

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559



Agenda - Final

Thursday, July 10, 2025
2:00 PM

JoAnn Busenbark Boardroom

Technical Advisory Committee (TAC)

The Napa Valley Transportation Authority (NVTA) Technical Advisory Committee (TAC) meeting will be held in person. A Zoom option will be available for members of the public to participate for convenience only and in the event that the Zoom teleconference connection malfunctions for any reason, the Technical Advisory Committee reserves the right to conduct the meeting without remote access and take action on any agenda item. All committee members are expected to participate in person and follow the traditional Brown Act rules.

All materials relating to an agenda item for an open session of a regular meeting of the Technical Advisory Committee (TAC) are posted on the NVTA website at:

<https://nctpa.legistar.com/Calendar.aspx>

PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA PHONE/VIDEO CONFERENCING

- 1) To join the meeting via Zoom video conference from your PC, Mac, iPad, iPhone or Android at the noticed meeting time, go to <https://zoom.us/join> and enter meeting ID 97545900346
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Public Comments

Members of the public may comment on matters within the TAC's purview that are not on the meeting agenda during the general Public Comment item at the beginning of the meeting. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the TAC, under the Brown Act, TAC members may not deliberate or take action on items not on the agenda, and generally may only listen.

Instructions for submitting a Public Comment in writing are on the next page.

Members of the public may submit a public comment in writing by emailing info@nvta.ca.gov with PUBLIC COMMENT as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed to info@nvta.ca.gov after 9 a.m. the day of the meeting will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

1. To comment during a virtual meeting (Zoom), click the "React" tab, then click on the "Raise Your Hand" button to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted.
2. To comment by phone, press "*9" to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself by pressing "*6" when it is your turn to make your comment, for up to 3 minutes. After the allotted time, you will be re-muted.

Note: The methods of observing, listening, or providing public comment to the meeting may be altered due to technical difficulties or the meeting may be cancelled, if needed. All materials relating to an agenda item for an open session of a regular meeting of the Technical Advisory Committee (TAC) are posted on the NVTa website at: <https://nctpa.legistar.com/Calendar.aspx>

The agenda will be posted 72 hours prior to the meeting and will be available for public inspection, on and after at the time of such distribution, in the office of the Secretary of the TAC, 625 Burnell Street, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for NVTa holidays. Should the office be closed and staff is working remotely due to a declared emergency, you may email info@nvta.ca.gov to request a copy of the agenda.

Materials distributed to the members of the TAC present at the meeting will be made available to the public following the meeting. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Note: Where times are indicated for agenda items, they are approximate and intended as estimates only, and may be shorter or longer as needed.

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1. Call To Order
2. Roll Call
3. Public Comment
4. Committee Member Comments
5. Staff Comments

6. STANDING AGENDA ITEMS

- 6.1 County Transportation Agency Report (Danielle Schmitz)
- 6.2 Project Monitoring Funding Programs* (Addrell Coleman)
- 6.3 Caltrans' Report* (Amani Meligy)
- 6.4 Vine Trail Update (Eric Janzen)
- 6.5 Transit Update (Rebecca Schenck)
- 6.6 Measure T/Measure U Updates (Addrell Coleman)

Note: Where times are indicated for the agenda items they are approximate and intended as estimates only, and may be shorter or longer, as needed.

7. PRESENTATIONS

- 7.1 **Travel Behavior Study Update (Kevin Johnson, RSG)**

Recommendation: Information only

Estimated Time: 2:30 p.m.

- 7.2 **NVTA Project Update (Grant Bailey)**

Recommendation: That the TAC receive updates on NVTA projects. Information only

Estimated Time: 2:45 p.m.

8. CONSENT AGENDA

8.1 Meeting Minutes of May 1, 2025 Technical Advisory Committee Meeting (Kathy Alexander) (Pages 8-11)

Recommendation: TAC action will approve the May 1, 2025 Meeting Minutes.

Estimated Time: 2:55 p.m.

Attachments: [8.1 Draft Minutes.pdf](#)

9. REGULAR AGENDA ITEMS

9.1 Countywide Transportation Plan Goals and Objectives (Diana Meehan) (Pages 12-14)

Recommendation: Information only

Estimated Time: 2:55 p.m.

Attachments: [9.1 Staff Report.pdf](#)

9.2 Active Transportation Plan (ATP) Update (Patrick Band) (Pages 15-17)

Recommendation: That the TAC review the draft ATP Goals/Objectives, Policies, and Recommended Facilities.

Estimated Time: 3:05 p.m.

