



NAPA VALLEY TRANSPORTATION AUTHORITY

Board Agenda Memo

TO: NVRTA Board of Directors
FROM: Danielle Schmitz, Executive Director
REPORT BY: Addrell Coleman, Associate Planner
(707) 259-8235 / Email: acoleman@nvta.ca.gov
SUBJECT: Resolution No. 25-14 Redwood Park & Ride Improvements Project
Pre-Approval and Authorization to Program Senate Bill 1 (SB 1) Local
Partnership Program (LPP) Funds as Matching Funds

RECOMMENDATION

That the Napa Valley Transportation Authority (NVRTA) Board approve:

- 1) Resolution No. 25-14 (Attachment 1) Pre-approving the Redwood Park and Ride Improvements Project; and
- 2) Authorizing the agency to program Senate Bill 1 (SB 1) Local Partnership Program (LPP) formulaic funds from the 2022 Program (Cycle 4) as matching funds for project construction.

COMMITTEE RECOMMENDATION

None

EXECUTIVE SUMMARY

The Redwood Park and Ride Improvements Project will add a prefabricated restroom facility, wayfinding signage, and upgraded striping and paving along both the Vine Trail and the park-and-ride lot, enhancing operations for Vine Transit while improving safety, accessibility, and amenities for riders, bus operators, and Vine Trail users. The total estimated cost for this project is \$1,400,000. Staff is requesting pre-approval of the project to meet funding deadlines and to submit a CEQA Notice of Exemption for budgetary programming purposes.

NVTA has \$538,000 remaining in formulaic Local Partnership Program (LPP) funds from the 2022 program cycle. Projects under the LPP 2022 program must be nominated by April 30, 2026 and allocated by June 30, 2026. If these deadlines are not met, the funds will lapse.

To ensure a timely commitment of funds, staff is requesting local support from the board to program the remaining Cycle 4 LPP funds as the match to Federal Transit Administration (FTA) funds for the Redwood Park and Ride Improvements Project. The goal is to advance the project for approval at the January 2026 California Transportation Commission (CTC) meeting for both project nomination and allocation, with all required documentation due to CTC staff by the first week of December.

FISCAL IMPACT

Is there a fiscal impact? No, not for this action. Staff will return to the Board at a future period to approve award for a construction contract after bids are received.

CEQA REQUIREMENTS

ENVIRONMENTAL DETERMINATION: Staff has reviewed the proposed Redwood Park and Ride Improvements Project and determined it is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 (Existing Facilities) and Section 15303 (New Construction or Conversion of Small Structures) of the CEQA Guidelines. Staff recommends the Board approve the project and direct staff to file a Notice of Exemption (NOE).

BACKGROUND

The Redwood Park and Ride Project will deliver critical upgrades to NVTA's existing commuter facility at Redwood Road in Napa, providing safer, more accessible, and modernized amenities for transit riders, carpool users, bus drivers and trail users. Improvements include installation of upgraded lighting, new electronic transit information display signs, and the addition of a restroom. The project also incorporates new signage, bike parking, and site improvements that enhance connectivity with Vine Transit services while reducing travel mode conflict points in the facility. Together, these enhancements will extend the useful life of the facility and provide a more comfortable, reliable experience for daily commuters.

The total project cost, covering all phases from design through construction, is estimated at \$1.4 million. Following the re-bid of the construction contract, NVTA staff will return to the Board to request approval of a construction award.

The Local Partnership Program (LPP) is a state funding program created under Senate Bill 1 (SB 1, the Road Repair and Accountability Act of 2017). It rewards and supplements

counties and cities that raise their own transportation revenues through voter-approved sales taxes, tolls, or fees. Napa Valley Transportation Authority (NVTa) qualifies for formulaic LPP funds because Napa County is a “self-help county” with a voter-approved local transportation sales tax measure. This allows NVTa to leverage state funds for regional roadway, safety, transit and active transportation improvement projects.

LPP formulaic funds are distributed in two-year cycles and require a 1:1 local match. The California Transportation Commission (CTC) established the 2022 Formulaic Program for Fiscal Years 2023–24 and 2024–25. For this cycle, projects must be nominated by April 30, 2026, and allocated by June 30, 2026 (end of FY 2025–26). If these deadlines are not met, the funds will revert to the state.

