

# **Napa Valley Transportation Authority**

625 Burnell Street

Napa, CA 94559

**\*\*\*\*\*SPECIAL MEETING\*\*\*\*\***

## **Meeting Minutes Technical Advisory Committee**

**Town of Yountville Council Chambers, 6550 Yount Street, Yountville, CA 94599**

**Thursday, February 1, 2018**

**2:00 PM**

### **1. Call To Order**

**Chair Steele called the meeting to order at 2 p.m.**

**Present:** 10 - Chairperson Nathan Steele

Mike Kirn  
Joe Tagliaboschi  
Dana Ayers  
Lorien Clark  
Juan Arias  
Doug Weir  
Ahmad Rahimi  
Erica Ahmann Smithies  
Steve Hartwig

**Absent:** 2 - Brent Cooper  
Member Eric Whan

### **2. Introductions**

Chair Steele invited all in attendance to introduce themselves.

Public present:

Patrick Band, Napa County Bicycle Coalition  
Michelle Dahme, Town of Yountville  
Kerri Dorman, Town of Yountville

Preya Nixon, Town of Yountville  
Philip Sales, Napa Valley Vine Trail Coalition

### **3. Public Comment**

No public comment was received.

### **4. Committee Member and Staff Comments**

Herb Fredricksen, NVTa - Received twenty-one responses to the Architect and Engineering Request for Qualifications, review is complete and a short list will be created and made available to the TAC.

Alberto Esqueda, NVTa - Office of Planning and Research (OPR) released the SB 743 proposed guidelines to the California Natural Resources Agency and has started the rulemaking process - submit comments by March 15<sup>th</sup>.

Shaveta Sharma, NVTa - Fehr and Peers, the consultant for the Travel Behavior Study (TBS) Update, will be at the March TAC meeting to discuss data components.

Mike Kirn, City of Calistoga - Building a new restroom facility at the Vine Trail next to the Little League field. The Berry Street Bridge should be completed in a few weeks.

[Erica Ahmann Smithies joined the meeting at 2:04 p.m.]

Danielle Schmitz, NVTa - The State Route 37 (SR 37) survey garnered over 3,700 responses, 12% were from Napa County. Moving forward with the DAA assessment, preparing a project initiation document (PID) for segment B (from Sears Point to Mare Island). The final project may be a combination causeway and levy with a possible interim reversible lane. Solano Transportation Authority programmed \$5 million of State Transportation Improvement Program (STIP) funds to SR 37, and if Regional Measure 3 passes, \$100 million will be programmed toward SR 37 improvements. The funds could be used for the interim reversible lane and the environmental document for Segment B.

Kate Miller, NVTa - Participated in a high rail tour of the Sonoma-Marín Area Rail Transit (SMART) train alignment from Novato to Green Island Road in American Canyon. There is a four-county effort to encourage SMART to apply for a Caltrans planning grant to assess costs and what is needed on the alignment in order to run the SMART train from Novato to Suisun. Currently SMART owns the railroad up to Green Island Road.

- Staff is working with Caltrans to commit to long-term State Highway Operation and Protection Program (SHOPP) funding (the next cycle) for pedestrian and safety improvements along the State Route 29 corridor.

- Socol Junction was not selected for the first cycle of Solutions for Congested Corridor Program but is on MTC's list for future cycles.

- Staff is scheduling informational Regional Measure 3 (RM 3) presentations with the

City/Town Councils and Board of Supervisors as well as local service and hospitality organizations to provide educational information about RM 3 and how it may affect Napa.

[Dana Ayers joined the meeting at 2:08 p.m.]

## **5. STANDING AGENDA ITEMS**

### **5.1 Congestion Management Agency (CMA) Report (Danielle Schmitz)**

Report by Danielle Schmitz.

