



NAPA VALLEY TRANSPORTATION AUTHORITY

Board Agenda Memo

TO: NVRTA Board of Directors
FROM: Danielle Schmitz, Executive Director
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SUBJECT: Community Based Transportation Plan Final Approval

RECOMMENDATION

That the Napa Valley Transportation Authority (NVRTA) Board approve the final version of the Community Based Transportation Plan (CBTP) (Attachment 1) and Appendices (Attachment 2)

COMMITTEE RECOMMENDATION

None

EXECUTIVE SUMMARY

All nine counties in the Bay Area are required to update a Community Based Transportation Plan (CBTP) every four years. The CBTPs bring residents, community organizations, and transportation agencies together to improve mobility options for low-income residents. These community-led plans identify the most important transportation challenges and implement strategies to overcome them.

The purpose of the CBTP is to improve mobility options and close transportation gaps for low-income, under-represented and underserved communities in Napa County. To establish the foundation for the plan, the Metropolitan Transportation Commission (MTC) evaluates census data to identify equity priority communities (EPCs). EPCs (formerly Communities of Concern), are census tracts that have a significant concentration of underserved populations, which includes low income, communities of color, non-English speaking communities, and elderly and disabled communities.

At the October NVTa Board of Directors meeting, the 2025 Draft CBTP Plan was presented and released for a public comment period that concluded on November 18, 2025. A number of comments, suggestions, questions and revisions were submitted and the changes to the draft plan are highlighted below.

FISCAL IMPACT

Is there a fiscal impact? - Not with this action

CEQA REQUIREMENTS

ENVIRONMENTAL DETERMINATION The proposed action is not a project as defined by 14 California Code of Regulations 15378 (California Environmental Quality Act (CEQA) Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The 2025 draft CBTP was presented at the October 15, 2025, NVTa Board of Directors meeting to release the plan for public comment. Several public comments were received and can be viewed in Attachment 3.

The final version of the CBTP addresses all comments and is included as Attachment 3 to this report for review. Once approved, NVTa will submit this plan to the Metropolitan Transportation Commission which will be incorporated into the NVTa Countywide Transportation Plan, slated for adoption in 2026.

The CBTP contains a diverse list of recommended projects, including capital improvements, transit improvements and information campaigns. Each of these are associated with a unique set of funding challenges and opportunities. The manner in which the projects are integrated into local programming also differs, whether via inclusion in a Capital Improvement Program or adoption as local policy.

Implementation of this plan will require ongoing commitments by NVTa and all of its partner jurisdictions and community-based organizations. NVTa will regularly monitor CBTP progress, maintain a record of project milestones and offer technical support to sponsor agencies. NVTa meets regularly with the planning staff of all of its partner jurisdictions. Once a year during these meetings, NVTa will include an item on the agenda reviewing the project and program implementation timelines listed in Figure 49 and Figure 50 of the CBTP.

More information about the CBTP can be found on NVTa's website at <https://nvta.ca.gov/planning-and-projects/planning/regional/cbtp/>

ALTERNATIVES

None

COUNTYWIDE PLAN GOALS MET BY THIS PROPOSAL

Goal 1: Serve the transportation needs of the entire community regardless of age, income or ability.

The CBTP is focused on equity and serving the transportation needs of seniors, children and the disabled.

ATTACHMENT(S)

- (1) Final Community Based Transportation Plan: https://nvta.ca.gov/wp-content/uploads/2025/12/Napa-Valley-CBTP-2025_Final_12-04-25.pdf
- (2) Final Plan Appendices: https://nvta.ca.gov/wp-content/uploads/2025/12/Napa-Valley-CBTP-2025_Final_Appendices-A-D_12-04-25.pdf
- (3) CBTP Public & Staff Comments Received

Draft CBTP Comment Log

#	Person	Comment	MIG response/action
1	NVTA Board Director Bernie Navarrez	Ensure that the East Imola EPC includes a footnote or verbiage noting that most of the demographic factors contributing to the EPC are from the Napa State Hospital where patients are unlikely to have a car	Noted, included this in our note regarding this in the community profile. Many residents are from the state hospital; this CT also includes student residents from NVC, who also may not have access to a vehicle
2	Ashley Tenscher	Re: Figure 4. Please elaborate in the report why only ~50% of the population in each town/city appears on this graph.	This graph only includes population whose income is below \$100,000 per year
3	Ashley Tenscher	Re: Figure 6. Please consider digging deeper and fact check: of the Napa County workers with no vehicle at home, 45% drive alone to work. This seems like a large number of people. It also seems like the type of people who would extend a ride to others. The report guesses "perhaps using someone else's car", but it would be valuable to know more or to report what's really happening with more confidence.	Agree this is a large and startling number, which is why we wanted to include it. Agree that potentially this may be a source of rideshares. Using Census Data we cannot know for sure the reasons behind people's choices.
4	Ashley Tenscher	Re: Efforts to Expand Transit Awareness. It would be valuable to measure to what extent an outreach event increases transit awareness to the point that someone rides transit. Please consider how to do that. One possibility would be to distribute trackable complimentary day passes or 20-ride passes (coded for the outreach event) and subsequently track how many passes get used and how.	Potential future project to propose to NVTA to track public transit ridership and use.
5	Ashley Tenscher	Re: the EPC Unincorporated area near Yountville. Within this EPC, where do the significant concentrations of underserved populations live? Is it concentrated in the mobile/modular home park on the corner of Orchard and Solano?	Due to data limitations and privacy considerations, we do not have more drilled down data, but potentially can use qualitative data sources to follow up on this in the future.
6	Ashley Tenscher	Adding in as a potential transit project/improvement for the 2012 EPC - expanding the Bee service outside of Yountville	Added as a project in Strategy H to expand Yountville Bee Line on-demand service beyond Yountville jurisdiction limits (see H3).
7	NVTA Staff	Update the 2023 Pavement Conditions report findings to the newly released 2024 data	Updated the pavement condition scores to show the most recent data
8	NVTA Staff	Update the citation on Figure 4	Citation was updated to reflect data was pulled from the census
9	NVTA Staff	Try to different pictures throughout the plan	Pictures were updated to minimize repeating the use of the same photos
10	NVTA Staff	Update the list of events on page 55 to include the North Napa Shelter and delete Napa Valley College Career Fair	List was updated
11	NVTA Staff	Update minor gramattical errors & errors on figure numbers	Done
12	NVTA Staff	Replace any instances of the word "trail" with "shared-use pathway" when referring to Vine Trail facilities	Done
13	NVTA Staff	Add more details/language regarding the Active Transportation Plan	Done
14	NVTA Staff	Remove outdated citations	Done