

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559



Agenda - Final

Thursday, April 2, 2020
2:00 PM

****MEETING WILL BE HELD VIA WEB CONFERENCE****

Link: <https://countyofnapa.zoom.us/j/572270410>

Technical Advisory Committee

*****DUE TO THE COVID-19 SHELTER IN PLACE ORDER, THE MEETING WILL BE HELD VIA WEB CONFERENCE. If you wish to view the meeting or provide Public Comment, contact Kathy Alexander, (707) 259-8631 or kalexander@nvta.ca.gov before 11am, April 2, 2020.*****

All materials relating to an agenda item for an open session of a regular meeting of the Technical Advisory Committee (TAC) are posted on the NVTA website at <https://nctpa.legistar.com/Calendar.aspx> at least 72 hours prior to the meeting and will be available for public inspection, on and after at the time of such distribution, in the office of the Secretary of the TAC, 625 Burnell Street, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for NVTA holidays. Materials distributed to the present members of the TAC at the meeting will be available for public inspection at the public meeting if prepared by the members of the TAC or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Members of the public may speak to the TAC on any item at the time the TAC is considering the item. Please complete a Speaker's Slip, which is located on the table near the entryway, and then present the slip to the TAC Secretary. Also, members of the public are invited to address the TAC on any issue not on today's agenda under Public Comment. Speakers are limited to three minutes.

This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact the TAC Secretary at (707) 259-8631 during regular business hours, at least 48 hours prior to the time of the meeting.

This Agenda may also be viewed online by visiting the NVTA website at <https://nctpa.legistar.com/Calendar.aspx>

Acceso y el Título VI: La NVTa puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Autoridad. Para solicitar asistencia, por favor llame al número (707) 259-8633. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Ang Accessibility at Title VI: Ang NVTa ay nagkakaloob ng mga serbisyo/akomodasyon kung hilingin ang mga ito, ng mga taong may kapansanan at mga indibiduwal na may limitadong kaalaman sa wikang Ingles, na nais na matugunan ang mga bagay-bagay na may kinalaman sa NVTa Board. Para sa mga tulong sa akomodasyon o pagsasalin-wika, mangyari lang tumawag sa (707) 259-8633. Kakailanganin namin ng paunang abiso na tatlong araw na may pasok sa trabaho para matugunan ang inyong kahilingan.

1. Call To Order
2. Introductions
3. Public Comment
4. Committee Member and Staff Comments

5. STANDING AGENDA ITEMS

- 5.1 County Transportation Agency (CTA) Report (Danielle Schmitz)
- 5.2 Project Monitoring Funding Programs* (Alberto Esqueda)
- 5.3 Caltrans' Report* (Ahmad Rahimi)
- 5.4 Vine Trail Update (Joe Tagliaboschi)
- 5.5 Transit Update (Rebecca Schenck)
- 5.6 Measure T Update (Alberto Esqueda)

Note: Where times are indicated for the agenda items they are approximate and intended as estimates only, and may be shorter or longer, as needed.

6. CONSENT AGENDA

- 6.1 **Meeting Minutes of March 5, 2020 TAC Meeting (Kathy Alexander)**
(Pages 6-11)

Recommendation: TAC action will approve the March 5, 2020 meeting minutes.

Estimated Time: 2:20 p.m.

Attachments: [Draft Minutes.pdf](#)

7. REGULAR AGENDA ITEMS

- 7.1 Transportation Development Act Article 3 (TDA-3) Fiscal Year (FY) 2020-21 Countywide Claim Annual Review (Diana Meehan) (Pages 12-23)**
- Body:** That the TAC review and recommend the NVTa Board submit the Transportation Development Act Article 3 (TDA-3) FY 2020-21 Countywide Claim to the Metropolitan Transportation Commission.
- Recommendation:** Action
- Estimated Time:** 2:20 p.m.
- Attachments:** [Staff Report.pdf](#)
- 7.2 Request for Letters of Interest for Sub-Housing Incentive Program (HIP) Project (Danielle Schmitz) (Pages 24-30)**
- Body:** Information only. Staff will discuss the Call for Letters of Interest for the Napa County Sub-Housing Incentive Program.
- Estimated Time:** 2:25 p.m.
- Attachments:** [Staff Report.pdf](#)
- 7.3 Measure T Maintenance of Effort (MOE) and Five-Year Project List Templates (Alberto Esqueda) (Pages 31-35)**
- Body:** Information only, Provide comment and recommend a template
- Estimated Time:** 2:30 p.m.
- Attachments:** [Staff Report.pdf](#)
- 7.4 Legislative Update* (Kate Miller)**
- Body:** Staff will review the state and federal legislative updates.
- Recommendation:** Information only
- Estimated Time:** 2:40 p.m.
- 7.5 April 15, 2020 NVTa Board Meeting and NVTa-TA Board Meeting Draft Agendas* (Kate Miller)**
- Body:** Staff will review the April 15, 2020 NVTa Board and NVTa-TA Board meeting draft agendas.
- Recommendation:** Information only
- Estimated Time:** 2:45 p.m.

8. FUTURE AGENDA ITEMS

9. ADJOURNMENT

9.1 Approval of Next Regular Meeting Date of May 7, 2020 and Adjournment.

I, Kathy Alexander, hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTa offices, 625 Burnell Street, Napa, CA by 5:00 p.m., on Thursday, March 26, 2020.

Kathy Alexander, March 26, 2020 (e-sign)

Kathy Alexander, Deputy Board Secretary

*Information will be available at the meeting

Glossary of Acronyms

AB 32	Global Warming Solutions Act	HBRR	Highway Bridge Replacement and Rehabilitation Program
ABAG	Association of Bay Area Governments	HIP	Housing Incentive Program
ADA	American with Disabilities Act	HOT	High Occupancy Toll
ATAC	Active Transportation Advisory Committee	HOV	High Occupancy Vehicle
ATP	Active Transportation Program	HR3	High Risk Rural Roads
BAAQMD	Bay Area Air Quality Management District	HSIP	Highway Safety Improvement Program
BART	Bay Area Rapid Transit District	HTF	Highway Trust Fund
BATA	Bay Area Toll Authority	HUTA	Highway Users Tax Account
BRT	Bus Rapid Transit	IFB	Invitation for Bid
CAC	Citizen Advisory Committee	ITIP	State Interregional Transportation Improvement Program
CAP	Climate Action Plan	ITOC	Independent Taxpayer Oversight Committee
Caltrans	California Department of Transportation	IS/MND	Initial Study/Mitigated Negative Declaration
CEQA	California Environmental Quality Act	JARC	Job Access and Reverse Commute
CIP	Capital Investment Program	LIFT	Low-Income Flexible Transportation
CMA	Congestion Management Agency	LOS	Level of Service
CMAQ	Congestion Mitigation and Air Quality Improvement Program	LS&R	Local Streets & Roads
CMP	Congestion Management Program	MaaS	Mobility as a Service
CalSTA	California Transportation Agency	MAP 21	Moving Ahead for Progress in the 21 st Century Act
CTP	Countywide Transportation Plan	MPO	Metropolitan Planning Organization
COC	Communities of Concern	MTC	Metropolitan Transportation Commission
CTC	California Transportation Commission	MTS	Metropolitan Transportation System
DAA	Design Alternative Analyst	ND	Negative Declaration
DBB	Design-Bid-Build	NEPA	National Environmental Policy Act
DBF	Design-Build-Finance	NOAH	Natural Occurring Affordable Housing
DBFOM	Design-Build-Finance-Operate-Maintain	NOC	Notice of Completion
DED	Draft Environmental Document	NOD	Notice of Determination
EIR	Environmental Impact Report	NOP	Notice of Preparation
EJ	Environmental Justice	NVTA	Napa Valley Transportation Authority
FAS	Federal Aid Secondary	NVTA-TA	Napa Valley Transportation Authority-Tax Agency
FAST	Fixing America's Surface Transportation Act	OBAG	One Bay Area Grant
FHWA	Federal Highway Administration	PA&ED	Project Approval Environmental Document
FTA	Federal Transit Administration	P3 or PPP	Public-Private Partnership
FY	Fiscal Year	PCC	Paratransit Coordination Council
GHG	Greenhouse Gas	PCI	Pavement Condition Index
GGRF	Greenhouse Gas Reduction Fund	PCA	Priority Conservation Area
GTFS	General Transit Feed Specification		
HBP	Highway Bridge Program		

Glossary of Acronyms

PDA	Priority Development Areas	STIP	State Transportation Improvement Program
PID	Project Initiation Document	STP	Surface Transportation Program
PMS	Pavement Management System	TAC	Technical Advisory Committee
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TCM	Transportation Control Measure
PSE	Plans, Specifications and Estimates	TCRP	Traffic Congestion Relief Program
PSR	Project Study Report	TDA	Transportation Development Act
PTA	Public Transportation Account	TDM	Transportation Demand Management Transportation Demand Model
RACC	Regional Agency Coordinating Committee	TE	Transportation Enhancement
RFP	Request for Proposal	TEA	Transportation Enhancement Activities
RFQ	Request for Qualifications	TEA 21	Transportation Equity Act for the 21 st Century
RHNA	Regional Housing Needs Allocation	TFCA	Transportation Fund for Clean Air
RM2	Regional Measure 2 (Bridge Toll)	TIGER	Transportation Investments Generation Economic Recovery
RM3	Regional Measure 3	TIP	Transportation Improvement Program
RMRP	Road Maintenance and Rehabilitation Program	TLC	Transportation for Livable Communities
ROW	Right of Way	TLU	Transportation and Land Use
RTEP	Regional Transit Expansion Program	TMP	Traffic Management Plan
RTIP	Regional Transportation Improvement Program	TMS	Transportation Management System
RTP	Regional Transportation Plan	TNC	Transportation Network Companies
SAFE	Service Authority for Freeways and Expressways	TOAH	Transit Oriented Affordable Housing
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOD	Transit-Oriented Development
SB 375	Sustainable Communities and Climate Protection Act 2008	TOS	Transportation Operations Systems
SB 1	The Road Repair and Accountability Act of 2017	TPA	Transit Priority Area
SCS	Sustainable Community Strategy	TPI	Transit Performance Initiative
SHA	State Highway Account	TPP	Transit Priority Project Areas
SHOPP	State Highway Operation and Protection Program	VHD	Vehicle Hours of Delay
SNCI	Solano Napa Commuter Information	VMT	Vehicle Miles Traveled
SNTDM	Solano Napa Travel Demand Model		
SR	State Route		
SRTS	Safe Routes to School		
SOV	Single-Occupant Vehicle		
STA	State Transit Assistance		
STIC	Small Transit Intensive Cities		

Updated on 03/27/2020 Projects > \$50k

Project Number	Status	Agency Action Required	State Project No	Project Prefix	District	County	Agency	RTPA	MPO	Project Description	Latest Date	Earliest Authorization Date	Latest Payment Date	Last Action Date	Program Codes	Total Cost Amount	Obligations Amount	Expenditure Amount	Unexpended Balance
32L0420	Future	Invoice under review by Caltrans. Monitor	041800008	ER	4	NAP	Napa County	Metropolitan Transportation Commission (MTC)	MTC	WOODEN VALLEY ROAD @ MPM 3.0 EO AGENCY - PLACE RIP RAP ABOVE THE OHWM TO TEMPORARILY BUTTRESS THE BANK AND PROTECT THE TRAVEL WAY. THE TRAFFIC LANES WILL BE SHIFTED AWAY FROM THE UNDERMINED PAVEMENT. FINAL BUDGE UPON COMPLETION. □ EO CONTRACT - AN ENGINEERING CONSULTANT WAS CONSULTED FOR REPAIR OPTIONS. THESE NUMBERS ARE APPROXIMATE & FINALIZED PRIOR TO REIMBURSEMENT REQUEST. □ PR CONTRACT - THE BANK REPAIR WILL INCLUDE CONSTRUCTING A 90'-LONG RIP RAP BUTTRESSES TO RESTORE THE ROAD BANK & GUARDRAIL WILL BE ADDED. THE WILL REQUIRED WORK WITHIN	05/14/2019	11/17/2017	05/14/2019	05/14/2019	Q240, R12	\$99,500.00	\$99,500.00	\$22,000.00	\$77,500.00

