

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes

### Technical Advisory Committee

NVTA Conference Room

Thursday, May 4, 2017

2:00 PM

#### 1. Call To Order

Chair Whan called the meeting to order at 2 p.m.

**Present:** 12 - Vice Chair Nathan Steele

Jason Holley  
Mike Kirn  
Brent Cooper  
Chairperson Eric Whan  
Joe Tagliaboschi  
Dana Ayers  
Lorien Clark  
Juan Arias  
Doug Weir  
Ahmad Rahimi  
Erica Ahmann Smithies

**Absent:** 1 - Rick Tooker

#### 2. Introductions

Chair Whan invited all in attendance to introduce themselves.

Also present:

Barry Eberling, Napa Valley Register  
Kerri Dorman, Town of Yountville Council  
Philip Sales, Napa Valley Vine Trail  
Patrick Band, Napa Valley Bicycle Coalition

#### 3. Public Comment

No public comment was received.

#### 4. Committee Member and Staff Comments

Kate Miller - NVTA

- The Vine Trail Oak Knoll Segment is one of three finalists for the California Transportation Foundation (CTF) Bicycle/Pedestrian Project of the Year. The winner will be announced at the awards luncheon on May 24th.

Alberto Esqueda - NVTA

- Staff from NVTA and Solano Transportation Authority reviewed the traffic model proposals and are recommending a firm that is utilizing new technologies that will provide more detailed modeling.
- Caltrans will provide a NEPA process training for projects funded under the Federal Highway Administration on Monday, May 22nd, 9:30 - 12:30 at the Napa County offices - Board of Supervisors room.

Joe Tagliaboschi - Town of Yountville

- Painting of the mural on the underpass has started.

Jason Holley - City of American Canyon

- The Napa Junction Road turning radius project is out for bid.
- Submitting an encroachment permit for a Highway 29 signal inter-connect to add signals that are not currently connected to the signal system.

Juan Arias - County of Napa

- Silverado Trail overlay project will start June 6th and is expected to finish around mid-July.

Mike Kirn - City of Calistoga

- Washington Street project is under construction, will take about seven weeks.
- Caltrans will start the SR 29 bridge replacement over the Napa River next month. Work on the downstream half of the bridge will start this year and the upstream half will start next year.
- Berry Street bridge replacement may start in late June.

Erica Ahmann Smithies - City of St. Helena

- Pope Street bike lane project striping should start next week.
- Charter Oak /Allison Avenue overlay starts in a few weeks.
- PG&E is doing night work on Pope Street bridge. Starting next week the bridge will be closed from 7 p.m. to 3 a.m. on weekdays, for two weeks.

Danielle Schmitz - NVTA

- Single Point of Contact (SPOC) Sub-regional training at NVTA May 31st, 10 a.m. - 12 p.m. Regional training, June 6th, 9 am - 12 p.m., at Caltrans. SPOCs should attend both trainings as different topics will be addressed. If a SPOC is unable to attend, please send an alternate. SPOC's are required by the Metropolitan Transportation Commission (MTC) for all federally funded projects.

- Highway 37 Policy Meeting - discussed financial feasibility of a toll bridge or toll road element, and MTC's design alternative assessment which is the equivalent to a project initiation document. MTC is reviewing hydraulics, sea level rise data and traffic volumes. Average travel time on Highway 37 between Highway 101 and I-80 is about 75 minutes westbound in the mornings and about 100 minutes eastbound from 1:30 - 8:30 p.m. when it should only take 25-30 minutes.
- MTC is holding a Plan Bay Area Open House on May 15th, 6-8 p.m. at the Elks Lodge.

Diana Meehan - NVTA

- The Air District opened a Call for Projects for the Bikeways Grant Program for new Class 1-4 bike facilities only, projects must be shovel ready and have environmental complete. An email regarding a workshop was sent out yesterday.
- Complete Streets Workshop May 16th, 8:30 p.m. - 12:30 p.m. at NVTA.
- Caltrans District 4 is working on the District 4 Bicycle Plan. There will be a workshop at the Vallejo library on May 17th, 6-8 p.m.
- Bike Fest this Saturday from 10 a.m. - 2 p.m. at Oxbow Commons.
- Bike to Work Day is Thursday, May 11th, NVTA is hosting an energizer station at Soscol Avenue and Vallejo Street.