Items covered at last week's CMA meeting included:

- Proposed CEQA guidelines – the presentation is in the handouts.
- SR 37 sea level rise adaptation and resiliency presentation by BCDC.
- Resiliency is now a priority as a result of the wildfires, and a resiliency section will be added to the next Countywide Transportation Plan.
- Review of SB 1 competitive programs.
- The Bay Area Toll Authority passed a resolution to place RM 3 on the June 5th ballot. The next step would be for the Napa County Board of Supervisors to place it on the ballot in Napa County which is scheduled for February 27<sup>th</sup>

### **5.2 Project Monitoring Funding Programs\* (Alberto Esqueda)**

Alberto Esqueda reviewed the updates to the Project Monitoring spreadsheets.

### **5.3 Caltrans' Report\* (Ahmad Rahimi)**

Ahmad Rahimi reviewed the Caltrans Report.

Vice Chair Ahmann Smithies asked when the SR 29 pavement preservation project from north of Trancas in Napa to Mee Lane in St. Helena would commence.

Mr. Rahimi replied the project would start this summer.

Member Tagliaboschi asked if the project included resurfacing the on and off ramps in Yountville.

Mr. Rahimi confirmed the project included resurfacing on and off ramps in Yountville

Vice Chair Ahmann Smithies reported there was a safety hazard on an ADA (Americans with Disabilities Act) ramp at Hunt and Main Street in St. Helena that Caltrans installed in December. To date two trip and falls have been reported.

Mr. Rahimi will follow up on that issue.

Patrick Band, Napa County Bicycle Coalition, Conn Creek Bridge project - noted there

were prior discussions to include bike crossing improvements from Silverado Trail on Conn Creek Bridge up to Sage Canyon and asked if any bike improvements had been added.

Mr. Rahimi was not aware of any bike crossing improvements and noted the bridge is very wide, bicycles should be able to cross the bridge safely.

#### **5.4 Vine Trail Update (Erica Ahmann Smithies)**

At the request of Vice Chair Ahmann Smithies, Philip Sales provided the following update.

- The shelter by the Marriott is under construction.
- There will not be an easement for the Ahern property; the Vine Trail Coalition is considering alternatives for that section of the alignment.

#### **5.5 Transit Update (Matthew Wilcox)**

Rebecca Schenck reported staff has completed four of five outreach events in Yountville for the Ride the Vine app. Staff received several requests for a set drop-off/pick-up point at Lincoln Theater.

Shaveta Sharma provided Ride the Vine app usage statistics through December 31, 2017.

### **6. CONSENT AGENDA**

#### **6.1 Meeting Minutes of January 11, 2018 TAC Meeting (Kathy Alexander) (Pages 5-9)**

Chair Steele called for discussion/corrections to the January 11, 2018 TAC Meeting Minutes, there being none, he called for a motion to approve the minutes.

**MOTION by KIRN, SECOND by Ahmann Smithies to APPROVE the January 11, 2018 Meeting Minutes. Motion carried with a unanimous vote.**

### **7. PRESENTATIONS**

#### **7.1 City of Napa California Boulevard Roundabouts Presentation (City of Napa Staff)**

Shannon Barcal provided a presentation on the California Boulevard Roundabouts.

### **8. REGULAR AGENDA ITEMS**

#### **8.1 Measure T 6.67% Class 1 Equivalent Project Review (Alberto Esqueda) (Pages 10-14)**

Report by Danielle Schmitz.

- Reviewed draft Independent Taxpayers Oversight Committee (ITOC) agenda

- Explained the tracking of 6.67% Measure T Equivalent projects on a 5-year rolling basis
- Eligible funding sources for meeting the Measure T Equivalent are: Surface Transportation Program (STP); CMAQ (all One Bay Area Grant Cycle 2 OBAG 2 funds); STIP; and any funding that is formula based and at the discretion of the local agency.
- Reviewed the Measure T Equivalent project list included in the packet, and noted that the City of Napa has additional projects not listed that will meet or exceed the projected 6.67% amount for Class 1 bike lanes in the first 5 years.

Member Clark provided information on the City of Napa's additional projects.

Member Clark stated the City of Napa has set a condition of approval on private developments that requires the inclusion of Class 1 facilities and asked if those funds would be eligible for meeting the 6.67% Measure T Equivalent.

