

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

DRAFT Meeting Minutes Technical Advisory Committee

Thursday, March 2, 2017

2:00 PM

NVTA Conference Room

1. Call To Order

Chair Whan called the meeting to order at 2:02 p.m.

Present: 9 - Jason Holley
Brent Cooper
Chairperson Eric Whan
Lorien Clark
Juan Arias
Doug Weir
Erik Lundquist
Debra Hight
Erica Ahmann Smithies

Absent: 9 - Rick Marshall
Vice Chair Nathan Steele
Mike Kirn
Rick Tooker
Joe Tagliaboschi
Dana Ayers
Ahmad Rahimi
Ursula Vogler
Steven Rogers

2. Introductions

Chair Whan invited all in attendance to introduce themselves.

Also present:

Chris Meza, Snow Elementary

Patrick Band, NapaBike

Aly Hite, Safe Routes to School

Kyle Broughton, Napa Sanitation District

Troy Knox, McPherson Elementary
Bridget Mancini, Safe Routes to School
Sara Sitch, Napa County Office of Education
Philip Sales, Napa Valley Vine Trail Coalition
Barry Eberling, Napa Valley Register

3. Public Comment

No public comment was received.

4. Committee Member and Staff Comments

Danielle Schmitz- NVT A - The State Board of Equalization has increased the price-based portion of the gas tax from 9.8 cents to 11.7 cents effective July 1, 2017. This action will restore approximately \$300 million to the Local Streets and Roads/STIP/SHOPP funding amounts.

Jason Holley - City of American Canyon - Provided updates on the design status for the Devlin Road and Green Island Road projects.

Debra Hight - Town of Yountville - Yountville Lights is starting the weekend of March 18th, traffic backups on Highway 29 are expected. Requested assistance with the Caltrans permit process.

Kate Miller - NVT A - State Route 37 (SR37) Policy meeting earlier in the day, the main focus was on the Project Finance Advisory Limited's (PFAL's) results of the financial feasibility analysis. Additionally, MTC provided a presentation to kick off its design alternative assessment.

Erica Ahmann Smithies - City of St. Helena - Pope Street Bikeway project will be going out to bid shortly. Railroad Avenue curb ramp project design is close to finalization.

5. STANDING AGENDA ITEMS

5.1 Congestion Management Agency (CMA) Report (Danielle Schmitz)

Report by Danielle Schmitz.

The Metropolitan Transportation Commission (MTC) will provide a presentation on the draft Plan Bay Area at the NVT A April 19th Board meeting. Additionally, MTC will hold an Open House at the Elk's Lodge from 6-8 p.m. on May 15th. MTC is on schedule for adopting the Plan Bay Area this fall.

5.2 Project Monitoring Funding Programs* (Alberto Esqueda)

Alberto Esqueda reviewed the changes to the Project Monitoring spreadsheets.

5.3 Caltrans' Report* (Ahmad Rahimi)

No report - Ahmad Rahimi was not able to attend the meeting.

5.4 Vine Trail Update (Steve Palmer)

Report by Danielle Schmitz.

- Steve Palmer has resigned from the City of St. Helena. Steve represented TAC on the Napa Valley Vine Trail Coalition (NVVTC) Board. A replacement needs to be appointed and TAC members were asked to consider serving on the NVVTC Board. Appointing a replacement will be an agenda item for the April 6th TAC meeting.
- There will be a community meeting on March 6th, 6 p.m. regarding Ehlers Lane at Brasswood Café in St. Helena.
- The Vine Trail Engineering Committee will meet on March 6th at 9 a.m. in Vallejo for the Vallejo Ferry Terminal to American Canyon city limits section of the Vine Trail.
- Oak Knoll signal update: Trower intersection was completed last night, Wine Country will be completed tonight. The Salvador intersection is on hold due to a parts shortage.

Philip Sales (NVVTC) reported one of the Ehlers Lane property owners has agreed to an easement for the Vine Trail. NVVTC is hoping to obtain one more easement on Ehlers Lane in order to keep the original alignment for that section of the Vine Trail.

5.5 Transit Update (Matthew Wilcox)

Matthew Wilcox provided an update on the Express Bus Study, Comprehensive Operational Analysis and the Request for Proposal for an Automated Dispatch System for shuttle services in American Canyon, Yountville, St. Helena and Calistoga.

6. CONSENT AGENDA

- 6.1 Meeting Minutes of the February 2, 2017 TAC meeting (Kathy Alexander) (Pages 4-9)

MOTION by COOPER, SECOND by HIGHT to APPROVE the February 2, 2017 TAC Meeting Minutes as presented. The motion was unanimously approved.