Updated on 03/27/2020

Projects < \$50k

Project Number	Status	Agency Action Required	State Project No	Project Prefix	District	County	Agency	RTPA	MPO	Project Description	Latest Date	Earliest Authorization Date	Latest Payment Date	Last Action Date	Program Codes	Total Cost Amount	Obligations Amount	Expenditure Amount	Unexpended Balance	
32L0349	Future	Invoice under review by Caltrans. Monitor for progress.	0418000021L	ER	4	NAP	Napa County	Metropolitan Transportation Commission (MTC)	MTC	WOODEN VALLEY ROAD @ MPM 3.1 EO AGENCY - SITE RESPONSE. THESE NUMBERS ARE APPROXIMATE AND FINALIZED PRIOR TO REIMBURSEMENT REQUEST. SEE ATTACHMENT FOR COST BREAKDOWN.□ EO CONTRACT - GUARDRAIL DESIGN, STRUCTURAL RECOMMENDATION FOR POST CONNECTIONS. THESE NUMBERS ARE APPROXIMATE AND FINALIZED PRIOR TO REIMBURSEMENT REQUEST. SEE ATTACHMENT FOR COST BREAKDOWN.□ PR CONTRACT - GUARDRAIL REPLACEMENT. WORK MAY BE DONE IN EO PHASE.	05/07/2019	11/17/2017	05/07/2019	05/07/2019	Z9W0, Q240, ER12		\$58,000.00	\$52,264.00	\$4,242.48	\$48,021.52
32L0421	Future	Invoice ASAP to avoid inactivity.	0418000088L	ER	4	NAP	Napa County	Metropolitan Transportation Commission	MTC	WOODEN VALLEY ROAD @ MPM 2.5 EO AGENCY - MONITOR SITE AND PLACE WARNING CONES. CLEANED OUT ADJACENT DITCH. THESE NUMBERS ARE APPROXIMATE AND FINALIZED PRIOR TO REIMBURSEMENT REQUEST. SEE ATTACHMENT FOR COST BREAKDOWNS.□ PR CONTRACT - THE ROAD REPAIR WILL INCLUDE REPLACING APPROXIMATELY 50--LONG 13'-WIDE STRIP OF ASPHALT. THESE NUMBERS ARE APPROXIMATE AND FINALIZED PRIOR TO REIMBURSEMENT REQUEST.	05/14/2019	11/17/2017	05/14/2019	05/14/2019	Q240,ER12		\$36,400.00	\$32,452.57	\$2,401.41	\$30,051.16

PROJECT INITIATION REPORT

EA 4J820 (Completed 9/24/18)

Tuluca Creek Bridge Replacement; NAPA 121 PM 5.9 in City of Napa

Scope: Bridge Replacement

EA 0J890 (Completed 6/28/19)

5-Way Intersection; NAPA 121-PM 7.3 in City of Napa

Scope: Intersection Improvement

EA 1Q620 (Completed 6/27/19)

Pavement Preservation; NAPA 121 PM 4.5/10.7 in City of Napa

Scope: Pavement repair

EA 2Q610 (Completed 6/27/19)

Pavement Rehab; NAPA 29 PM 7.3/13.5 in County of Napa

Scope: Pavement rehabilitation.

EA 0P730 (Completed 9/17/18)

Advance Mitigation; NAPA 29 PM 15.6/22.8 in County of Napa

Scope: Roadside Protection and Restoration Program mitigation purchase

EA 0Q820 (Completed 6/28/19)

Storm Damage; NAPA 29 PM 11.6/13.0 in City of Napa

Scope: Culvert repair and grout injection at slipout

EA 2Q510

Pavement Rehab; NAPA 29 PM 42.1/48.6 in County of Napa

Scope: Pavement rehabilitation

EA 0Q830

Storm Damage; NAPA 29 PM 46.1 in County of Napa

Scope: Construct CIDH segmented pile wall at slipout

EA 0Q790

Storm Damage; NAPA 121 PM 13.4/20.7 in County of Napa

Scope: Construct RSP at five slipout locations.

EA 0Q810

Storm Damage; NAPA 121 PM 16.1 in County of Napa

Scope: Reconstruct embankment with lightweight fill.

EA 3Q760

Rumble Strips; NAPA 29, 121 & 128 Various Locations in County of Napa

Scope: Construct Rumble Strips at seven locations.

PIR (Project Initiation Report)

PAED (Project Approval/ Environmental Document)

RWC (Right of Way Certification)

ADV (Advertise Contract)

PSR (Project Study Report)

RTL (Ready to List)

BO (Bid Open)

DED (Draft Environmental Document)

PSE (Plans, Specifications, and Estimate)

CCA (Construction Contract Acceptance)

AWD (Award Contract)

ENVIRONMENTAL

EA 0Q690

Storm Damage; NAPA 12 PM 2.1/2.6 in County of Napa

Scope: Construct Rock Slope Protection (RSP) to prevent further slope washout and pavement repair

Cost Estimate: \$1.2M Construction Capital

Schedule: PAED: 11/2020 PS&E: 4/2022 RWC: 5/2022 RTL: 6/2022

EA 2Q260

Napa Valley Vine Trail; NAPA 29-PM 33.4/37.9 in County of Napa

Scope: Construct Class 1 Multiuse Path

Cost Estimate: \$6.1M Construction Capital

Schedule: DED: 4/2020 PAED: 08/2020 PS&E: 10/2020 RWC: 10/2020 RTL: 11/2020

EA 4J830

Hopper Slough Creek; NAPA 128 PM 5.1 in County of Napa

Scope: Bridge Replacement

Cost Estimate: \$7.9M Construction Capital

Schedule: DED: 4/2020 PAED: 10/2020 PS&E: 4/2022 RWC: 4/2022 RTL: 5/2022

EA 0K630

Bridge Rails; NAPA 29 PM 14.1/19.04 in County of Napa

Scope: Upgrade / Replace Bridge Rails

Cost Estimate: \$7.1M Construction Capital

Schedule: DED: 6/2020 PAED: 10/2020 PS&E: 3/2022 RWC: 4/2022 RTL: 6/2022

EA 2K150

Bridge Rails; NAPA 29 PM 28.43/29.3 in County of Napa

Scope: Upgrade / Replace Bridge Rails at Sulphur and York Creeks in St. Helena

Cost Estimate: \$4.2M Construction Capital

Schedule: DED: 9/2020 PAED: 3/2021 PS&E: 5/2022 RWC: 4/2023 RTL: 4/2023

EA 4J990

Storm Water Quality Improvement; NAPA 29 PM 32.0/33.0 in County of Napa

Scope: Improve water quality and fish passage

Cost Estimate: \$7.6M Construction Capital

Schedule: DED: 7/2020 PAED: 12/2020 PS&E: 5/2022 RWC: 5/2022 RTL: 6/2022

EA 2K810

Anti-Vandalism Measure; NAPA 29 121-PM 11.0/R21.0 in County of Napa

Scope: Replace Fencing

Cost Estimate: \$3.1M Construction Capital

Schedule: PAED: 6/2020 PS&E: 12/2021 RWC: 1/2022 RTL: 4/2022

EA 4J300

Pavement Preservation; NAPA 29-PM 29.3/36.9 From York Creek Bridge to Junction Route 128 in Calistoga

Scope: Roadway/ Pavement preservation (CAPM)

Cost Estimate: \$9.7M Construction Capital

Schedule: PAED: 07/2020 PS&E: 03/2021 RWC: 02/2021 RTL: 05/2021

PIR (Project Initiation Report)

PSR (Project Study Report)

DED (Draft Environmental Document)

PAED (Project Approval/ Environmental Document)

PSE (Plans, Specifications, and Estimate)

RWC (Right of Way Certification)

RTL (Ready to List)

CCA (Construction Contract Acceptance)

ADV (Advertise Contract)

BO (Bid Open)

AWD (Award Contract)

DESIGN

EA 4J410

Drainage Improvement; NAPA 29 PM 1.7/5.1 in City of American Canyon

Scope: Rehabilitate Culverts

Cost Estimate: \$3.3M Construction Capital

Schedule: PAED: 2/4/20 PSE: 12/2020 RWC: 7/2021 RTL: 08/2021 CCA: 09/2022

EA 4J210

Capell Creek Bridge #21-0064; NAPA 121-PM 18.59 in County of Napa

Scope: Sub-structure rehabilitation and bridge scour mitigation

Cost Estimate: \$1.4M Construction Capital

Schedule: PAED: 9/20/18 PSE: 2/4/20 RWC: 2/27/20 RTL: 4/2020 CCA: 12/2021

EA 0K000

ADA Compliance; NAPA 29 PM 0.0/14.6 in County of Napa

Scope: Upgrade Pedestrian Facilities

Cost Estimate: \$1.0M Construction Capital

Schedule: PAED: 7/1/19 PS&E: 1/2021 RWC: 1/2021 RTL: 3/2021 CCA: 7/2023

EA 4G21A

Env. Mitigation at Huichica Creek; NAPA 121-PM 0.75 in County of Napa

Scope: Environmental mitigation, monitoring and report at Huichica Creek

Cost Estimate: \$1.0M Construction Capital

Schedule: PAED: 4/9/18 PSE: 4/2022 RWC: 6/2022 RTL: 6/2022 CCA: 12/2033

EA 3G64A

Env. Mitigation & Plant Establishment at Napa River Bridge; NAPA 29 PM 37.0 in City of Calistoga

Scope: Environmental mitigation at Napa River Bridge

Cost Estimate: \$0.5M Construction Capital

Schedule: PAED: 2/9/15 PS&E: 5/9/19 RWC: 5/10/19 RTL: 5/29/19 CCA: 12/2024

EA 4G210

Widen Roadway at Huichica Creek; NAPA 121-PM 0.75 in County of Napa

Scope: Remove existing triple box culverts and replace with a new single span bridge

Cost Estimate: \$8.7M Construction Capital

Schedule: PAED: 4/9/18 PS&E: 04/2020 RWC: 05/2020 RTL: 05/2020 CCA: 12/2024

EA 2J88U

Garnett Creek, Garnett Branch and No-Name Creek: NAPA 29-PM 39.0 & 43.8 in County of Napa

Scope: Sub-structure rehabilitation and bridge scour mitigation

Cost Estimate: \$3.9M Construction Capital

Schedule: PAED: 2/1/19 PSE: 10/2020 RWC: 5/2021 RTL: 6/2021 CCA: 10/2022

EA 28120

Soscol Junction Improvement; NAPA 29 PM 5.0/7.1 and NAPA 221 PM 0.0/0.7 in County of Napa

Scope: Construct New Interchange at SR 221/29/12

Cost Estimate: \$22M Construction Capital

Schedule: DED: 9/20/19 PAED: 2/13/20 PSE: 03/2021 RWC: 04/2021 RTL: 06/2021

PIR (Project Initiation Report)

PSR (Project Study Report)

DED (Draft Environmental Document)

PAED (Project Approval/ Environmental Document)

PSE (Plans, Specifications, and Estimate)

RWC (Right of Way Certification)

RTL (Ready to List)

CCA (Construction Contract Acceptance)

ADV (Advertise Contract)

BO (Bid Open)

AWD (Award Contract)

CONSTRUCTION

EA 1G430

Conn Creek Bridge Scour Mitigation; NAPA 128 PM R7.4 on Silverado Trail in County of Napa

Scope: Replace Bridge at Conn Creek

Cost Estimate: \$7.1M Construction Capital

Schedule: PAED: 10/5/15 **RTL:** 6/29/18 **AWD:** 3/29/19 (Ghilotti Construction) **CCA:** 12/2020

EA 2J100

Construct Roundabouts; NAPA 29-PM 11.36 in City of Napa

Scope: Cooperative Project to construct a roundabout at northbound First St. Interchange.

