



NAPA VALLEY TRANSPORTATION AUTHORITY Board Agenda Letter

TO: Board of Directors
FROM: Kate Miller, Executive Director
REPORT BY: Antonio Onorato, Program Manager- Finance
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SUBJECT: Resolution No. 17-08 Authorizing the Filing of Applications with the Federal Transit Administration (FTA)

RECOMMENDATION

That the Napa Valley Transportation Authority (NVTA) Board approve Resolution No. 17-08 (Attachment 1) authorizing the Executive Director or her designee to file applications and execute grant agreements with the Federal Transit Administration (FTA).

COMMITTEE RECOMMENDATION

None

EXECUTIVE SUMMARY

To apply for FTA funds, NVTA must have a resolution that authorizes the filing of applications with the Federal Transit Administration, and references the supplemental agreement, which is also included with all applications to FTA. Board approval of the authorizing resolution will allow NVTA apply for FY 2017-18 FTA funds.

PROCEDURAL REQUIREMENTS

1. Staff Report
2. Public Comments
3. Motion, Second, Discussion and Vote

FISCAL IMPACT

Is there a Fiscal Impact? No, not for this action.

Consequences if not approved: NVTA will not be eligible to apply for FTA funding until an authorizing resolution has been approved by the Board.

CEQA REQUIREMENTS

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (California Environmental Quality Act (CEQA) Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Under the provisions of Fixing America's Surface Transportation (FAST) Act and other federal statutes, the FTA distributes a variety of transit-related funds, including FTA Section 5307 urbanized formula funds. The Metropolitan Transportation Commission (MTC) is the designated recipient and provides regional oversight for the FTA Section 5307 funds for which NVTA is eligible to apply. NVTA has a supplemental agreement with MTC which allows NVTA to receive these funds directly.

The Federal Transit Administration (FTA) recently launched a new platform to award and manage federal grants known as the Transit Award Management System (TrAMS). As part of the new legal requirements in TrAMS, FTA requires a resolution authorizing the filing of applications. In order to continue to receive funding awarded by FTA, NVTA must file a resolution designating the representative authorized to execute FTA grants on behalf of the Authority. Kate Miller, the Executive Director, is the designated official authorized to execute FTA grants.

SUPPORTING DOCUMENTS

Attachment: (1) Resolution No. 17-08

RESOLUTION No. 17-08

**A RESOLUTION OF THE
NAPA VALLEY TRANSPORTATION AUTHORITY (NVTA)
AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT
ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES
DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION
ASSISTANCE AUTHORIZED BY CHAPTER 53 OF TITLE 49 OF THE UNITED
STATES CODE AND ANY OTHER FEDERAL STATUTES ADMINISTERED BY THE
FEDERAL TRANSIT ADMINISTRATION**

WHEREAS, the Federal Transit Administration has been authorized to provide funding to support public transportation under 49 U.S.C. Chapter 53; and

WHEREAS, grants or cooperative agreements for Federal financial assistance will impose certain obligations upon the Napa Valley Transportation Authority (NVTA) and may require the NVTA to provide the non-Federal share of transportation-related expenses supported with Federal financial assistance; and

WHEREAS, NVTA is legally authorized under Federal, state, or local law to apply for and receive Federal assistance; and

WHEREAS, NVTA has received authority from the Designated Recipient to apply for and receive Urbanized Area Formula Program assistance authorized by 49 U.S.C. 5307; and

WHEREAS, NVTA is required to provide certain certifications and assurances to the Federal Transit Administration at least annually;

NOW THEREFORE BE IT RESOLVED:

1. That the Executive Director or designee is authorized to execute and file an application for Federal assistance on behalf of Napa Valley Transportation Authority with the Federal Transit Administration for Federal assistance authorized by 49 U.S.C. Chapter 53 or any other Federal statutes authorizing activities administered by the Federal Transit Administration.
2. That the Executive Director or designee is authorized to execute and file with the Federal Transit Administration the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a Federal assistance grant or cooperative agreement.

3. That the Executive Director or designee is authorized to execute the grant and cooperative agreements with the Federal Transit Administration on behalf of NVTA.
4. That the Executive Director or designee is authorized to draw payments against available grant funding using the ECHO web system or other Federal Transit Administration automated application used to request payments from grant awards.

CERTIFICATION

The undersigned, acting on behalf of the Napa Valley Transportation Authority, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting.

Passed and Adopted the 21th day of June, 2017.

Peter White, NVTA Chair

Ayes

Nays:

Absent:

ATTEST:

Karalyn E. Sanderlin, NVTA Board Secretary

APPROVED:

Jennifer Gore, NVTA Legal Counsel