



NAPA VALLEY TRANSPORTATION AUTHORITY

Board Agenda Memo

TO: NVTA Board of Directors
FROM: Danielle Schmitz, Executive Director
REPORT BY: Laura Sanderlin, Board Secretary/Human Resources
(707) 259-8633 / Email: lsanderlin@nvta.ca.gov
SUBJECT: Resolution No. 25-15 Setting the Regular Meeting Time, Place, and Schedule of the Napa Valley Transportation Authority (NVTA) Governing Board for Calendar Year (CY) 2025

RECOMMENDATION

That the Napa Valley Transportation Authority (NVTA) Board approve Resolution No. 25-15 (Attachment 1) setting the regular meeting time, place, and schedule of the NVTA Governing Board for Calendar Year (CY) 2026.

COMMITTEE RECOMMENDATION

None

EXECUTIVE SUMMARY

The NVTA Governing Board meetings are subject to the requirements of the State of California Brown Act, which necessitates the establishment of a regular meeting time and place and the publication of a notice for each meeting. Resolution No. 25-15 will set the regular meeting time for 1:00 PM, and regular meeting place as the NVTA Board Room at 625 Burnell Street, Napa CA 94559, and set the meeting schedule for CY 2026.

FISCAL IMPACT

None

CEQA REQUIREMENTS

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (California Environmental Quality Act (CEQA) Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The recommended regular meeting schedule at 1:00 PM for CY 2026 is as follows:

Wednesday, January 21
Wednesday, February 18
Wednesday, March 18
Wednesday, April 15
Wednesday, May 20
Wednesday, June 17
Wednesday, July 15
Wednesday, September 16
Wednesday, October 21
Wednesday, November 18
Wednesday, December 16

ALTERNATIVES

Without an approval, the Agency will fail to comply with the State of California Brown Act requirements.

COUNTYWIDE PLAN GOALS MET BY THIS PROPOSAL

None

ATTACHMENT(S)

- 1) Resolution 25-15

RESOLUTION No. 25-15

**A RESOLUTION OF THE
NAPA VALLEY TRANSPORTATION AUTHORITY (NVTA)
SETTING THE REGULAR MEETING TIME, PLACE, AND SCHEDULE
FOR THE GOVERNING BOARD
FOR CALENDAR YEAR (CY) 2026**

WHEREAS, the Napa Valley Transportation Authority (NVTA) Governing Board meetings are subject to the requirements of the State of California's Brown Act; and

WHEREAS, the NVTA Governing Board must establish a regular meeting time, place, and schedule, and publish notice of each meeting;

NOW, THEREFORE BE IT RESOLVED by the Governing Board of the Napa Valley Transportation Authority that:

1. The regular meeting dates for the Governing Board for calendar year 2026, as shown in Exhibit "A", sets the regular time at 1:00 p.m. and sets the regular meeting place as the JoAnn Busenbark Board Room at 625 Burnell Street, Napa, CA 94559.

Passed and Adopted this 19th Day of November 2025.

Mark Joseph, NVTA Chair

Ayes:

Nays:

Absent:

ATTEST:

Laura Sanderlin, NVTA Board Secretary

APPROVED:

Osman Mufti, NVTA General Counsel

EXHIBIT “A”

NVTA Governing Board
Meeting Dates for CY 2026

Wednesday, January 21
Wednesday, February 18
Wednesday, March 18
Wednesday, April 15
Wednesday, May 20
Wednesday, June 17
Wednesday, July 15
Wednesday, September 16
Wednesday, October 21
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