Cost Estimate: \$3.8M Construction Capital

Schedule: PAED: 7/18/16 **RTL:** 5/4/18 **AWD:** 2/27/19 (O.C. Jones & Sons, Inc) **CCA:** 12/2020

EA 4G840

Capell Creek Bridge; NAPA 128-PM 20.2 in County of Napa

Scope: Bridge Replacement

Cost Estimate: \$12.1M Construction Capital

Schedule: PAED: 6/16/16 **RTL:** 6/29/18 **AWD:** 11/5/18 (Gordon Ball Inc.) **CCA:** 12/2022

ACTION ITEMS:

PIR (Project Initiation Report)

PSR (Project Study Report)

DED (Draft Environmental Document)

PAED (Project Approval/ Environmental Document)

PSE (Plans, Specifications, and Estimate)

RWC (Right of Way Certification)

RTL (Ready to List)

CCA (Construction Contract Acceptance)

ADV (Advertise Contract)

BO (Bid Open)

AWD (Award Contract)



District 4 Lane Closures

During: 04/02/2020 - 04/08/2020



Status legend:

In progress

Completed

Canceled

No Status

9 closures found. Sort Order: County, Start Date, Route, Direction, Start Time, Begin Post Mile

County / Route / Direction	Begin / End Postmiles	Begin / End Location	Facility / Type of Closure	Lanes, Etc. Closed : Total Existing Lanes	Planned Start / End Date & Time	Type of Work	Closure ID / Log #
Napa 29 NB	23.528 25.51	Glos Lane Mee Ln	Conventional Hwy Lane	Right Shoulder : 2	04/02/20 09:01 AM 04/02/20 03:30 PM	Utility Work	P29TA 9
Napa 29 NB/SB	R20.595 21.62	Washington Street Yount Mill Rd	Conventional Hwy One-Way Traffic	#1, Right Shoulder : 1	04/02/20 09:01 AM 04/02/20 03:01 PM	Utility Work	P29TA 11
Napa 29 NB	23.528 25.51	Glos Lane Mee Ln	Conventional Hwy Lane	Right Shoulder : 2	04/03/20 09:01 AM 04/03/20 03:30 PM	Utility Work	P29TA 10
Napa 29 NB	0.69 0.93	American Canyon Rd Crawford Way	Conventional Hwy Lane	Right Shoulder : 2	04/06/20 08:01 AM 04/06/20 03:01 PM	Gas Line Work	P29TA 1
Napa 29 NB/SB	29.289 30.07	York Creek Deer Park Rd	Conventional Hwy One-Way Traffic	#1 : 2	04/06/20 09:01 AM 04/06/20 02:01 PM	Tree Work	M29CA 1
Napa 29 NB	0.69 0.93	American Canyon Rd Crawford Way	Conventional Hwy Lane	Right Shoulder : 2	04/07/20 08:01 AM 04/07/20 03:01 PM	Gas Line Work	P29TA 2
Napa 29 NB/SB	29.289 30.07	York Creek Deer Park Rd	Conventional Hwy One-Way Traffic	#1 : 2	04/07/20 09:01 AM	Tree Work	M29CA 2

Report Criteria: District 4; Counties Napa; Routes All; Closure Type All; Facilities All; Time Period All; Status In Progress, Completed, No Status; Stated Anytime.

Report Date &
Time:
03/30/2020 2:02
PM

Handout Item 5.3

County / Route / Direction	Begin / End Postmiles	Begin / End Location	Facility / Type of Closure	Lanes, Etc. Closed : Total Existing Lanes	Planned Start / End Date & Time	Type of Work	Closure ID / Log #
					04/07/20 02:01 PM		
Napa 29 NB	0.69 0.93	American Canyon Rd Crawford Way	Conventional Hwy Lane	Right Shoulder : 2	04/08/20 08:01 AM 04/08/20 03:01 PM	Gas Line Work	P29TA 3
Napa 29 NB/SB	29.289 30.07	York Creek Deer Park Rd	Conventional Hwy One-Way Traffic	#1 : 2	04/08/20 09:01 AM 04/08/20 02:01 PM	Tree Work	M29CA 3

Report Criteria: District 4; Counties Napa; Routes All; Closure Type All; Facilities All; Time Period All;
Status In Progress, Completed, No Status; Stated Anytime.

Report Date &
Time:
03/30/2020 2:02
PM

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

April 2, 2020
TAC Agenda Item 6.1
Continued From: New
Action Requested: Approval

Meeting Minutes - Draft Technical Advisory Committee

Thursday, March 5, 2020

2:00 PM

JoAnn Busenbark Board Room

1. Call To Order

Chair Arias called the meeting to order at 2:05 p.m.

Present: 9 - Eric Whan
Joe Tagliaboschi
Lorien Clark
Juan Arias
Ahmad Rahimi
Erica Ahmann Smithies
Aaron Hecock
Bobby Lu
Rick Kaufman

Absent: 5 - Brent Cooper
Doug Weir
Daniel Gordon
Derek Rayner
Hamid Heidary

2. Introductions

Chair Arias invited all in attendance to introduce themselves.

Public present:
Patrick Band
Justin Hole

3. Public Comment

Justin Hole thanked staff for the new bus stop signs in American Canyon.

4. Committee Member and Staff Comments

Erica Ahmann Smithies, City of St. Helena - Special meeting on March 18 regarding Spring Street bike lanes.

Eric Whan, City of Napa - Roundabouts project Ribbon Cutting Ceremony scheduled for April 17.

Joe Tagliaboschi, Town of Yountville - Oak Circle paving project was awarded and under budget.

Juan Arias, County of Napa - Devlin Road Segment E opened on Monday, March 2.

5. STANDING AGENDA ITEMS

5.1 County Transportation Agency (CTA) Report (Danielle Schmitz)

- Provided an update on the Partnership Board Subcommittee on Connected Bay Area efforts to better link transit systems focusing operations in major Bay Area corridors to make it easier for riders, especially when using more than one system.
- Provided an update on MTC's travel demand management programs.
- MTC staff also provided an update on SB 1 deadlines and NVTA staff will send an updated list of SB 1 deadlines to the TAC.

5.2 Caltrans' Report* (Ahmad Rahimi)

Ahmad Rahimi reviewed the Caltrans report.

Patrick Band requested that construction crews make every effort to not block or remove a bike lane and/or sidewalk on project sites, or provide some type of safer bicycle/pedestrian access, noting the safety hazards resulting from building project on the north side of Soscol Avenue as an example.

5.3 Vine Trail Update (Joe Tagliaboschi)

Rebecca Schenck provided an update on the draft California Environmental Quality Act (CEQA) document as well as the status of the pending easements in the Ehlers Lane section.

5.4 Transit Update (Rebecca Schenck)

Rebecca Schenck noted her report would be included in Item 7.2, Vine Transit Update.

5.5 Measure T Update (Alberto Esqueda)

Report by Alberto Esqueda.

- The Independent Taxpayer Oversight Committee (ITOC) requested all jurisdictions use the same template for the Maintenance of Effort (MOE) certifications, preferably similar to the City of Napa's MOE certification. Staff will create a template and send it to the TAC for comment.
- The ITOC requested a revision to the 5-year project list so that it is easier to read. The SB 1 template was suggested as a potential model. Staff will modify the template and send it to the TAC for comment.
- The July 1, 2018 - December 31, 2019 progress report was due March 1, 2020.
- The next ITOC meeting is June 3; the City of Napa is scheduled to present their projects.

Member Whan requested clarification for listing projects on the project list that would allow the jurisdictions flexibility on project delivery, for example, including adjacent areas that may not be programmed in that same year when delivering projects. There are times when adding an area to a project is more cost effective.

Danielle Schmitz replied that the revised project list will allow flexibility in project funding and delivery.

6. CONSENT AGENDA

6.1 Meeting Minutes of February 6, 2020 TAC Meeting (Kathy Alexander) (Pages 6-11)

MOTION by HECOCK, SECOND by KAUFMAN to APPROVE the February 6, 2020 Technical Advisory Committee Meeting Minutes as presented. Motion passed unanimously.

7. REGULAR AGENDA ITEMS

7.1 On Call Planning Contract (Danielle Schmitz) (Pages 12-28)

Danielle Schmitz reviewed the proposed on-call planning contract setup which is similar to the Architect and Engineering contract and asked TAC members if they would be interested in participating in the contract and invited input on disciplines that they may need.

Several members indicated they were interested in participating in the contract.

7.2 Vine Transit Update (Rebecca Schenck) (Pages 29-32)

Rebecca Schenck provided operations performance statistics for the Vine local and regional routes, VineGo and the community shuttles covering the period of October-December 2019.

7.3 Regional Transportation Plan 2050 (RTP) Napa County Target Budget Project List Approval (Danielle Schmitz) (Pages 33-40)

Danielle Schmitz thanked the Public Works staff who participated in the Regional Transportation Plan (RTP) Project List ad hoc committee. Ms. Schmitz noted that there is one change to the revised list that was included in the agenda packet - the City of Calistoga requested the Dunaweal Bypass project to be added back in at \$5 million during the outer years of the plan. NVTa's projects on lines 42 and 45 will be reduced by \$5 million. An aggregated list will be presented to the NVTa Board for approval.

The following changes were requested by TAC members:

City of Napa - Oxbow District Bicycle/Pedestrian Bridge, River Trail to Third Street (further to the east) - \$1.25 million, Bin 2, offset by the project on line 15, Salvador Avenue Complete Streets. The projects on lines 5, 9, 14, 16, 18, 21, 25, which involve highways, will be listed as NVTa projects

MOTION by WHAN, SECOND by TAGLIABOSCHI to RECOMMEND the NVTa Board approve the RTP 2050 Target Budget Project list with the following amendments:

Add the Dunaweal Bypass project (\$5 million) to the list, offset by reducing NVTa's projects #42, Enhance Regional Routes Frequency and #45, New Shelters and Stops Amenities (Expansion); Add Oxbow District Bicycle/Pedestrian Bridge, River Trail to Third Street (further to the east) - \$1.25 million, Bin 2, offset by the project on line 15, Salvador Avenue Complete Streets; Salvador Avenue Complete Streets, Line 15, change the notation of "Partial Local Funds" to \$1.25 million Local Streets and Roads, and change the \$100,00 in Committed Funding to \$100,000 in Local Funding;

Change the jurisdiction from City of American Canyon to NVTa for Line #5, Highway 29 Pedestrian Safety Overcrossings;

Change the jurisdiction from City of American Canyon to NVTa for Line #9, SR 29 Gateway Improvements Phase 2;

Change the jurisdiction from City of Napa to NVTa on Line #14, Lincoln Avenue at California Blvd and SR 29 Off-Ramp;

Change the jurisdiction from City of Napa to NVTa on Line #16, SR 29 over Trower Avenue;

Change the jurisdiction from City of Napa to NVTa on Line #18, Widen Soscol Avenue-SR 221-SR 121;

Change the jurisdiction from City of Napa to NVTa on Line 21, Silverado Trail/Third

Street/Coombsville Road/East Avenue intersection improvements;
Change the jurisdiction from County of Napa to NVTa on Line 24, Silverado Trail intersection safety and operations improvements at Oak Knoll Avenue, Yountville Crossroad, Oakville Crossroad, Deer Park Road, Dunaweal Lane and Trancas/Monticello;
Change the jurisdiction from County of Napa to NVTa on Line 25, Route 221 corridor operations improvements.

Member Tagliaboschi reported the projects on lines #114 - South Veteran's Park Parking Improvements and #115 - Washington Park Sidewalk Project, have been completed and can be deleted from the list. Additionally, Line #117 - Future Parking Garage Facility, should be deleted as the Town of Yountville prohibits parking structures.

Motion was approved unanimously.

7.4 Countywide Transportation Plan - Advancing Mobility 2045: Performance Measures and Evaluation Criteria (Alberto Esqueda) (Pages 41-57)

Alberto Esqueda reviewed the Countywide Transportation Plan draft project list, performance measures, evaluation criteria and evaluation process. NVTa's consultant is in the process of establishing the baselines for the performance metrics. Comments are due March 13, 2020.

7.5 Legislative Update* (Kate Miller)

Kate Miller reviewed the Legislative Update and provided a recap of the most current election results.