Attachments: [9.2 Staff Report.pdf](#)

9.3 Community Based Transportation Plan (CBTP) Update (Libby Payan) (Pages 18-23)

Recommendation: That the TAC receive an update on the CBTP outreach efforts and feedback to date. Information only

Estimated Time: 3:15 p.m.

Attachments: [9.3 Staff Report.pdf](#)

9.4 Legislative Update* (Danielle Schmitz)

Recommendation: That the TAC receive the monthly Federal and State reports.

Estimated Time: 2:55 p.m.

**9.5 July 16, 2025 NVTA-TA Board Meeting and NVTA Board Meeting
Draft Agendas* (Danielle Schmitz)**

Recommendation: That the TAC receive the July 16, 2025 NVTA Board and NVTA-TA Board meeting draft agendas. Information only

Estimated Time: 3:00 p.m.

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

11.1 The next regularly scheduled meeting for the NVTA Technical Advisory Committee is Thursday, September 4, 2025 at 2:00 p.m.

I, Kathy Alexander, hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTA offices, 625 Burnell Street, Napa, CA by 5:00 p.m., on July 3, 2025.

Kathy Alexander

Kathy Alexander, Deputy Board Secretary

*Information will be available at the meeting

Glossary of Acronyms

AB 32	Global Warming Solutions Act	FAS	Federal Aid Secondary
ABAG	Association of Bay Area Governments	FAST	Fixing America's Surface Transportation Act
ACFR	Annual Comprehensive Financial Report	FHWA	Federal Highway Administration
ADA	American with Disabilities Act	FTA	Federal Transit Administration
APA	American Planning Association	FY	Fiscal Year
ATAC	Active Transportation Advisory Committee	GHG	Greenhouse Gas
ATP	Active Transportation Program	GGRF	Greenhouse Gas Reduction Fund
BAAQMD	Bay Area Air Quality Management District	GTFS	General Transit Feed Specification
BAB	Build America Bureau	HBP	Highway Bridge Program
BART	Bay Area Rapid Transit District	HBRR	Highway Bridge Replacement and Rehabilitation Program
BATA	Bay Area Toll Authority	HIP	Housing Incentive Program
BIL	Bipartisan Infrastructure Law (IIJA)	HOT	High Occupancy Toll
BRT	Bus Rapid Transit	HOV	High Occupancy Vehicle
CAC	Citizen Advisory Committee	HR3	High Risk Rural Roads
CAP	Climate Action Plan	HSIP	Highway Safety Improvement Program
CAPTI	Climate Action Plan for Transportation Infrastructure	HTF	Highway Trust Fund
Caltrans	California Department of Transportation	HUTA	Highway Users Tax Account
CASA	Committee to House the Bay Area	HVIP	Hybrid & Zero-Emission Truck and Bus Voucher Incentive Program
CBTP	Community Based Transportation Plan	IFB	Invitation for Bid
CEQA	California Environmental Quality Act	ITIP	State Interregional Transportation Improvement Program
CIP	Capital Investment Program	ITOC	Independent Taxpayer Oversight Committee
CMA	Congestion Management Agency	IS/MND	Initial Study/Mitigated Negative Declaration
CMAQ	Congestion Mitigation and Air Quality Improvement Program	JARC	Job Access and Reverse Commute
CMP	Congestion Management Program	LCTOP	Low Carbon Transit Operations Program
CalSTA	California State Transportation Agency	LIFT	Low-Income Flexible Transportation
CTA	California Transit Association	LOS	Level of Service
CTP	Countywide Transportation Plan	LS&R	Local Streets & Roads
CTC	California Transportation Commission	LTF	Local Transportation Fund
CY	Calendar Year	MaaS	Mobility as a Service
DAA	Design Alternative Analyst	MAP 21	Moving Ahead for Progress in the 21 st Century Act
DBB	Design-Bid-Build	MPO	Metropolitan Planning Organization
DBE	Disadvantaged Business Enterprise	MTC	Metropolitan Transportation Commission
DBF	Design-Build-Finance	MTS	Metropolitan Transportation System
DBFOM	Design-Build-Finance-Operate-Maintain	ND	Negative Declaration
DED	Draft Environmental Document	NEPA	National Environmental Policy Act
EIR	Environmental Impact Report	NOAH	Natural Occurring Affordable Housing
EJ	Environmental Justice	NOC	Notice of Completion
EPC	Equity Priority Communities	NOD	Notice of Determination
ETID	Electronic Transit Information Displays		

