

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes - Final Paratransit Coordinating Council (PCC)

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Thursday, May 4, 2023

10:00 AM

JoAnn Busenbark Board Room

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### 1. Call To Order

Chair Collette called the meeting to order at 10:02 am.

### 2. Roll Call

**Present:** 3 - Tom Collette  
Lisa DeRose-Hernandez  
Betty Rhodes

**Absent:** 2 - Ellen Sweigert  
Jeannie Smith

### 3. Public Comment

None

### 4. Committee Member Comments

None

### 5. Staff Comments

Rebecca Schenck reported that NVTA terminated the contract with the consultant for the Accessible Transportation Needs Assessment (ATNA), and will seek a new consultant to finish the assessment. She thanked the committee members for their participation with the ATNA survey, which has closed. The survey results will be provided at the May 17 Board meeting/retreat. Once a new consultant is on board, a revised timeline will be provided.

Ms. Schenck expressed appreciation and gratitude to Doug Weir for his service on the PCC since 1999, as well as his numerous years on the former Vine Citizen Advisory Committee, Citizen Advisory Committee, Technical Advisory Committee and representing the PCC on the NVTA Board and presented him with a plaque.

Kathy Alexander invited the PCC to the May 17 Board retreat, noting the flyer provided to them had more information, including the email address to RSVP.

### 6. CONSENT AGENDA

#### 6.1 Meeting Minutes of March 2, 2023 Paratransit Coordinating Council Meeting (Kathy Alexander) (Pages 7-8)

Motion by De Rose-Hernandez, Second by Collette to approve the March 4, 2023 PCC Meeting Minutes as presented. Motion passed unanimously.

### 7. REGULAR AGENDA ITEMS

**7.1 Nomination of PCC Representative to the Napa Valley Transportation Authority (NVTA) Technical Advisory Committee (TAC) (Rebecca Schenck)**  
*(Page 9)*

Rebecca Schenck reviewed the PCC representative on the NVTA Technical Advisory Committee and asked for nominations or volunteers.

Lisa De Rose-Hernandez volunteered to serve as the PCC representative on the TAC.

Motion by Collette, Second by De Rose-Hernandez to recommend that the NVTA Board appoint De Rose-Hernandez to serve as the PCC representative on the TAC. Motion passed unanimously.

**7.2 Vine Transit Fiscal Year (FY) 2022/2023 3rd Quarter Update (Libby Payan)**  
*(Pages 10-16)*

Libby Payan reported on Vine Transit operations for the 3rd quarter of Fiscal Year 2022/2023 and upcoming schedule changes effective June 18, 2023.

**8. FUTURE AGENDA ITEMS**

None

**10. ADJOURNMENT**

**10.1 The next regularly scheduled meeting for the Napa Valley Transportation Authority Paratransit Coordinating Council is Thursday, July 13, 2023 at 10:00 a.m.**

Meeting adjourned at 10:22 a.m.

I, Kathy Alexander, hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTA offices, 625 Burnell Street, Napa, CA by 5:00 p.m., on April 27, 2023.

Kathy Alexander (e-sign)

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Kathy Alexander, Deputy Board Secretary