7.6 March 18, 2020 NVTa Board Meeting and NVTa-TA Board Meeting Draft Agendas* (Kate Miller)

Kate Miller reviewed the draft March 18, 2020 NVTa Board and NVTa-TA Board agendas.

8. FUTURE AGENDA ITEMS

Transportation Development Act Article 3 (TDA-3) fund estimate update and review.

9. ADJOURNMENT

9.1 Approval of Next Regular Meeting Date of April 2, 2020 and Adjournment.

The next Regular Meeting is April 2, 2020

The meeting was adjourned at 3:37 p.m.



NAPA VALLEY TRANSPORTATION AUTHORITY
TAC Agenda Letter

TO: Technical Advisory Committee (TAC)
FROM: Kate Miller, Executive Director
REPORT BY: Diana Meehan, Senior Program Planner/Administrator
(707) 259-8327 | dmeehan@nvta.ca.gov
SUBJECT: Transportation Development Act Article 3 (TDA-3) Fiscal Year (FY)
2020-21 Countywide Claim Annual Review

RECOMMENDATION

That the TAC review and recommend the NVRTA Board submit the Transportation Development Act Article 3 (TDA-3) FY 2020-21 Countywide Claim to the Metropolitan Transportation Commission.

EXECUTIVE SUMMARY

The NVRTA Board adopted the TDA-3 three-year program of projects for FY 2018-19 through FY 2020-21 at its June 2018 meeting. The program recommended fully funding five projects from three (3) jurisdictions.

The FY 2018-19 through FY 2020-21 total revenue estimate in June 2018 was \$641,758. The three-year project list (Attachment 1) has been revised to reflect revenue adjustments and a carryover amount of \$89,928. Staff is recommending the additional funds be programmed to the Vine Trail St. Helena to Calistoga project in the FY 2020-21 countywide claim.

Staff is also requesting TAC review the TDA-3 Program Guidance and make comments no later than July 1, 2020. Staff will bring the updated guidance back to TAC for approval prior to the next call for projects.

FISCAL IMPACT

Is there a fiscal impact? None, but Board approval of the annual countywide claim will make \$207,269 available for programming in the FY 2020-21.

BACKGROUND AND DISCUSSION

The TDA-3 program is a grant program funded by approximately 2% of the ¼ cent Statewide Sales Tax. This generates approximately \$160,000 per year in revenues for Napa County jurisdictions. The purpose of the TDA-3 program is to provide grants for local bicycle and pedestrian projects.

The TDA-3 call for projects was opened by the NVTB Board at its April 18, 2018 meeting and closed on May 11, 2018. Five (5) project applications were received from three jurisdictions, two applications from the City of St. Helena, one application from the City of Calistoga and two applications from the City of American Canyon.

Project prioritization considers the TDA-3 Project Selection Criteria for Napa County (listed in the TDA-3 Guidelines) to ensure funding priority projects. Priority is given to capital projects. An annual review of the program must take place each year to ensure selected projects are in compliance with program guidelines and to update actual funding amounts. Project funds must be expended within two years of their programming year. The FY 2020-21 fund estimate is \$89,928 higher (including \$17,468 in carryover funds from FY 2019-20) than originally estimated (Attachment 2).

Staff is recommending submission of the FY 2020-21 Countywide Claim to include the additional \$89,928 to the Vine Trail Calistoga to St. Helena segment to cover project funding shortfalls. The TDA-3 program timeline is shown in Table A below.

Table A: TDA-3 Timeline FY 2019-20 through FY 2020-21

ITEM	DATE
TDA-3 Program Review-TAC	April 2, 2020
TDA-3 Program Review-ATAC	April 27, 2020
Countywide Claim Approval-NVTB Board	May 20, 2020
Resolutions of Local Support Due on or before	June 1, 2020
Submit Countywide Claim to MTC	June 5, 2020
Review/Update Napa County TDA-3 Program Guidance	July 1, 2020
TDA Fund Estimate Received	February 2021
TDA-3 Call for Projects-FY 2021-22 through FY 2023-24	March 2021
Submit FY 2020-21 Countywide Claim to MTC	June 2021

SUPPORTING DOCUMENTS

Attachment(s): (1) Project List FY 2018-19 through FY 2020-21-Revised
 (2) FY 2020-21 TDA Fund Estimate
 (3) Draft TDA-3 Program Guidance

Project Sponsor	Project Description	3-Year Amount Requested	NVTA Programming by Year				Notes
			FY 2018-19	FY 2019-20	FY 2020-21	Staff Recommendation	
Amount rolled over from prior year			Included	\$25,659	17,468	Recommend programming to the Napa Valley Viine Trail Calistoga to St. Helena segment	
Fund Estimate		\$689,337	\$321,758	\$177,778	\$189,801		
Total Available for Programming			\$321,758	\$203,437	\$207,269		\$89,928
City of American Canyon	Donaldson Way Sidewalk Gap Closure Project	\$221,099	221,099			Fully fund	Project completed
City of American Canyon	Eucalyptus Dr. Sidewalk Gap Closure	53,000		53,000		Fully fund	Funds must be expended no later than June 2022
City of Calistoga	Bike/Ped Bridge over Napa River at Pioneer Park	200,000		82,659	117,341	Fully fund	Funds must be expended no later than June 2022 (\$82,659) and June 2023(\$117,341)
City of St. Helena	Hunt Avenue Sidewalk Gap Closure	\$75,000	75,000			Fully fund	Funds must be expended no later than June 2020
City of St. Helena	Pratt and Elmhurst Crosswalk Improvements on Main St/SR29	\$50,000		50,000		Fully fund	Funds must be expended no later than June 2022
Total Project Request		\$599,099	\$296,099	\$185,659	\$117,341		
Balance		\$90,238	25,659	17,778	89,928		

FY 2020-21 FUND ESTIMATE TRANSPORTATION DEVELOPMENT ACT FUNDS NAPA COUNTY												Attachment A Res No. 4402 Page 5 of 20 2/26/2020	
FY2019-20 TDA Revenue Estimate				FY2020-21 TDA Revenue Estimate									
FY2019-20 Generation Estimate Adjustment				FY2020-21 County Auditor's Generation Estimate									
1. Original County Auditor Estimate (Feb, 19)				8,941,741				13. County Auditor Estimate				9,885,444	
2. Revised Revenue (Feb, 20)				9,851,557				14. MTC Administration (0.5% of Line 13)				49,427	
3. Revenue Adjustment (Lines 2-1)								15. County Administration (0.5% of Line 13)				49,427	
FY2019-20 Planning and Administration Charges Adjustment								16. MTC Planning (3.0% of Line 13)				296,563	
4. MTC Administration (Up to 0.5% of Line 3)				4,549				17. Total Charges (Lines 14+15+16)				395,417	
5. County Administration (Up to 0.5% of Line 3)				4,549				18. TDA Generations Less Charges (Lines 13-17)				9,490,027	
6. MTC Planning (3.0% of Line 3)				27,294				FY2020-21 TDA Apportionment By Article					
7. Total Charges (Lines 4+5+6)				36,392				19. Article 3.0 (2.0% of Line 18)				189,801	
8. Adjusted Generations Less Charges (Lines 3-7)				873,424				20. Funds Remaining (Lines 18-19)				9,300,226	
FY2019-20 TDA Adjustment By Article				17,468				21. Article 4.5 (5.0% of Line 20)				465,011	
9. Article 3 Adjustment (2.0% of line 8)								22. TDA Article 4 (Lines 20-21)				8,835,215	
10. Funds Remaining (Lines 8-9)				855,956									
11. Article 4.5 Adjustment (5.0% of Line 10)				42,798									
12. Article 4 Adjustment (Lines 10-11)				813,158									
TDA APPORTIONMENT BY JURISDICTION													
Column	A 6/30/2019 Balance (w/o interest)	B FY2018-19 Interest	C=Sum(A:B) 6/30/2019 Balance (w/ interest) ¹	D FY2018-20 Outstanding Commitments ²	E FY2019-20 Transfers/ Refunds	F FY2019-20 Original Estimate	G FY2019-20 Revenue Adjustment	H=Sum(C:G) 6/30/2020 Projected Carryover	I FY2020-21 Revenue Estimate	J=Sum(H:I) FY2020-21 Available for Allocation			
Article 3	379,236	9,553	388,788	(496,479)	0	171,681	17,468	81,458	189,801	271,259			
Article 4.5	0	0	0	(380,318)	0	420,620	42,798	83,100	465,011	548,111			
SUBTOTAL	379,236	9,553	388,788	(876,797)	0	592,301	60,266	164,558	654,812	819,370			
Article 4/8													
NVTA ³	4,945,166	90,501	5,035,667	(11,404,997)	0	7,991,770	813,158	2,435,598	8,835,215	11,270,813			
SUBTOTAL	4,945,166	90,501	5,035,667	(11,404,997)	0	7,991,770	813,158	2,435,598	8,835,215	11,270,813			
GRAND TOTAL	\$5,324,402	\$100,054	\$5,424,456	(\$12,281,794)	\$0	\$8,584,071	\$873,424	\$2,600,156	\$9,490,027	\$12,090,183			

1. Balance as of 6/30/19 is from the MTC FY2018-19 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/19, and FY2019-20 allocations as of 1/31/20.

3. NVTA is authorized to claim 100% of the apportionment to Napa County.



DRAFT-Guide and Application for
Transportation Development Act – Article 3 (TDA-3) Funds
for Napa County
Three-Year Program

FY 2021-22 to FY 2023-24 Applications
Due to NVTA: May 7, 2021

NVTA
625 Burnell Street
Napa, CA 94559
Phone: 707-259-8631
Fax: 707-259-8638
www.nvta.ca.gov

The Napa Valley Transportation Authority (NVTA) is pleased to announce a Call for Projects for Transportation Development Act, Article 3 (TDA-3) funds available to Napa County jurisdictions.

The TDA-3 program is a grant program, funded by approximately 2% of the ¼ cent Statewide Sales Tax. This generates approximately \$160,000 per year in revenues for Napa jurisdictions. The purpose of the TDA-3 program is to provide grants for local bicycle and pedestrian projects.

The TDA-3 program can fund a wide range of project types including:

- Construction and/or engineering of a bicycle or pedestrian capital project
- Restriping on-street bicycle facilities
- Bicycle safety education programs (no more than 5% of county total)
- Development of a comprehensive bicycle and/or pedestrian facilities plan (once every 5 years)

NVTA is pleased that your agency or organization has chosen the TDA-3 program as a potential funding source to complete your eligible project. This packet has been created to help guide you in submitting a successful application for funding.

The estimated available funding for Napa County TDA-3 projects for FY 2021-22 through FY 2023-24 will be approximately \$569,000 dollars. The TDA Applications are due to NVTA by 5:00 PM on Friday, May 7, 2021.

If you have any questions, you may contact Diana Meehan, TDA-3 Program Manager at: dmeehan@nvta.ca.gov

NVTA
625 Burnell Street
Napa, CA 94559
Phone: 707-259-8631

Sincerely,

Kate Miller
Executive Director
Napa Valley Transportation Authority

The TDA-3 Program

The State Legislature passed the Transportation Development Act (TDA) in 1971. The TDA provides one of the major funding sources for public transportation in California. Transportation Development Act (TDA) funds are generated from a statewide ¼ cent sales tax. Article 3 of TDA is a set-aside of approximately 2% of those monies. Under Article 3 of the TDA, funds are also used by local jurisdictions for bicycle and pedestrian projects.

The Metropolitan Transportation Commission (MTC) administers TDA-3, which is distributed based on population. Each year, an annual fund estimate or “entitlement” is developed for each jurisdiction. Unused “entitlement” is accumulated as credit. A jurisdiction’s claim in any given year cannot exceed the sum of their accumulated credit plus their projected entitlement for the following two years.