Glossary of Acronyms

NOP	Notice of Preparation	SHA	State Highway Account
NVTA	Napa Valley Transportation Authority	SHOPP	State Highway Operation and Protection Program
NVTA-TA	Napa Valley Transportation Authority-Tax Agency	SNTDM	Solano Napa Travel Demand Model
OBAG	One Bay Area Grant	SR	State Route
PA&ED	Project Approval Environmental Document	SRTS	Safe Routes to School
P3 or PPP	Public-Private Partnership	SOV	Single-Occupant Vehicle
PCC	Paratransit Coordination Council	STA	State Transit Assistance
PCI	Pavement Condition Index	STIC	Small Transit Intensive Cities
PCA	Priority Conservation Area	STIP	State Transportation Improvement Program
PDA	Priority Development Areas	STP	Surface Transportation Program
PID	Project Initiation Document	TAC	Technical Advisory Committee
PIR	Project Initiation Report	TCM	Transportation Control Measure
PMS	Pavement Management System	TCRP	Traffic Congestion Relief Program
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TDA	Transportation Development Act
PSE	Plans, Specifications and Estimates	TDM	Transportation Demand Management Transportation Demand Model
PSR	Project Study Report	TE	Transportation Enhancement
PTA	Public Transportation Account	TEA	Transportation Enhancement Activities
RACC	Regional Agency Coordinating Committee	TEA 21	Transportation Equity Act for the 21 st Century
RAISE	Rebuilding American Infrastructure with Sustainability and Equity	TFCA	Transportation Fund for Clean Air
RFP	Request for Proposal	TIP	Transportation Improvement Program
RFQ	Request for Qualifications	TIFIA	Transportation Infrastructure Finance and Innovation Act
RHNA	Regional Housing Needs Allocation	TIRCP	Transit and Intercity Rail Capital Program
RM 2	Regional Measure 2 Bridge Toll	TLC	Transportation for Livable Communities
RM 3	Regional Measure 3 Bridge Toll	TLU	Transportation and Land Use
RMRP	Road Maintenance and Rehabilitation Program	TMP	Traffic Management Plan
ROW (R/W)	Right of Way	TMS	Transportation Management System
RTEP	Regional Transit Expansion Program	TNC	Transportation Network Companies
RTIP	Regional Transportation Improvement Program	TOAH	Transit Oriented Affordable Housing
RTP	Regional Transportation Plan	TOC	Transit Oriented Communities
SAFE	Service Authority for Freeways and Expressways	TOD	Transit-Oriented Development
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOS	Transportation Operations Systems
SB 375	Sustainable Communities and Climate Protection Act 2008	TPA	Transit Priority Area
SB 1	The Road Repair and Accountability Act of 2017	TPI	Transit Performance Initiative
SCS	Sustainable Community Strategy	TPP	Transit Priority Project Areas
		VHD	Vehicle Hours of Delay
		VMT	Vehicle Miles Traveled

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes - Draft Technical Advisory Committee (TAC)

JoAnn Busenbark Boardroom

Thursday, May 1, 2025

2:00 PM

1. Call To Order

Chair Rayner called the meeting to order at 2:04 p.m.

2. Roll Call

Present: 10 - Chairperson Derek Rayner

Arias

Ahmann Smithies

Desmond

Clark

Lowe

Lederer

Janzen

Sweigert

Meligy

Absent: 3 - Cooper

DeRosa

Kaplan

3. Public Comment

None

4. Committee Member Comments

None

5. Staff Comments

Grant Bailey noted that NVTa held its first public meeting on the SR 29 America Canyon Corridor Improvement Project. The meeting was well attended, and staff received a lot of good feedback.

6. STANDING AGENDA ITEMS

6.1 County Transportation Agency Report (Danielle Schmitz)

Report by Danielle Schmitz:

- Alameda County Transportation Commission has named Tony Tavares as the new

Executive Director.

- Many transportation agencies received a letter from the U.S. Department of Transportation addressing complying with all federal regulations as they relate to Diversity, Equity and Inclusion and immigration policies. The county transportation agencies are waiting on the State's response.

- There was a lot of discussion on the Metropolitan Transportation Commission's (MTC's) Transit-Oriented Communities (TOC) policy and how it relates to One Bay Area Grant (OBAG) Cycle 4.

6.2 Project Monitoring Funding Programs (Addrell Coleman)

No report this month.

6.3 Caltrans' Report (Amani Meligy)

Amani Meligy provided the Caltrans update.

Steve Lederer requested additional details on the SR 29 paving project - Caltrans' Look Ahead Schedule will be provided to the TAC.