Table 1: Redwood Park and Ride Capital Improvements Fund Sources

Fund Source	Amount
Transit Program Improvement (TPI) Grant	\$500,000
LPP 2022 Program Formula Funds	\$538,000
Regional Measure 3	\$362,000
Total Funding	\$1,400,000

ALTERNATIVES

Without approval, the Redwood Park and Ride project would be delayed until other funds are identified. Additionally, the balance of the 2022 LPP formula funds of \$538,000 included in this proposed action would lapse and return to the State if not programmed by April 30th, 2025.

COUNTYWIDE PLAN GOALS MET BY THIS PROPOSAL

Goal 3: Use taxpayer dollars efficiently.

NVTa is utilizing LPP funds to match a competitive grant award, without this funding, NVTa would need to identify other funds as a local match, which could delay the projects.

ATTACHMENT(S)

- (1) Resolution No. 25-14
- (2) Redwood Park and Ride CEQA Notice of Exemption Form

RESOLUTION No. 25-14

**A RESOLUTION APPROVING THE REDWOOD PARK & RIDE PROJECT,
AUTHORIZING PROGRAMMING OF SENATE BILL 1 LOCAL PARTNERSHIP
PROGRAM FUNDS, AND AUTHORIZING NOMINATION OF THE PROJECT FOR
THE 2022 LOCAL PARTNERSHIP PROGRAM (LPP) GRANT**

WHEREAS, the Napa Valley Transportation Authority (NVTa) passed Measure T in 2012, a half-cent sales tax dedicated solely to transportation improvements, and

WHEREAS, the Road Repair and Accountability Act of 2017 (Senate Bill 1) created the Local Partnership Program; and

WHEREAS, the Local Partnership Program provides \$200 million annually in matching funds to support local transportation investments; and

WHEREAS, the 2022 Local Partnership Program distributes matching funds via a 60% formula and 40% competitive program to cities and counties with voter approved tax measures; and

WHEREAS, NVTa in its capacity as a taxing authority and eligible applicant can nominate projects for funding in the Local Partnership Program; and

WHEREAS, the cycle of the 2022 Local Partnership Program covers Fiscal Years 2023-24 and 2024-25; and

WHEREAS, the Redwood Park & Ride Improvements Project consists of restriping, signage improvements, and installation of a prefabricated restroom facility, all of which are minor improvements to existing public facilities; and

WHEREAS, NVTa staff has determined that the Redwood Park & Ride Improvements Project is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301 (Existing Facilities) and Section 15303 (New Construction or Conversion of Small Structures).

NOW THEREFORE BE IT RESOLVED that the NVTa Board hereby approves the Redwood Park & Ride Improvements Project, finds the project categorically exempt under CEQA Guidelines Section 15301 and 15303, and directs staff to file a Notice of Exemption with the Napa County Clerk and the Governors Office of Land Use and Climate Innovation.

BE IT FURTHER RESOLVED that the NVTa Board authorizes the Executive Director to nominate Redwood Park & Ride Improvements as NVTa's priority project to receive Local Partnership Program Funding and make any administrative changes to the application as needed.

BE IT FURTHER RESOLVED that NVTA will secure any matching funds and understands that the Local Partnership Program funding for the project is fixed at the CTC approved programmed amount, and that any cost increases must be funded by NVTA from other funds, and that NVTA does not expect any cost increases to be funded with additional Local Partnership Program funding.

Passed and adopted this 15th day of October, 2025.

Mark Joseph, NVTA Chair

Ayes:

Nays:

Absent:

ATTEST:

Laura M. Sanderlin, NVTA Board Secretary

APPROVED:

Osman Mufti, NVTA Legal Counsel

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk

County of: Napa

900 Coombs Street, Room 116

Napa, CA 94559

From: (Public Agency): _____

(Address)

Project Title: _____

Project Applicant: _____

Project Location - Specific:

2000 Redwood Rd & 3416 Solano Ave, Napa, CA 94558 - North of Redwood Road, east of Solano Avenue, and west of SR 29

Project Location - City: _____ Project Location - County: _____

Description of Nature, Purpose and Beneficiaries of Project:

Name of Public Agency Approving Project: _____

Name of Person or Agency Carrying Out Project: _____

Exempt Status: **(check one):**

☐ Ministerial (Sec. 21080(b)(1); 15268);

☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));

☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c)); Class 1, Existing Facilities

☒ Categorical Exemption. State type and section number: Class 3, New Construction of Small Structures

☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt:

Lead Agency

Contact Person: _____ Area Code/Telephone/Extension: _____

If filed by applicant:

1. Attach certified document of exemption finding.

2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____