Funds are obtained by local jurisdictions via a three-step process: (1) apportionment, (2) allocation, and (3) payment (reimbursement). Apportionment in the San Francisco Bay Area follows a Metropolitan Transportation Commission (MTC) formula based upon population. Allocation is the discretionary action by MTC that designates funds for a specific claimant for a specific purpose. NVTAs submit TDA allocation requests to MTC on a regular basis, and unused TDA funds allocated to any project may be rolled over from one fiscal year to the next. No matching funds are required, but the project must meet the funding objectives and be developed in cooperation with the community. The basic objectives of the grant source are to fund projects that increase the safety, security, and efficiency of bicycle and pedestrian travel, and to provide for a coordinated system. The MTC requires supporting resolutions from the sponsoring Council.

TDA 3 projects are required to meet Caltrans safety design criteria and CEQA requirements; be completed within three years; be maintained; be consistent with adopted bicycle or pedestrian plans; and be authorized by a governing council or board.

This “Call for Projects” will be issued on April 21, 2021 upon approval by the NVTAs Board of Directors. In addition to the application, project sponsors must deliver documentation of environmental clearance and maps/documents showing project locations and design parameters. Projects must be approved by MTC.

As part of the grant process, MTC also requires the City Council to adopt a resolution making certain findings as follows:

- (i) the City is eligible to request grant funding under State law,
- (ii) there is no pending or threatened litigation that adversely affects the project
- (iii) the grant application is accurate,
- (iv) The jurisdiction has committed adequate staffing resources to complete the projects
- (v) The jurisdiction will comply with CEQA,

- (vi) the completed projects will be maintained by the jurisdiction for the benefit of the public, and
- (vii) the adopted resolution will be sent to NVTB **no later than one month following project selection.**

Project Types & Basic Eligibility for TDA-3 Funding

TDA Article 3 funds may be used for the following activities relating to pedestrian and bicycle facilities (including sidewalk wheelchair ramps):

- Engineering expenses leading to construction.
- Right-of-way acquisition.
- Construction and reconstruction.
- Retrofitting existing bicycle and pedestrian facilities, including installation of signage, to comply with the Americans with Disabilities Act (ADA).
- Route improvements such as signal controls for cyclists, bicycle loop detectors, rubberized rail crossings and bicycle-friendly drainage grates.
- Purchase and installation of bicycle facilities such as
 - secure bicycle parking,
 - benches, drinking fountains, changing rooms, rest rooms and showers which are adjacent to bicycle trails, employment centers, park-and-ride lots, and/or transit terminals and are accessible to the general public.
- Maintenance of Class I bikeways (unlimited)
- Maintenance of on-street bikeways. Countywide, the total funds allocated to on-street bikeway maintenance cannot exceed 20% of the total countywide TDA estimate
- Bicycle Safety Education Programs (not more 5% of the countywide TDA Article 3 funds)
- Comprehensive Bicycle & Pedestrian Facilities Plans (not more than once per jurisdiction every 5 years)

TDA-3 project must meet basic eligibility requirements:

- Projects identified in a recent (within 5 years) comprehensive local bicycle/pedestrian or active transportation plan
- All classifications of bicycle facilities (I, II, III, IV) must meet the mandatory minimum safety design criteria published in Chapter 1000 of the California Highway Design Manual; or if it is pedestrian facility, it must meet the mandatory minimum safety design criteria published in Chapter 100 of the California Highway Design Manual.
- The project is ready to implement and can be completed within the three-year eligibility period.
- If the project includes construction, it must meet the requirements of the California Environmental Quality Act (CEQA, Public Resources Code sections 21000 et seq.) and project sponsor must submit an environmental document that has been stamped by the County Clerk within the past three years
- Jurisdiction agrees to maintain the facility

Bicycle Advisory Committee Requirement

Cities and counties may not receive TDA Article 3 funds for bicycle projects unless the jurisdiction has established a Bicycle Advisory Committee (BAC) and the project is included in an adopted plan as stipulated in the MTC TDA Article 3 Rules and Procedures. This requirement does not apply to pedestrian projects. For Napa County, the NVTA Active Transportation Advisory Committee (ATAC) fulfills this requirement. However, **for those jurisdictions with additional local Bicycle Advisory Committees, the approval of that committee is also required.**

Audit Requirement

- Annual TDA Article 3 Audits (Only in fiscal years funds are disbursed. Can be part of annual audit program, but must comply with additional TDA-3 requirements. Follow audit instructions here:

All claimants that have received an allocation of TDA funds are required to submit an annual certified fiscal and compliance audit to MTC and to the Secretary of Business and Transportation Agency within 180 days after the close of the fiscal year, in accordance with PUC Section 99245. Article 3 applicants need not file a fiscal audit if TDA funds were not expended (that is, costs incurred) during a given fiscal year. However, the applicant should submit a statement for MTC's records certifying that no TDA funds were expended during the fiscal year. Failure to submit the required audit for any TDA article will preclude MTC from making a new Article 3 allocation. For example, a delinquent Article 4.5 fiscal audit will delay any other TDA allocation to the city/county with an outstanding audit. Until the audit requirement is met, no new Article 3 allocations will be made. TDA Article 3 funds may be used to pay for the fiscal audit required for this funding.

Submit completed audits to:

TDA Audits
375 Beale Street, Suite 800
San Francisco, CA 94105
or via email to: sprasad@bayareametro.gov
Electronic submissions preferred.

TDA Article 3 funds may not be used to fully fund the salary of any one person working on these programs.

Recent Project Examples in Napa County

Project Name	Sponsor	TDA-3 Funds	Total Project \$
Donaldson Sidewalk Gap Closure Project	City of American Canyon	\$348,751	\$500,000
Hunt Ave. Sidewalk Gap Closure Project	City of St. Helena	\$75,000	\$225,000

Project Selection Process

The project selection process is as follows. NVTA staff will run the prospective projects through an initial qualification process based on project eligibility, and present their findings to the NVTA Active Transportation Advisory Committee (ATAC) which will serve as the initial selection and prioritization committee. The ATAC recommendations will be forwarded to the NVTA Technical Advisory Committee (TAC) for their review and recommendation. The recommendation from both Committees will be forwarded to the NVTA Board for their decision.

Projects will be evaluated on a cost effective and project readiness basis.

TDA-3 Project Selection Criteria for Napa County

Project selection will be prioritized for capital projects identified in the adopted Countywide Bicycle Plan/Pedestrian Plan(s) or Active Transportation Plan.

For Bicycle Projects

- The project is listed in the jurisdiction's adopted Bicycle Plan
- The project provides connectivity (gap closure) or improves safety
- Environmental Clearance is secured

For Pedestrian Projects

- The project is listed in the jurisdiction's Capital Improvement Plan or Pedestrian Plan or Active Transportation Plan
- The project provides connectivity (gap closure)
- Environmental Clearance is secured

Additional credit will be given to projects that

- Provide gap closures on routes to schools and/or transit
- provide additional local matching funds (not required)

Application Instructions:

TDA-3 project applications for FY 2021-22 through FY 2023-24 must be submitted to NVTA no later than 5:00 pm on Friday May 8, 2020. Applications may be emailed to Diana Meehan at dmeehan@nvta.ca.gov

Applications must include:

- MTC project application (attached)
- Resolution of local support following MTC requirements (attached)

What Happens After Submission of the TDA-3 application?

After applications are submitted to NVTA the evaluation process will begin. NVTA plans on the following action timeline:

ITEM	DATE
Board Approval – Call For Projects	April 21, 2021
Issue Call For Projects	April 21, 2021
TDA-3 Applications - due to NVTA by 5:00 PM	May 14, 2021
Draft Program Review by ATAC	May 24, 2021
Draft Program Review by TAC	June 3, 2021
Board Approval – Program of Projects	June 16, 2021
Local Resolutions of Support for current program year Due to NVTA	July 2, 2021
Countywide Claim submitted to MTC	July 16, 2021
TDA-3 Project Audits or Statement Due to MTC*	December 31, 2021

*Projects expending funds in any given fiscal year must submit an audit. If fund are not spent, a statement should be provided.

Contact Information

Napa County TDA-3 Program Manager:
Diana Meehan
625 Burnell Street
Napa, CA 94559
Phone: (707) 259-8327
dmeehan@nvta.ca.gov

NVTA Main Office
625 Burnell Street
Napa, CA 94559
Phone: (707) 259-8631
Fax: (707) 259-8638
www.nvta.ca.gov

Metropolitan Transportation Commission
TDA & RM2 Operating Program Manager
Cheryl Chi
510-817-5939
cchi@bayareametro.gov

DRAFT



Thursday, April 2, 2020

TAC Agenda Item 7.2

Continued From: New

Action Requested: **INFORMATION**

NAPA VALLEY TRANSPORTATION AUTHORITY

TAC Agenda Letter

TO: Technical Advisory Committee

FROM: Kate Miller, Executive Director

REPORT BY: Danielle Schmitz, Director of Capital Development and Planning
(707) 259-5968 / Email: dschmitz@nvta.ca.gov

SUBJECT: Requests for Letters of Interest for Sub-Housing Incentive Program (HIP) Project

RECOMMENDATION

Information only. Staff will discuss the Call for Letters of Interest for the Napa County Sub-Housing Incentive Program.

EXECUTIVE SUMMARY

The Metropolitan Transportation Commission (MTC) administers the Housing Incentive Program to incentivize transportation infrastructure improvements that support low-income housing generation or preservation. A sub-program totaling \$1,000,000 (Sub-HIP) is dedicated to the North Bay counties of Sonoma, Napa and Marin. Napa County's share of this funding is \$300,000, and must be spent on projects within Priority Development Areas. In order to assess potentially eligible projects and interested parties, the Napa Valley Transportation Authority (NVTA) is issuing a Call for Letters of Interest. Letters received by April 20 will be reviewed, summarized and presented to the Board for approval in May 2020.

FISCAL IMPACT

Is there a Fiscal Impact?

BACKGROUND AND DISCUSSION

NVTA is issuing a Call for Letters of Interest for Sub-HIP projects. Projects must meet the following criteria:

- Must be a transportation investment directed within or connected directly to a Priority Development Area (PDA) or Transit Priority Area (TPA).
- Must meet the eligibility guidelines for One Bay Area Grant Cycle 2 (OBAG 2) County program.

-
- Must be able to obligate funds by the end of FY 2022, consistent with OBAG 2.
 - Must be eligible for Federal Surface Transportation Block Grant / Congestion Mitigation and Air Quality Improvement (STP/CMAQ) funding.
 - Project sponsors must be compliant with OBAG 2 county program policies (such as Housing Element annual reporting, Surplus Lands Act, Complete Streets Requirements.)

Examples of eligible project types include the following:

- Local Street and Roads Maintenance
- Bicycle and Pedestrian Improvements
- Transportation for Livable Communities projects – roundabouts, bulb-outs, streetscapes, transit amenities, crosswalk enhancements, etc.
- Safe Routes to School projects

Please submit Letters of Interest to Danielle Schmitz, dschmitz@nvta.ca.gov by April 20, 2020.

SUPPORTING DOCUMENTS

Attachment: (1) Sub-HIP Call for Letters of Interest
(2) MTC Sub-HIP Project Proposal
(3) Map of Napa and American Canyon PDAs



March 25, 2020

Sub-Housing Incentive Program
Letters of Interest

To All Interested Parties:

Napa County Transportation Authority seeks letters of interest from any eligible agency who may have a transportation infrastructure project that supports generation or preservation of housing units of affordable housing (housing at the very low-, low-, and moderate- income levels). New or preserved units must be located in a Priority Development Area or Transit Priority Area (PDA or TPA). The Metropolitan Transportation Commission has made available a pilot portion of the Housing Incentive Pool Program (HIP) to the North Bay counties (AKA Sub-HIP). Napa County's share will be \$300,000. NVTA seeks interested agencies that are eligible under One Bay Area Grant guidelines, and able to use Surface Transportation Program/ Congestion Mitigation Air Quality Program funds. All interested parties should submit letters of Interest to Danielle Schmitz, Director of Capital Development and Planning via email at dschmitz@nvta.ca.gov or by mail 625 Burnell Street, Napa, CA 94558, by April 20, 2020. All inquiries regarding this process should be similarly be forwarded to Ms. Schmitz.



