



## NAPA VALLEY TRANSPORTATION AUTHORITY

### Citizen Advisory Committee Agenda Memo

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**TO:** Citizen Advisory Committee (CAC)  
**FROM:** Michael Baldini, CAC Chair  
**REPORT BY:** Michael Baldini, CAC chair & Laura Sanderlin, NVTA Board Secretary  
**SUBJECT:** Letter to the NVTA Board

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#### **RECOMMENDATION**

That the Napa Valley Transportation Authority (NVTA) Citizen Advisory Committee review and submit a letter recommending the NVTA Board of Directors to consider amending CAC bylaws to reflect a proposed committee name change.

#### **BACKGROUND**

The NVTA Board of Directors created the Citizen Advisory Committee (CAC) in 2016 to serve in an advisory capacity by providing the Agency with advice, comments and suggestions pertaining to multimodal plans, programs and projects administered by NVTA of interest to the community of Napa County. Per the established bylaws, the name of the committee was designated as the Citizen Advisory Committee (CAC).

At its May 7, 2025 regular meeting, the CAC Chair appointed members Ashley Tenscher and Patricia Lynch to an ad hoc committee for the purpose of drafting a letter to the NVTA Board of Directors on behalf of the CAC with recommendation to change the name of the committee. The ad hoc committee has since met and the CAC will review, discuss and finalize the proposed letter. Following approval of this item, the letter will be submitted to the NVTA Board Chair by the CAC Chair for consideration of amending the bylaws to reflect the change in committee name.

#### **ATTACHMENT**

- 1) Proposed Letter to NVTA Board of Directors from CAC

Dear Board Chair Joseph:

The Napa Valley Transportation Authority (NVTa) Citizen Advisory Committee Members are requesting to be known and recognized as the NVTa ***Community Advisory Committee***.

The NVTa functions as a planning and congestion management agency for Napa Valley a community of inhabitants, short term, and truly short term, interacting at times randomly and with purpose and intent to go from one place to others safely, timely and efficiently.

The heretofore Citizens Advisory Committee view our task as voicing community needs and concern delivered respectfully and thoughtfully. The present roster of Citizens Advisory Committee Members provides diverse, insight and dynamic comment through their myriad of life and career experiences in service to the NVTa.

Reflective of the nature and vitality of this unique treasure in Napa Valley, the Committee Members includes volunteers spanning the width and breath of this Napa Valley – covering business sectors such as health care, agricultural, warehousing, construction, transportation, hospitality, and manufacturing.

We believe that the NVTa Community Advisory Committee most accurately captures the broad spectrum of interests that come together to advise the NVTa on best practices, user concerns, decisions, and actions necessary to assist NVTa on mission.

On behalf of and with unanimous support from our Membership, we ask for Your immediate consideration to our request.

Respectfully,

Michael J Baldini  
Chair, Citizen Advisory Committee