



## NAPA VALLEY TRANSPORTATION AUTHORITY Board Agenda Letter

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**TO:** Board of Directors  
**FROM:** Kate Miller, Executive Director  
**REPORT BY:** Antonio Onorato, Program Manager- Finance  
(707) 259-8779 / Email: [aonorato@nvta.ca.gov](mailto:aonorato@nvta.ca.gov)  
**SUBJECT:** Public Hearing and Resolution No. 17-01 Approving the Federal Transit Administration (FTA) Section 5310 Grant Application

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### **RECOMMENDATION**

That the Napa Valley Transportation Authority (NVTA) Board:

- (1) Hold a Public Hearing; and
- (2) Approve Resolution No. 17-01 (Attachment 1) finding that no non-profit agency or organization present or in writing expressed an interest in providing transportation services as indicated in NVTA's FTA Section 5310 grant application for transportation of elderly and disabled services in Napa County; and
- (3) Authorize the Executive Director to submit a FTA Section 5310 grant application to Caltrans seeking grant funding for these services.

### **COMMITTEE RECOMMENDATION**

The Paratransit Coordinating Council (PCC) approved this project and recommends the application be submitted to California Department of Transportation (Caltrans).

### **EXECUTIVE SUMMARY**

The California Department of Transportation (Caltrans) released a Call for Projects on January 9, 2017, for the FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program. Approximately \$20 million dollars is available for small urban and rural areas statewide. Applications are due to Caltrans by March 1, 2017. NVTA is sponsoring a vehicle replacement application to replace four (4) Vine Go Americans with Disabilities Act (ADA) paratransit vehicles that have outlived their

useful lives with new vehicles. If successful, the grant will provide funding of \$70,000 per vehicle.

### **PROCEDURAL REQUIREMENTS**

1. Open Public Hearing
2. Staff Report
3. Public Comment
4. Close Public Hearing
5. Motion, Second, Discussion and Vote

### **FISCAL IMPACT**

Is there a Fiscal Impact? Yes, the estimated cost to replace four (4) paratransit vehicles can be as high as \$550,000. If successful, the grant will provide funding of \$70,000 per vehicle or \$280,000. A 10% contingency has been added to the project cost to allow for variations in the purchase order if required.

#### Expenditure Plan

Sales Quote: \$500,000

Contingency: \$ 50,000

Total Project Budget: \$550,000

#### Financing Plan

FTA Section 5310: \$ 280,000

TDA: \$ 270,000

Total \$ 550,000

Is it currently budgeted? Partially. NVTAGudgeted for three (3) paratransit vehicles for Fiscal Year (FY) 2017-18 at a replacement cost of \$375,000. An additional appropriation will be necessary if the project is awarded.

Where is it budgeted? Vine Transit capital program

Future fiscal impact: None

Consequences if not approved: NVTAG's Short Range Transit Plan FY 2016-2026 calls for the replacement of paratransit vehicles that have outlived their useful lives. If the grant application for the FTA Section 5310 program is not approved, it will result in delayed replacement of the vehicles until new funding has been identified.

**CEQA REQUIREMENTS**

**ENVIRONMENTAL DETERMINATION:** The proposed action is not a project as defined by 14 California Code of Regulations 15378 (California Environmental Quality Act (CEQA) Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The FTA Section 5310 competitive grant program provides funding for capital and mobility management projects to non-profit agencies for transportation services for seniors and persons with disabilities. These funds are made available to non-profit organizations serving the elderly and/or people with disabilities.

When no non-profit agencies in a community are willing, able or eligible to provide the proposed grant funded services, a public agency may seek funding. NVRTA has been the recipient of FTA Section 5310 funds in the past, most recently for the purchase of three (3) paratransit vehicles. NVRTA also uses FTA Section 5310 funds for mobility management programs for seniors and disabled populations.

On January 9, 2017, NVRTA announced a call for projects for FTA Section 5310 funding by filing a public notice in the Napa Valley Register, and issued a solicitation to non-profit organizations at the February Paratransit Coordinating Council meeting and at [www.nvta.ca.gov](http://www.nvta.ca.gov) website. No letters of interest or applications were received.

At this time, staff recommends that the Board hold a public hearing and find that there are no non-profit agencies that have expressed an interest in applying for the FTA 5310 funds and authorize the Executive Director to submit a FTA Section 5310 grant application to Caltrans in the amount of \$280,000 to fund paratransit vehicle replacement.

Public comment regarding the FTA Section 5310 grant application submittal will be accepted for 30 days from February 1, 2017- the date of the published public hearing notification.

