use
RTEP	Regional Transit Expansion Program	TMP	Traffic Management Plan
RTIP	Regional Transportation Improvement Program	TMS	Transportation Management System
RTP	Regional Transportation Plan	TNC	Transportation Network Companies
SAFE	Service Authority for Freeways and Expressways	TOAH	Transit Oriented Affordable Housing
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOD	Transit-Oriented Development
SB 375	Sustainable Communities and Climate Protection Act 2008	TOS	Transportation Operations Systems
SB 1	The Road Repair and Accountability Act of 2017	TPA	Transit Priority Area
SCS	Sustainable Community Strategy	TPI	Transit Performance Initiative
SHA	State Highway Account	TPP	Transit Priority Project Areas
SHOPP	State Highway Operation and Protection Program	VHD	Vehicle Hours of Delay
SNCI	Solano Napa Commuter Information	VMT	Vehicle Miles Traveled
SNTDM	Solano Napa Travel Demand Model		
SR	State Route		
SRTS	Safe Routes to School		
SOV	Single-Occupant Vehicle		
STA	State Transit Assistance		
STIC	Small Transit Intensive Cities		

**Napa Valley Transportation Authority
Meeting Minutes - Draft
Technical Advisory Committee**

625 Burnell Street
Napa, CA 94559

Thursday, June 7, 2018

2:00 PM

NVTA Conference Room

1. Call To Order

Chair Steele called the meeting to order at 2:00 p.m.

Present: 9 - Chairperson Nathan Steele
Mike Kirn
Joe Tagliaboschi
Dana Ayers
Lorien Clark
Juan Arias
Ahmad Rahimi
Vice Chair Erica Ahmann Smithies
Steve Hartwig
Absent: 3 - Brent Cooper
Eric Whan
Doug Weir

2. Introductions

Chair Steele invited all in attendance to introduce themselves.

Also present:
Patrick Band, Napa County Bicycle Coalition
Philip Sales, Napa Valley Vine Trail Coalition

3. Public Comment

No public comment was received.

4. Committee Member and Staff Comments

Alberto Esqueda, NVTA
- Provided a recap on the LOS to VMT, Part II meeting.
- NVTA issued the first Measure T Project Number - to the City of Napa.

[Dana Ayers joined the meeting at 2:02 p.m.]

Dana Ayers, County of Napa - provided an update on the County's Circulation Element process.

Shaveta Sharma, NVTA - Provided an update on the May 24th planning directors meeting which focused on the Metropolitan Transportation Commission's upcoming regional transportation plan project, Horizon.

Mike Kirn, City of Calistoga - Provided an update on the Lincoln Avenue ADA improvements and bridge replacement as well as microsurfacing projects.

Diana Meehan, NVTA -

- Provided an update on Active Transportation Program Cycle 4 (ATP 4), applications are due July 31, 2018.
- NVTA received a Caltrans Sustainable Communities grant for the Imola Corridor.

5 STANDING AGENDA ITEMS

5.1 Congestion Management Agency (CMA) Report (Kate Miller)

Chair Steele reported Kate Miller was delayed by a prior meeting and would provide the CMA report upon arrival.

5.2 Project Monitoring Funding Programs* (Alberto Esqueda)

Alberto Esqueda reviewed the changes to the Project Monitoring spreadsheets.

5.3 Caltrans' Report* (Ahmad Rahimi)

Ahmad Rahimi reviewed the monthly Caltrans report.

Philip Sales noted the Mill Creek Bridge replacement project was not the list. Additionally, Mr. Sales requested a meeting regarding the project.

Mr. Rahimi stated it may be included in another project. Mr. Rahimi will inform the project manager of the request.

5.4 Vine Trail Update (Erica Ahmann Smithies)

Report by Philip Sales.

- There is damage to the wall south of Oak Knoll, between Oak Knoll and Salvador. A car flipped over, crashing into the wall and onto the railroad tracks.

[Erica Ahmann Smithies joined the meeting at 2:20 p.m.]

5.5 Transit Update (Matthew Wilcox)

Matthew Wilcox provided an update on the Comprehensive Operational Analysis.

6. CONSENT AGENDA

6.1 Meeting Minutes of May 3, 2018 TAC Meeting (Kathy Alexander) (Pages 7-10)

MOTION by KIRN, SECOND by ARIAS to APPROVE the meeting minutes of the May 3, 2018 Technical Advisory Committee meeting.

