



NAPA VALLEY TRANSPORTATION AUTHORITY Board Agenda Memo

TO: NVTA Board of Directors
FROM: Danielle Schmitz, Executive Director
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SUBJECT: Transportation Security-Plan and Assessment Review Toolkit

RECOMMENDATION

That the Napa Valley Transportation Authority Board delegate authority to the Executive Director to develop, prepare, and implement NVTA's Transportation Security-Plan and Assessment Review Toolkit (T-START) for the Soscol Gateway Transit Center and Bus Maintenance Facility

COMMITTEE RECOMMENDATION

None

EXECUTIVE SUMMARY

The Transportation Security Administration (TSA) offers public transit agencies free resources to enhance safety through various programs and training opportunities. One of the programs offered by the TSA is a Transportation Security-Plan and Assessment Review Toolkit (T-START). The TSA developed this security plan template to provide owner/operators with baseline security and emergency preparedness recommendations and a framework to build tailored, agency-specific security plans. The TSA traveled to meet with NVTA on several occasions to assist in completing a plan for both the Soscol Gateway Transit Center (SGTC) and Bus Maintenance Facility (BMF). NVTA staff is developing a plan consistent with T-START recommendations.

FISCAL IMPACT

None

CEQA REQUIREMENTS

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (California Environmental Quality Act (CEQA) Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The TSA visited the NVTa offices to share information about the various safety resources offered by the agency with the goal of improving safety and security for transit operators. NVTa and Transdev staff attended a free safety training in Oakland, and have engaged in the development a T-START plan for its two main structures, the SGTC and BMF.

The confidential security plan provides a template with baseline security and emergency preparedness recommendations and a framework to build tailored, NVTa-specific security plans. The plan organizes information in an easy-to-use, consistent format and incorporates useful information and tips to strengthen the industry's resilience to disruption of its critical services. The plan covers both the SGTC and BMF in the following categories and initiatives:

- Management and administration
- Current threats
- Business operations
- National Terrorism Advisory System
- Emergency procedures
- Communications plan
- Security training
- Drills and exercises
- Cybersecurity-Information technology
- Physical security
- Personnel security
- Vehicle security
- Chain of custody
- Hazardous materials

This will be the first iteration of the T-START plan and staff will periodically review the plan and make minor modifications as necessary and as approved by the Executive Director. For example, if there is staff turnover or a new training course that was attended by NVTa staff, the plan will be updated to reflect those changes. No funding is tied to the approval of this plan.

ALTERNATIVES

The T-START plan is a voluntary tool that was used by NVTA to analyze its baseline security and emergency preparedness and what actions can be taken to enhance those initiatives.

COUNTYWIDE PLAN GOALS MET BY THIS PROPOSAL

Goal 2: Improve system safety in order to support all modes and serve all users.

The T-START plan creates baseline conditions for security and emergency preparedness at the SGTC and BMF, including reviewing the safety of vehicles. This creates a safer public transit system for riders, staff members and stakeholders.

ATTACHMENT(S)

None