**SUPPORTING DOCUMENTS**

Attachments: (1) Resolution No. 17-01  
(2) Proof of Publication for 5310 Call for Projects

**RESOLUTION No. 17-01**

**A RESOLUTION OF THE  
NAPA VALLEY TRANSPORTATION AUTHORITY (NVRTA)  
CERTIFYING THAT NO NONPROFIT ORGANIZATIONS ARE READILY  
AVAILABLE TO PROVIDE SENIOR TRANSPORTATION SERVICES  
IN NAPA COUNTY**

**WHEREAS**, the Federal Transit Administration has made funding available for transit services for elderly and disabled persons; and

**WHEREAS**, the funds, allocated by the California Department of Transportation (Caltrans), fund operating costs and mobility management programs to serve elderly and disabled individuals with special needs provided by non-profit organizations or government agencies; and

**WHEREAS**, the NVRTA is applying for funding to replace paratransit vehicles that are being retired; and

**WHEREAS**, NVRTA conducted a Public Hearing on February 15, 2017, at 1:30 PM at 625 Burnell Street, Napa CA, to determine if any non-profit agencies are available to provide transportation services to elderly and disabled populations in Napa County jurisdictions where public transportation services are otherwise unavailable, insufficient or inappropriate; and

**WHEREAS**, no non-profit agency or organization present or in writing expressed an interest to apply for Section 5310 funding for transportation for elderly and disabled individuals.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The foregoing recitals are true and correct.
2. There are no nonprofit agencies that have expressed an interest in applying for Section 5310 funding to provide transportation services to meet the needs of the elderly and disabled populations before or at the public hearing.
3. The Executive Director or designee is authorized to submit the application for Section 5310 funding, and the Executive Director is authorized to file and execute applications on behalf of NVRTA;

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Passed and adopted this 15<sup>th</sup> day of February, 2017.

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Peter White, NVTA Chair

Ayes:

Nays:

Absent:

ATTEST:

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Karalyn E. Sanderlin, NVTA Board Secretary

APPROVED:

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Jennifer Gore, NVTA Legal Counsel

\*\*\* Proof of Publication \*\*\*

AFFIDAVIT OF PUBLICATION

NAPA VALLEY REGISTER

PUBLIC NOTICE

NAPA VALLEY  
TRANSPORTATION AUTHORITY  
NOTICE OF PUBLIC HEARING  
ON FEDERAL TRANSIT  
ADMINISTRATION SECTION 5310  
GRANT APPLICATION

ATTACHMENT 2  
NVRTA Agenda Item 10.1  
February 15, 2017

NVRTA  
625 Burnell  
NAPA, CA 94559

ORDER NUMBER 77489

STATE OF CALIFORNIA

COUNTY OF NAPA

I AM A CITIZEN OF THE UNITED STATES AND A RESIDENT OF THE COUNTY AFORESAID; I AM OVER THE AGE OF EIGHTEEN YEARS, AND NOT A PART TO OR INTERESTED IN THE ABOVE-ENTITLED MATTER. I AM THE PRINCIPAL CLERK OF THE NAPA VALLEY REGISTER, A NEWSPAPER OF GENERAL

CIRCULATION, PRINTED AND PUBLISHED DAILY IN THE CITY OF NAPA, COUNTY OF NAPA, AND WHICH NEWSPAPER HAS BEEN ADJUDGED A NEWSPAPER OF GENERAL CIRCULATION BY THE SUPERIOR COURT OF THE COUNTY OF NAPA, STATE OF CALIFORNIA, UNDER THE DATE OF NOVEMBER 16, 1951, CASE NUMBER 12752.

THAT I KNOW FROM MY OWN PERSONAL KNOWLEDGE THE NOTICE, OF WHICH THE ANNEXED IS A PRINTED COPY (SET IN TYPE NOT SMALLER THAN NONPAREIL), HAS BEEN PUBLISHED IN EACH REGULAR AND ENTIRE ISSUE OF SAID NEWSPAPER AND NOT IN ANY SUPPLEMENT THEREOF ON THE FOLLOWING DATES, TO-WIT:

PUBLISHED ON: 01/15/2017, 02/01/2017

TOTAL AD COST: 204.49

FILED ON: 2/1/2017

I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT.

DATED AT NAPA COUNTY, CALIFORNIA,

THIS 1<sup>st</sup> DAY OF February 2017

SIGNATURE Julie Van L.

NOTICE IS HEREBY GIVEN, that on February 15, 2017 at 1:30 pm at the NVRTA Board Room, 625 Burnell Street Napa, CA, a public hearing will be conducted by the Napa Valley Transportation Authority (NVRTA) to consider the matter described below.

NVRTA is considering applying for a grant from the State pursuant to Title 49 U.S.C. Section 5310(a)(2) for the purpose of funding four (4) replacement Americans with Disabilities Act (ADA) paratransit Vine-Go vehicles. Title 49 U.S.C. Section 5310(a)(2) provides that the State may allocate grant funds to a local governmental authority that: (1) is approved by the State to coordinate services for elderly individuals and individuals with disabilities; or (2) has certified that there are no non-profit organizations readily available in the area to provide this special service.

All interested persons are invited to attend the hearing and comment on the proposal. Any questions regarding this hearing and the Federal Transit Administration Section 5310 program may be directed to Antonio Onorato, Grants Manager, at 707-259-8779 or NVRTA at 625 Burnell Street Napa, California. 1/30, 2/1 #77489