Ms. Schmitz responded that the ordinance does not address that and NVTA would get a legal opinion.

Philip Sales asked if all the projects on the list were in the Countywide Bicycle Plan (CBP).

Member Arias and Member Clark confirmed the projects in their jurisdictions were in the CBP.

Ms. Schmitz responded that she would double check the City of American Canyon Green Island Project, all other projects are included in the CBP.

Mr. Sales mentioned at least one ITOC member felt the ITOC should approve the 6.67% Measure T Equivalent project list, however NVTA staff has stated that it is not ITOC's role to approve any project lists Measure T projects or otherwise.

Ms. Schmitz explained that the Measure T ordinance does not require approval from ITOC for the Measure T projects or the 6.67% Measure T Equivalent projects. The ITOC's charter is to review the projects to ensure they meet the intent of the ordinance and they provide a recommendation to the Napa Valley Transportation Authority-Tax Agency (NVTA-TA), the approving body for the projects.

Mr. Sales thought the ordinance required that the 6.67% Measure T Equivalent be met each year.

Kate Miller clarified that the ordinance does not require the expenditure of 6.67% Measure T Equivalent amount each year, instead that the 6.67% amount is committed

each year. Ms. Miller further noted that requiring the 6.67% Equivalent expenditure be met each year may hinder the delivery of Class 1 projects, especially larger projects, whereas committing the 6.67% Equivalent amount to projects would allow for more expedient delivery of Class 1 projects.

Member Kirn asked if a jurisdiction's Class 1 project expenditure exceeds the 6.67% Measure T Equivalent amount in one year, could the excess amount be carried over to future years.

Ms. Miller reminded the TAC that the ordinance requires that the collective Measure T Equivalent amounts expended by all the jurisdictions meet the 6.67% amount, the jurisdictions are not required to meet individual amounts. There may be years where only one or two jurisdictions have eligible projects that meet the total Measure T Equivalent amount for the County while other jurisdictions may not have any committed or programmed for that year, they will in future years. If it appears there may be an issue meeting the Measure T Equivalent requirement, the jurisdictions could negotiate a plan that meets the requirement. She added that the smaller jurisdictions often do not receive funding sources under NVTAs's discretion for their projects due to the Caltrans' local assistance requirements in delivering those funding sources.

Member Arias asked if any of the SB 1 Local Partnership Program (LPP) funding is eligible for meeting the Measure T Equivalent requirement.

Ms. Schmitz replied that SB 1 LPP formula funding is eligible, however, competitive SB 1 funding is not eligible.

Mr. Sales asked if maintenance included reconstruction.

Ms. Schmitz replied that crack sealing, reconstruction and pavement rehabilitation were eligible expenditures for meeting the Measure T Equivalent requirement.

## **8.2 Local Partnership Program (LPP) Proposed Use of Measure T Funds (Alberto Esqueda) (Pages 15-19)**

Report by Alberto Esqueda.

- The California Transportation Commission allocates \$200 million annually to the Local Partnership program, divided equally between the formula and competitive components.
- Reviewed the LPP formula and competitive components of the program.
- LPP funds will start in Fiscal Year 2018-19 as it is tied to when Measure T starts.
- Approximately \$320,000 is anticipated annually for Napa County.
- Staff recommends accumulating the LPP funds to allocate toward larger projects on the state highway system.

Member Arias asked if staff had projects in mind for the funding.

Mr. Esqueda responded the initial project would be to alleviate traffic "choke points" in the south part of the county.

Vice Chair Ahmann Smithies suggested the jurisdictions annually review the funds and projects and make a determination on the allocation of the funds.

Mr. Esqueda reported that as more jurisdictions and agencies enact sales tax measures or fees, including Regional Measure 3, the amount allocated to Napa County will be reduced.

Member Tagliaboschi requested an example of how the funds would be used.

Ms. Miller replied the funds could be accumulated and used as a viable matching source for larger projects.

Member Kirn asked if the use of the funds was prescriptive or restricted, such as used only for State Highway Operation and Protection Program (SHOPP) projects.