The motion passed with the following vote:

Aye: 7 - Chairperson Steele, Member Kirn, Member Tagliaboschi, Member Ayers, Member Clark, Member Arias and Vice Chair Ahmann Smithies

Absent: 3 - Member Cooper, Member Whan and Member Weir

Abstain: 1 - Member Rahimi and Member Hartwig

7. REGULAR AGENDA ITEMS

7.1 Transportation Development Act Article 3 (TDA 3) Fiscal Years (FY) 2018-19 through 2020-21 Project List Review (Diana Meehan) (Pages 11-15)

Report by Diana Meehan.

- Reviewed the TDA 3 Call for Projects process
- Implementing a 3-year project programming cycle
- Project List will be reviewed each year, adjustments will be made if necessary
- All applications submitted are included in the program of proposed projects and will be funded over the next three years

Patrick Band conveyed suggestions and concerns from the Active Transportation Advisory Committee (ATAC) regarding the bike facility on Donaldson Way.

MOTION by AHMANN SMITHIES, SECOND by HARTWIG to RECOMMEND the NVT Board approve the draft FY 2018-19 through FY 2020-21 Transportation Development Act Article 3 (TDA-3) program of projects.

The motion passed with the following vote:

Aye: 8 - Chairperson Steele, Member Kirn, Member Tagliaboschi, Member Ayers, Member Clark, Member Arias, Member Rahimi, Vice Chair Ahmann Smithies and Member Hartwig

Absent: 3 - Member Cooper, Member Whan and Member Weir

7.2 LifeLine Cycle 5 Program Project List Review (Shaveta Sharma) (Pages 16-20)

Report by Shaveta Sharma

- Reviewed the Lifeline Cycle 5 process to date
- Reviewed the recommended project list

MOTION by TAGLIABOSCHI, SECOND by AHMANN SMITHIES to recommend that the NVT Board of Directors approve the Lifeline Transportation Program Cycle 5 Program of Projects. The motion passed with the following vote:

Aye: 8 - Chairperson Steele, Member Kirn, Member Tagliaboschi, Member Ayers, Member Clark, Member Arias, Member Rahimi, Vice Chair Ahmann Smithies and Member Hartwig

Absent: 3 - Member Cooper, Member Whan and Member Weir

7.3 Napa Countywide Bicycle Plan Update (Diana Meehan) (Pages 21-30)

Report by Diana Meehan

- Provided a presentation on the Bicycle Plan Update progress
- Each jurisdictions' projects are to be listed in priority order and input has been requested from the jurisdictions
- Admin draft of the plan will be provided in August
- Asked jurisdictions to promote Open House/Public Workshop on June 19th from 5:30 - 7:00 p.m. and Wikimap tool
- Invited comments/suggestions from the TAC

A discussion followed that included:

- Projects listed in the Bicycle Plan should have project cost-to-benefit ratios that are consistent with those in the Active Transportation Plan application
- Identifying intersections that need facilities/improvements, but leave class type open
- Allow flexibility with class types for repaving projects and new development project requirements

- The Bicycle Plan's language should allow flexibility, however it should not be too broad or vague so that it seems that bicycle facilities are not required on development projects

7.4 Legislative Update* (Kate Miller)

Report reviewed by Antonio Onorato

Kate Miller provided an update on the Self Help Counties Coalition's efforts to eliminate indirect costs associated with Caltrans. Legislation to waive indirect costs was signed by the governor and will be in effect for two years.

Ms. Miller provided the Congestion Management Agency Update at this time which included updates on:

- The latest proposals that would link transportation funds to housing production
- The Metropolitan Transportation Commission's (MTC's) Horizon Regional Transportation Plan activities

7.5 June 20, 2018 NVTA Board Meeting Draft Agenda* (Kate Miller)

Kate Miller reviewed the June 20, 2018 NVTA Board meeting draft agenda.

8. FUTURE AGENDA ITEMS

No future agenda items were requested.

9. ADJOURNMENT

9.1 Approval of Next Meeting Date of July 12, 2018 and Adjournment.

MOTION by Hartwig, SECOND by TAGLIABOSCHI to APPROVE the next meeting date of July 12, 2018 and ADJOURN the meeting. The motion was unanimously approved.

Meeting adjourned at 3:27 p.m.