7. REGULAR AGENDA ITEMS

- 7.1 **One Bay Area Grant Cycle 2 (OBAG 2) Call for Projects Final Review of Project Submittals and Recommendations (Danielle Schmitz) (Pages 10-164)**

Danielle Schmitz reviewed the OBAG 2 call for projects process to date including a recap of the TAC's review and discussion of the project list options and their request that staff provide a recommended project list at the February 2, 2017 meeting. The Active Transportation Advisory Committee and Citizen Advisory Committee support the recommended list (the Paratransit Coordinating Council reviewed the original OBAG 2 list that was presented at the February TAC meeting).

Ms. Schmitz reviewed the staff recommended list of projects, titled "Option 4", noting that jurisdictions that do not have any projects on the OBAG 2 funding list should have priority for Transportation for Clean Air (TFCA) and Transportation Development Act Section 3 (TDA 3) funding awards.

Chair Whan invited public comment. Public comments were received from Chris Meza, Troy Knox, Philip Sales, Sara Sitch, Aly Hite, and Patrick Band.

Member Holley stated he believed that the City of American Canyon's Green Island project is in a Priority Conservation Area (PCA). He is concerned with the lack of funding for the Green Island project and could not support staff's recommendations.

Ms. Schmitz responded that the Association of Bay Area Governments (ABAG) recently issued a new PCA map, staff overlaid it with the approval map and the Green Island project is not in the PCA. Ms. Schmitz offered to double check the PCA GIS and Shape layers.

Member Holley noted that the Green Island project will benefit the PCA, and added that the project also includes Jim Oswalt Way, Commerce Boulevard and Mezzetta Court.

Ms. Schmitz stated the entire project must be located within the PCA boundaries, being adjacent does not qualify for funding.

Chair Whan asked Member Holley if he had a suggestion for revising the proposal from NVTAs staff.

Member Holley stated he feels \$1 million for the Green Island project would be fair.

Ms. Schmitz suggested reducing the allocation for the City of Napa's Silverado Trail 5-Way intersection project to \$2 million from \$2.3 million, and reducing the City of St. Helena Main Street Pedestrian improvements to \$1.206 million from \$1.37 million, and adding the \$464,000 to the Green Island project.

Mrs. Schmitz asked Member Whan (City of Napa), Member Ahmann-Smithies (City of St. Helena) and Member Holley (City of American) and the members confirmed they were agreeable to this revision.

Member Hight confirmed with Ms. Schmitz that projects of the jurisdictions that did not receive OBAG 2 funding would be given greater consideration for TFCA and TDA 3 funds.

Chair Whan requested that all funding sources be added to the project list.

MOTION by HOLLEY, SECOND BY AHMANN-SMITHIES to recommend to the NVTAs Board staff's OBAG 2 Option 4 list with the following revised funding amounts: City of Napa's Silverado Trail 5-Way intersection project, \$2 million, City of St. Helena Main Street Pedestrian improvements project, \$1.206 million the City of American Canyon's Green Island project, \$1 million. The motion was unanimously approved.

Ms. Schmitz reminded the Committee that the Active Transportation Advisory Committee (ATAC) would conduct a Complete Streets review of the project and any questions would be forwarded to the TAC. Additionally, the OBAG 2 project list will be presented to the NVTAs Board for approval at the April 19, 2017 meeting.

7.2 Priority Development Area Investment and Growth Strategy (PDA IGS) Update Outline (Danielle Schmitz) (Pages 165-170)

Report by Danielle Schmitz.

Ms. Schmitz provided an overview of the PDA IGS update process and timeline. The draft PDA Investment and Growth Strategy will be released in April the final will be considered for file and acceptance at the May 17th Board meeting.

7.3 March 15, 2017 NVTB Board Meeting Draft Agenda and Retreat (Kate Miller) (Pages 171-174)

Report by Kate Miller.

Ms. Miller reviewed the March 15, 2017 board meeting and retreat agenda, noting the focus of the retreat is "Wearing Your NVTB Hat", "SR29 - What Project Works Best for Napa County", and the Regional Measure 3 Program.

The SR29 Working Group agreed to meet to review the "SR29 - What Project Works Best for Napa County" PowerPoint presentation prior to the board meeting and retreat.

7.4 Legislative Update (Kate Miller)

Report by Kate Miller.

Ms. Miller reviewed the Legislative Update.

8. FUTURE AGENDA ITEMS

- TAC representative for the Napa Valley Vine Trail Coalition Board.
- SR37 Financial Feasibility Study presentation.
- Conference call with legislative consultants.
- Transportation Development Act Article 3 (TDA 3) project submittals.
- Transportation for Clean Air (TFCA) project submittals.
- ATAC Complete Streets Review
- SB740 (May or June)

9. ADJOURNMENT

9.1 Approval of Next Regular Meeting Date of March 2, 2017 and Adjournment.

The meeting adjourned at 3:29 p.m.