6.4 Vine Trail Update (Eric Janzen)

Eric Janzen reported that Caltrans approved the area of potential effect that will be encompassed in the environmental impact report for the Yountville to St. Helena segment, additionally, the Napa Valley Vine Trail Coalition is working on a Safe Streets for All Program grant application for the project.

6.5 Measure T Update (Addrell Coleman)

Addrell Coleman provided the following updates:

The City of Napa is scheduled to present at the June 5 Independent Taxpayer Oversight Committee (ITOC) meeting.

Measure U Five-year Project Lists are due May 15. After the ITOC reviews the project lists at its June 5 meeting, they will be presented to the Napa Valley Transportation Authority-Tax Agency at its June 18 meeting for approval.

Mr. Coleman sent jurisdiction staff memo and resolution templates for presenting the Measure U Master Agreement to their governing bodies.

A contract for bond counsel services will be presented to the NVTB Board at its May 21 meeting. Additional details on bonding projects will be provided once the bond consultant has reviewed Measure U.

7. PRESENTATIONS

7.1 Transit Priority Policy for Roadways (Metropolitan Transportation Commission Staff)

Britt Tanner, Joel Schaffer and Mika Miyasoto of MTC provided an overview of MTC's Transit Priority Policy for Roadways and when it applies to discretionary funding applications as well as required elements that make a project eligible for funding.

7.2 Road Reconfiguration Projects - Lessons from Washington DC DDOT (Patrick Band)

Patrick Band provided a presentation on road reconfiguration projects that included information on design, public outreach, collecting data pre and post project.

8. CONSENT AGENDA

8.1 Meeting Minutes of the April 3, 2025 Technical Advisory Committee (TAC) Meeting (Kathy Alexander) (Pages 8-11)

Motion by Lederer, Second by Sweigert to approve the April 3, 2025 Technical Advisory Committee Meeting Minutes. Motion passed unanimously.

9. REGULAR AGENDA ITEMS

9.1 Countywide Transportation Plan and Supporting Plans Update (Diana Meehan) (Pages 12-17)

- a. Countywide Transportation Plan
- b. Travel Behavior Study
- c. Community Based Transportation Plan
- d. Active Transportation Plan

Diana Meehan provided an update on the Napa Countywide Transportation Plan and supporting plans.

Information Only/No Action Taken

9.2 Transportation Development Act Article 3 (TDA 3) Call for Projects and Guidelines Review (Patrick Band) (Pages 18-29)

Patrick Band provided an overview of the TDA 3 Call for Projects and Guidelines, and available funds estimate. Application due date is July 7.

Motion by Ahmann Smithies, Second by Lederer to recommend the NVTB Board approve the TDA 3 Guidelines and open a Call for Projects at its May 21 meeting. Motion passed unanimously.

9.3 Vine Transit Update (Libby Payan) (Pages 30-34)

Libby Payan reported on Vine Transit activities and operations for Quarter 3 of Fiscal Year 2024/2025.

Information Only/No Action Taken

9.4 Legislative Update* (Kate Miller)

Kate Miller provided the Legislative Update.

Information Only/No Action Taken

9.5 May 21, 2025 NVTA-TA Board Meeting and NVTA Board Meeting Draft Agendas* (Kate Miller)

Kate Miller reviewed the May 21st NVTA and NVTA-TA Board meeting agendas.

10. FUTURE AGENDA ITEMS

None

11. ADJOURNMENT

11.1 The next regularly scheduled meeting for the NVTA Technical Advisory Committee is Thursday, June 5, 2025 at 2:00 p.m.

Meeting adjourned at 3:49 p.m.

Kathy Alexander

Kathy Alexander, Deputy Board Secretary



NAPA VALLEY TRANSPORTATION AUTHORITY TAC Agenda Memo

TO: Technical Advisory Committee
FROM: Danielle Schmitz, Executive Director
REPORT BY: Diana Meehan, Principal Program Planner
(707) 259-8327 / Email: dmeehan@nvta.ca.gov
SUBJECT: Countywide Transportation Plan Update - Revised Goals and Objectives

RECOMMENDATION

Information only

EXECUTIVE SUMMARY

Each of the nine Bay Area County Transportation Agencies (CTAs) is required to adopt a Countywide Transportation Plan (CTP) every four years, which aligns with the regional Plan Bay Area initiative to address local transportation priorities and financial needs. CTPs also serve as essential building blocks for the development of MTC's larger regional transportation plan. The current CTP- "Advancing Mobility 2045", was adopted in 2021. NVTA needs to update the plan to extend its forecast year to 2050. The CTP update process should be complete by early 2026, ensuring it is prepared in time for the next regional transportation planning cycle.

