



**NAPA VALLEY TRANSPORTATION AUTHORITY**  
**TAC Agenda Letter**

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**TO:** Technical Advisory Committee (TAC)  
**FROM** Kate Miller, Executive Director  
**REPORT BY:** Danielle Schmitz, Director – Programs, Projects and Planning  
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**SUBJECT:** Draft 2018 Technical Advisory Committee (TAC) Work Plan and  
Calendar

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**RECOMMENDATION**

That the Technical Advisory Committee (TAC) provide input and approve the 2018 TAC Work Plan (Attachment 1) and receive the 2018 Calendar (Attachment 2).

**EXECUTIVE SUMMARY**

The draft 2018 TAC Work Plan (Attachment 1) includes regular agenda items, transportation project funding programs and special projects. It is a guideline for developing TAC agendas to keep the committee on track to complete tasks and meet critical deadlines throughout the year. Attachment 2 is the 2018 calendar of NVTA committee and Board meetings.

**FISCAL IMPACT**

Is there a fiscal impact? No

**BACKGROUND AND DISCUSSION**

The NVTA TAC serves as an advisory committee to the NVTA Board on technical issues relating to transportation planning, funding, and policies. NVTA staff envisions 2018 will include a familiar range of regular program monitoring in addition to work related to the delivery of Measure T and SB 1 projects.

**SUPPORTING DOCUMENTS**

Attachment(s):       (1) Proposed NVTAC 2018 Work Plan  
                              (2) 2018 TAC Meeting Calendar

**NVTA Technical Advisory Committee (TAC)  
2018 Work Plan**

<b>Item</b>	<b>Period</b>
• Review monthly agenda for the NVTA Board of Directors	Monthly
• Review and maintain Project Monitoring Reports for Federal and State Programs	Monthly
• Review monthly Caltrans updates	Monthly
• Review progress on development of and provisions for maintenance to the Napa Valley Vine Trail	Monthly
• Partner in the development and review elements of Measure T expenditure program <ul style="list-style-type: none"> <li>○ Provide information and participate if necessary in the ITOC meetings</li> </ul>	As needed
• Partner in the delivery of Napa Countywide Transportation Plan (CTP) projects and programs, and provide input into preliminary studies and plans such as the Travel Behavior Study, Technology Study, Short Range Transit Plan, and other related plans and studies that inform the CTP.	Ongoing
• Monitor progress of goals and projects/programs outlined in the NVTA Countywide Pedestrian Master Plan	As needed
• Monitor progress of project included in the current Regional Transportation Plan (RTP) - Plan Bay Area 2040	Ongoing
• Partner in the development of the Countywide Bicycle Plan element of the Active Transportation Plan.	Ongoing
• Review ATAC findings relative to “complete streets” compliance of state and federally funded projects	As needed
• Review and recommend Transportation Development Act, part 3 (TDA-3) call for projects and project selection	January-March
• Review and recommend Transportation Fund for Clean Air (TFCA) call for projects and project selection	February-June
• Coordinate applying for various “call for projects” including the Active Transportation Program (ATP), SB1 and Cap and Trade funding programs	As needed
• Receive regular briefings on status of the countywide “Vine” transit system and Vine System overview	Monthly
• Consider and advise on development of new NVTA fleet maintenance facility	As needed
• Appoint chair and vice-chair for 2019	December 2018
• Receive State and Federal legislative and regulatory updates and recommend legislative platforms and positions to the NVTA Board.	Monthly
• Receive updates on major highway projects including but not limited to SR 29 South County Projects and SR 37.	Ongoing
• Review and provide data for the purpose of updating the Solano-Napa Travel Demand Model specifically as it relates to land use data and VMT metrics.	As needed

• Review and recommend consultant contracts as necessary	As needed
• Review work products of studies	As needed
• Other items as required	As needed

**Other topics and issues of interest for the TAC in 2018**

- Regional Measure 3 (SB 595)
- The Road Rehabilitation and Accountability Act (SB 1)
- The Napa-Solano Travel Demand Model
- Highway 29 Working Group
- Training – transportation funding/programming and other
- Passenger Rail – east/west connection along SMART corridor and the north/south connection along the Wine Train corridor.

**2018**  
**DRAFT NVTB Board of Directors and Committee Meeting Calendar**

ATTACHMENT 2  
TAC Agenda Item 7.2  
December 7, 2017

**January**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**February**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

**March**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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25	26	27	28	29	30	31

**April**

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22	23	24	25	26	27	28
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**May**

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**June**

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**July**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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**August**

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**September**

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**October**

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28	29	30	31			

**November**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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18	19	20	21	22	23	24
25	26	27	28	29	30	

**December**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

<b>BOARD</b>	<b>TAC</b>	<b>PCC</b>	<b>ATAC</b>	<b>CAC</b>	<b>HOLIDAY</b>
1:30 PM	2:00 PM	10:00 AM	5:00 PM	5:00 PM	