

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

DRAFT Meeting Minutes Technical Advisory Committee

Thursday, February 2, 2017

2:00 PM

NVTA Conference Room

1. Call To Order

Chair Whan called the meeting to order at 2:03 p.m.

Present: 11 - Eric Whan
Juan Arias
Brent Cooper
Jason Holley
Mike Kirn
Rick Tooker
Debra Hight
Steve Palmer
Rick Marshall
Doug Weir

Non-Voting: 1 - Ahmad Rahimi

Absent: 3 - Joe Tagliaboschi
Steve Rogers
Ursula Vogler

2. Introductions

Chair Whan invited all in attendance to introduce themselves.

Also present:
Patrick Band, NapaBike
Lorien Clark, City of Napa
John Ferons, City of Napa
Jean Vincent Deale, Citizens Advisory Committee
Barry Eberling, Napa Valley Register
Erica Ahmann Smithies, City of St. Helena

3. Public Comment

No public comment was received.

4. Committee Member and Staff Comments

Rick Marshall, - County of Napa - Napa County sustained over \$30 million in damage from the January storms. Silverado Trail has reopened, however Pratt Lane is still closed.

Alberto Esqueda - NVRTA - Over 60 people attended the Express Bus Study Open House.

5. PRESENTATIONS

5.1 Express Bus Technology Presentation (Kimley Horn) (Pages 5-7)

Adam Dankberg from Kimley-Horn provided a presentation on the Express Bus Study survey including the next steps and invited questions from the TAC. Kimley-Horn will develop a plan for infrastructure and service changes that identifies specific locations and will discuss them with the jurisdictions.

Alberto Esqueda noted comments must be submitted to staff no later than February 16, 2017.

6. STANDING AGENDA ITEMS

6.1 Congestion Management Agency (CMA) Report (Danielle Schmitz)

Danielle Schmitz reported on the following:

- Provided an update on SR 37 and encouraged the TAC members to attend the March 2, 2017 SR37 meeting at Touro University as the financial consultant will unveil the financial feasibility study.
- Adapting to Rising Tides (ART) the San Francisco Bay Conservation and Development Commission (BCDC) is developing maps for the nine Bay Area counties and would like to meet with the Napa County jurisdictions in late February. TAC members were asked to determine which departments from their jurisdictions should be included in the meeting.

6.2 Project Monitoring Funding Programs (Alberto Esqueda)

Alberto Esqueda reviewed the changes to the project monitoring spreadsheets.

6.3 Caltrans' Report* (Ahmad Rahimi)

Ahmad Rahimi reviewed the Caltrans project list report. Highway 121 at the Sarco Creek Bridge will be closed for approximately five to six months starting in June 2017.

Eric Whan confirmed that Caltrans' public information officer (PIO) would work with the local PIOs to inform the public well in advance of the closure.

Debby Hight requested that the traffic signals at Soscol and Lincoln be adjusted to accommodate the traffic backup that occurs when there is a closure on Silverado Trail.

6.4 Vine Trail Update (Steve Palmer)

Danielle Schmitz reported the Oak Knoll segment should be fully complete by the end of February, weather permitting.

Philip Sales, Napa Valley Vine Trail Coalition (NVVTC) provided an overview on the Railroad Arts District (RAD) program, noting the first of a series of murals was completed on the back side of the Napa Valley Register/Napa Auto Parts building on Vallejo Street.

Philip and Rick Marshall are working on a contract for maintenance on the unincorporated sections of the trail. A Request for Proposals was issued, proposals are due in a couple of weeks.

Philip suggested the bollards placed on the Vine Trail to stop vehicles from driving on the trail be replaced with painted PVC pipe as the bollards weigh approximately 200 pounds and are difficult to remove. He has a couple of sample barriers for evaluation.

Eric Whan stated he has some alternative ideas that he will discuss with Philip regarding the bollards.

Rick Tooker reported the second mural (on the Matthews Mattress building) will be presented to the Napa City Council in a few weeks for approval. Additionally, Rick reported the City has received complaints regarding the darkness of the trail at night, and noted the public needs to be aware that the trail is not for use at night.

Mike Kirn referred to an issue of equestrian use on the trail that he and Philip were handling. Mike stated that the City of Calistoga is treating the Vine Trail as a linear park, and the City does not allow horses in any of its parks. Mike suggested that all the jurisdictions discuss this issue and agree on a trail-wide policy for equestrian use of the Vine Trail.

Philip reported the Ehlers Lane right-of-way issue is close to being resolved. The Napa Valley Vine Trail Coalition is working on realigning a segment of SR 29 to the west so the Vine Trail facility can fit on Caltrans right-of-way east of the highway.

6.5 Transit Update (Matthew Wilcox)

No report - Matthew Wilcox was unable to attend the meeting.

7. CONSENT AGENDA

7.1 Meeting Minutes of January 12, 2017 TAC Meeting (Kathy Alexander) (Pages 8-11)

MOTION by PALMER, SECOND by ARIAS to APPROVE the January 12, 2017 TAC meeting minutes as presented. The motion was unanimously approved.

8. REGULAR AGENDA ITEMS

8.1 Transportation Fund for Clean Air (TFCA) Fund Estimate and Call for Projects Fiscal Year End (FYE) 2018 (Diana Meehan) (Pages 12-29)

Diana Meehan reported the Transportation Fund for Clean Air fund estimate for the Fiscal Year End (FYE) 2018 Call for Projects (CFP) is approximately \$209,098. The program is very similar to previous years with the following exceptions:

- New cost effectiveness sheets with higher cost effectiveness thresholds
- Bicycle projects must be completed within two years from execution of the Master Agreement (Master Agreement will be executed July 2017).
- Increased cost effectiveness thresholds, however useful life standards have been reduced.