At the special Board Retreat held on April 16, the Board reviewed goals and objectives from the existing plan, Advancing Mobility 2045. Staff developed proposed changes to the goals and objectives based on the feedback received at the April retreat. The NVTA Board approved the revised CTP goals and objectives at the June 18, 2025 meeting.

FISCAL IMPACT

Is there a Fiscal Impact? No

BACKGROUND AND DISCUSSION

The CTP is part of a regional planning process that culminates in the publication of a Regional Transportation Plan (RTP) by the Metropolitan Transportation Commission

(MTC). Programs and projects submitted to MTC for inclusion in the RTP, known as “Plan Bay Area”, must be fiscally constrained. The CTP also includes projects and programs where funding has not been identified (unconstrained plan) allowing them to advance should additional funding be identified. Projects must be included in the plan to be eligible for federal, state and regional transportation funds. As part of the planning effort, Goals and Objectives are defined to help guide staff, member agencies, and the public to frame projects and programs that are included in the plan.

Goals and objectives developed in the current CTP, Advancing Mobility 2045, were based on concepts that still hold relevance today. These include:

- **Transportation Limitations:** Napa County faces physical and environmental constraints that restrict the expansion of highways and roads, limiting the ability to reduce traffic congestion through infrastructure growth.
- **Commuter and Visitor Impact:** Peak traffic congestion is intensified by both tourism and regional commuting (pass-through trips). However, a significant portion of the traffic stems from Napa County employees commuting in from outside the area and residents commuting out for work.
- **Commuting Habits:** The majority of Napa County commuters drive alone. Only a small percentage of commuters take transit, carpool or vanpool, bike or walk to work, indicating limited use of alternative transportation modes.
- **Housing Affordability:** High housing costs in Napa County create challenges in developing enough affordable housing to accommodate the county’s workforce.

At its retreat in April, the Board provided significant feedback to help staff create proposed revisions to the Board adopted Goals and Objectives from the previous CTP. The Board approved the revisions at the June 18, 2025 meeting (Attachment 1).

Next Steps:

- Draft CTP Metrics, Projects and Programs-August/September
- Phase 2 Public Engagement-October
- Public Draft-November/December
- Final Draft-February 2026

ATTACHMENT

1) CTP Revised Goals and Objectives

Goal Category	Goal-Revised	Objectives-Revised
Equity	Distribute resources to ensure all community members have equal access to jobs, services, and education.	<ol style="list-style-type: none"> 1. Address the unique transportation needs of seniors, children, individuals with disabilities and other vulnerable populations 2. Offer affordable and sustainable transportation options to support economic opportunity and community well-being.
System Safety	Improve Transportation System Safety for all users	<ol style="list-style-type: none"> 1. Ensure roadways and other transportation facility design provides for the safe and efficient coexistence of all travel modes. 2. Educate all transportation system users on safe behavior to reduce conflicts and prevent injuries. 3. Support and prioritize projects that expand safe travel options for vulnerable system users.
Strong Stewardship of Public Funds	Optimize financial resources by building on federal, state, and regional relationships.	<ol style="list-style-type: none"> 1. Leverage local funding to draw new federal and state funding to the region. 2. Advocate for funding to provide direct and frequent bus service and infrastructure to make public transit a competitive and sustainable transportation alternative 3. Pursue cost-effective, innovative solutions that improve system performance, reduce congestion, and make efficient use of available resources
Economic Vitality	Improve the movement of people and goods.	<ol style="list-style-type: none"> 1. Identify and improve key goods movement routes 2. Coordinate with employers to implement travel demand management objectives 3. Improve transportation services aimed at visitors, including alternatives to driving
Energy, Conservation and the Environment	Reduce the impacts of transportation on the Environment, including climate change and emissions	<ol style="list-style-type: none"> 1. Support projects that increase the mode share of transit, walking and biking 2. Support infrastructure that reduces the consumption of fossil fuels and reduces vehicle miles traveled. 3. Encourage mixed use development and affordable housing around transit centers.
Transportation System Maintenance and Rehabilitation	Improve and Modernize the Existing Transportation System	<ol style="list-style-type: none"> 1. Prioritize maintenance of the existing system 2. Implement emerging technologies that improve system effectiveness and efficiencies



NAPA VALLEY TRANSPORTATION AUTHORITY TAC Agenda Memo

TO: Technical Advisory Committee
FROM: Danielle Schmitz, Executive Director
REPORT BY: Patrick Band, Associate Planner
(707) 259-8781 / Email: pband@nvta.ca.gov
SUBJECT: Countywide Active Transportation Plan (AT Plan) Update

RECOMMENDATION

Information only

EXECUTIVE SUMMARY

In August of 2024, Napa Valley Transportation Authority (NVTA) kicked off the process of developing a Countywide Active Transportation Plan, which will bring together prior planning efforts, including the 2019 Countywide Bicycle Plan and the 2016 Countywide Pedestrian Plan, into a single cohesive document that charts a path forward for active transportation across Napa County communities.