## **5 STANDING AGENDA ITEMS**

### **5.1 Congestion Management Agency (CMA) Report (Danielle Schmitz)**

Danielle Schmitz reported the CMAs met last Friday, Caltrans provided an overview of the statewide winter storm damage and had a lengthy SB 1 discussion.

### **5.2 Project Monitoring Funding Programs (Alberto Esqueda)**

Alberto Esqueda reviewed the changes to the Project Monitoring spreadsheets.

### **5.3 Caltrans' Report (Ahmad Rahimi)**

Ahmad Rahimi reviewed the changes to the Caltrans report.

[Dana Ayers joined the meeting at 2:25 p.m.]

### **5.4 Vine Trail Update**

Danielle Schmitz invited Philip Sales to provide an update.

The Napa Valley Vine Trail Coalition signed an agreement with Napa County for maintenance of the unincorporated sections of the trail.

Engineers met this past Monday, they completed an Urban Greening grant fund application for the Fairway extension section.

## **5.5 Transit Update (Matthew Wilcox)**

No report. Matthew Wilcox was not at the meeting.  
Kate Miller noted transit service is being extended for BottleRock and is free during BottleRock thanks to donations from the Napa Valley Vintners and Latitude 38.

On May 17th there will be a Public Hearing for the Board to consider eliminating Route 25 prompted by a reduction in the 5311 (f) funding for the inter-city bus program.

## **6. CONSENT AGENDA**

### **6.1 Meeting Minutes of April 6, 2017 TAC Meeting (Kathy Alexander) (Pages 5-9)**

**MOTION by HOLLEY, SECONDED by TAGLIABOSCHI to APPROVE the April 6, 2017 meeting minutes as presented. Motion passed with the following vote:**

**Aye:** 12 - Vice Chair Steele, Member Holley, Member Kirn, Member Cooper, Chairperson Whan, Member Tagliaboschi, Member Ayers, Chairperson Clark, Member Arias, Member Weir, and Member Ahmann Smithies

**Absent:**1 - Member Tooker

## **7. REGULAR AGENDA ITEMS**

### **7.1 Draft Priority Development Area (PDA) Investment and Growth Strategy Update (Danielle Schmitz) (Pages 10-14)**

Danielle Schmitz reviewed the PDA Investment and Growth Strategy update process noting that comments received were included in the document.

**MOTION by COOPER, SECONDED by HOLLEY to RECOMMEND the NVTA Board of Directors accept and file the PDA Investment and Growth Strategy May 2017 Update. Motion passed with the following vote:**

**Aye:** 12 - Vice Chair Steele, Member Holley, Member Kirn, Member Cooper, Chairperson Whan, Member Tagliaboschi, Member Ayers, Chairperson Clark, Member Arias, Member Weir, and Member Ahmann Smithies

**Absent:** 1 - Member Tooker

### **7.2 Transportation Development Act Article 3 (TDA-3) Project Review (Diana Meehan) (Pages 15-28)**

Diana Meehan reviewed staff's recommendation for funding the TDA 3 project requests. Total available funds are \$201,104. Four requests totaling \$287,534 were

received, exceeding the available funds by \$86,430. Ms. Meehan also reported the Active Transportation Advisory Committee recommended the following changes to staff's recommendation: reducing the Town of Yountville's funding by \$10,000 to \$145,570 and allocating \$10,000 to the City of Calistoga Logvy Park/Washington St. project.

The Committee discussed the project requests, the use of TDA 3 funds for trail maintenance, TAC's agreement during the OBAG 2 funding to give priority to the smaller jurisdictions that didn't qualify for OBAG 2 funding as well as several funding allocations.

