



## NAPA VALLEY TRANSPORTATION AUTHORITY

### Paratransit Coordinating Council Agenda Memo

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**TO:** Paratransit Coordinating Council  
**FROM:** Danielle Schmitz, Executive Director  
**REPORT BY:** Kathy Alexander, Deputy Board Secretary  
(707) 259-8627, Email: [kalexander@nvta.ca.gov](mailto:kalexander@nvta.ca.gov)  
**SUBJECT:** Draft 2026 Paratransit Coordinating Council (PCC) Work Plan and 2026 Meeting Calendar

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#### **RECOMMENDATION**

That the Paratransit Coordinating Council (PCC) provide input and approve the 2026 PCC Work Plan (Attachment 1) and review the 2026 Meeting Calendar (Attachment 2).

#### **FISCAL IMPACT**

Is there a Fiscal Impact? No

#### **BACKGROUND**

The Napa Valley Transportation Authority (NVTA) was created under a Joint Powers Agreement (JPA) that specifically delineates the many roles and responsibilities of the agency and its advisory bodies. In addition, each advisory committee has its own bylaws and areas of focus.

NVTA staff must delineate committee objectives, maintain agency programs and complete projects within available financial and human resources. To optimize available resources, staff have developed a draft Work Plan for each committee.

The draft 2026 PCC Work Plan (Attachment 1) includes regular agenda items, transit planning and program review. The intent of the work plan is to provide a guideline for anticipated action and advisory items that staff will bring before the PCC throughout the next calendar year.

#### **ATTACHMENTS**

- (1) Draft NVTA PCC 2026 Work Plan
- (2) 2026 Meeting Calendar

## 2026 Draft PCC Work Plan

Attachment 1  
PCC Item 9.2  
January 8, 2026

Item	Anticipated Date
Review service statistics for all NVRTA's transit services and programs	On-going
Review/propose changes to VineGo, Taxi-Scrip, Transit Ambassador, Shared Vehicle programs, and Vine fixed route service	As needed
Review bus stops/facilities related to access issues	As needed
Make recommendations regarding the submission of claims for certain TDA and FTA funds and allocations consistent with its priorities, and address coordination of paratransit services within Napa County	As needed
Review various transit projects and studies	As needed
Review Vine transit system updates and performance standards	Bi-monthly
Receive updates on various plans and reports, such as the Active Transportation Plan, Community Based Transportation Plan, Countywide Transportation Plan, Short Range Transit Plan, and transit specific studies	As needed
Review vehicle procurements	As needed
Review the NVRTA Annual Report	March
Review and make recommendations on Vine Transit plans such as the Comprehensive Operational Analysis and Short-Range Transit Plan updates	January – December 2026
Receive updates on the Accessible Transportation Needs Assessment	January – December 2026
Elect PCC Chair and Vice Chair and NVRTA representative for CY 2027	November 2026

Approved 2026  
NVTa/NVTa-TA Board of Directors and Committee Meeting Calendar

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 **NVTa-TA** 1:00 PM   
 **TAC** 2:00 PM   
 **PCC** 10:00 AM   
 **ATAC** 5:30 PM   
 **CAC** 5:00 PM   
 **ITOC** 2:00 PM   
 **HOLIDAY**