Forthcoming work is focused on jurisdiction review of proposed facilities, as well as countywide vision, goals, objectives, and policies. This item serves to provide the Technical Advisory Committee (TAC) with an overview of the process and timeline for jurisdiction review, as well as key upcoming public-facing comment periods and community engagement opportunities.

FISCAL IMPACT

Is there a Fiscal Impact? No

BACKGROUND AND DISCUSSION

Current Status

NVTA staff and the consultant team have made significant progress toward completion of the Countywide AT Plan in the past 6 months. Comprehensive maps of existing bicycle and pedestrian facilities have been developed. Over 500 comments have been received from members of the public, including 199 online surveys and 143 comments via an

interactive web map. Jurisdiction staff have provided valuable feedback on the overall direction and format of the plan. Table 1 below provides a high-level review of each task in the plan development process, current status, and an estimated target completion date.

Table 1 – Plan Tasks & Status Summary

Task	Status	Target Completion
Project Kickoff	Complete	Fall 2024
Existing Conditions Assessment	Complete	Winter 2024
Treatment Toolkit	Public Review	Spring 2025
Future Demand Assessment	In Progress	Spring 2025
Public Outreach/Engagement	In Progress	Fall 2025
Policy Framework	Admin Draft	Summer 2025
Proposed Facilities	Admin Draft	Summer 2025
Proposed Policies & Programs	Admin Draft	Summer 2025
Implementation & Funding Plan	Not Started	Fall 2025
Final Document for Adoption	Not Started	Winter 2026

During the month of July, NVTa staff and Plan consultants, GHD, will be meeting with jurisdiction staff to review those items currently shown in the Admin Draft phase. We anticipate spending much of August compiling jurisdiction comments, with a final round of public engagement on draft facilities, goals, objectives, and policies in late September or October.

Plan Organization, Vision & Goals

As was done with the 2019 Countywide Bicycle Plan, the Countywide Active Transportation Plan will be formatted to include individual chapters specific to each of the six jurisdictions – the County of Napa, and Cities/Town of Calistoga, St. Helena, Yountville, Napa, and American Canyon. While each jurisdiction will have a separate chapter that can be adopted into their local General Plan Circulation Element for planning purposes, staff are structuring the Plan to have a single Vision Statement & Goals/Objectives that are consistent across all communities.

Preliminary Countywide Goals have been proposed that address topics including Safety, Equity & Accessibility, Connectivity, Sustainability, Maintenance, and Data/Evaluation.

Countywide & Jurisdiction-level Policies & Programs

Recognizing the opportunity to support consistency across jurisdictions, staff are planning to approach AT Plan policies and programs primarily from a Countywide level, while leaving room for locally specific policies or programs where unique conditions, preferences, or other factors exist. Policies will be organized generally under the Six E's framework developed by the Safe Routes Partnership, a leading nationwide active transportation organization. While equity is one of the goals of this plan, it is not itself an "implementation channel." As such, the policies and programs that support the equity and accessibility goal are distributed among the other "E" categories.

-
- Engineering
 - Education
 - Engagement
 - Encouragement
 - Evaluation

Next Steps

Following Administrative review and consolidation of comments, NVTa anticipates releasing a public draft of proposed Facilities, Goals/Objectives, and Policies in late September or October. To support community engagement and feedback on these draft documents, NVTa will be hosting a community Open House event in October, likely in the south county area. Should any jurisdiction be interested, NVTa staff would be more than happy to present an update to City Councils, Board of Supervisors, Planning Commission, and/or Active Transportation Advisory Committees.

A full Draft Plan is expected in January 2026, with adoption by the NVTa Board of Directors to follow in February or March, with adoption by local jurisdictions occurring in late winter through early Spring 2026.

ATTACHMENTS

None



NAPA VALLEY TRANSPORTATION AUTHORITY

Technical Advisory Committee Agenda Memo

TO: Technical Advisory Committee
FROM: Danielle Schmitz, Executive Director
REPORT BY: Libby Payan, Senior Program Planner/Administrator
(707) 259-8782 / Email: lpayan@nvta.ca.gov
SUBJECT: Community Based Transportation Plan (CBTP) Update

RECOMMENDATION

Information only

EXECUTIVE SUMMARY

All nine counties across the Bay Area are required to produce a Community Based Transportation Plan (CBTP) every four years. CBTPs bring residents, community organizations, and transportation agencies together to improve mobility options for low-income residents. These community-led plans identify the most important transportation challenges in low-income neighborhoods and implement strategies to overcome them.