METROPOLITAN
TRANSPORTATION
COMMISSION

ATTACHMENT 2
TAC Agenda 7.2
April 2, 2020
Bay Area Metro Center
375 Beale Street, Suite 200
San Francisco, CA 94105
415.778.6700
www.mtc.ca.gov

November 7, 2019

Scott Haggerty, Chair
Alameda County

Alfredo Pedroza, Vice Chair
Napa County and Cities

Jeannie Bruins
Cities of Santa Clara County

Damon Connolly
Marin County and Cities

Dave Cortese
Santa Clara County

Carol Dutra-Vernaci
Cities of Alameda County

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Nick Josefowitz
San Francisco Mayor's Appointee

Sam Liccardo
San Jose Mayor's Appointee

Jake Mackenzie
Sonoma County and Cities

Gina Papan
Cities of San Mateo County

David Rabbitt
Association of Bay Area Governments

Hillary Ronen
City and County of San Francisco

Libby Schaaf
Oakland Mayor's Appointee

Warren Slocum
San Mateo County

James P. Spering
Solano County and Cities

James Stracner
U.S. Department of Housing
and Urban Development

Tony Tavares
California State
Transportation Agency

Amy R. Worth
Cities of Contra Costa County

Therese W. McMillan
Executive Director

Alix Bockelman
Deputy Executive Director, Policy

Andrew B. Fremier
Deputy Executive Director, Operations

Brad Paul
Deputy Executive Director,
Local Government Services

RE: Sub-HIP Project Proposals – North Bay Counties

To: Bay Area County Transportation Agencies

On October 23, 2019, the Commission approved revisions to the Housing Incentive Pool (HIP) framework (MTC Resolution No. 4348), including project and eligibility guidelines for the \$5 million Sub-HIP set-aside.

In adopting the program guidelines for the \$76 million HIP program in October 2018, the Commission carved out \$5 million for a pilot competitive program and directed staff to develop guidelines. The pilot program, now referred to as Sub-HIP is intended to fund eligible transportation infrastructure to support affordable housing projects in Priority Development Areas (PDAs) or Transit Priority Areas (TPAs).

Resolution 4348 directs \$4 million in Sub-HIP funds for eligible projects in Solano County. The remaining \$1 million in Sub-HIP funds are available to projects in Marin, Napa, and Sonoma counties. Consistent with the overall One Bay Area Grant (OBAG 2) County Program, grants must be a minimum of \$250,000 and Surface Transportation Block Grant Program/Congestion Mitigation Air Quality Improvement Program (STP/CMAQ) eligible. The full program guidelines are attached to this letter.

County Transportation Agencies (CTAs) in the four North Bay counties are expected to submit project proposals that conform to the Sub-HIP program guidelines to MTC staff by **May 1, 2020**. CTAs are also required to develop county-specific guidelines and manage a call for projects. Given the relatively small amount of funding available for Marin, Napa, and Sonoma counties, MTC staff encourages CTA coordination prior to submitting project proposals to MTC.

Please reach out to Mallory Atkinson at matkinson@bayareametro.gov or (415) 778-6793 with any questions or concerns related to this program.

Sincerely,

Ross McKeown
Acting Director,
Programming & Allocations

Attachment – Sub-HIP Project and Eligibility Guidelines

OBAG 2 SUB-HIP Program
\$5 Million Set-Aside Eligibility and Programming Guidelines
(per MTC Resolution No. 4348)

The following framework will guide the distribution of the \$5 million set-aside from the HIP program. The set-aside is intended to help finance eligible infrastructure that will support affordable housing projects in Priority Development Areas (PDAs) and Transit Priority Areas (TPAs).

Funding Distribution:

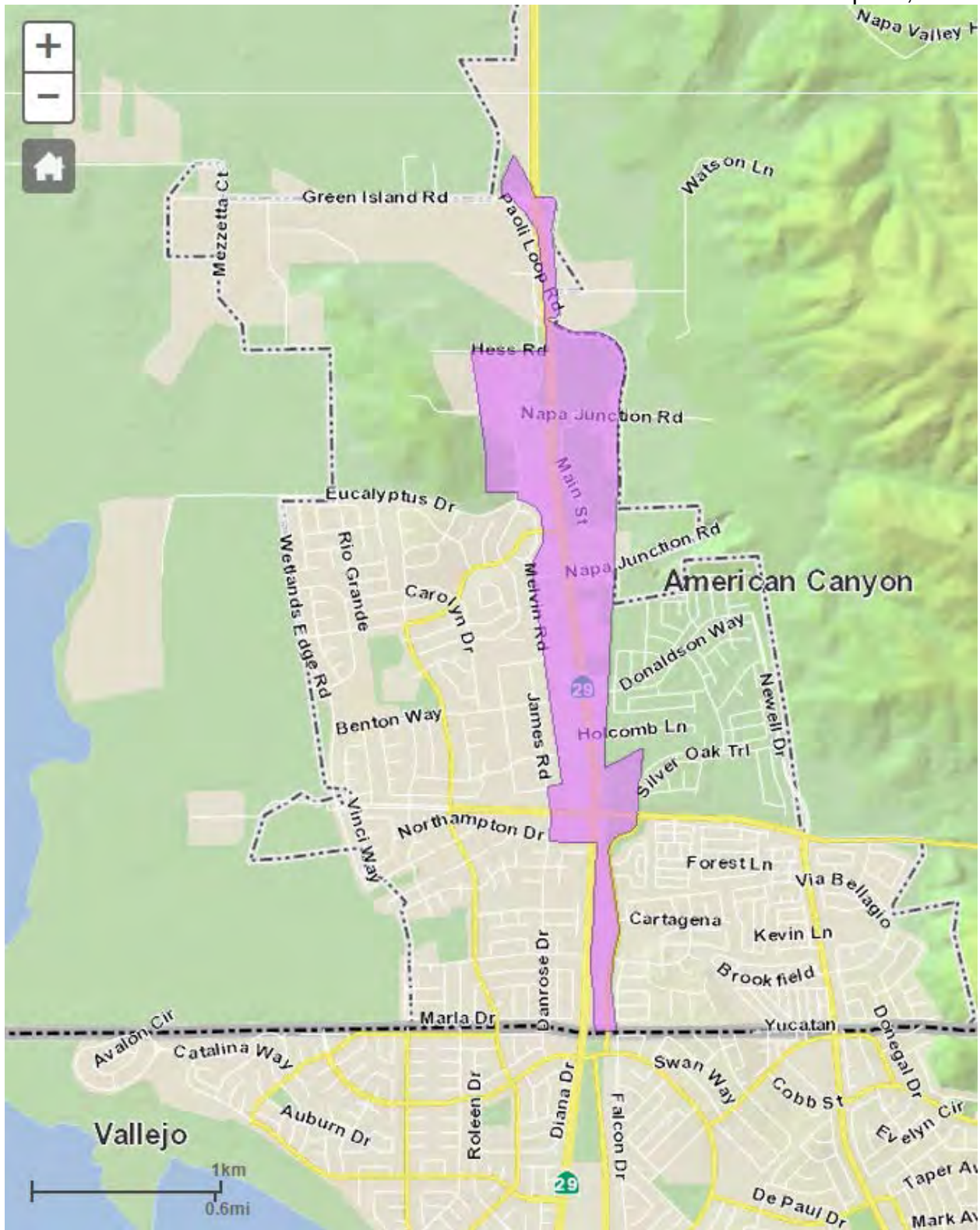
1. Funds will be apportioned \$4 million to the Solano Transportation Authority (STA) and \$1 million for the other North Bay counties (Marin, Napa, and Sonoma) to be distributed after evaluation of proposals from the County Transportation Agencies (CTAs) in those counties for eligible projects, due to MTC by May 1, 2020.
2. Eligible counties will be responsible for developing county-specific guidelines, managing a call for projects, and submitting project recommendations to MTC that are consistent with these guidelines.

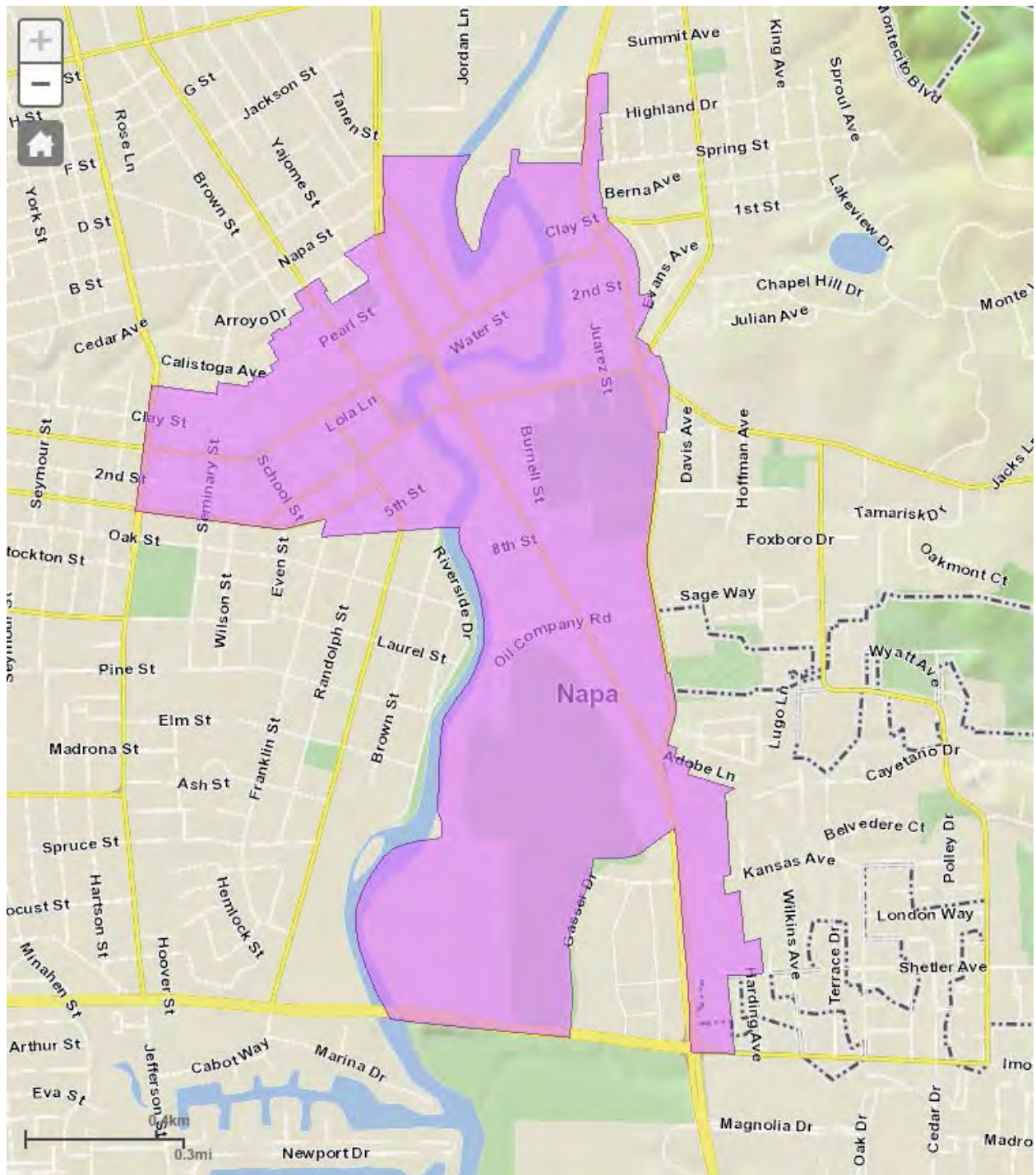
Project Eligibility:

1. Project must be a transportation investment directed within or connected directly to a PDA or TPA.
2. Project must meet the eligibility guidelines for the OBAG 2 County Program.
3. Project must be able to obligate funds by the end of FY2022, consistent with OBAG 2.
4. Project must be eligible for Federal Surface Transportation Block Grant/ Congestion Mitigation and Air Quality Improvement (STP/CMAQ) funding.
5. The minimum grant size to be awarded is \$250,000.

Jurisdiction Eligibility:

Project sponsors for selected transportation projects must be compliant with OBAG 2 County Program policies (such as Housing Element annual reporting, Surplus Lands Act, Complete Streets Requirements.)