Ms. Miller confirmed that while there are limitations on the use of the funds, currently they may be used for local streets and roads projects, however, maintaining state highways is a priority of the California Transportation Commission and it may restrict the use of funds to SHOPP projects in the future.

Member Hartwig noted the staff report does not address alternatives if the funds are not accumulated or accumulated but not programmed.

Ms. Miller replied in that case the TAC could discuss the use of the funds including allocating them for local streets and roads projects.

Ms. Schmitz informed the TAC that projects using the LPP funds must follow Caltrans' Local Assistance process.

Vice Chair Ahmann Smithies asked how many years can the funds be accumulated.

Ms. Miller reported that originally accumulating the funds was not allowed, however, NVTa worked with the CTC to allow accumulation as Napa County receives a small amount of funds which makes delivering projects difficult.

Vice Chair Ahmann Smithies asked if NVTa staff had a list of projects for using the funds.

Ms. Schmitz noted that the funds are similar to STIP funds, and recommended using the funds on federal or state funded projects.

Member Arias asked what the distribution formula would be if the funds were to be distributed among the jurisdictions.

Ms. Miller recommended the Measure T formula.

Chair Steele asked for action on staff's request for recommending prioritizing LPP funds for high priority highway projects.

**Motion by KIRN, SECOND by AHMANN SMITHIES, to recommend the NVT Board prioritize the funds for state highway projects, however, if at the time of applying for the funds a jurisdiction has a local project that already has federal and/or state transportation funds secured through Caltrans Local Assistance that has a funding shortfall that couldn't otherwise be gapped, funds could be allocated to the jurisdiction. Such allocations would be on a case by case basis. Motion passed with the following vote:**

**Aye:** 8 - Chairperson Steele, Member Tagliaboschi, Member Ayers, Member Clark, Member Arias, Member Weir, Vice Chair Ahmann Smithies and Member Hartwig

**Nay:** 1 - Member Kirn

**Absent:** 2 - Member Cooper and Member Whan

### **8.3 Information on Public Outreach Campaigns for Senate Bill 1, RM 3, Measure T, and ACA 5 (Kate Miller) (Pages 20-26)**

Report by Derek Moore.

Staff is scheduling the Regional Measure 3 public outreach presentations with councils, boards, chambers, and service organizations.

Measure T and/or SB 1 signage - Measure T logo included in the packet, Caltrans is developing SB 1 logo use guidelines. If jurisdictions have projects funded by both Measure T and SB 1, it can be combined on one sign.

Vice Chair Ahmann Smithies asked how long before the SB 1 sign logo is available.

Ms. Miller reported Caltrans has a SB 1 logo, however, use guidelines have not been released. MTC is concerned about RM 3 and SB 1 getting confused, SB 1 logo may not be released until after the June election.

Alberto Esqueda recommended each jurisdiction send a high resolution version of their logo to Mr. Moore.

### **8.4 Legislative Update\* (Kate Miller)**

Kate Miller reviewed the Legislative Report, emphasizing points on Attachment 2, "Funding Principles" that may affect funding to the jurisdictions.

### **8.5 NVT Board Meeting Draft Agenda\* (Kate Miller)**

Kate Miller reviewed the February 21, 2018 NVT Board meeting agenda.

## **8. FUTURE AGENDA ITEMS**

- Travel Behavior Study data component discussion with Fehr and Peers
- Jurisdictions' approved Measure T 5-year Project Lists



Ms. Schmitz reminded the TAC that the jurisdictions must hold a public hearing and adopt resolutions for the Measure T 5-year Project list and for setting the Maintenance of Effort amount. Measure T Master Agreements are being circulated for signatures.

## **9. ADJOURNMENT**

### **9.1 Approval of Next Regular Meeting Date of March 1, 2018 and Adjournment.**

**MOTION by STEELE, SECOND by KIRN to ADJOURN the meeting.** Meeting adjourned at 3:34 p.m.

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Kathy Alexander , NVTB Deputy Board Secretary