NVRTA is in the process of updating its CBTP. The background and discussion below will provide a high-level overview of the status of the plan, which is currently on track to be finalized Fall 2025.

FISCAL IMPACT

Is there a Fiscal Impact? No

BACKGROUND & DISCUSSION

The Community Based Transportation Plan (CBTP) is a community-driven process which engages residents and community organizations in shaping transportation solutions for these communities. The focus is to identify transportation gaps and needs that will improve mobility for identified Equity Priority Communities (EPCs).

Objectives include:

- Improving mobility and access for historically underserved communities
- Identifying resident-perceived transportation gaps or needs
- Transportation project or programmatic improvements that focus on affected communities, such as carshare, bikeshare or a bike loaner program, rideshare and/or carpooling and on-demand/flex-route transit pedestrian or bicycle safety improvements near schools or jobs.

Currently, there are five EPCs in Napa County identified by the Metropolitan Transportation Commission (MTC), as highlighted on Table 1. Since 2001, MTC has been using data from the American Community Survey to identify communities (census tracts) that may have historically faced disadvantage and underinvestment due to their background or socioeconomic status. MTC used Bay Area- wide regional data to identify the five census tracts listed below.

Table 1: MTC-Identified Napa Equity Priority Communities (EPCs)

Census Tract	Neighborhood Name
2002.02	South Downtown Napa
2003.01	Southeast Downtown Napa
2008.04	Westwood Neighborhood
2009.00	East Imola
2020.00	Calistoga

In addition to these five MTC-identified EPCs, staff evaluated recent Napa County data provided by NVTA's consultant, MIG, to identify four additional census-tracts that have high concentrations of low-income and at least three other demographics that have higher concentrations than Napa County's average in specific underserved populations. The four locally identified census tracts are listed in Table 2.

Table 2: Locally-Identified Census Tracts

Census Tract	Neighborhood Name
2016.01	South St. Helena
2012.00	Unincorporated area near Yountville
2007.04	City of Napa/Pueblo Park
2010.04	American Canyon (Southeast)

MIG reviewed related planning documents and projects located in the EPCs and drafted a Community Profiles Report. The report examines all nine identified EPCs and highlights key findings, means of transportation to work, key data points and a community profile that focuses on specific traits including: population, income, rent

burden, race & ethnicity, age, residents with disabilities, language proficiency, vehicle ownership, travel mode to work and work locations and commute times.

Additionally, MIG conducted nine interviews with key stakeholders to help inform the CBTP:

- Napa County Housing and Homeless Services
- Community Action of Napa Valley
- Napa Valley Farmworker Foundation
- Molly's Angels
- Rianda House
- UpValley Family Centers
- Napa Valley Vine Trail Coalition
- Napa County Bike Coalition
- Puertas Abiertas

MIG and NVTa staff worked collaboratively to conduct direct outreach at strategic locations within Equity Priority Communities. These events were hosted within these communities for 1-2 hours. Food was provided at each event to encourage attendance, while staff facilitated feedback from residents to learn about transportation barriers within their communities and when traveling across Napa County. Large posterboard maps were available at each event for residents to easily identify streets, sidewalks, and areas in their communities where they desire improvements. Additionally, paper surveys (available in both English and Spanish) were provided for feedback. Efforts were made to hold events in as many EPC's as possible, but some housing administrators turned down the opportunity or did not respond to requests.

Table 3: Summary of CBTP Outreach Events

Date	Organization/Location	Event Details
Friday, March 14	Molly's Angels	Online focus group with Molly's Angels staff & volunteers to solicit their input on transportation barriers their clients face
Tuesday, March 25	Las Casitas Mobile Home Park	In-person event for residents at Las Casitas Mobile Home Park in American Canyon. Event was popular and residents requested a second event
Tuesday, April 14	Las Casitas Mobile Home Park	Second outreach event at Las Casitas Mobile Home Park. Was able to talk to a lot of different attendees compared to the first event