NAPA VALLEY TRANSPORTATION AUTHORITY TAC Agenda Letter

TO: Technical Advisory Committee (TAC)
FROM: Kate Miller, Executive Director
REPORT BY: Alberto Esqueda, Senior Program Planner
(707) 259-5976 | aesqueda@nvta.ca.gov
SUBJECT: Measure T Maintenance of Effort (MOE) and Five-Year Project List
Templates

RECOMMENDATION

Information only. Provide comment and recommend a template.

EXECUTIVE SUMMARY

In order to provide a clear, concise and easily accessible template that is consistent across jurisdictions, NVRTA is requesting the jurisdictions agree on a template for submitting their five-year project lists and annual maintenance of effort (MOE) certification. The Independent Taxpayer Oversight Committee (ITOC) requested better consistency of these documents at their March 4 meeting for better public transparency and readability.

To continue to receive Measure T revenues, each jurisdiction must update its Measure T five-year project list biennially by seeking approval from its governing body, holding a public hearing and adopting a resolution with the updated list of projects. In addition to the biennial five-year list, jurisdictions must submit its annual MOE certification by January 1st of every year until the Ordinance sunsets. The MOE certification is an adopted Resolution stating that the jurisdiction met its MOE obligation the previous fiscal year by expending general funds greater or equal to the MOE amount on local streets and roads maintenance. The ITOC has also requested detailed financial backup to support jurisdictions' MOE Self Certification.

NVRTA staff has created draft templates for the five-year list and MOE. This will improve transparency on Measure T to the general public and ITOC.

Next steps:

Municipalities are being asked to submit comments on the suggested templates for the five-year list and MOE certification by April 17, 2020.

FISCAL IMPACT

Is there a fiscal impact? No

BACKGROUND AND DISCUSSION

To receive Measure T funds, the Ordinance requires each jurisdiction to submit its FY 2007-08, FY 2008-09, and FY 2009-10 3-year average MOE documentation when submitting its five-year proposed project list and related materials to validate expenditures. In 2018 all agencies submitted their maintenance of effort amount and supporting documentation for their MOE requirement. Thereafter, jurisdictions must demonstrate that they have expended at least that amount of general fund revenues on eligible expenses to receive future Measure T allocations.

The Measure T Ordinance states that each jurisdiction will biennially develop and submit to the Authority a five-year project list to be funded by Measure T revenues. The project list must be approved through resolution by each jurisdiction at a public hearing before being approved by the Authority. The five-year project lists will be updated every other year to include two additional years so there is a continuous five-year list of projects. Jurisdictions can move projects within their five-year lists but will have to bring any additions or deletions to their project lists to the ITOC for review and the Authority for approval.

The ITOC is also required by Measure T to review the five-year projects list for each jurisdiction for consistency with the Ordinance. However since all jurisdictions have different formats for their submittal, NVTa is trying to streamline the presentation of information to the ITOC and the public.

SUPPORTING DOCUMENTS

Attachment(s):

- (1) Draft Measure T Five-Year Project List Template
- (2) Draft Measure T MOE Certification Template

Measure T Napa Countywide Road Maintenance Act
Fiscal Year 2020/21 - 2024/25

Jurisdiction Name:
Primary Contract #1
Secondary Contract #2
Fiscal Years Included: FY #1 2020-21 FY #2 2021-22 FY#3 2022-23 FY#4 2023-24 FY#5 2024-25

Maintenance of Effort (MOE)

Please provide the following information to validate MOE amount:

1. Enter Established MOE Amounts: FY 2007-08 FY 2008-09 FY 2009-10
2. Enter Certified MOE Amount: Total MOE:

Please note: Eligible expenses include local streets and roads maintenance and supporting infrastructure within the public right of way for pavement, sealing, overlays, reconstruction, associated infrastructure, as required, excluding any local revenues expended for the pupose of storm damage repair as verified by an independent auditor. One time allocations that have been expended for local streets and road maintenance, but which may not be available on an ongoing basis shall not be considered when calculating an Agency's annual maintenance of effort.

Planned Measure T Expenditures

Please provide Five (5) year planned streets and road maintenance projects beginning in FY 20XX-XX (add rows as needed):

Table with 12 columns: Project #, Fiscal Year, Total Project Cost, Measure T Amount, Federal Funds, State Funds, Other Local Funds, Project Description, Project Phase, Location (intersection, mile marker, length of alignment), Is Project Included in Countywide Transportation Plan?, Is Project in Jurisdiction's Capital Improvement Plan?

Flexible Projects

Please provide projects that could potentially be completed if the five-year list projects are all constructed or additional arises (add rows as needed):

Table with 12 columns: Project #, Fiscal Year, Total Project Cost, Measure T Amount, Federal Funds, State Funds, Other Local Funds, Project Description, Project Phase, Location (intersection, mile marker, length of alignment), Is Project Included in Countywide Transportation Plan?, Is Project in Jurisdiction's Capital Improvement Plan?

Equivalent Fund Class 1 Multi-Purpose Paths:

Please provide a five year multi-purpose Expenditures beginning in FY 20XX-XX (add rows as needed):

Table with 12 columns: Project #, Fiscal Year, Total Project Amount, Measure T Amount, Federal Funds, State Funds, Other Local Funds, Project Description, Project Phase (Env, PS&E, Construction), Location (intersection, mile marker, length of alignment), Is Project Included in Countywide Bike Plan?, Is Project in Jurisdiction's Capital Improvement Plan?

Note: The amount of a jurisdiction's annual bike expenditure must be a minimum of 6.67% of the anticipated revenue amount received from Measure T each year. Estimates by jurisdiction are shown on the table labeled "Measure T Revenue Estimates". Funding for Class 1 Multi-use path projects that are funded by philanthropy, state discretionary funding or federal discretionary funding shall not count as part of the 6.67 % expenditure obligation required to be eligible to receive Measure T revenues.

Comment: Please provide any additional information to explaining your project list. E.g. This project list is the jurisdiction's CIP, the jurisdiction opted to include additional projects to have flexibility in completing a variety of projects

Note: The list will serve as the five-year list of projects required for submittal by each jurisdiction as stated in the Measure T Ordinance. These will be projects that will be delivered, depending on available revenues and when revenues become available. Prior to any allocation, jurisdictions will also be required to submit all of the necessary documentation requested as evidence of a public hearing to ensure that the members of the public were able to comment on the proposed project list as well as a Resolution in support of the proposed project list.

Exhibit A
12/17/2019

City of Napa: Measure T Maintenance of Effort Calculation

FY19 MOE Calculation	
Street Operations*	1,542,585.55
Street Drainage	55,353.78
Street Maintenance	747,804.48
Stormwater Operations	73,138.95
Signing and Striping	188,091.10
Sidewalk Replacement	1,026,819.00
Electrical - Admin/Overhead**	860,896.73
Electrical - Street Lighting	343,679.81
Electrical - Traffic Control Signal System	146,132.32
Final MOE	4,984,501.72
Amount OVER MOE	1,601,280.37

Notes: The City of Napa switched financial systems between FY 2008/09 and FY 2009/10

* Street Operations: Includes Stormwater Operations for these three years. A separate chart of accounts code has since been created to track these charges; which will be included in future years to count towards meeting the MOE requirement.

** Electrical - Admin/Overhead: In the old financial system, these charges were included in Street Operations. A separate chart of accounts code was created in the new financial system to track these charges from FY10 forward. See associated City of Napa Measure T MOE Descriptor document for descriptions of each category calculated herein.

Maintenance of Effort Descriptors included in Maintenance of Effort Calculation Above

43111 Street Operations/Admin

This is a general account for the overall management and daily operations of the streets maintenance division. This key encompasses the general overhead and administration of the streets division. Division Manager and support staff are fully or partially paid through this key.

43112 Street Cleaning

This account is for various street sweeping and street cleaning elements. Currently the City is in a contract with a private street sweeping company to sweep City streets. This GL key allocates funds to pay for the management and execution of street sweeping (either contract and/or city performed). This key also allocates funds for basic street cleanliness.

43113 Street Drainage

This account involves typical maintenance of existing street drainage facilities. This maintenance includes, but is not limited to, cleaning drain inlets, replacing/repairing damaged structures, various point repairs and routine maintenance on storm drain pipes. Furthermore, this key involves preventative maintenance on drainage structures as well as responding to localized flooding resulting from deferred maintenance issues.

43114 Street Maintenance

This account is a general, "catch-all" key used by the streets maintenance division. This key includes typical repairs occurring within the road right of way; including but not limited to pothole repair, minor pavement potholing, overlays, and other maintenance activities needed to ensure function of the roadway as well as other activities needed to support the roadway outside the travelled way but within the public right of way, including approaches to railroad crossings.

43115 Stormwater Operations

This is a relatively new account (created in 2015) introduced to achieve compliance with the NPDES Stormwater Permit. This key funds routine inlet cleaning and maintenance, storm drain cleaning and maintenance, trash assessments and various administrative tasks associated with permit compliance and contract management.

43116 Signage/Striping

Staff assigned to the City's sign shop and the various operational duties performed by the sign shop are covered under this key. Said duties include street sign installation and maintenance, pavement markings, curb paint, white, yellow and blue pavement buttons, bike lane striping and pavement markings.

43124 Sidewalk Replacement

This key includes the maintenance of existing sidewalks, including removal, replacement or other methods needed to ensure adequate sidewalks. This is a pre-cursor to the existing sidewalk improvement program (Key 30301) that is currently operated by the streets division and funded partially by the General Fund (Key 41940) since 2014.

43171 Electrical Admin

This account is for the overall management and daily operations of the electrical maintenance division. This key encompasses the general overhead, administration and work activities of the electrical division.

43173 Street Lighting

This account supports all operational and engineering duties related specifically to street lighting. New installation and Maintenance work to City lighting facilities, such as street lights, and street light boxes is included in this key.

43174 Traffic Signals

Any electrical support to City traffic signals is encompassed within this key. This includes basic electrical support, installation of new signal heads and poles, synchronizing signal timing, and any other related electrical maintenance activities.



NAPA VALLEY TRANSPORTATION AUTHORITY TAC Agenda Letter

TO: Technical Advisory Committee
FROM: Kate Miller, Executive Director
REPORT BY: Kate Miller, Executive Director
(707) 259-8634 / Email: kmiller@nvta.ca.gov
SUBJECT: State Legislative Update and State Bill Matrix

RECOMMENDATION

Information only

EXECUTIVE SUMMARY

State Update

Attached are the State legislative update (Attachment 1) and the State Bill Matrix (Attachment 2).

PROCEDURAL REQUIREMENTS

1. Staff Report
2. Public Comments

FISCAL IMPACT

Is there a Fiscal Impact? No

SUPPORTING DOCUMENTS

Attachments: (1) March 27, 2020 State Legislative Update (Platinum Advisors)
(2) March 30, 2020 State Bill Matrix (Platinum Advisors)



March 27, 2020

TO: Kate Miller, Executive Director
Napa Valley Transportation Authority

FR: Steve Wallauch
Platinum Advisors

RE: Legislative Update

Activity and discussions coming from the Administration, Legislature, and legislative staff remain focused on COVID-19. We are acutely aware that you are receiving a huge number of updates from various entities regarding the pandemic, and therefore, we are limiting this update to some basic, high-level state activities.

The Department of Finance released instruction to state agencies and departments this week that the COVID-19 pandemic necessitates revisiting the governor's budget proposal in terms of pending augmentations as well as already approved adjustments. Finance sent a letter to the legislative budget chairs providing the same information and stating that they would be re-evaluating budget changes in the context of a workload budget, which is, in essence, the budget year cost of currently authorized services, adjusted for changes in enrollment, caseload, or population.

The Department of Finance also announced that is transferring \$1.3 billion from the State's emergency reserve account to purchase personal protective equipment and critical medical supplies, enhance the surge capacity of hospitals and medical facilities, and procure other items necessary to support the state's efforts to combat the COVID-19 outbreak.