Applications are due Friday, March 17, 2017 by 5 p.m.

MOTION by HOLLEY, SECOND by MARSHALL to recommend that the NVT Board approve the FYE 2018 Transportation for Clean Air (TFCA) Expenditure Plan (Attachment 1) and adopt the selection criteria shown in Attachment 2 for the purpose of issuing a call for projects consistent with the Bay Area Air Quality Management District (BAAQMD) TFCA County Program Manager Fund Policies for FYE 2018. The motion was unanimously approved.

8.2 Transportation Development Act Article 3 (TDA-3) Call For Projects (Diana Meehan) (Pages 30-47)

Diana Meehan reported there is approximately \$316,000 in the TDA-3 Fiscal Year (FY) 2017-2018 Call for Projects. The first page of the application is due March 17, 2017 by 5 p.m. The second portion of the application is due after the NVT Board approves the Program of Projects.

Projects must be listed in the Napa Countywide Plan, and must be used for:

- Bike/pedestrian construction or design projects
- Maintenance of Class I bikeways
- Restriping of Class II bike lanes
- Development or support of a bicycle safety education program
- Development of a comprehensive bicycle and/or facilities pedestrian plan is allowed once every five years per jurisdiction
- Request can include funds to cover the cost of the specific audit required by the program

Rick Marshall added that the jurisdiction's board or council resolution of support does not need to be submitted with the first phase of the application.

Diana will send the final funding amount to the TAC after it has been released next week.

MOTION by MARSHALL, SECOND by HOLLEY to recommend opening the FY 2017-18 TDA-3 Call for Projects to the NVT Board. The motion was unanimously approved.

8.3 Regional Measure 3 (RM3) Review (Danielle Schmitz) (Pages 48-58)

Danielle Schmitz provided an overview of the Regional Measure 3 (RM3) potential ballot measure to increase Bay Area bridge tolls between \$1-3 dollars. If RM3 is approved by the voters, Napa County will receive funding that could be used for projects that relieve congestion in the bridge corridors. Danielle reviewed a list of potential projects prepared by staff that would be eligible for funding.

MOTION by TOOKER, SECOND by MARSHALL to recommend the RM3 list of projects to the NVTB Board of Directors. The motion was unanimously approved.

8.4 California Road Charge Pilot Program (RCPP) Overview and Update (Mike Blasky) (Pages 59-62)

Mike Blasky provided an overview and update of the California Road Charge Pilot Program.

8.5 One Bay Area Grant Cycle 2 (OBAG 2) Call for Projects Initial Review of Project Submittals and Recommendations (Danielle Schmitz) (Pages 63-215)

Danielle Schmitz reviewed the One Bay Area Grant Cycle 2 (OBAG 2) fourteen project submittals totaling approximately \$27.6 million and the three evaluation proposals for allocating the \$6.483 million in funding. Danielle voiced concern for Option 1 which would result in complicated funding exchanges to meet project funding requirements. She reminded the TAC of the following allocation minimum requirements:

- Safe Routes to School (SRTS) - \$620,000
- Priority Conservation Area (PCA) - \$2,050,000
- Discretionary Funding - \$3,813,000 with a minimum Priority Development Area (PDA) threshold of \$840,000

Steve Palmer inquired about the process for the OBAG 2 project list.

Danielle responded the project list will be reviewed by the Paratransit Coordinating Council (PCC), Citizen Advisory Committee (CAC) and the Active Transportation Committee (ATAC), noting that the ATAC will perform a Complete Streets review on the project submittals. The TAC will revisit the project list at the March meeting after members have had more time to review the project list and the other committees have weighed-in.

Alberto Esqueda reported the PCC reviewed the project list and would like to see additional columns that show the impact if the project is funded, and the impact if the project is not funded.

The TAC discussed the three funding proposals and expressed concerns that if all the project submittals were partially funded the projects would not be completed as they did not have the funds to cover shortfall. All were in agreement to review and prioritize their jurisdictions' project requests and report back at the March meeting. Danielle offered a second round of review by staff using OBAG 2 priorities.

Rick Tooker suggested the jurisdictions with projects in PCA's meet to discuss and prioritize their projects before the March TAC meeting.

The TAC will review the jurisdictions' project prioritization and staff's ranking of the projects list at the March TAC and discuss a project list to recommend to the NVTB Board.

Rick Tooker requested that the record show that he did not participate in any discussion regarding the project submittal involving Washington Park in Yountville.

8.6 Legislative Update (Kate Miller)

Mike Blasky reviewed the Legislative Update.

8.7 February 15, 2017 Board Meeting Draft Agenda (Kate Miller)

Danielle Schmitz reviewed the February 15, 2017 NVTB Board meeting draft agenda.

9. FUTURE AGENDA ITEMS

- OBAG 2
- PDA Investment and Growth Strategy Update Outline - for the two PDAs, City of Napa, and American Canyon.

10. ADJOURNMENT

10.1 Approval of Next Regular Meeting Date of March 2, 2017 and Adjournment.

The meeting adjourned at 4:15 p.m.

Kathy Alexander, Deputy NVTB Board Secretary