Date	Organization/Location	Event Details
Tuesday, April 29	Rohlffs Manor	lin-person event for Rohlffs Manor residents
Tuesday, May 20	Napa Valley College Student Housing	Since students had left for summer break, we hosted a smaller focus group with the Residential Advisors to talk about transportation issues they face or what they've heard from their residents
Wednesday May 21	Rianda House Lunch & Learn	Rianda House hosted a "Lunch & Learn" event where they provide lunch to seniors and invite a guest speaker to talk to them. We used this opportunity to talk to them about CBTP and solicit feedback on transportation issues they face
Tuesday, May 27	Silverado Pines Mobile Home Park	In-person event for residents at Silverado Pines Mobile Home Park, located on Silverado Trail close to Soscol Ave
Monday, June 9	Stoddard West	In-person event for residents of the low-income housing apartments, Stoddard West, in the City of Napa
Thursday, June 12	Soscol Gateway Transit Center	Pop-up table at the Soscol Gateway Transit Center during the peak morning commute hours to solicit feedback from Vine transit riders
Tuesday, June 24	South Napa Shelter	In-person table at the South Napa Shelter to speak with unhoused residents about transportation barriers and gaps they face
Thursday, June 26	North Napa Shelter	In-person table at the North Napa Shelter to speak with unhoused residents about transportation barriers and gaps they face
Monday, June 30	La Pradera Apartments	In-person event in the community room at the low-income housing apartment complex, La Pradera, in Calistoga.

In addition to these direct outreach efforts, NVTa attended various community events around Napa County to provide general information about NVTa, CBTP efforts and to collect surveys. Community Events List:

- Earth Day Napa
- Napa Valley College Career Day
- St Helena Farmer's Market
- Napa Valley Bikefest
- Calistoga Safety Day
- Older Adult Health and Wellness Fair in Calistoga
- Napa County Health and Human Services Resource and Career Fair
- Meet Me in the Streets – American Canyon

MIG staff conducted a preliminary analysis of all of the feedback received to date, both via in-person engagements and surveys. Overall, feedback is similar to response collected through past CBTP efforts and other current planning efforts, such as the Active Transportation Plan. Feedback can be categorized by:

- 1) Infrastructure Improvements (Pedestrian, Bicycle and Roadway)
- 2) Transit System improvements
- 3) Community Safety Concerns
- 4) Affordability and Cost Barriers
- 5) Lack of awareness of programs and services

Key Findings by Theme

1. Infrastructure Improvements

- **Pedestrian Safety & Access (30+ comments):**
 - Repair incomplete/damaged sidewalks (Main St., Spring St., school areas).
 - Improve crosswalks, lighting, and traffic calming near busy intersections.
 - Prioritize safe access for seniors, youth, and people with disabilities.
- **Bike Infrastructure (15+ comments):**
 - Add dedicated bike lanes and better bike signage.
 - Address dangerous corridors (e.g., Soscol, Hudson, Trancas, Pope St. S-curve).
 - Provide secure bike parking at key destinations.
- **General Roadway Conditions (10+ comments):**
 - Pavement maintenance, speed reduction, safer intersection design.
 - Improve comfort/safety for bus riders via better road conditions.

2. Transit System Improvements

- Focus on **Vine Transit service gaps:**

- Expand coverage, especially in rural and farmworker areas.
- Add more bus shelters, extend service hours/days.
- Explore microtransit and rural-specific solutions.

3. Community Safety Concerns

- **Pedestrian Risks (28+ comments):**
 - Incomplete sidewalks, poor lighting, lack of crosswalks.
 - High-risk areas: schools, transit stops, downtown, Main/Spring Streets.
 - Need for traffic calming and visible crossings.
- **Cyclist Vulnerability (15+ comments):**
 - Fast traffic, no bike lanes, debris, blind curves.
 - Urgent need for protected lanes and safety signage.
- **Personal Safety (9 comments):**
 - Harassment, crime, and poor lighting near transit stops.
 - Suggested fixes: lighting, call boxes, more patrols/community presence.
- **Other Hazards:**
 - Dangerous curves, poor curb cuts, rural road risks.

4. Affordability & Cost Barriers

- Transit is cost-prohibitive for some EPC residents.
- Confusing fare structures across agencies.
- Hidden costs (e.g., missed work, rideshares due to bus delays).
- Geographic isolation (e.g., no options in Pope Valley).

5. Lack of Awareness of Services

- Many are unaware of available transit options.
- Communication gaps in rural, Spanish-speaking, or isolated communities.
- Need for centralized, accessible, culturally relevant info.

Next Steps

- Complete final outreach phase.
- Meet with local jurisdictions to review project ideas, check feasibility, and align with local priorities.
- Draft CBTP presentation to NVTB Board in September

Final CBTP approval NVTB Board in October

- **ATTACHMENTS**

None