Legislature: In response to the COVID-19 crisis, the Legislature recessed until at least April 13th. This has raised questions on how the legislature can operate during this shelter-in-place order. Currently, the "desk" is open in the Senate which allows for amendments to Senate bills to be processed. Amendments to bills in the Assembly are not currently being processed. However, other than Senate and Assembly Caucus meetings via conference calls all legislative operations have ceased.

Both the Senate and Assembly are exploring the legal restrictions on the ability to hold hearings via conference call or other remote means. The Assembly is developing an online system to hold hearings and receive public comment. While this will take a few weeks to set-up, legal opinions conflict on the ability to hold hearings and take actions in

this manner. The Capitol will remain closed for the time being, only credentialed staff can enter the building.

Legislation: There is a growing consensus to hold all legislation that is not related to addressing the COVID-19 crisis, homelessness, or wildfire preparedness. At this point members are being asked to narrow and prioritize which bills they want to move forward. However, leadership for now is leaving to the committee chairs the power to decide which bills to hear and which to hold.

Budget: As mentioned above, the Department of Finance issued a budget letter stating it is reevaluating all budget changes proposed for the 2020-21 budget. This includes all support and local assistance adjustments, including capital outlay. The budget being developed by the DOF will be a "workload budget" which will only take into consideration changes to enrollment, caseload, or mandated changes. Since there is a Constitutional deadline to pass a budget by June 15th, the legislature will return at some point to pass a bare bones budget. Sales tax revenue is expected to take an enormous hit. The anticipated severe drop in economic activity is expected to produce immediate impacts to the current fiscal year (2019-20) and the 2020-21 budget year.

Legislative Analyst: The Legislative Analyst's Office has launched a new webpage focused on federal actions impacting California relative to COVID-19. So far, there is information on the page related to unemployment, nutrition programs, disaster declarations and funding implications, and the federal health related response. The page can be found here: lao.ca.gov/Government/COVID19

February General Fund Revenues: These numbers do not reflect any impacts from COVID-19 and are therefore, in a sense, what could have been. We anticipate that the next few months' numbers will prove far more telling. Eight months into the 2019-20 fiscal year, the Department of Finance (DOF) and the State Controller released reports on General Fund revenues, showing them in comparison to the 2020-21 governor's budget forecast.

Feb 2020 Tax Revenues	<u>DOF Feb</u>	DOF Fiscal Year-to-Date	<u>State Controller Fiscal Year-to-Date</u>
Corporation	\$11 million above forecast	\$19 million below forecast	\$92.834 million below forecast
Personal Income	\$257 million above forecast	\$1.665 billion above forecast	\$3.034 billion above forecast
Sales and Use	\$49 million above forecast	\$10 million below forecast	\$22 million below forecast
Total Revenues	\$181 million above forecast	\$1.248 billion above forecast	\$2.6 million above forecast

LEGISLATION:

Bus on Shoulders: Senator Beall has amended SB 1283 to create a pilot program for allowing transit buses to use the highway shoulder in order to avoid congestion. SB 1283 would allow Caltrans to select 4 pilot projects in Northern California and 4 pilot projects in Southern California. Prior to issuing a call for projects, the bill requires Caltrans to work with the Highway Patrol on developing guidelines that will include a 35-mph maximum speed limit and specifications for the shoulders. In addition, based on the applications received Caltrans, the Highway Patrol and the transit operator shall jointly determine the state highways, or highway segments, that will be used in the pilot. After two-years of operating the pilot, the transit operator must submit a report to the legislature addressing specified information.



March 30, 2020

Action Items

Bills	Subject	Status	Proposed - Position
<u>AB 2057</u> <u>(Chiu D)</u> San Francisco Bay area: public transportation	AB 2057 is currently a spot bill that contains intent language to establish a seamlessly integrated regional transit system. While the impetus for this legislation is from the Seamless Bay Area effort, Assemblyman Chiu intends to work with transit operators to craft legislation that will advance service coordination and fare integration throughout the Bay Area. This will not be an easy process, but one that we will be actively involved in.	ASSEMBLY PRINT	Recommended Position: WATCH
<u>AB 2176</u> <u>(Holden D)</u> Free student transit passes: eligibility for state funding.	AB 2176 is also structured the same as AB 1350 and AB 2012, but it would require transit operators to provide a free transit pass to any student enrolled in community college, California State University (CSU), or University of California (UC). In addition, AB 2176 includes language that would prohibit a community college, CSU or UC from charging students a fee for any transit service provided by a transit operator that is required to provide free student passes.	ASSEMBLY TRANSP	Recommended Position: Oppose Unless Amended
<u>AB 3209</u> <u>(Aguiar-Curry D)</u> California Transportation Commission.	As amended, AB 3209 authorizes the NVTa to develop and submit to the California Transportation Commission (CTC) a local alternative transportation investment plan. The plan would direct the re-investment of proceeds from the sale excess right-of-way located at the intersection of State Highway Route 29 and State Highway Route 221 to address transportation problems and	ASSEMBLY TRANSP	SPONSOR

<u>AB 3209</u> (Continued)	opportunities on state highways in the county.		
<u>SB 1408</u> (Dodd D) State Route 37 Toll Bridge Act.	SB 1408 would authorize another toll bridge in the Bay Area. While the bill currently does not specify the entity that would operate and maintain the toll facilities, the bill would authorize a toll for the use of the Sonoma Creek Bridge along Highway 37. The primary purpose of the toll authority is to fund improvement to the Highway 37 corridor that address sea level rise threats, flooding, and congestion.	SENATE TRANSP	Recommended Position: SUPPORT

Existing Positions

Bills	Subject	Status	Client Positions
<u>AB 1350</u> (Gonzalez D) Youth Transit Pass Pilot Program.	<p>AB 1350 (Gonzalez) was introduced last year with the intent of creating a funding program to provide free student bus passes. However, AB 1350 was amended earlier this month to replace the grant program with a mandate on transit operators.</p> <p>As drafted, if a public transit operator wants to receive State Transit Assistance (STA), Transportation Development Act (TDA) or Low Carbon Transit Operations Program (LCTOP) funds then it shall provide free buses to persons 18 years of age and under. While the bill states that these free passes will be counted as a full fare for purposes of farebox calculations, this would still create a significant fiscal impact on transit operators.</p> <p>While the author intends to address the fiscal impact of this bill, on behalf of NVTa we intend to work with the author to include a stable long-term funding source that is sufficient to address the cost impact.</p>	SENATE RULES	OPPOSE unless amended

<u>AB 1839</u> <u>(Bonta D)</u> Climate change: California Green New Deal.	<p>AB 1839 proposes a Green New Deal for California.</p> <p>As currently drafted, this measure would establish a policy framework of principles and goals to address negative climate change impacts and inequity. One of the elements of the New deal include increasing affordable housing and public transportation by doubling their current availability by 2030. AB 1839 would create the California Green New Deal Council, which would consist of specified agency secretaries. This Council will develop and submit a report to the Legislature on recommendations and policies to achieve the specified goals.</p> <p>However, the current version is a general outline of future content. Amendments are expected that provide more details on how the goals of the Green New Deal will achieved.</p>	ASSEMBLY PRINT	Watch
<u>AB 2012</u> <u>(Chu D)</u> Free senior transit passes: eligibility for state funding.	<p>AB 2012 by Assemblyman Kansen Chu was introduced on January 28th. Similar to AB 1350, this bill would mandate all public transit operators to provide free transit passes to individuals aged 65 and over if the operators want to remain eligible to receive STA, TDA and LCTOP funds.</p> <p>To be consistent with the action on AB 1350, an Oppose Unless Amended position is also recommended on AB 2012.</p>	ASSEMBLY TRANSP	Oppose Unless Amended
<u>ACA 1</u> <u>(Aguiar-Curry D)</u> Local government financing: affordable	<p>ACA 1 failed passage on the Assembly Floor. Reconsideration was granted, and another attempt is possible, but the measure was 8 votes short of the 54 needed for passage. A few Democrat members voted No, and several others</p>	ASSEMBLY FLOOR Failed Passage – Reconsideration Granted	SUPPORT

<p>housing and public infrastructure: voter approval.</p> <p>ACA 1 (Continued)</p>	<p>abstained. Given the stigma that this measure erodes Prop 13 protections makes it unlikely it will secure the needed support to move to the Senate.</p> <p>ACA 1 would lower the voter threshold for property tax increases, parcel taxes and sales taxes to 55% if the funds are used for affordable housing and infrastructure projects. This includes capital improvements to transit and streets and highways.</p> <p>However, ACA 1 does not allow for the 55% local measure to use the tax revenue for transit operations.</p>		
<p>SB 336 (Dodd D)</p> <p>Transportation: fully-automated transit vehicles.</p>	<p>SB 336 aims to address safety and customer service issues by requiring at least one public transit employee to be present on any fully automated transit vehicle. The public transit employee shall be trained in passenger safety, communications, emergency preparedness, and assisting the disabled and elderly.</p> <p>SB 336 would also require any transit operator that deploys an autonomous vehicle to submit a report to the legislature on that deployment by March 31st, 2025. SB 336 would sunset on January 1, 2025.</p>	<p>ASSEMBLY TRANSP – Two-Year Bill</p>	<p>SUPPORT</p>

Napa Valley Transportation Authority

Agenda - Draft NVTA Board of Directors

Wednesday, April 15, 2020

1:30 PM

JoAnn Busenbark Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Adoption of the Agenda
5. Public Comment
6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update
7. Director's Update
8. Caltrans' Update

Note: Where times are indicated for the agenda item, they are approximate and intended as estimates only and may be shorter or longer as needed.

9. CONSENT AGENDA ITEMS (9.1 - 9.2)

- 9.1 **Approval of Meeting Minutes of March 18, 2020 (Karrie Sanderlin)**
 (Pages 10-14)

Recommendation: Board action will approve the meeting minutes of March 18, 2020.

Estimated Time: 1:45 p.m.

9.2 Sub-Housing Incentive Program (Sub-HIP) Call for Letters of Interest(Danielle Schmitz) (Pages xx-xx)

Recommendation: Information only. The Board will receive information on the Sub-HIP call for letters of interest.

Estimated Time: X:XX p.m.

10. REGULAR AGENDA ITEMS

10.1 Vine Transit Update (Rebecca Schenck) (Pages xx-xx)

Recommendation: Information only. The Board will receive information on the current operational performance and changes to the collective Vine Transit services in March of 2020 and beyond due to the Coronavirus (COVID-19).

Estimated Time: X:XX p.m.

10.2 State Route 29 (SR 29) Comprehensive Multimodal Corridor Plan (CMCP) Update (Rebecca Schenck) (Pages xx-xx)

Recommendation: The Board will receive an update on the SR 29 CMCP.

Estimated Time: X:XX p.m.

10.3 Project Work Order No. E-14 to NVTA Agreement No. 18-XX with GHD, Inc. to Provide Design Plans, Specifications and Estimates (PS&E) Phase Services for the Soscol Junction Project (Sanjay Mishra) (Pages xx-xx)

Recommendation: Board action will approve Work Authorization No. E-14 to NVTA Agreement No. 18-## with GHD, Inc. to provide Design Plans, Specifications and Estimates (PS&E) phase services for the base scope of Soscol Junction Project for an amount not to exceed \$2,710,175.

Estimated Time: X:XX p.m.

10.4 Legislative and State Bill Matrix Update (Kate Miller) (Pages 150-159)

Recommendation: The Board will receive the State Legislative update prepared by Platinum Advisors and approve board position recommendations for bills on the State Bill Matrix.

Estimated Time: 2:45 p.m.

11. FUTURE AGENDA ITEMS

12. CLOSED SESSION

12.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (1 case)

Estimated Time: 3:00 p.m.

12.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(B)(1))

Title: Executive Director

Estimated Time: 3:15 p.m.

13. ADJOURNMENT

13.1 Approval of Next Regular Meeting of Wednesday, May 20, 2020 and Adjournment

Estimated Time: 3:30 p.m.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTA Offices, 625 Burnell Street, Napa, CA by 5:00 p.m. by Friday, April 10, 2020.

Karalyn E. Sanderlin, NVTA Board Secretary