Kirn made a motion that was seconded by Holley to not fund the County of Napa's \$33,534 request for trail maintenance and allocate \$10,000 to the City of Calistoga per the ATAC's recommendation and \$23,534 to the Town of Yountville. A discussion followed including additional options for allocating the \$33,534. Kirn amended his motion to divided the \$33,534 equally between City of Calistoga, County of Napa and Town of Yountville. Holley declined to second the amendment. Kirn withdrew his motion.

**MOTION by KIRN, SECOND by TAGLIABOSCHI to recommend the NVT Board of Directors approve staff's recommendations with the following change: reallocate the County of Napa's award of \$33,534 as follows: \$10,000 to the City of Calistoga (Logvy/Washington Street project), and divide the remaining amount between Town of Yountville and County of Napa. The motion passed with the following vote:**

**Aye:** 10 - Vice Chair Steele, Member Kirn, Member Cooper, Chairperson Whan, Member Tagliaboschi, Member Ayers, Chairperson Clark, Member Arias, Member Weir and Member Ahmann Smithies

**Nay:** 1 - Member Holley

**Absent:**1 - Member Tooker

### **7.3 Express Bus Study Update - Recommended Improvements (Alberto Esqueda) (Pages 29-56)**

Alberto Esqueda reviewed the Express Bus Study Recommended Improvements.

The TAC discussed several of the options and the impacts they may have on existing signal systems.

### **7.4 Bicycle Lane Classifications Presentation (Diana Meehan) (Pages 57-70)**

Diana Meehan provided a presentation on changes in bicycle lane classifications.

**7.5 Update to Napa County Bicycle Plan (Diana Meehan) (Pages 71-74)**

Diana Meehan reviewed the process for the Napa County Bicycle Plan Update.

**7.6 Suscol Headwaters Preserve Phase II - Jameson Canyon Mitigation Funding (Danielle Schmitz) (Pages 75-78)**

Danielle Schmitz provided a review of the request to program up to \$300,000 of future State Transportation Improvement Program (STIP) funding for the Suscol Headwaters Preserve Phase II - Jameson Canyon Mitigation funding in exchange for the County committing up to \$300,000 to support the Napa County Parks and Opens Space District's efforts to complete Phase II of the Suscol Headwaters projects to mitigate for Jameson Canyon Widening's red-legged frog requirements.

If this property is not purchased, future Countywide STIP funds may be exhausted to purchase mitigation property and may not go towards resources in Napa County.

The TAC requested that staff request that the Solano Transportation Authority share in the expense as it would also benefit from reduced STIP impact. Staff agreed.

**MOTION by STEELE, SECOND by AHMANN SMITHIES to RECOMMEND the NVTA Board approve future State Transportation Improvement Program (STIP) funds to the County of Napa in the amount not to exceed \$300,000 to reimburse the County for environmental mitigation on the Jameson Canyon Widening Project, on the condition that it will not impact projects on the existing STIP project list. Motion passed with the following vote:**

**Aye:** 12 - Vice Chair Steele, Member Holley, Member Kirn, Member Cooper, Chairperson Whan, Member Tagliaboschi, Member Ayers, Chairperson Clark, Member Arias, Member Weir, and Member Ahmann Smithies

**Absent:** 1 - Member Tooker

**7.7 May 17, 2017 NVTA Board Meeting Draft Agenda (Kate Miller)**

Kate Miller reviewed the May 17, 2017 NVTA Board meeting agenda.

**7.8 Legislative Update (Kate Miller)**

Kate Miller reviewed the state and federal legislative updates including an overview on the SB1 program funding.

**8. FUTURE AGENDA ITEMS**

- June meeting - Local Streets and Roads - topics for discussion
- June meeting - Measure T Maintenance of Effort requirement review
- SB 1 implementation plan

## **9. ADJOURNMENT**

### **9.1 Approval of Next Regular Meeting Date of June 1, 2017 and Adjournment.**

The meeting adjourned at 4:22 p.m.

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Kathy Alexander, Deputy Board Secretary